

**MINUTES OF THE COUNCIL MEETING
OF THE CITY OF PAOLA, KANSAS
PAOLA JUSTICE CENTER 805 N PEARL
6:00 O'CLOCK P.M.
February 11, 2025**

The Governing Body of the City of Paola, Kansas, met with Mayor House presiding.

Council Members present: Mayor Leigh House and Council Members J.R. McMahon, Deborah Hayes, Joshua Brown and LeAnne Shields.

Council Members absent: None

Also present: City Manager Randi Shannon, City Clerk Stephanie Marler, Police Chief Chad Corbin, Planning and Zoning Administrator Mitch Gabbert, and Interim Public Works Director Brett Marler,

CALL TO ORDER: The regular council meeting was called to order by Mayor House.

ROLL CALL: Mayor House and Council Members McMahon, Hayes, Brown and Shields.

Agenda Item 1 - CONSENT AGENDA

- a. Approval of minutes of the meeting on January 14, 2025.
 - a. Adding Kelly Stewart to the list of 10 year employees.
- b. Approval of Salary Ordinances 25-02 & 25-03.
- c. Approval of Appropriation Ordinance 1042, 1043 & 1044..
- d. Approval of the Pledged Collateral Report for January 2025
- e. Approval of Journal Entries for December 2024.
- f. Approval of Journal Entries for January 2025.
- g. Approve a leak allowance for 902 E Piankishaw.

Council Member McMahon made a motion to approve the Consent Agenda as presented and authorize the mayor to sign. The motion was seconded by Council Member Shields and all voted aye. The motion passed 4 to 0.

Agenda Item 2 - COMMENTS FROM THE PUBLIC: None

Agenda Item 3 – UNFINISHED BUSINESS

Agenda Item 3a - Dangerous Structure - 610 E Kaskaskia

Zoning Administrator Gabbert presented amended Resolution No. 2025-002A to change the public hearing date set for 610 E Kaskaskia from March 11th to the April 8th council meeting. He noted there had been no changes made to the property since the discussion at the January 14th council meeting.

Council Member Hayes made a motion to approve Resolution No. 2025-002A setting the public hearing to be held on April 8, 2025 at 6:00 PM, at the Paola Justice Center, 805 N Pearl St, Paola, KS 66071.

Agenda Item 4 - NEW BUSINESS

Agenda Item 4a - Dangerous Structure - 209 N Pearl

Zoning Administrator Gabbert said he had contacted the property owner of 209 N Pearl in April 2024 due to the deficiencies in the property. He noted a permit was pulled to address some of the concerns but no progress has been made. The permit for repairs expired on February 8, 2025.

Zoning Administrator Gabbert did state some of the concerns from the engineer's reports, including cracks in foundation, no utilities for more than 5 years, and missing gutters allowing water to collect at foundation. Inspector Buckles has conducted the preliminary investigation and a formal report has been presented. With no communication from the property owner, Zoning Administrator Gabbert believes it is necessary to move forward with the dangerous structure process and set a public hearing per Resolution 2025-003.

Council Member McMahon made a motion to approve Resolution No. 2025-003 setting the public hearing to be held on April 8, 2025 at 6:00 PM, at the Paola Justice Center, 805 N Pearl St, Paola, KS 66071. The motion was seconded by Council Member Hayes and all voted aye. The motion passed 4 to 0.

Agenda Item 4b - San Jose Paola Drinking Establishment License.

Clerk Marler said Mr. Gerardo Jaime, the owner of San Jose Paola, has applied for a drinking establishment license at 1309 Baptiste Dr. Mr. Jaime is currently renovating the location for a new restaurant to include a full bar. She said the application and fee required for the license have been submitted.

Clerk Marler said due to the location being under construction, the fire department is unable to complete a fire safety inspection at this time and the owner is working through the State of Kansas license. She said Mr. Jaime was informed the council could consider approval of the license while he is working on the business but the state license and fire safety inspection must be submitted before the city license is valid.

Council Member Shields made a motion to approve the drinking establishment license for San Jose Paola at 1309 Baptiste Dr. contingent on a passed fire safety inspection and approved state license. The motion was seconded by Council Member Brown and all voted aye. The motion passed 4 to 0.

Agenda Item 5 - STAFF REPORTS

Interim Public Works Director Marler said he put fiber crews on hold until the winter storm is done.

Zoning Administrator Gabbert said so far there are 25 permits, one being a new home. He stated the Tiny Homes final site plan review is completed and will go to the Planning Commission for their recommendation. The building plans for AEC have been received and will go for review.

Manager Shannon reminded the council that there will not be a Work Study meeting on March 4th or a regular meeting on March 11th. Due to a lack of quorum, she asked those who are available to attend the regular meeting as usual so the meeting can be adjourned.

Manager Shannon said the Ward 2 council seat will be vacant since Council Member Hayes is moving out of the ward boundary. Residents will be asked to submit letters of interest from March 3 through March 31st.

Manager Shannon wanted to publicly congratulate Council Member Hayes on being awarded Employee of the Month with USD 368.

Clerk Marler announced that Paola will host the Miami County Legislative Breakfast Series Saturday, March 1st at 7:00 am at Holy Trinity School, 601 E Chippewa. She also said the State of the City breakfast will be held on Tuesday, March 4th at 7:30 am at Town Square, 15 W Wea.

Agenda Item 5. MISCELLANEOUS MATTERS FROM THE COUNCIL:

Council Member McMahon congratulated Interim Public Works Director Marler on his new role. He also told Council Member Hayes that she has a very kind heart and really cares about the residents of Paola. He said he will really miss her and thank you.

Council Member Hayes said it has been an honor to serve on the City Council and has learned so much.

Council Member Brown thanked Council Member Hayes for all she has done and served so graciously.

Council Member Shields said she will miss Council Member Hayes and hopes she enjoys her new place.

Agenda Item 6 - MISCELLANEOUS MATTERS FROM THE MAYOR

Consider the appointment of Nick Gazzano to the Paola Housing Authority board.

Council Member Brown made a motion to appoint Nick Gazzano to the Paola Housing Authority board. The motion was seconded by Council Member Hayes and all voted aye. The motion passed 4 to 0.

Mayor House said she will be unable to attend the Legislative Breakfast this year.

Mayor House said Council Member Hayes has been a blessing on the City Council and appreciates her willingness to serve.

Agenda Item 8 - ADJOURNMENT

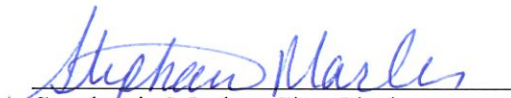
With no additional business to come before the Council, Council Member Hayes made a motion to adjourn. The motion was seconded by Council Member McMahon and all voted aye. The motion passed 4 to 0.



ATTEST: [s]



Leigh House, Mayor



Stephanie Marler, City Clerk