

*Ordinance Summary published in the Miami County Republic on September 17, 2025, and the full text of the Ordinance made available at [www.cityofpaola.com](http://www.cityofpaola.com) for a minimum of 1 week from the date of publication.*

### **Ordinance No. 3240 Summary**

On September 9, 2025, the City of Paola, Kansas, adopted Ordinance No. 3240, amending inspection fees and copying fees related to the Kansas Open Records Act. A complete copy of this ordinance may be obtained or viewed free of charge at the Office of the City Clerk at City Hall, 19 E Peoria Street or at [www.cityofpaola.com](http://www.cityofpaola.com). This summary is certified by Lee H. Tetwiler, Paola City Attorney pursuant to K.S.A. 12-3001, et seq.

### **ORDINANCE NO. 3240**

#### **AN ORDINANCE AMENDING INSPECTION FEES AND COPYING FEES UNDER THE KANSAS OPEN RECORDS ACT PURSUANT TO K.S.A. 45-219.**

WHEREAS, the Kansas Legislature amended the Kansas Open Records Act, providing additional guidance to public agencies regarding fees for fulfilling requests.

WHEREAS, fees must reflect the actual cost of staff time and materials which can include time to review and redact requested records.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF PAOLA, KANSAS:

#### **SECTION 1. 1-612. Inspection fee.**

- (a) Where a request has been made for inspection of any open public record which is readily available to the record custodian, there shall be no inspection fee charged to the requester.
- (b) The Paola Fire Department will charge \$10.00 per report copy to reimburse the City for routine costs of retrieving records which are requested with specificity and are held within the department's current system.
- (c) In all cases not covered by subsections (a) and (b), a record inspection fee shall be charged at the hourly rate per employee engaged in the record search.

#### **SECTION 2. 1-613. Copying fee.**

- (a) Fees shall not exceed the actual cost of furnishing the copies, including the cost of staff time required to make the information available.
- (b) For copying any public records which cannot be reproduced by the city's photocopying equipment, the requester shall be charged the actual cost to the city, including staff time, in reproducing such records.

**SECTION 3.** Any and all ordinances in conflict herewith are hereby repealed.

**SECTION 4.** This ordinance shall become effective after its passage, approval and publication in the official city newspaper.

**ADOPTED AND APPROVED** by the governing body of the City of Paola, Kansas on this 9<sup>th</sup> day of September, 2025.



*Leigh House*  
Leigh House, Mayor

*Stephanie Marler*  
Stephanie Marler, City Clerk