



## **ADDITIONAL REQUIREMENTS FOR ALCOHOL CONSUMPTION OR SALE AT SPECIAL EVENTS OR IN TEMPORARY ENTERTAINMENT DISTRICTS.**

1. The name and address of the event promoter;

Name: \_\_\_\_\_

Address: \_\_\_\_\_

2. The dates and times when alcoholic liquor or cereal malt beverages will be served at such event;

Date: \_\_\_\_\_ Time: \_\_\_\_\_

3. Whether entry to the event or temporary entertainment district is restricted to:

invited guests, or  open to the public.

4. The type of alcoholic liquor or cereal malt beverage to be sold or dispensed and the means or method which will be used to sell, dispense or distribute the alcohol to event attendees;

\_\_\_\_\_

\_\_\_\_\_

10. The identity of the on-site supervisor of the alcoholic liquor or cereal malt beverage service;

Name: \_\_\_\_\_ Phone#: \_\_\_\_\_

11. The name, address and licensee of any drinking establishment, which is adjacent to the event and which has extended its licensed premises into the temporary entertainment district if such event is occurring on the public streets and sidewalks of the City of Paola. Only those drinking establishments listed on the community event application will be granted approval by the City Council to utilize the city streets, sidewalks or other public property for the extension of their licensed premises;

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\_\_\_\_\_

\_\_\_\_\_

12. The name and address of any adjacent businesses which are to be included in the event area or temporary entertainment district;

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\_\_\_\_\_

\_\_\_\_\_

Required Attachments:

- For temporary entertainment districts, a copy of the temporary permit issued by the State of Kansas, pursuant to K.S.A. 41-2645 and the City of Paola, pursuant to Section 3-703 of the Code of the City of Paola for the sale of alcoholic liquor at such event, or written documentation that an application is pending for such temporary permit;
- A copy of the caterer's license issued by the State of Kansas for any individual responsible for the sale of alcoholic liquor at such event;
- A detailed security plan;
- A plan as to how the event promoter will prevent the off-premises consumption of alcohol and the consumption of alcohol by minors;
- A detailed site map indicating:
  - a. Entry and exit points to the event venue(s);
  - b. Description of the signage, barriers or maps which will be used to designate the area in which alcoholic liquor or cereal malt beverages may be consumed;
  - c. The number and exact locations of all alcoholic liquor or cereal malt beverage sale/distribution booths;
  - d. The location of any licensed drinking establishments that desire to participate in the temporary entertainment district, and a designation of the area of the licensed premises of such drinking establishment(s) which have been extended into the temporary entertainment district.
- A list of streets and or street rights-of-way to be closed to motor vehicle traffic for such event or temporary entertainment district and the dates and times for such street closures (Attach separate **Street Closures Application**).
- If signs are to be used to designate areas where alcoholic liquor or cereal malt beverage may be consumed, a diagram showing the number, size and location of such signs.

**Statement of Applicant:** I have reviewed this application completely and everything contained herein is true and correct. I agree to hold the City of Paola harmless from and against any loss, cost, or damage of any nature arising out of any action or claim against the City of Paola or its agents or employees, in connection with this event. I acknowledge that I have received a copy of Chapter 12 Article 7 of the Municipal Code of the City of Paola and I fully understand that I will be held responsible for any violations of State Laws and City of Paola Ordinances at the location and time specified on this permit.

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Applicant Signature

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Date