

**MINUTES OF THE COUNCIL MEETING
OF THE CITY OF PAOLA, KANSAS
PAOLA JUSTICE CENTER 805 N PEARL
6:00 O'CLOCK P.M.
October 8, 2024**

The Governing Body of the City of Paola, Kansas, met with Mayor House presiding.

Council Members present: Mayor Leigh House and Council Members J.R. McMahon, Deborah Hayes, Joshua Brown and LeAnne Shields.

Council Members absent: None

Also present: Acting City Manager/City Clerk Stephanie Marler, Police Chief Corbin, Public Works Director Kirk Rees, Planning and Zoning Administrator Mitch Gabbert, HR Director Jessica Newton, Library Director Morgan Menefee, Kiara Menefee and Elana Super.

CALL TO ORDER: The regular council meeting was called to order by Mayor House.

ROLL CALL: Mayor House and Council Members McMahon, Hayes, Brown and Shields.

EMPLOYEE INTRODUCTION: HR Director Newton introduced the new Library Director Morgan Menefee.

Agenda Item 1 - CONSENT AGENDA

- a. Approval of minutes of the meeting on September 10, 2024.
- b. Approval of Salary Ordinances 24-19 & 24-20.
- c. Approval of Appropriation Ordinance 1034 & 1035.
- d. Approval of the Pledged Collateral Report for September 2024.
- e. Approval of Journal Entries September 2024.

Council Member Shields made a motion to approve the Consent Agenda as presented and authorize the mayor to sign. The motion was seconded by Council Member Hayes and all voted aye. The motion passed 4 to 0.

Agenda Item 2 - COMMENTS FROM THE PUBLIC: None

Agenda Item 3 – NEW BUSINESS

Agenda Item 3a – Lake Miola Dam Geotechnical Engineer

Director Rees discussed the need for a Geotechnical Engineer of Record for the reconstruction of the Lake Miola Dam. He said the initial intent was for Kaw Valley

Engineering to provide the services. Due to staffing issues, the engineer with Kaw Valley assigned to the project would be unavailable. A proposal was requested from Braun Intertec since they are familiar with the ongoing dam project. The scope of work is proposed to cost \$51,695.

Council Member McMahon made a motion to approve the proposal from Braun Intertec to perform Geotechnical Engineer of Record Services in the amount of \$51,695 and authorize the necessary signatures. The motion was seconded by Council Member Hayes and all voted aye. The motion passed 4 to 0

Agenda Item 3b – Consider 2024 Employee Gifts

Clerk Marler presented the cost estimate for employee Christmas gifts based on the discussion at the October 1st Works Study meeting. She said the estimate to pay Full Time \$300, Part Time \$150 and Library Aides \$75 would be \$33,050. She said the department funds can adequately cover the expense. The gifts will be run through a separate payroll on November 20th.

Council Member McMahon made a motion to approve an additional payroll to process employee gifts in the amount of \$300 for Full Time, \$150 for Part Time and \$75 for Library Aides. The motion was seconded by Council Member Shields and all voted aye. The motion passed 4 to 0.

Agenda Item 3c – New Retail Liquor License at 1001 N Pearl

Clerk Marler said the liquor store at 1001 N Pearl has new owners. Because the liquor license is non transferable, a new license is being considered for approval. She stated all paperwork and fees have been submitted and the fire safety inspection was passed.

Council Member Shields made a motion to approve a Retail Liquor license for Pearl St. Liquor at 1001 N Pearl. The motion was seconded by Council Member Hayes and all voted aye. The motion passed 4 to 0.

Agenda Item 4. STAFF REPORTS

Director Rees said the new Jefferson Highway sign is up on S. Silver St.

Zoning Administrator Gabbert said 333 permits have been issued so far with 1 new house this month. He said the Planning Commission approved a driveway deviation and will consider a preliminary site plan for AEC at the next meeting. He also stated the Tiny Homes project for My Father's House passed the fire review.

HR Director Newton reminded the council of the Wellness Event on October 16th.

Clerk Marler pointed out that the Family Aquatics Center exceeded all budget revenues in the 2024 pool season.

Agenda Item 5. MISCELLANEOUS MATTERS FROM THE COUNCIL

Council Member McMahon said he appreciates all staff who have filled in for the City Manager. He also appreciates the staff who have been working with the fiber companies in town. He said he has been discussing the nuisance concern brought up at the previous meeting.

Council Member Hayes said she has received positive feedback about the new trash and recycling carts.

Agenda Item 6. MISCELLANEOUS MATTERS FROM THE MAYOR

Mayor House said the Miami County Museum renovations look great and encourages everyone to go check it out.

Agenda Item 7—ADJOURNMENT

With no additional business to come before the Council, Council Member McMahon made a motion to adjourn. The motion was seconded by Council Member Hayes and all voted aye. The motion passed 3 to 0.

ATTEST: [seal]



Leigh House
Leigh House, Mayor

Stephanie Marler
Stephanie Marler, City Clerk

