

**RESOLUTION 2024-009**

**A RESOLUTION AMENDING THE CITY OF PAOLA PERSONNEL MANUAL,  
EFFECTIVE DECEMBER 11, 2024**

**WHEREAS**, Section 1-307 of the Code of the City of Paola, Kansas provides for the preparation, revision, and amendment of a Personnel Manual; and,

**WHEREAS**, the City Manager has submitted a proposed and revised Personnel Manual to the Governing Body as follows:

**Section 7.6 of the Personnel Manual is hereby amended and reads as follows:**

**7.6 Investigation, Prosecution and Termination**

It is the policy of the City to investigate any theft, misappropriation or diversion of assets. The City works in conjunction with local law enforcement agencies to investigate any allegations of theft, misappropriation or diversion of assets. The City may, in its discretion, secure a neutral third-party to investigate into any suspected misconduct. If third-party investigators are used, disclosure of any investigation report and its contents will be restricted to the City; any Federal or State officer, agency, or department, or any officer, agency, or department of a unit of general local government; or any self-regulatory organization with regulatory authority over the activities of the employer or employee; as otherwise required by law. The City shall immediately terminate and may vigorously prosecute any and all employees found to be responsible for or involved in any of these activities. It is the responsibility of all employees to report any actual or suspected theft by any individual. Failure to report such acts will be grounds for termination.

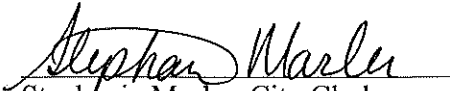
**NOW THEREFORE BE IT RESOLVED** by the governing Body of the City of Paola, Kansas that said Section of the Personnel Manual be hereby amended and adopted as the official policy of the City of Paola, Kansas effective on December 11, 2024.


**BE IT FURTHER RESOLVED** that this Amended Personnel Manual is intended to and shall replace all previous versions, and that copies of said manual shall be available in the office of the City Clerk.

**PASSED, APPROVED AND ADOPTED** this 10th day of December, 2024.



ATTEST.

  
Stephanie Marler, City Clerk

  
Leigh House, Mayor

