

**MINUTES OF THE COUNCIL MEETING  
OF THE CITY OF PAOLA, KANSAS  
PAOLA JUSTICE CENTER 805 N PEARL  
6:00 O'CLOCK P.M.  
June 11, 2024**

The Governing Body of the City of Paola, Kansas, met with Mayor House presiding.

**Council Members present:** Mayor Leigh House and Council Members J.R. McMahon, Deborah Hayes, Kathy Peckman and LeAnne Shields.

**Council Members absent:** None

**Also present:** City Manager Randi Shannon, City Clerk Stephanie Marler, Chief of Police Chad Corbin, Public Works Director Kirk Rees, Zoning Administrator Mitch Gabbert, Bryce Smith with Waste Management and Bryan House.

**CALL TO ORDER:** The regular council meeting was called to order by Mayor House.

**ROLL CALL:** Mayor House and Council Members McMahon, Hayes, Peckman and Shields.

**Agenda Item 1 - CONSENT AGENDA**

- a. Approval of minutes of the meeting on May 14, 2024.
- b. Approval of Salary Ordinances 24-10, 24-11 & 24-12.
- c. Approval of Appropriation Ordinance 1026 & 1027.
- d. Approval of the Pledged Collateral Report for May 2024.
- e. Approval of Journal Entries May 2024.
- f. Approval of the Drinking Establishment for El Potro Mexican Café, 602 N Pearl

Council Member Peckman made a motion to approve the Consent Agenda as presented and authorize the mayor to sign. The motion was seconded by Council Member Hayes and all voted aye. The motion passed 4 to 0.

**Agenda Item 2 - COMMENTS FROM THE PUBLIC: None**

### **Agenda Item 3 – NEW BUSINESS**

#### **Agenda Item 3a – 2023 Audit**

##### **i. Presentation of the 2023 Audit Report by Harold Mayes of Agler & Gaeddert.**

Harold Mayes with Agler & Gaeddert completed the 2023 independent audit of the financial and accounting records for the City of Paola. Mr. Mayes was unable to attend the meeting so Clerk Marler presented the report.

Clerk Marler said the opinion states that the financial statements present fairly the aggregate cash and unencumbered cash balance. She said there are no concerns of fraud or misstatements.

Clerk Marler said the ending cash balances are positive in all funds and the report assures the cash basis law was not violated. She also touched on the potential liability to the City for payout of vacation, sick and other compensation.

Council Member Peckman made a motion to accept the 2023 Audit Report from Agler & Gaeddert. The motion was seconded by Council Member Hayes and all voted aye. The motion passed 4 to 0.

##### **ii. Consider adopting Resolution No 2024-006 waiving certain provisions of GAAP.**

Clerk Marler presented a resolution requesting a waiver from conformance with Generally Accepted Accounting Principles for 2024. Pursuant to Kansas Statutes, the city has the option of preparing all audit reports on a cash basis rather than accounting for the fixed assets of the city.

Council Member McMahon made a motion to adopt Resolution No 2024-006 waiving conformance to certain provisions of Generally Accepted Accounting Principles. The motion was seconded by Council Member Peckman and all voted aye. The motion passed 4 to 0.

#### **Agenda Item 3b – Solid Waste Services Agreement - Waste Management**

Clerk Marler said the current solid waste services agreement with Waste Management expires on August 31, 2025. She said at the April Work Study Meeting, Bryce Smith with Waste Management presented a request to start using automated trucks in town to not only help with employee safety but also staff shortages. The new trucks would allow for the driver to handle all aspects of the waste removal.

Clerk Marler said the new automated trucks would require residents to use a receptacle provided by Waste Management. The current contract does not cover residential trash cans so an amendment would be necessary to move forward. Staff thought this would be a good time to consider a contract extension instead of an amendment good for 1 year.

Mr. Smith addressed concerns about reduced senior rates and the cost increase. He also said with every resident getting the new cans, even if they are not on the automated route, the

town will look cleaner since the lids will prevent trash from blowing around. He said residents that currently pay for a trash can will now get the service at no charge.

After some discussion Council Member Shields made a motion to approve the contract renewal presented by Waste Management and authorize the necessary signatures. The motion was seconded by Council Member McMahon and all voted aye. The motion passed 4 to 0.

### **Agenda Item 3c – Bur Oak Estates No. 3 Preliminary Plat**

Zoning Administrator Gabbert said at the May 21, 2024 Planning Commission meeting, commissioners voted unanimously to recommend approval of the Preliminary Plat for the Bur Oak Estates No. 3 subdivision. He said this proposed subdivision is located in the current Bur Oak 2 subdivision and is 4.19 acres in size. The proposed subdivision would include 6 single family residential lots, ranging from approximately .4 to .7 acres. These lot sizes meet the minimum requirements for lots in the Suburban zoning district.

Zoning Administrator Gabbert said the lots will have access via a short residential street and cul-de-sac off of Lake Miola Drive. He also discussed the storm water drainage, Rural Water District #2 water supply and sanitary sewer for the development. He said all plats and plans were reviewed by staff, as well as outside engineering consultants, with minimal comments.

Council Member McMahon made a motion to approve the Bur oak Estates No. 3 Preliminary Plat with the condition that it meets all engineer and staff review comments and requirements. The motion was seconded by Council Member Peckman and all vote aye. The motion passed 4 to 0.

### **Agenda Item 3d – Asphalt Bids - West Lake Miola Rd.**

Director Rees said the road on the west side of Lake Miola is in need of asphalt replacement. He said he received 3 bids to include milling of the existing 2” asphalt and an additional 4” of dirt, to be replaced with 6” of asphalt. The bids received are as follows:

Killough Construction	\$270,572.74
McAnany Construction	\$294,000.00
Way & Sons Construction	\$314,720.00

Director Rees said the remainder of the street program budgeted funds will be used along with approximately \$140,000 from the CIP.

Council Member Peckman made a motion to approve the bid from Killough Construction in the amount of \$270,572.74. The motion was seconded by Council Member Hayes and all vote aye. The motion passed 4 to 0.

### **Agenda Item 3e – Traffic Control Device Schedule**

Clerk Marler discussed the vehicle congestion at the swim beach at Lake Miola in the summer. She said cars will park along the road and not only make it difficult for regular

traffic to drive through but also emergency vehicles could not safely make it through. She said staff recommends restricting parking on both sides of the road at the curve near the beach parking lot entrance.

Council Member Shields made a motion to approve Resolution No. 2024-005 amending the Traffic Control Device Schedule for the City of Paola and authorize the necessary signatures. The motion was seconded by Council Member McMahon and all voted aye. The motion passed 4 to 0.

#### **Agenda Item 4. STAFF REPORTS**

Chief Corbin said he currently has 1 officer at the academy and now has 2 open positions.

Director Rees said after a few setbacks, the new slide at the Paola Family Pool is getting close to opening. He also said KwiKom is moving along with fiber installation and the asphalt crew will be back to finish up.

Zoning Administrator Gabbert said there are 161 permits so far this year with 1 new house. He said the new Administrative Assistant for the Community Development department has started and the new Building Inspector will start June 26th.

Manager Shannon said Director Rees has been doing a great job helping out with his short staff as well as Zoning Administrator Gabbert taking on more roles. She said the current Building Inspector, Jody Kimzey, will be retiring after 19 years with the City of Paola.

Manager Shannon mentioned the Mayor's Summit that was hosted by Paola. She said there was a lot of good discussion and will forward the issues discussed to the council members. She said this is a great opportunity for the Cities in Miami County to get together and talk about what is going on.

Manager Shannon said she spoke with the property owners to the east of 115 W. Wea about the cost share proposal for masonry. They were excited to move forward with it. She said she has talked with the owner to the west but will meet with them at a future date.

Manager Shannon reminded everyone of the Retirement Party for HR Director Vicki Belt.

#### **Agenda Item 5. MISCELLANEOUS MATTERS FROM THE COUNCIL**

Council Member McMahon said he witnessed a police officer helping out a citizen and that a simple smile seemed to make a big difference. He said that is what makes good, great!

Council Member Hayes thanked staff for the hard work on the audit.

Council Member Shields asked what the next steps are for the city owned house in Wallace Park.

## **Agenda Item 6. MISCELLANEOUS MATTERS FROM THE MAYOR**

### **Consider the appointment of Valor Whisler to the Paola Recreation Commission board.**

Council Member Peckman made a motion to appoint Valor Whisler to the Paola Recreation Commission board representing the City of Paola. The motion was seconded by Council Member Hayes and all voted aye. The motion passed 4 to 0.

Mayor House thanked Chief Corbin for stopping at the kids lemonade stand at her house. She said the kids loved it.

Mayor House also encouraged the members of the City Council to attend the MARC training coming up in August.

## **Agenda Item 7– ADJOURNMENT**

With no additional business to come before the Council, Council Member Peckman made a motion to adjourn. The motion was seconded by Council Member Shields and all voted aye. The motion passed 4 to 0.



ATTEST: [seal]

  
Leigh House, Mayor

  
Stephanie Marler, City Clerk

