



Paola City Council Meeting - AGENDA

Tuesday, May 14, 2024 - 6:00 PM

Paola Justice Center - 805 N PEARL

YouTube Channel: <https://www.youtube.com/channel/UCElgDJjzXvXznUfKQomw?>

PLEDGE OF ALLEGIANCE

CALL TO ORDER

ROLL CALL - McMahon ____ Hayes ____ Peckman ____ Shields ____ Mayor House ____

1. CONSENT AGENDA

The items on the Consent Agenda are considered by the Governing Body to be routine business items. Agenda items may be approved by a single motion, second and a majority vote with no separate discussion of any item listed. Should a member of the Governing Body desire to discuss any item, at his/her request it will be removed from the Consent Agenda and considered separately.

- a. Meeting Minutes – April 9, 2024.
- b. Salary Ordinances - 24-08 & 24-09
- c. Appropriation Ordinances -1024 & 1025
- d. Pledged Collateral Report - April 2024
- e. Journal Entries - April 2024

Possible Action - Motion to approve the Consent Agenda as presented and authorize the Mayor to sign.

Motion: _____ Second: _____ Vote: _____

2. COMMENTS FROM THE PUBLIC

When addressing the Council, please step to the podium and state your name and address so that it can be recorded in the minutes of the meeting. Please limit your comments to 3 minutes or less and to items NOT on the agenda. Thank you.

3. NEW BUSINESS

a. Personnel Policy Updates - Resolution #2024-004

Possible Action - Motion to approve Resolution #2024-004 amending the City of Paola Employee Personnel Manual.

Motion: _____ Second: _____ Vote: _____

b. Bid Award for 115 W Wea

Possible Action - Motion to

Motion: _____ Second: _____ Vote: _____

c. Municipal Court Fee Increase - Charter Ordinance #21

Possible Action - Motion to adopt Charter Ordinance #21, increasing the City of Paola Municipal Court costs from \$60.00 to \$90.00.

Motion: _____ Second: _____ Vote: _____

d. Mural Design

Possible Action - Motion to approve the proposed final mural design.

Motion: _____ Second: _____ Vote: _____

e. High Hazard Potential Dam Rehabilitation Cost-Share Assistance Agreement Authorization.

Possible Action - Motion to accept the award in the amount of \$500,000 and authorize the necessary signatures to execute the High Hazard Potential Dam Rehabilitation Cost-Share Assistance Agreement.

Motion: _____ Second: _____ Vote: _____

f. Safe Streets and Roads 4 All (SS4A) Agreement Authorizations - KDOT & FHWA

#1. Possible Action - Motion to accept the award from KDOT in the amount of \$22,500 and authorize the necessary signatures to execute the Award Grant Agreement.

Motion: _____ Second: _____ Vote: _____

#2. Possible Action - Motion to accept the award from FHWA in the amount of \$120,000 and authorize the necessary signatures to execute the Award Grant Agreement.

Motion: _____ Second: _____ Vote: _____

4. STAFF REPORTS

5. MISCELLANEOUS MATTERS FROM THE COUNCIL

6. MISCELLANEOUS MATTERS FROM THE MAYOR

Consider the reappointment of Scott Shappell, Rick Schoenberger and Barb Dillenbeck to the Convention and Tourism board.

Possible Action - Motion to reappoint Scott Shappell, Rick Schoenberger and Barb Dillenbeck to the Convention and Tourism board.

Motion: _____ Second: _____ Vote: _____

Consider the reappointment of Andy Parks, Kristi Mauer, Jenna Dees and John McLean to the Planning Commission.

Possible Action - Motion to reappoint Andy Parks, Kristi Mauer, Jenna Dees and John McLean to the Planning Commission.

Motion: _____ Second: _____ Vote: _____

7. ADJOURNMENT

Possible Action – Motion to adjourn.

Motion: _____ Second: _____ Vote: _____

~ NOTICE ~

In compliance with the American with Disabilities Act, individuals needing assistance or other services or accommodation for this meeting should contact City Clerk Stephanie Marler at least 24 hours in advance of this meeting at 913-259-3600.

DRAFT/UNOFFICIAL

MINUTES OF THE COUNCIL MEETING OF THE CITY OF PAOLA, KANSAS PAOLA JUSTICE CENTER 805 N PEARL 6:00 O'CLOCK P.M. April 09, 2024

The Governing Body of the City of Paola, Kansas, met with Mayor House presiding.

Council Members present: Mayor Leigh House and Council Members J.R. McMahon, Deborah Hayes, Kathy Peckman and LeAnne Shields.

Council Members absent: None

Also present: City Manager Randi Shannon, City Clerk Stephanie Marler, Chief of Police Chad Corbin, City Planner Jessica Newton, Public Works Director Kirk Rees, Community Center Director Brooks Damron, April Damron, Mike Gronemyer, Marla Dilliner, Francis Schmitendorf, Patty Schmitendorf, Joyce Shipley, Bob Gregory, Sheri Gregory and Mike Brown.

CALL TO ORDER: The regular council meeting was called to order by Mayor House.

ROLL CALL: Mayor House and Council Members McMahon, Hayes, Peckman and Shields.

EMPLOYEE INTRODUCTIONS: Planner Newton introduced the new Paola Community Center Director Brooks Damron. He told a little bit about himself and work history. He said he is very excited about the opportunity and looking forward to things to come.

Agenda Item 1 - CONSENT AGENDA

- a. Approval of minutes of the meeting on March 12, 2024.
- b. Approval of Salary Ordinances 24-06 & 24-07.
- c. Approval of Appropriation Ordinance 1022 & 1023.
- d. Approval of the Pledged Collateral Report for March 2024.
- e. Approval of Journal Entries March 2024.
- f. Approval of a leak allowance request for 801 S Silver, contingent on owner signature.

Council Member Shields made a motion to approve the Consent Agenda as presented and authorize the mayor to sign. The motion was seconded by Council Member McMahon and all voted aye. The motion passed 4 to 0.

Agenda Item 2 - COMMENTS FROM THE PUBLIC:

Mike Gronemyer, 6 Doral Dr, Linn Valley, KS spoke about an existing memorial in the Park Square for the Class of 1971. He stated the class purchases bricks through a fundraiser for the Miami County Historical Museum. He requested another 24" of sidewalk be cut out by city

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staff to accommodate space for 150 bricks. He understands the Class of 1971 was told by the City Manager more sidewalk would not be cut out, but would like to know why and how they can overcome the objection to it.

Agenda Item 3 – NEW BUSINESS

Agenda Item 3a – Transient Guest Tax Funding Recommendations

Mayor House, who is on the Convention and Tourism Committee, said the committee met on March 11, 2024 to review 10 grant applications totaling \$45,950.

Grant No.	Requestor	Event	Requested Amount	Approved Amount
1	Lil Red Hen Quilt Shop	Ad Astra Quilt Shop Hop	\$750	\$750
2	Heartland Art Guild - Patsy Bortner	Annual Art Show	\$3,000	\$2,750
3	Mi Co Historical Museum	Oct. Trolley Ride	\$4,000	\$3,500
4	Mi Co Historical Museum	General Marketing	\$3600	\$0
5	Mi Co Historical Museum	Monthly Presentations	\$3,800	\$3,300
6	Lee Mott	Roots Festival	\$12,500	\$12,500
7	Paola Chamber of Commerce	Fireworks	\$8,000	\$7,000
8		Car Show	\$6,000	\$5,500
9		Visitors Center	\$1,000	\$500
10	Miami County Arts Coalition	Music and the Market	\$3,300	\$3,300
			\$45,950	\$39,100

Mayor House said the committee evaluated each request and recommend approval of 9 out of 10 totaling \$39,100. The City Council agreed prices for everything have increased and were willing to exceed the budgeted amount of \$30,000.

Council Member Peckman made a motion to approve the \$39,100 disbursement from the Transient Guest Tax fund as presented. The motion was seconded by Council Member Shields and all voted aye. The motion passed 4 to 0.

Agenda Item 3b – Police Department IT Services Proposal

Chief Corbin said the Paola Police Department currently has 18 users on the computer system and they all require access to the Criminal Justice Information Center. Due to this requirement the computer system falls under polices and mandates initiated by the FBI and monitored by

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KBI. He said these mandates are to restrict criminal information sharing, prevent viruses and malware or ransomware. The State of Kansas District Court computer system was successfully attacked in 2023, so new strict security measures have been implemented requiring full compliance by October 2025.

Chief Corbin said after discussions with the current IT provider IronEdge, they are not be able to provide the required services. The department was able to receive two other proposals. One from GFI with an annual cost of \$82,344 and one from NetStandard with an annual cost of \$54,000. He said it is important to implement this immediately, so for the 2024 budget this amount will be spread over several line items.

After some discussion, Council Member McMahon made a motion to accept the proposal from NetStandard to provide IT service for the Paola Police Department in the amount of \$54,000.00 and authorize the necessary signatures. The motion was seconded by Council Member Hayes and all voted aye. The motion passed 4 to 0.

Agenda Item 4. STAFF REPORTS

Chief Corbin said the department was able to hire another officer, he will be going to the academy soon.

Director Rees said a Baehr grant was awarded for a new sewer camera. He said the contractor is working on an agreement for the Wea Creek bank repair. He said he is still waiting on word for the grant for the Lake Miola Dam repair, but looks like Paola is a good candidate. He said asphalt will start again in town this week and encouraged the Council to look at the impressive work his crew has done on curb repair. He said Lead and Copper surveys are being passed out to individual residences in hopes they will be completed and returned.

Manager Shannon wanted to brag on Community Center Director Damron stating he has done a great job in his short time in charge of the Community Center.

Agenda Item 5. MISCELLANEOUS MATTERS FROM THE COUNCIL

Council Member McMahon thought Manager Shannon presented a very professional letter addressed to the County Commissioners in support of the Miami County Economic Development Department. He said he will be attending the City Leaders Academy put on by the League of Kansas. He said after the Work Study discussion about trash services on April 2nd, he spoke with residents about the possibility of new trash cans. He told Director Rees the trees on Baptiste Dr. look nice along with the new asphalt patches and curb repairs.

Council Member Hayes said she was approached in class about a city flag.

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Agenda Item 6. MISCELLANEOUS MATTERS FROM THE MAYOR

Consider the reappointment of Gayle Plummer to the Paola Library board.

Council Member Peckman made a motion to reappoint Gayle Plummer to the Paola Library board. The motion was seconded by Council Member Shields and all voted aye. The motion passed 4 to 0.

Mayor House said she and members from the surrounding communities met with Sharice Davids to share some concerns presented by the Paola department heads. Ms. Davids told the group her office can provide letters of support. Mayor House also said information was sent to Chief Corbin regarding possible grant funding to aid with mental health issues.

Mayor House said she had previously been contacted regarding a city flag and possibly doing a student contest. She will forward the information on the Council Member Hayes.

Agenda Item 7– ADJOURNMENT

With no additional business to come before the Council, Council Member McMahon made a motion to adjourn. The motion was seconded by Council Member Peckman and all voted aye. The motion passed 4 to 0.

Leigh House, Mayor

ATTEST: [seal]

Stephanie Marler, City Clerk

Costs by GL Number Report

SAL ORD 24-08 CITY 04/17/2024

Emp.Code Desc.: CITY OF PAOLA, KANSAS

City of Paola

Pay Ending Date: 4/6/2024

Pay Date: 4/17/2024

Date: 4/11/2024

Time: 11:09:59

GL Number	Gross Pay	KP&F 23.10	Medicare	KPERS L 1%	KPERS C 1%	KPERL 9.26	KPERC 9.26	RET CITY	Soc Sec	Other
01-001-700.100	\$19,239.95	\$0.00	\$266.31	\$0.00	\$189.03	\$0.00	\$1,750.38	\$0.00	\$1,138.70	\$2,379.24
01-001-700.110	\$698.00	\$0.00	\$10.12	\$0.00	\$6.98	\$0.00	\$64.63	\$0.00	\$43.28	\$22.20
01-001-700.130	\$846.17	\$0.00	\$12.27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$52.47	\$1.00
01-002-700.100	\$35,865.72	\$8,284.98	\$493.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,110.22	\$6,196.20
01-002-700.110	\$133.92	\$0.00	\$1.94	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8.30	\$4.25
01-002-700.120	\$6,573.52	\$1,518.48	\$91.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$392.46	\$814.82
01-003-700.100	\$9,825.42	\$0.00	\$142.45	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$609.16	\$375.65
01-004-700.100	\$3,553.60	\$0.00	\$49.44	\$0.00	\$18.91	\$0.00	\$175.13	\$153.94	\$211.41	\$524.99
01-004-700.110	\$1,619.54	\$0.00	\$23.48	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.41	\$3.56
01-005-700.100	\$20,702.41	\$0.00	\$283.00	\$0.00	\$207.03	\$0.00	\$1,917.06	\$0.00	\$1,210.11	\$4,395.04
01-006-700.100	\$9,492.80	\$0.00	\$124.66	\$0.00	\$94.93	\$0.00	\$879.04	\$0.00	\$533.02	\$2,184.43
01-006-700.110	\$288.75	\$0.00	\$4.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17.90	\$7.88
01-007-700.100	\$1,924.80	\$0.00	\$23.04	\$0.00	\$19.25	\$0.00	\$178.24	\$0.00	\$98.54	\$806.20
01-009-700.100	\$7,192.00	\$0.00	\$101.42	\$0.00	\$71.92	\$0.00	\$665.98	\$0.00	\$433.67	\$485.27
Totals for Fund 01	\$117,956.60	\$9,803.46	\$1,627.62	\$0.00	\$608.05	\$0.00	\$5,630.46	\$153.94	\$6,959.65	\$18,200.73
GL Number	Gross Pay	KP&F 23.10	Medicare	KPERS L 1%	KPERS C 1%	KPERL 9.26	KPERC 9.26	RET CITY	Soc Sec	Other
02-022-700.100	\$4,989.21	\$0.00	\$65.12	\$49.90	\$0.00	\$462.00	\$0.00	\$0.00	\$278.46	\$1,228.96
02-022-700.110	\$1,850.57	\$0.00	\$26.83	\$7.94	\$0.00	\$73.53	\$0.00	\$0.00	\$114.74	\$9.05
02-022-700.111	\$709.75	\$0.00	\$10.29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$44.00	\$1.56
02-022-700.120	\$14.27	\$0.00	\$0.19	\$0.14	\$0.00	\$1.32	\$0.00	\$0.00	\$0.81	\$3.63
Totals for Fund 02	\$7,563.80	\$0.00	\$102.43	\$57.98	\$0.00	\$536.85	\$0.00	\$0.00	\$438.01	\$1,243.20

Costs by GL Number Report

SAL ORD 24-08 CITY 04/17/2024

Emp.Code Desc.: CITY OF PAOLA, KANSAS

City of Paola

Pay Ending Date: 4/6/2024

Pay Date: 4/17/2024

Date: 4/11/2024

Time: 11:09:59

GL Number	Gross Pay	KP&F 23.10	Medicare	KPERS L 1%	KPERS C 1%	KPERL 9.26	KPERC 9.26	RET CITY	Soc Sec	Other
04-032-700.100	\$1,802.40	\$0.00	\$22.68	\$0.00	\$18.02	\$0.00	\$166.90	\$0.00	\$97.00	\$372.46
04-032-700.120	\$185.87	\$0.00	\$2.34	\$0.00	\$1.86	\$0.00	\$17.21	\$0.00	\$10.00	\$37.07
04-033-700.100	\$7,780.00	\$0.00	\$105.45	\$0.00	\$77.81	\$0.00	\$720.42	\$0.00	\$450.83	\$1,688.20
04-033-700.120	\$62.34	\$0.00	\$0.87	\$0.00	\$0.62	\$0.00	\$5.77	\$0.00	\$3.73	\$10.04
Totals for Fund 04	\$9,830.61	\$0.00	\$131.34	\$0.00	\$98.31	\$0.00	\$910.30	\$0.00	\$561.56	\$2,107.77
GL Number	Gross Pay	KP&F 23.10	Medicare	KPERS L 1%	KPERS C 1%	KPERL 9.26	KPERC 9.26	RET CITY	Soc Sec	Other
07-000-700.110	\$299.81	\$0.00	\$4.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18.59	\$8.19
Totals for Fund 07	\$299.81	\$0.00	\$4.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18.59	\$8.19
GL Number	Gross Pay	KP&F 23.10	Medicare	KPERS L 1%	KPERS C 1%	KPERL 9.26	KPERC 9.26	RET CITY	Soc Sec	Other
08-000-700.100	\$1,923.08	\$0.00	\$22.90	\$0.00	\$19.23	\$0.00	\$178.08	\$0.00	\$97.92	\$757.89
Totals for Fund 08	\$1,923.08	\$0.00	\$22.90	\$0.00	\$19.23	\$0.00	\$178.08	\$0.00	\$97.92	\$757.89
Grand Totals	\$137,573.90	\$9,803.46	\$1,888.64	\$57.98	\$725.59	\$536.85	\$6,718.84	\$153.94	\$8,075.73	\$22,317.78

SEAL: Stephanie D. Marler, City Clerk

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Leigh House, Mayor

Costs by GL Number Report

SAL ORD 24-09 CITY 05/01/2024

Emp.Code Desc.: CITY OF PAOLA, KANSAS

City of Paola

Pay Ending Date: 4/20/2024

Pay Date: 5/1/2024

Date: 4/24/2024

Time: 15:51:12

GL Number	Gross Pay	KP&F 23.10	Medicare	KPERS L 1%	KPERS C 1%	KPERL 9.26	KPERC 9.26	RET CITY	Soc Sec	Other
01-001-700.100	\$19,239.95	\$0.00	\$269.68	\$0.00	\$189.03	\$0.00	\$1,750.38	\$0.00	\$1,153.10	\$1,627.76
01-001-700.110	\$698.00	\$0.00	\$10.12	\$0.00	\$6.98	\$0.00	\$64.63	\$0.00	\$43.28	\$22.20
01-001-700.130	\$846.17	\$0.00	\$12.27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$52.47	\$1.00
01-002-700.100	\$37,848.90	\$8,743.09	\$521.29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,228.94	\$6,416.92
01-002-700.110	\$238.08	\$0.00	\$3.45	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14.76	\$7.57
01-002-700.120	\$5,497.82	\$1,270.01	\$77.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$330.02	\$628.30
01-003-700.100	\$11,455.42	\$0.00	\$166.09	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$710.22	\$438.41
01-004-700.100	\$3,553.60	\$0.00	\$49.44	\$0.00	\$18.91	\$0.00	\$175.13	\$153.94	\$211.41	\$524.99
01-004-700.110	\$1,619.54	\$0.00	\$23.48	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.41	\$3.56
01-005-700.100	\$20,102.42	\$0.00	\$274.92	\$0.00	\$201.03	\$0.00	\$1,861.50	\$0.00	\$1,175.57	\$4,393.73
01-006-700.100	\$9,492.80	\$0.00	\$124.66	\$0.00	\$94.93	\$0.00	\$879.04	\$0.00	\$533.02	\$2,184.43
01-006-700.110	\$1,098.75	\$0.00	\$15.93	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$68.12	\$30.00
01-007-700.100	\$1,924.80	\$0.00	\$23.04	\$0.00	\$19.25	\$0.00	\$178.24	\$0.00	\$98.54	\$806.20
01-009-700.100	\$7,192.00	\$0.00	\$101.42	\$0.00	\$71.92	\$0.00	\$665.98	\$0.00	\$433.67	\$485.25
Totals for Fund 01	\$120,808.25	\$10,013.10	\$1,672.97	\$0.00	\$602.05	\$0.00	\$5,574.90	\$153.94	\$7,153.53	\$17,570.32
GL Number	Gross Pay	KP&F 23.10	Medicare	KPERS L 1%	KPERS C 1%	KPERL 9.26	KPERC 9.26	RET CITY	Soc Sec	Other
02-022-700.100	\$4,943.28	\$0.00	\$65.14	\$49.43	\$0.00	\$457.75	\$0.00	\$0.00	\$278.52	\$1,280.44
02-022-700.110	\$1,925.33	\$0.00	\$27.92	\$7.73	\$0.00	\$71.63	\$0.00	\$0.00	\$119.37	\$8.60
02-022-700.111	\$775.64	\$0.00	\$11.24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$48.09	\$1.71
Totals for Fund 02	\$7,644.25	\$0.00	\$104.30	\$57.16	\$0.00	\$529.38	\$0.00	\$0.00	\$445.98	\$1,290.75
GL Number	Gross Pay	KP&F 23.10	Medicare	KPERS L 1%	KPERS C 1%	KPERL 9.26	KPERC 9.26	RET CITY	Soc Sec	Other

Costs by GL Number Report

SAL ORD 24-09 CITY 05/01/2024

Emp.Code Desc.: CITY OF PAOLA, KANSAS

City of Paola

Pay Ending Date: 4/20/2024

Pay Date: 5/1/2024

Date: 4/24/2024

Time: 15:51:12

04-032-700.100	\$1,802.40	\$0.00	\$22.60	\$0.00	\$18.03	\$0.00	\$166.90	\$0.00	\$96.61	\$381.14
04-032-700.120	\$135.18	\$0.00	\$1.69	\$0.00	\$1.35	\$0.00	\$12.52	\$0.00	\$7.25	\$27.62
04-033-700.100	\$7,780.00	\$0.00	\$105.42	\$0.00	\$77.81	\$0.00	\$720.41	\$0.00	\$450.76	\$1,692.57
04-033-700.120	\$31.17	\$0.00	\$0.44	\$0.00	\$0.31	\$0.00	\$2.89	\$0.00	\$1.87	\$5.10
Totals for Fund 04	\$9,748.75	\$0.00	\$130.15	\$0.00	\$97.50	\$0.00	\$902.72	\$0.00	\$556.49	\$2,106.43
GL Number	Gross Pay	KP&F 23.10	Medicare	KPERS L 1%	KPERS C 1%	KPERL 9.26	KPERC 9.26	RET CITY	Soc Sec	Other
07-000-700.110	\$585.79	\$0.00	\$8.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36.32	\$16.00
Totals for Fund 07	\$585.79	\$0.00	\$8.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36.32	\$16.00
GL Number	Gross Pay	KP&F 23.10	Medicare	KPERS L 1%	KPERS C 1%	KPERL 9.26	KPERC 9.26	RET CITY	Soc Sec	Other
08-000-700.100	\$1,923.08	\$0.00	\$22.90	\$0.00	\$19.23	\$0.00	\$178.08	\$0.00	\$97.92	\$757.89
Totals for Fund 08	\$1,923.08	\$0.00	\$22.90	\$0.00	\$19.23	\$0.00	\$178.08	\$0.00	\$97.92	\$757.89
Grand Totals	\$140,710.12	\$10,013.10	\$1,938.81	\$57.16	\$718.78	\$529.38	\$6,655.70	\$153.94	\$8,290.24	\$21,741.39

INVOICE APPROVAL LIST BY FUND REPORT

APPR ORD #1024 4/19/24

Date: 04/19/2024

Time: 5:33 pm

Page: 1

City of Paola

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
Fund: 01 GENERAL OPERATING							
Dept: 000							
01-000-400.330 REIMBURSED EXPEN							
VISA - 1348		03/01/24 REBATE CREDIT	REBATE CREDIT	0	03/01/2024	04/30/2024	-105.86
							-105.86
						Total Dept. 000:	-105.86
Dept: 001 ADMINISTRATION							
01-001-700.220 LEGAL SERVICES							
TETWILER/LEE H.//		11024/11023	CITY ATTORNEY/PROSECUTOR	74681	03/29/2024	04/30/2024	1,000.00
							1,000.00
01-001-700.240 TRAINING, TRAVEL, [
LEAGUE OF KS. MUNICIPALITIE		8866	CITY LEADERS ACADEMY	0	04/08/2024	04/30/2024	175.00
LEAGUE OF KS. MUNICIPALITIE		8992	ADVANCED MUNICIPAL FINANCE	0	04/16/2024	04/30/2024	150.00
VISA - 1348	03/04/24 AMZN MKTP US*RZ93		WIRELESS KEYBOARD AND	0	03/04/2024	04/30/2024	24.69
							349.69
01-001-700.250 LEGAL PRINTING EXI							
CHERRYROAD MEDIA, INC 1193		03/20 0002087320	ORD #3221 MURALS	74686	03/31/2024	04/30/2024	258.00
							258.00
01-001-700.290 OTHER CONTRACTU							
IRONEDGE GROUP LTD///		IEG-39499	APRIL VOIP SUPPORT	0	04/05/2024	04/30/2024	198.00
IRONEDGE GROUP LTD///		IEG-39659	APRIL SECURITY SOFTWARE	0	04/05/2024	04/30/2024	140.00
WASTE MGMT OF KS INC - 4648		065647-4856-8	MARCH YARDWASTE	0	04/01/2024	04/30/2024	1,011.54
							1,349.54
01-001-700.292 CIVIL DEFENSE SIRE							
EVERGY///			ELECTRIC BILL PAYMENTS	74674	04/01/2024	04/30/2024	24.61
EVERGY///			ELECTRIC BILL PAYMENTS	74675	04/05/2024	04/30/2024	25.45
EVERGY///			STORM SIREN	0	04/01/2024	04/30/2024	24.87
EVERGY///			STORM SIREN	0	04/16/2024	04/30/2024	25.29
							100.22
01-001-700.293 STREET LIGHTS							
EVERGY///			ELECTRIC BILL PAYMENTS	74674	04/01/2024	04/30/2024	10,437.27
							10,437.27
01-001-700.300 GENERAL OFFICE SL							
AMERICAN SOLUTIONS FOR///		INV07326415	PAYROLL CHECKS	0	03/27/2024	04/30/2024	601.75
							601.75
01-001-700.305 GIFTS / MEMORIALS							
CROSSROADS HOSPICE///			BEVERLY BELT WARD	74677	04/11/2024	04/30/2024	50.00
QUEEN ENTERPRISES, LLC//			CARDS & GIFT CARD - BELL	0	04/08/2024	04/30/2024	50.00
							100.00
01-001-700.310 OPERATIONAL SUPP							
QUEEN ENTERPRISES, LLC//			CARDS & GIFT CARD - BELL	0	04/08/2024	04/30/2024	16.96
VISA - 1348	03/04/24 AMZN MKTP US*RZ0A		FLAG SWIVEL HOOKS	0	03/04/2024	04/30/2024	55.48
							72.44
01-001-700.390 MISCELLANEOUS							
KS DEPT FOR CHILDREN & FAM			REMAINING FUNDS RETURNED	0	04/01/2024	04/30/2024	313.04
							313.04
01-001-700.402 COMPUTER EQUIP / :							
IRONEDGE GROUP LTD///		IEG-38888	REMOTE SUPPORT	0	03/31/2024	04/30/2024	70.00
							70.00
						Total Dept. ADMINISTRATION:	14,651.95

Dept: 002 POLICE DEPARTMENT

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01-002-700.240 TRAINING, TRAVEL, [
UNIVERSITY OF KANSAS///		BE2B14B7	HAUGLAND - FIREARMS	74678	03/07/2024	04/30/2024	425.00
VISA - 1348	03/20/24 KU WEB PMT SVCS		HAUGLAND - KANSAS LAW	0	03/20/2024	04/30/2024	455.00
VISA - 1348	03/28/24 WPY*GRACIE		GST HUTCHINSON COURSE	0	03/28/2024	04/30/2024	1,500.00
							2,380.00
01-002-700.280 UTILITIES							
EVERGY///			ELECTRIC BILL PAYMENTS	74682	04/10/2024	04/30/2024	1,485.82
EVERGY///			ELECTRIC BILL PAYMENTS	74682	04/10/2024	04/30/2024	9.09
							1,494.91
01-002-700.290 OTHER CONTRACTU							
CE WATER MANAGEMENT INC///		C66498	MONTHLY CLOSED SYSTEM	0	04/01/2024	04/30/2024	220.00
IRONEDGE GROUP LTD///		IEG-38671	MARCH CLOUD BACKUP	0	03/31/2024	04/30/2024	764.00
IRONEDGE GROUP LTD///		IEG-39659	APRIL SECURITY SOFTWARE	0	04/05/2024	04/30/2024	270.00
TOSHIBA FINANCIAL SERVICES		5029406408	COPIER CONTRACT/USAGE	0	04/10/2024	04/30/2024	504.97
WASTE MGMT OF KS INC - 4648		0656566-4856-8	MARCH TRASH REMOVAL	0	04/01/2024	04/30/2024	79.66
							1,838.63
01-002-700.310 OPERATIONAL SUPP							
DESIGN4SPORTS INC///		40488	BUSINESS CARDS - CHAD CORBII	0	01/31/2024	04/30/2024	10.00
SHRED-IT///		8006778481	MONTHLY SHREDDING SERVICE	0	04/03/2024	04/30/2024	114.51
TRANSUNION RISK AND///		205825-202403-1	MARCH PHONE SEARCHES	0	04/01/2024	04/30/2024	75.00
VISA - 1348	3/03/24 GOOGLE *YOUTUBE TV		GOOGLE TV BASE PLAN	0	03/03/2024	04/30/2024	72.99
VISA - 1348	4/24 AMAZON.COM*RA7CN4000		BATTERIES	0	03/24/2024	04/30/2024	16.13
VISA - 1348	03/03/24 PY*DESIGN 4 SPORTS		DATE CARDS	0	03/03/2024	04/30/2024	25.00
WALMART COMMUNITY INC///		04/05/24 07377	HANGERS	0	04/05/2024	04/30/2024	17.48
							331.11
01-002-700.315 VEHICLE MAINTENAN							
MILLER AUTO SUPPLY		315596	DISC BRAKE PADS/EMERGENCY	0	04/03/2024	04/30/2024	648.92
MILLER AUTO SUPPLY		315546	OIL FILTER - PD#4	0	04/02/2024	04/30/2024	5.24
VISA - 1348	03/28/24 SBLOCK* SEATBELT		SEATBELT LOCKS	0	03/28/2024	04/30/2024	293.78
							947.94
01-002-700.330 BUILDING & MAINTEN							
CRIDDER RIDDER///		66779	PEST TREATMENT	0	04/17/2024	04/30/2024	95.00
SMITH & SONS, INC./G.K./		386720000	SPRING MAINTENANCE	0	03/30/2024	04/30/2024	1,216.14
SOUND PRODUCTS, INC///		182564	LOBBY AREA CAMERA ADDITION	0	03/31/2024	04/30/2024	1,748.00
VISA - 1348	03/11/24 AMZN MKTP US*RN8D		COMPACT FLUORESCENT	0	03/11/2024	04/30/2024	61.58
							3,120.72
01-002-700.331 CLEANING SUPPLIES							
VISA - 1348	3/24 AMZN MKTP US*R61PD95Y		TRASH BAGS	0	03/19/2024	04/30/2024	95.98
							95.98
01-002-700.370 UNIFORMS							
GALLS LLC///		027518460	COLLAR BRASS - CORBIN	0	03/29/2024	04/30/2024	46.45
							46.45
01-002-700.372 ENFORCEMENT EQU							
GALLS LLC///		027476077	ZIP BOOT/MEMORIAL	0	03/26/2024	04/30/2024	228.39
VISA - 1348	03/12/24 N-EAR HTTPSNEAR		RETURN OF BRAIDED	0	03/12/2024	04/30/2024	-34.99
VISA - 1348	03/10/24 N-EAR HTTPSNEAR		MICRO SPEAKER EAR PIECES	0	03/10/2024	04/30/2024	89.99
							283.39
01-002-700.400 OFFICE EQUIP. FURN							
VISA - 1348	13/12/24 AMZN MKTP US*R68SN		STANDING DESK	0	03/12/2024	04/30/2024	105.29
							105.29
01-002-700.402 COMPUTER EQUIP / :							
IRONEDGE GROUP LTD///		IEG-38888	REMOTE SUPPORT	0	03/31/2024	04/30/2024	350.00
VISA - 1348	13/08/24 WASP BARCODE TECH		WASP BARCODE SCANNER	0	03/08/2024	04/30/2024	3,839.57

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Total Dept. MUNICIPAL COURT:							18,106.93
Dept: 005 STREET DEPARTMENT							
01-005-700.280 UTILITIES							
EVERGY///			ELECTRIC BILL PAYMENTS	74674	04/01/2024	04/30/2024	361.27
EVERGY///			ELECTRIC BILL PAYMENTS	74682	04/10/2024	04/30/2024	34.30
EVERGY///			TRAFFIC LIGHTS - 303 HEDGE	0	04/10/2024	04/30/2024	30.27
EVERGY///			PUBLIC WORKS	0	04/10/2024	04/30/2024	24.15
EVERGY///			PUBLIC WORKS	0	04/10/2024	04/30/2024	183.15
							633.14
01-005-700.290 OTHER CONTRACTU							
COPY PRODUCTS, INC///	36255176	COPIER CONTRACT/USAGE		0	04/01/2024	04/30/2024	38.65
IRONEDGE GROUP LTD///	IEG-39659	APRIL SECURITY SOFTWARE		0	04/05/2024	04/30/2024	40.00
							78.65
01-005-700.310 OPERATIONAL SUPP							
CARROLL CONSTRUCTION SUF	SH007381	TOOLS FOR CONCRETE		0	04/09/2024	04/30/2024	105.55
FAMILY CENTER INC///	4417644	HOSE CLAMPS		0	04/09/2024	04/30/2024	9.56
FAMILY CENTER INC///	4413382	NUTS & BOLTS		0	04/02/2024	04/30/2024	1.57
FAMILY CENTER INC///	4412708	SHOVELS AND RAKE		0	04/01/2024	04/30/2024	103.96
GERKEN RENT-ALL///	32284/7	LED BULBS		0	04/09/2024	04/30/2024	7.99
GERKEN RENT-ALL///	32136/7	CLEAR FILM		0	04/03/2024	04/30/2024	17.99
HERITAGE-CRYSTAL CLEAN, LL	18583555	30 GALLON DRUM MOUNT		0	03/26/2024	04/30/2024	475.55
MIAMI LUMBER INC///	2404-571220	WOOD FOR CONCRETE FORMS		0	04/17/2024	04/30/2024	69.65
MIAMI LUMBER INC///	2404-571069	WOOD FOR CONCRETE		0	04/15/2024	04/30/2024	34.72
VISA - 1348	03/01/24 AMZN MKTP US*RN96	COAT HOOKS		0	03/01/2024	04/30/2024	8.99
VISA - 1348	3/04/24 AMZN MKTP US*RZ8LS4	3 PART RECEIPT BOOK FORMS		0	03/04/2024	04/30/2024	12.60
VISA - 1348	3/05/24 AMZN MKTP US*RN3Z69	DRAFTING TABLE		0	03/05/2024	04/30/2024	57.60
VISA - 1348	13/06/24 AMZN MKTP US*RN0V0	NAME PLATES & HOLDERS		0	03/06/2024	04/30/2024	22.26
VISA - 1348	03/20/24 AMZN MKTP US*RH6N	WALL FILE		0	03/20/2024	04/30/2024	20.19
VISA - 1348	03/20/24 AMAZON.COM*RH4FZ	DESK CHAIR		0	03/20/2024	04/30/2024	39.99
VISA - 1348	13/28/24 AMZN MKTP US*RH66S	GARDEN STAKES		0	03/28/2024	04/30/2024	436.00
							1,424.17
01-005-700.330 BUILDING & MAINTEN							
MIAMI LUMBER INC///	2404-571317	2 WINDOWS		0	04/17/2024	04/30/2024	144.78
VISA - 1348	03/22/24 THE HOME DEPOT	PVC FASCIA		0	03/22/2024	04/30/2024	97.96
VISA - 1348	03/24/24 HOMEDEPOT.COM	FLAT PVC MOULDING		0	03/24/2024	04/30/2024	39.96
							282.70
01-005-700.340 CONSTRUCTION MA							
GERKEN RENT-ALL, INC///	608070-1	CONCRETE DELIVERY		0	04/03/2024	04/30/2024	742.50
GERKEN RENT-ALL, INC///	608262-1	CONCRETE DELIVERY		0	04/04/2024	04/30/2024	660.00
GERKEN RENT-ALL, INC///	609282-1	CONCRETE DELIVERY		0	04/09/2024	04/30/2024	495.00
GERKEN RENT-ALL, INC///	609655-1	CONCRETE DELIVERY		0	04/10/2024	04/30/2024	577.50
KILLOUGH CONSTRUCTION INC	0000224078	COLD MIX		0	03/13/2024	04/30/2024	991.30
SERVOS CONCRETE CONSTRU	12-4541	EDGEWOOD SIDEWALK		0	04/11/2024	04/30/2024	1,040.00
							4,506.30
01-005-700.350 MOTOR FUEL & LUB							
MFA OIL COMPANY///	11840041	OFF ROAD FUEL		0	04/16/2024	04/30/2024	419.15
							419.15
01-005-700.370 UNIFORMS							
UNIFIRST CORPORATION///	3281154543	BUILD/STREET DEPARTMENT		0	04/01/2024	04/30/2024	24.11
UNIFIRST CORPORATION///	3281154550	TOWELS & MATS		0	04/01/2024	04/30/2024	54.64
UNIFIRST CORPORATION///	3281157055	BUILD/STREET DEPARTMENT		0	04/08/2024	04/30/2024	24.11
UNIFIRST CORPORATION///	3281157060	TOWELS & MATS		0	04/08/2024	04/30/2024	54.64
UNIFIRST CORPORATION///	3281159424	BUILD/STREET DEPARTMENT		0	04/15/2024	04/30/2024	110.57
UNIFIRST CORPORATION///	3281159429	TOWELS & MATS		0	04/15/2024	04/30/2024	54.64
							322.71

01-005-700.402 COMPUTER EQUIP /

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	IRONEDGE GROUP LTD///	IEG-38694	MARCH CLOUD BACKUP	0	03/31/2024	04/30/2024	50.00
	IRONEDGE GROUP LTD///	IEG-38888	REMOTE SUPPORT	0	03/31/2024	04/30/2024	28.00
							78.00

Total Dept. STREET DEPARTMENT: 7,744.82**Dept: 006 PARKS & GROUNDS**

01-006-700.240 TRAINING, TRAVEL, [

VISA - 1348	03/21/24 HILTON ADVPURCH	HOTEL RESERVATION - KINAMAN	0	03/21/2024	04/30/2024	102.54
VISA - 1348	03/28/24 KTA - TRANSA	TURNPIKE CHARGE	0	03/28/2024	04/30/2024	5.75
VISA - 1348	03/28/24 169 BRAUMS	MEAL - KINAMAN - TRAINING	0	03/28/2024	04/30/2024	10.68
VISA - 1348	03/29/24 FREDDYS	MEAL - KINAMAN - TRAINING	0	03/29/2024	04/30/2024	11.11
VISA - 1348	03/31/24 HAMPTON INNS	HOTEL KINAMAN - TRAINING	0	03/31/2024	04/30/2024	88.40
						218.48

01-006-700.280 UTILITIES

EVERGY///		ELECTRIC BILL PAYMENTS	74674	04/01/2024	04/30/2024	65.03
EVERGY///		ELECTRIC BILL PAYMENTS	74674	04/01/2024	04/30/2024	17.70
EVERGY///		ELECTRIC BILL PAYMENTS	74674	04/01/2024	04/30/2024	26.16
EVERGY///		ELECTRIC BILL PAYMENTS	74684	04/08/2024	04/30/2024	46.79
EVERGY///		ELECTRIC BILL PAYMENTS	74682	04/10/2024	04/30/2024	39.07
EVERGY///		ELECTRIC BILL PAYMENTS	74682	04/10/2024	04/30/2024	17.70
EVERGY///		BATH HOUSE LIFT STATION	0	04/10/2024	04/30/2024	102.70
EVERGY///		LAKE MIOLA LIONS PARK	0	04/10/2024	04/30/2024	17.84
						332.99

01-006-700.290 OTHER CONTRACTU

COPY PRODUCTS, INC///	36255176	COPIER CONTRACT/USAGE	0	04/01/2024	04/30/2024	38.66
GERKEN RENT-ALL, INC.///	467686X-1	PORTABLE TOILET RENTAL	0	04/09/2024	04/30/2024	100.00
IRONEDGE GROUP LTD///	IEG-39659	APRIL SECURITY SOFTWARE	0	04/05/2024	04/30/2024	40.00
OCCUPATIONAL HEALTH CENTE	1015483035	GARRISON - PREREPLACEMENT	0	04/03/2024	04/30/2024	88.00
VISA - 1348	10/24 FIREFLY RESERVATIONS	RESERVATION AMERICA	0	03/10/2024	04/30/2024	217.00
WASTE MGMT OF KS INC - 4648	0656566-4856-8	MARCH TRASH REMOVAL	0	04/01/2024	04/30/2024	282.44
WASTE MGMT OF KS INC - 4648	0657313-4856-4	DUMPSTER LAKE MIOLA	0	04/03/2024	04/30/2024	45.02
						811.12

01-006-700.310 OPERATIONAL SUPP

4 STATE MAINTENANCE SUPPL	669127	TRASH BAGS	0	04/02/2024	04/30/2024	446.65
FAMILY CENTER INC///	4414870	FITTINGS FOR WATER TANK	0	04/05/2024	04/30/2024	14.25
FAMILY CENTER INC///	4414228	FOAM FOR LAKE SWIMMING	0	04/04/2024	04/30/2024	15.98
FAMILY CENTER INC///	4413845	FOAM FOR LAKE SWIM AREA	0	04/03/2024	04/30/2024	35.95
FAMILY CENTER INC///	4417984	TRASH GRABER/FOAM FOR	0	04/10/2024	04/30/2024	46.96
FAMILY CENTER INC///	4421388	FOAM FOR BOOYS	0	04/15/2024	04/30/2024	15.98
GERKEN RENT-ALL, INC.///	608207-1	AUGER RENT	0	04/04/2024	04/30/2024	70.00
GERKEN RENT-ALL///	32295/7	HALIDE BULB	0	04/10/2024	04/30/2024	32.99
GRAINGER, INC./W.W.//	9070585931	FLOOD LIGHT FOR VETERANS	0	03/29/2024	04/30/2024	231.26
MIAMI LUMBER INC///	2404-569420	CONCRETE MIX	0	04/01/2024	04/30/2024	22.48
VISA - 1348	10/24 AMZN MKTP US*RN3Z69	DRAFTING TABLE	0	03/05/2024	04/30/2024	57.60
VISA - 1348	03/06/24 CREDIT VOUCHER	30/20 AMP RETURNED	0	03/06/2024	04/30/2024	-123.00
VISA - 1348	07/24 AMZN MKTP US*RM82J93	50-30-20 AMP GFCI RV	0	03/07/2024	04/30/2024	369.00
VISA - 1348	3/14/24 AMZN MKTP US*R64RQ	MUTT MITT SINGLE BAGS	0	03/14/2024	04/30/2024	185.98
VISA - 1348	3/14/24 AMAZON.COM*R68Y48Y	TRASH CANS	0	03/14/2024	04/30/2024	57.98
VISA - 1348	03/18/24 AMZN MKTP US*RH13	MUTT MITT SINGLE BAGS	0	03/18/2024	04/30/2024	139.99
VISA - 1348	03/20/24 AMZN MKTP US*RH6N	WALL FILE	0	03/20/2024	04/30/2024	46.89
VISA - 1348	03/20/24 AMAZON.COM*RH4FZ	DESK CHAIR	0	03/20/2024	04/30/2024	40.00
						1,706.94

01-006-700.312 CHEMICALS / FERTIL

FAMILY CENTER INC///	4422828	CHLORINE TABLETS FOR	0	04/18/2024	04/30/2024	89.99
VISA - 1348	03/03/24 GREEN AGAIN	PRE-EMERGENCE WEED & FEED	0	03/03/2024	04/30/2024	250.00
						339.99

01-006-700.320 EQUIPMENT MAINTE

FAMILY CENTER INC///	4410762	NUTS & BOLTS FOR MOWER	0	03/28/2024	04/30/2024	0.50
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	MILLER AUTO SUPPLY	316013	OIL FILTER	0	04/10/2024	04/30/2024	31.32
							31.82
01-006-700.330	BUILDING & MAINTEN						
	FAMILY CENTER INC///	4411121	HOT WATER HEATER	0	03/29/2024	04/30/2024	32.98
	FAMILY CENTER INC///	4418491	CONNECTOR	0	04/11/2024	04/30/2024	17.98
	FAMILY CENTER INC///	4421667	THERMOSTAT & ELECTRICAL	0	04/16/2024	04/30/2024	25.68
	FAMILY CENTER INC///	4421715	HOT WATER HEATER	0	04/16/2024	04/30/2024	49.98
	GERKEN RENT-ALL///	32257/7	CONCRETE MIX	0	04/09/2024	04/30/2024	24.60
	GERKEN RENT-ALL///	32495/7	LIGHT BULB FOR CAMPGROUN	0	04/18/2024	04/30/2024	3.59
	GERKEN RENT-ALL///	32333/7	3/4" PUSH BALL VALVE	0	04/11/2024	04/30/2024	28.99
	GERKEN RENT-ALL///	32428/7	HEAT ELEMENT	0	04/16/2024	04/30/2024	49.98
	GERKEN RENT-ALL///	32431/7	RETURN HEAT ELEMENT	0	04/16/2024	04/30/2024	-49.98
	MIAMI LUMBER INC///	2403-568332	PVC PIPE	0	03/21/2024	04/30/2024	1.39
	MIAMI LUMBER INC///	2403-568285	PARTS FOR BALLFIELD	0	03/28/2024	04/30/2024	4.38
	MIAMI LUMBER INC///	2404-571317	2 WINDOWS	0	04/17/2024	04/30/2024	144.76
	REEVES-WIEDEMAN CO INC///	6359351	2 - METERING FAUCETS	0	03/28/2024	04/30/2024	280.00
	REEVES-WIEDEMAN CO INC///	6355249	3 - FAUCET CARTRIDGES	0	03/28/2024	04/30/2024	179.80
							794.13
01-006-700.350	MOTOR FUEL & LUB						
	MFA OIL COMPANY///	11840041	OFF ROAD FUEL	0	04/16/2024	04/30/2024	694.18
							694.18
01-006-700.370	UNIFORMS						
	UNIFIRST CORPORATION///	3281154548	PARKS DEPARTMENT	0	04/01/2024	04/30/2024	26.86
	UNIFIRST CORPORATION///	3281157059	PARKS DEPARTMENT	0	04/08/2024	04/30/2024	26.86
	UNIFIRST CORPORATION///	3281159428	PARKS DEPARTMENT	0	04/15/2024	04/30/2024	26.86
							80.58
01-006-700.402	COMPUTER EQUIP / :						
	IRONEDGE GROUP LTD///	IEG-38694	MARCH CLOUD BACKUP	0	03/31/2024	04/30/2024	50.00
	IRONEDGE GROUP LTD///	IEG-38888	REMOTE SUPPORT	0	03/31/2024	04/30/2024	28.00
							78.00
						Total Dept. PARKS & GROUNDS:	5,088.23
Dept: 007 CEMETERY							
01-007-700.315	VEHICLE MAINTENAN						
	FAMILY CENTER INC///	4422306	RATCHET STRAP	0	04/17/2024	04/30/2024	12.99
							12.99
01-007-700.370	UNIFORMS						
	UNIFIRST CORPORATION///	3281154544	CEMETERY DEPARTMENT	0	04/01/2024	04/30/2024	7.67
	UNIFIRST CORPORATION///	3281157056	CEMETERY DEPARTMENT	0	04/08/2024	04/30/2024	7.67
	UNIFIRST CORPORATION///	3281159425	CEMETERY DEPARTMENT	0	04/15/2024	04/30/2024	7.67
							23.01
						Total Dept. CEMETERY:	36.00
Dept: 009 COMMUNITY DEVELOPMEN							
01-009-700.240	TRAINING, TRAVEL, [
	LEAGUE OF KS. MUNICIPALITIE	8978	VIRTUAL PLANNING & ZONING	0	04/11/2024	04/30/2024	25.00
	VISA - 1348	/06/24 CREDIT VOUCHER JCCC	REFUND - ESSENTIALS OF	0	03/06/2024	04/30/2024	-699.00
	VISA - 1348	03/28/24 WSU MARKETPLACE	WSU COMMUNITY DEVO	0	03/28/2024	04/30/2024	30.00
							-644.00
01-009-700.250	LEGAL PRINTING EXI						
	CHERRYROAD MEDIA, INC 1193	03/20 2087280	ORD #3220 APPROVE 24-CUP-01	74686	03/31/2024	04/30/2024	138.30
							138.30
01-009-700.290	OTHER CONTRACTU						
	BOYLE/JEFF//	260	PLAN REVIEW 1011 BAPTISTE	0	04/09/2024	04/30/2024	75.00
	IRONEDGE GROUP LTD///	IEG-39659	APRIL SECURITY SOFTWARE	0	04/05/2024	04/30/2024	30.00

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							105.00
01-009-700.300	GENERAL OFFICE SL WALMART COMMUNITY INC///	04/17/24 00221	LABELS	0	04/17/2024	04/30/2024	10.76
							10.76
01-009-700.370	UNIFORMS UNIFIRST CORPORATION///	3281154543	BUILD/STREET DEPARTMENT	0	04/01/2024	04/30/2024	4.32
	UNIFIRST CORPORATION///	3281157055	BUILD/STREET DEPARTMENT	0	04/08/2024	04/30/2024	4.32
	UNIFIRST CORPORATION///	3281159424	BUILD/STREET DEPARTMENT	0	04/15/2024	04/30/2024	4.32
							12.96
						Total Dept. COMMUNITY DEVELOPMENT:	-376.98
						Fund GENERAL OPERATING:	65,763.49
Fund: 02 LIBRARY							
Dept: 022 LIBRARY							
02-022-700.240	TRAINING, TRAVEL, [ROTARY CLUB OF PAOLA///		APRIL ASSESSMENTS	0	03/31/2024	04/30/2024	60.00
							60.00
02-022-700.260	INSURANCE CNA SURETY INC///	66275789	LIBRARY BOARD OF TRUSTEES	0	04/17/2024	04/30/2024	100.00
	CNA SURETY INC///	66275821	LIBRARY BOARD OF TRUSTEES	0	04/17/2024	04/30/2024	100.00
							200.00
02-022-700.280	UTILITIES KANSAS GAS SERVICE INC///		GAS BILL PAYMENT	0	04/12/2024	04/30/2024	45.34
							45.34
02-022-700.290	OTHER CONTRACTU IRONEDGE GROUP LTD///	IEG-39659	APRIL SECURITY SOFTWARE	0	04/05/2024	04/30/2024	25.00
	IRONEDGE GROUP LTD///	IEG-38720	MARCH CLOUD BACKUP	0	03/31/2024	04/30/2024	109.00
	KSFIBERNET 0930000153///		APRIL INTERNET	0	04/01/2024	04/30/2024	90.00
	WASTE MGMT OF KS INC - 4648	0656566-4856-8	MARCH TRASH REMOVAL	0	04/01/2024	04/30/2024	32.70
							256.70
02-022-700.331	CLEANING SUPPLIES QUILL LLC///	37938384	CENTERPULL TOWELS	0	03/28/2024	04/30/2024	72.98
							72.98
02-022-700.344	LIBRARY MEDIA - GE BAKER & TAYLOR BOOKS INC.//	2038198788	BOOKS & JACKETS	0	04/01/2024	04/30/2024	129.92
	BAKER & TAYLOR BOOKS INC.//	2038185475	BOOKS & JACKETS	0	03/27/2024	04/30/2024	193.16
	GALE-CENGAGE LEARNING INC	84110663	MARCH BESTSELLER CHOICE	0	03/26/2024	04/30/2024	63.18
							386.26
02-022-700.345	LIBRARY MATERIALS DEMCO INC///	7462280	BOOK JACKETS, PAPER TAPE	0	04/01/2024	04/30/2024	151.76
							151.76
02-022-700.440	LIBRARY MEDIA - CH PERMA-BOUND BOOKS	1985021-00	BOOKS	0	04/04/2024	04/30/2024	42.38
							42.38
						Total Dept. LIBRARY:	1,215.42
						Total Fund LIBRARY:	1,215.42

Fund: 04 SEWER SERVICE

Dept: 001 ADMINISTRATION

04-001-700.290 OTHER CONTRACTU

IRONEDGE GROUP LTD///

IEG-39659 APRIL SECURITY SOFTWARE

0 04/05/2024

30.00

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							30.00
							Total Dept. ADMINISTRATION: 30.00
Dept: 032 PRODUCTION							
04-032-700.240 TRAINING, TRAVEL, [HOWARD/JAMES//		REIMBURSEMENT OF	0	03/28/2024	04/30/2024	5.75
							5.75
04-032-700.280 UTILITIES							
	EVERGY///		ELECTRIC BILL PAYMENTS	74674	04/01/2024	04/30/2024	76.65
	EVERGY///		ELECTRIC BILL PAYMENTS	74675	04/05/2024	04/30/2024	4,745.16
	RURAL WATER DIST NO. 2 INC//		WATER USAGE STEW 23991	74673	03/28/2024	04/30/2024	25.07
							4,846.88
04-032-700.285 TESTING & ANALYTIC							
	JOHNSON COUNTY GOV///	216599	MARCH MONTHLY SAMPLES	0	04/01/2024	04/30/2024	747.50
							747.50
04-032-700.290 OTHER CONTRACTU							
	KWIKOM COMMUNICATIONS	B22056-66	INTERNET	0	04/14/2024	04/30/2024	95.00
							95.00
04-032-700.310 OPERATIONAL SUPP							
	GERKEN RENT-ALL//	32215/7	DRILL BIT	0	04/05/2024	04/30/2024	5.49
	GERKEN RENT-ALL//	32301/7	TORX POWER BITS	0	04/10/2024	04/30/2024	9.39
	GRAINGER, INC./W.W.//	9086641017	24 VOLT RELAY	0	04/15/2024	04/30/2024	21.80
	GRAINGER, INC./W.W.//	9074583999	1" BACKFLOW PREVENTER	0	04/03/2024	04/30/2024	99.02
	GRAINGER, INC./W.W.//	9075548942	20 PACK - WEDGE ANCHORS	0	04/04/2024	04/30/2024	39.46
	GRAINGER, INC./W.W.//	9088285318	TIME DELAY RELAY	0	04/16/2024	04/30/2024	86.84
	MIAMI LUMBER INC//	2404-569935	MASON BIT	0	04/05/2024	04/30/2024	11.99
	MILLER AUTO SUPPLY	316520	IMPACT SOCKET	0	04/19/2024	04/30/2024	11.49
	VISA - 1348	1/05/24 AMZN MKTP US*RN3Z69	DRAFTING TABLE	0	03/05/2024	04/30/2024	57.60
							343.08
04-032-700.330 BUILDING & MAINTEN							
	MIAMI LUMBER INC//	2404-571317	2 WINDOWS	0	04/17/2024	04/30/2024	144.76
							144.76
04-032-700.370 UNIFORMS							
	UNIFIRST CORPORATION///	3281154545	SEWER DEPARTMENT	0	04/01/2024	04/30/2024	3.65
	UNIFIRST CORPORATION///	3281157057	SEWER DEPARTMENT	0	04/08/2024	04/30/2024	3.65
	UNIFIRST CORPORATION///	3281159426	SEWER DEPARTMENT	0	04/15/2024	04/30/2024	3.65
							10.95
04-032-700.402 COMPUTER EQUIP / :							
	IRONEDGE GROUP LTD//	IEG-38694	MARCH CLOUD BACKUP	0	03/31/2024	04/30/2024	50.00
	IRONEDGE GROUP LTD//	IEG-38888	REMOTE SUPPORT	0	03/31/2024	04/30/2024	28.00
							78.00
04-032-700.410 EQUIPMENT/PLANT							
	PARKSON CORPORATION///	AR1/51039760	26" WHEEL - SEWER TREATMENT	0	03/26/2024	04/30/2024	6,286.00
							6,286.00
							Total Dept. PRODUCTION: 12,557.92
Dept: 033 DISTRIBUTION (LINES)							
04-033-700.230 TELEPHONE SERVIC							
	VISA - 1348	03/28/24 SENSAPHONE 610-558	LIFTSTATION DIALER	0	03/28/2024	04/30/2024	2,095.80
							2,095.80
04-033-700.280 UTILITIES							

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	EVERGY///		ELECTRIC BILL PAYMENTS	74682	04/10/2024	04/30/2024	42.74
	EVERGY///		GRINDER PUMP	0	04/10/2024	04/30/2024	21.01
	EVERGY///		LIFT STATION	0	04/10/2024	04/30/2024	106.88
	EVERGY///		W SIDE LAKE GRINDR PUMPS	0	04/10/2024	04/30/2024	39.30
	EVERGY///		GRINDER PUMP	0	04/10/2024	04/30/2024	32.02
							241.95
04-033-700.290	OTHER CONTRACTU						
	COPY PRODUCTS, INC///	36255176	COPIER CONTRACT/USAGE	0	04/01/2024	04/30/2024	38.66
	KANSAS ONE-CALL SYSTEM IN	4030431	95 LOCATES	0	03/31/2024	04/30/2024	57.00
							95.66
04-033-700.310	OPERATIONAL SUPP						
	MIAMI LUMBER INC///	2403-568702	CONCRETE MIX	0	03/25/2024	04/30/2024	5.62
	VISA - 1348	3/05/24 AMZN MKTP US*RN3Z69	DRAFTING TABLE	0	03/05/2024	04/30/2024	35.20
	VISA - 1348	03/06/24 AMAZON.COM*RN1QB	2 - CHAIRS	0	03/06/2024	04/30/2024	22.40
	VISA - 1348	7/24 AMZN MKTP US*RZ1FS0KV	POWER INVERTER	0	03/07/2024	04/30/2024	44.09
	VISA - 1348	03/20/24 AMAZON.COM*RH4FZ	DESK CHAIR	0	03/20/2024	04/30/2024	40.00
	VISA - 1348	03/22/24 AMAZON.COM*RH6H	BATTERIES	0	03/22/2024	04/30/2024	7.74
							155.05
04-033-700.330	BUILDING & MAINTEN						
	MIAMI LUMBER INC///	2404-571317	2 WINDOWS	0	04/17/2024	04/30/2024	144.76
							144.76
04-033-700.370	UNIFORMS						
	UNIFIRST CORPORATION///	3281154545	SEWER DEPARTMENT	0	04/01/2024	04/30/2024	15.42
	UNIFIRST CORPORATION///	3281157057	SEWER DEPARTMENT	0	04/08/2024	04/30/2024	15.42
	UNIFIRST CORPORATION///	3281159426	SEWER DEPARTMENT	0	04/15/2024	04/30/2024	15.42
							46.26
04-033-700.402	COMPUTER EQUIP / :						
	IRONEDGE GROUP LTD///	IEG-38694	MARCH CLOUD BACKUP	0	03/31/2024	04/30/2024	50.00
	IRONEDGE GROUP LTD///	IEG-38888	REMOTE SUPPORT	0	03/31/2024	04/30/2024	28.00
							78.00
						Total Dept. DISTRIBUTION (LINES):	2,857.48
						Total Fund SEWER SERVICE:	15,445.40
Fund: 05 EMPLOYEE BENEFIT							
Dept: 000							
05-000-700.139	HRA PREMIUMS						
	SURENCY LIFE & HEALTH///		APRIL HRA, COBRA, FSA	0	04/01/2024	04/30/2024	340.50
							340.50
05-000-700.140	HEALTH INSURANCE						
	BLUE CROSS & BLUE SHIELD	19728872	MAY HEALTH INSURANCE	74683	04/11/2024	04/30/2024	36,525.55
	DELTA DENTAL OF KANSAS INC	1000147202404	APRIL INSURANCE	74676	04/01/2024	04/30/2024	1,721.48
							38,247.03
05-000-700.289	EMPLOYEE ASSISTAI						
	COMPLIANCEONE///	315354	MARCH - 21 ACTIVE	0	04/05/2024	04/30/2024	160.65
	COMPLIANCEONE///	314781	MARCH - 16 ACTIVE	0	04/05/2024	04/30/2024	221.70
							382.35
						Total Dept. 000:	38,969.88
						Total Fund EMPLOYEE BENEFIT:	38,969.88
Fund: 07 FAMILY AQUATICS CENTER							
Dept: 000							
07-000-700.310	OPERATIONAL SUPP						

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	GERKEN RENT-ALL///	32241/7	WALL THERMOMETER	0	04/08/2024	04/30/2024	6.29
	GERKEN RENT-ALL///	32405/7	KEYS MADE	0	04/15/2024	04/30/2024	8.94
	WYCOFF'S LOCKSMITHING///	17469	KEYS MADE	0	04/15/2024	04/30/2024	11.50
							26.73
							Total Dept. 000: 26.73
							1 FAMILY AQUATICS CENTER: 26.73

Fund: 08 COMMUNITY CENTER

Dept: 000

08-000-700.290 OTHER CONTRACTU

IRONEDGE GROUP LTD///	IEG-39659	APRIL SECURITY SOFTWARE	0	04/05/2024	04/30/2024	10.00
WASTE MGMT OF KS INC - 4648	0656566-4856-8	MARCH TRASH REMOVAL	0	04/01/2024	04/30/2024	39.53
						49.53

08-000-700.300 GENERAL OFFICE SL

DESIGN4SPORTS INC.///	40809	BUSINESS CARDS - BROOKS	0	04/10/2024	04/30/2024	65.00
						65.00

08-000-700.330 BUILDING & MAINTEN

CONLEY SPRINKLER, INC.///	13955	BACKFLOW PREVENTER REBUIL	0	03/25/2024	04/30/2024	1,435.00
SMITH & SONS, INC./G.K.//	000386900000	HEAT PUMP CIRCUIT BOARD	0	03/09/2024	04/30/2024	322.68
						1,757.68

Total Dept. 000: 1,872.21**1 Fund COMMUNITY CENTER: 1,872.21**

Fund: 09 WATER UTILITY

Dept: 001 ADMINISTRATION

09-001-700.290 OTHER CONTRACTU

IRONEDGE GROUP LTD///	IEG-39659	APRIL SECURITY SOFTWARE	0	04/05/2024	04/30/2024	30.00
						30.00

09-001-700.310 OPERATIONAL SUPP

AMERICAN SOLUTIONS FOR///	INV07329212	SHUT OFF NOTICE ENVELOPES	0	03/28/2024	04/30/2024	1,312.79
						1,312.79

09-001-700.390 MISCELLANEOUS

MIAMI COUNTY REGISTER OF C		RECORDING OF WATER LINE	74671	04/04/2024	04/30/2024	55.00
						55.00

Total Dept. ADMINISTRATION: 1,397.79

Dept: 032 PRODUCTION

09-032-700.280 UTILITIES

EVERGY///		ELECTRIC BILL PAYMENTS	74682	04/10/2024	04/30/2024	68.28
EVERGY///		ELECTRIC BILL PAYMENTS	74682	04/10/2024	04/30/2024	325.75
EVERGY///		ELECTRIC BILL PAYMENTS	74682	04/10/2024	04/30/2024	373.04
EVERGY///		PRV - 1402 N. PEARL	0	04/10/2024	04/30/2024	19.42
						786.49

09-032-700.299 WATER PURCHASE -

MARAIS DES CYGNES PUA///	2024-4-P	WATER USAGE 3/15-4/15/24	74680	04/15/2024	04/30/2024	126,317.86
						126,317.86

Total Dept. PRODUCTION: 127,104.35

Dept: 033 DISTRIBUTION (LINES)

09-033-700.240 TRAINING, TRAVEL, [

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	VISA - 1348	03/29/24 BEST WESTERN	HOTEL - KIRK - TRAINING	0	03/29/2024	04/30/2024	97.86
	VISA - 1348	03/28/24 MISC FRAUD CREDIT	MISC FRAUD CREDIT	0	03/28/2024	04/30/2024	-0.90
	VISA - 1348	03/29/24 KTA VIDEO TOLL	TOLL PAYMENT	0	03/29/2024	04/30/2024	5.75
							102.71
09-033-700.280 UTILITIES	RURAL WATER DIST NO. 2 INC//		WATER USAGE OLD KC ROAD	74673	03/28/2024	04/30/2024	34.88
							34.88
09-033-700.285 TESTING & ANALYTIC	KDHE - DIVISION OF HEALTH//	66987	WATER TESTING	0	04/02/2024	04/30/2024	602.00
							602.00
09-033-700.290 OTHER CONTRACTU	COPY PRODUCTS, INC//	36255176	COPIER CONTRACT/USAGE	0	04/01/2024	04/30/2024	38.66
	KANSAS ONE-CALL SYSTEM INC	4030431	95 LOCATES	0	03/31/2024	04/30/2024	57.00
							95.66
09-033-700.310 OPERATIONAL SUPP	CORE & MAIN LP//	U611694	METER GEL CAPS & BUTT	0	04/04/2024	04/30/2024	16.00
	FAMILY CENTER INC//	4414744	PAINT SUPPLIES FOR FIRE	0	04/05/2024	04/30/2024	73.95
	VISA - 1348	03/06/24 AMAZON.COM*RN1QB	2 - CHAIRS	0	03/06/2024	04/30/2024	57.59
	VISA - 1348	7/24 AMZN MKTP US*RZ1FS0KV	POWER INVERTER	0	03/07/2024	04/30/2024	44.09
	VISA - 1348	03/20/24 AMAZON.COM*RH4FZ	DESK CHAIR	0	03/20/2024	04/30/2024	40.00
	VISA - 1348	03/22/24 AMAZON.COM*RH6H	BATTERIES	0	03/22/2024	04/30/2024	7.75
							239.38
09-033-700.330 BUILDING & MAINTEN	MIAMI LUMBER INC//	2404-571317	2 WINDOWS	0	04/17/2024	04/30/2024	144.76
							144.76
09-033-700.370 UNIFORMS	UNIFIRST CORPORATION///	3281154546	WATER DEPARTMENT	0	04/01/2024	04/30/2024	10.34
	UNIFIRST CORPORATION///	3281157058	WATER DEPARTMENT	0	04/08/2024	04/30/2024	4.91
	UNIFIRST CORPORATION///	3281159427	WATER DEPARTMENT	0	04/15/2024	04/30/2024	4.91
							20.16
09-033-700.402 COMPUTER EQUIP / :	IRONEDGE GROUP LTD//	IEG-38694	MARCH CLOUD BACKUP	0	03/31/2024	04/30/2024	50.00
	IRONEDGE GROUP LTD//	IEG-38888	REMOTE SUPPORT	0	03/31/2024	04/30/2024	28.00
							78.00
	Total Dept. DISTRIBUTION (LINES):						1,317.55
	Total Fund WATER UTILITY:						129,819.69
Fund: 13 HEALTH AND SANITATION							
Dept: 032 PRODUCTION							
13-032-700.290 OTHER CONTRACTU	WASTE MGMT OF KS INC - 4647	0656558-4856-5	MARCH TRASH REMOVAL	0	04/01/2024	04/30/2024	36,654.49
							36,654.49
	Total Dept. PRODUCTION:						36,654.49
	Total Fund HEALTH AND SANITATION:						36,654.49
Fund: 17 STREET REPAIR							
Dept: 005 STREET DEPARTMENT							
17-005-700.340 CONSTRUCTION MAT	WAY & SONS CONSTRUCTION//	4578-1	MILL & PATCH AT LAKE	0	04/05/2024	04/30/2024	96,838.20
							96,838.20
	Total Dept. STREET DEPARTMENT:						96,838.20

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Total Fund STREET REPAIR:							96,838.20
Fund: 20 TRANSIENT GUEST TAX							
Dept: 000							
20-000-700.294	PROMOTIONAL CAMI						
HEARTLAND ART GUILD///	CONVENTION & TOURISM GRANT	0	04/15/2024	04/30/2024	2,750.00		
LATENDRESSE/JENNY//	CONVENTION & TOURISM GRANT	0	04/15/2024	04/30/2024	750.00		
MIAMI COUNTY ARTS COALITIO	CONVENTION & TOURISM GRANT	0	04/15/2024	04/30/2024	3,300.00		
MIAMI COUNTY HISTORICAL ML	CONVENTION & TOURISM GRANT	0	04/15/2024	04/30/2024	3,300.00		
MIAMI COUNTY HISTORICAL ML	CONVENTION & TOURISM GRANT	0	04/15/2024	04/30/2024	3,500.00		
PAOLA CHAMBER OF COM INC//	CONVENTION & TOURISM GRANT	0	04/15/2024	04/30/2024	7,000.00		
PAOLA CHAMBER OF COM INC//	CONVENTION & TOURISM GRANT	0	04/15/2024	04/30/2024	5,500.00		
PAOLA CHAMBER OF COM INC//	CONVENTION & TOURISM GRANT	0	04/15/2024	04/30/2024	500.00		
PAOLA ROOTS FESTIVAL INC///	CONVENTION & TOURISM GRANT	0	04/15/2024	04/30/2024	12,500.00		
					39,100.00		
						Total Dept. 000:	39,100.00
						Fund TRANSIENT GUEST TAX:	39,100.00
Fund: 26 COVID ACCOUNT							
Dept: 000							
26-000-700.255	ADVERTISING EXPEN						
CHERRYROAD MEDIA, INC 1193	03/27 0002108750	INVITATION TO BID - WEAW 115	74686	03/27/2024	04/30/2024	140.10	
						140.10	
							Total Dept. 000:
						140.10	
							Total Fund COVID ACCOUNT:
						140.10	
Fund: 27 SALES TAX PROJECTS 2022							
Dept: 000							
27-000-700.340	CONSTRUCTION MAT						
DONE RIGHT GUTTERS KC, LLC	2151 POOL BUILDING GUTTERS	74672	03/27/2024	04/30/2024	5,216.00		
VISA - 1348	03/17/24 THE HOME DEPOT TOILET & WAX RING	0	03/17/2024	04/30/2024	211.96		
					5,427.96		
27-000-700.390	MISCELLANEOUS						
PAT'S SIGNS///	7640 POOL HOURS SIGN	0	04/08/2024	04/30/2024	74.00		
					74.00		
						Total Dept. 000:	5,501.96
							SALES TAX PROJECTS 2022:
						5,501.96	
Fund: 70 SPECIAL GRANTS							
Dept: 701 LIBRARY - BAHER GRANT							
70-701-700.345	LIBRARY MATERIALS						
CHERRYROAD MEDIA INC, 1204	163297 NIE BUNDLE SPONSOR	74685	03/31/2024	04/30/2024	20.00		
MIDWEST TAPE, LLC///	505126706 FEBRUARY DIGITAL ACCOUNT	0	02/29/2024	04/30/2024	1,124.99		
QUILL LLC///	37916182 VERTICAL FILING CABINET	0	03/27/2024	04/30/2024	333.74		
WALMART COMMUNITY INC///	04/01/24 06839 PUZZLES, TOYS, CANDY FOR	0	04/01/2024	04/30/2024	76.03		
					1,554.76		
						Total Dept. LIBRARY - BAHER GRANT:	1,554.76
							Total Fund SPECIAL GRANTS:
						1,554.76	
							Grand Total:
							432,902.33

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Fund: 01 GENERAL OPERATING							
Dept: 001 ADMINISTRATION							
01-001-700.230 TELEPHONE SERVIC							
	AT & T INC - 5001/// IRONEDGE GROUP LTD///		PHONE SYSTEM PAYMENT IEG-40396 APRIL VOIP BILL	74784 0	04/19/2024 04/30/2024	04/30/2024 04/30/2024	326.65 221.88 548.53
01-001-700.240 TRAINING, TRAVEL, [MCMAHON II/JACK R//		MILEAGE REIMBURSEMENT	0	04/30/2024	04/30/2024	174.20 174.20
01-001-700.250 LEGAL PRINTING EXI	CHERRYROAD MEDIA, INC 1193	04/24/24 0002199060	1ST QUARTER TREASURERS	0	04/24/2024	04/30/2024	161.25 161.25
01-001-700.260 INSURANCE	ELLIOTT INSURANCE INC/// ELLIOTT INSURANCE INC///	7743 7763	TREASURER BOND - PROTIE YEARLY INSURANCE	0 0	03/14/2024 03/21/2024	04/30/2024 04/30/2024	180.00 12,804.03 12,984.03
01-001-700.280 UTILITIES	EVERGY/// KANSAS GAS SERVICE INC///		ELECTRIC BILL PAYMENTS GAS BILL PAYMENTS	74773 74771	04/18/2024 04/12/2024	04/30/2024 04/30/2024	269.46 78.77 348.23
01-001-700.290 OTHER CONTRACTU	CIVICPLUS, LLC/// GFI DIGITAL/// GIBBS TECHNOLOGY LEASING/ IRONEDGE GROUP LTD/// IRONEDGE GROUP LTD/// KSFIBERNET 0930000160 OTIS ELEVATOR COMPANY INC. SHRED-IT/// WASTE MGMT OF KS INC - 4648	301633 2842045 203849 IEG-40327 IEG-40741 100401536407 8006954680 0661319-4856-5	ANNUAL HOSTING, SUPPORT & COPIER OVERAGE COPIER CONTRACT APRIL CLOUD BACKUP MAY VOIP SUPPORT MAY INTERNET MAY SERVICE CONTRACT MONTHLY SHREDDING APRIL YARDWASTE REMOVAL	0 0 0 0 0 0 0 0	07/01/2024 04/26/2024 04/26/2024 04/30/2024 05/09/2024 05/01/2024 04/15/2024 04/25/2024 05/01/2024	04/30/2024 04/30/2024 04/30/2024 04/30/2024 04/30/2024 04/30/2024 04/30/2024 04/30/2024 04/30/2024	11,723.75 102.87 475.33 169.00 198.00 200.00 125.41 110.29 1,011.54 14,116.19
01-001-700.292 CIVIL DEFENSE SIRE	EVERGY/// EVERGY/// EVERGY/// EVERGY///		ELECTRIC BILL PAYMENTS ELECTRIC BILL PAYMENTS ELECTRIC BILL PAYMENTS STORM SIREN	74780 74780 74780 0	04/08/2024 04/08/2024 04/08/2024 05/06/2024	04/30/2024 04/30/2024 04/30/2024 04/30/2024	7.68 7.68 7.68 25.55 48.59
01-001-700.293 STREET LIGHTS	EVERGY///		ELECTRIC BILL PAYMENT	74798	05/01/2024	04/30/2024	10,473.86 10,473.86
01-001-700.300 GENERAL OFFICE SL	GFI DIGITAL///	2840092	STAPLES	0	04/23/2024	04/30/2024	118.30 118.30
01-001-700.301 POSTAGE	PITNEY BOWES INC 981023 RE: U.S. POSTMASTER///	#5 5/1/2024	POSTAGE UTILITY BILL MAILING	74785 74781	05/01/2024 04/30/2024	04/30/2024 04/30/2024	333.33 209.18 542.51
01-001-700.330 BUILDING & MAINTEN	SMITH & SONS, INC./G.K.//	000388000000	REPLACED COMPRESSOR & ADE	0	04/30/2024	04/30/2024	143.26 143.26
01-001-700.331 CLEANING SUPPLIES	WALMART COMMUNITY INC//	04/23/24 06530	CLEANING SUPPLIES	0	04/23/2024	04/30/2024	54.98

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							54.98
							Total Dept. ADMINISTRATION: 39,713.93
Dept: 002 POLICE DEPARTMENT							
01-002-700.230	TELEPHONE SERVIC						
A T & T INC - 5001///			PHONE SYSTEM PAYMENT	74784	04/19/2024	04/30/2024	755.36
A T & T INC - 5001///			TELEBRANCH PHONE SYSTEM	74786	04/19/2024	04/30/2024	277.23
VERIZON///		9961167905	CELL PHONE PAYMENT	74770	04/09/2024	04/30/2024	696.70
							1,729.29
01-002-700.240	TRAINING, TRAVEL, [
CORBIN/CHAD//			PER DIEM - IACP CONFERENCE	0	04/30/2024	04/30/2024	370.00
THOMPSON/TINA//			MILEAGE REIMBURSEMENT	0	04/10/2024	04/30/2024	29.48
							399.48
01-002-700.260	INSURANCE						
ELLIOTT INSURANCE INC///		7763	YEARLY INSURANCE	0	03/21/2024	04/30/2024	34,819.60
							34,819.60
01-002-700.280	UTILITIES						
KANSAS GAS SERVICE INC///			GAS BILL PAYMENTS	74771	04/12/2024	04/30/2024	80.30
							80.30
01-002-700.290	OTHER CONTRACTU						
BLUE OX II, LLC///		6059	HALAQIIST - EMPLOYMENT	0	03/31/2024	04/30/2024	15.95
IRONEDGE GROUP LTD///		IEG-40326	APRIL CLOUD BACKUP	0	04/30/2024	04/30/2024	764.00
KSFIBERNET 0930000160			MAY INTERNET	0	05/01/2024	04/30/2024	200.00
NAVSURFWARCENDIV CRANE		N00164LE0631-24	NIGHT VISION POCKETSCOPES	74782	04/29/2024	04/30/2024	600.00
WASTE MGMT OF KS INC - 4648		0661336-4856-9	APRIL TRASH REMOVAL	0	05/01/2024	04/30/2024	80.23
WORKSTEPS, INC///		WSC-9277	PREREPLACEMENT WORK COMP	0	04/30/2024	04/30/2024	75.00
							1,735.18
01-002-700.300	GENERAL OFFICE SL						
HASTY AWARDS INC///		04241625	ENGRAVED PLATE	0	04/25/2024	04/30/2024	10.00
NAVRAT'S OFFICE PROD.-EMPC		0228779-001	ENVELOPES, PAPER, RECEIPT	0	05/06/2024	04/30/2024	131.96
							141.96
01-002-700.310	OPERATIONAL SUPP						
FIVE-O LLC		2024-PAOLA-01	POLYGRAPH SERVICES	0	03/22/2024	04/30/2024	250.00
TRANSUNION RISK AND///		205825-202404-1	APRIL PHONE SEARCHES	0	05/01/2024	04/30/2024	75.00
WALMART COMMUNITY INC///		04/23/24 2458	WATER, PENS, TAPE, BLEACH	0	04/23/2024	04/30/2024	163.63
WALMART COMMUNITY INC///		04/20/24 01135	PAPER TOWELS, CAR CLEANER	0	04/20/2024	04/30/2024	65.52
							554.15
01-002-700.315	VEHICLE MAINTENA						
LOUISBURG FORD SALES INC//.		71048FOWG	EXHAUST PIPE PD#8	0	04/29/2024	04/30/2024	268.50
MILLER AUTO SUPPLY		316753	HEAVY DUTY ANTI-FREEZE	0	04/24/2024	04/30/2024	13.99
MILLER AUTO SUPPLY		316728	WINDSHIELD WASHER FLUID	0	04/23/2024	04/30/2024	26.94
MILLER AUTO SUPPLY		315680	VACCUM TUBING, TEE	0	04/04/2024	04/30/2024	19.39
MILLER AUTO SUPPLY		317125	BATTERY PD#10	0	04/30/2024	04/30/2024	175.49
MILLER AUTO SUPPLY		317102	HOSE CLAMP PD#8	0	04/30/2024	04/30/2024	5.96
SHORE TIRE CO., INC///		340341	4-GY ENFORCER TIRES - PD#2	0	04/29/2024	04/30/2024	1,946.52
THE CAR POOL		17	PD CAR WASHES	0	04/27/2024	04/30/2024	324.80
							2,781.59
01-002-700.320	EQUIPMENT MAINTE						
GERKEN RENT-ALL///		32711/7	3/8" PLUMBING COUPLING	0	04/30/2024	04/30/2024	16.99
							16.99
01-002-700.330	BUILDING & MAINTEN						
SMITH & SONS, INC./G.K.//		E00100770000	REPLACE CARD READERS &	0	04/29/2024	04/30/2024	5,718.64
							5,718.64
01-002-700.350	MOTOR FUEL & LUB						

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01-003-700.330	BUILDING & MAINTENANCE						
	PAT'S SIGNS///	7681	GYM WINDOW TINTING	0	04/19/2024	04/30/2024	1,750.00
							<u>1,750.00</u>
01-003-700.350	MOTOR FUEL & LUB						
	WEX BANK///	96868225	FIRE DEPARTMENT	74790	04/30/2024	04/30/2024	54.96
							<u>54.96</u>
01-003-700.351	RURAL FUEL						
	WEX BANK///	96868227	RURAL FIRE DEPARTMENT	74797	04/30/2024	04/30/2024	154.16
							<u>154.16</u>
							Total Dept. FIRE DEPARTMENT: 24,122.68
Dept: 004 MUNICIPAL COURT							
01-004-700.220	LEGAL SERVICES						
	CLYDE & WOOD, LLC///	54500	LOWERY, MELISSA	0	04/29/2024	04/30/2024	77.00
	CLYDE & WOOD, LLC///	54491	BALL, DANIEL	0	04/29/2024	04/30/2024	217.00
	CLYDE & WOOD, LLC///	54498	ROBERTS, LYDIA	0	04/29/2024	04/30/2024	112.00
	CLYDE & WOOD, LLC///	54567	HAYES, RICH	0	04/29/2024	04/30/2024	70.00
	CLYDE & WOOD, LLC///	54566	SUMMERS, BRADLEY	0	04/29/2024	04/30/2024	217.00
	CLYDE & WOOD, LLC///	54565	CASIDA-RAZO, CHEROKEE	0	04/29/2024	04/30/2024	196.00
	CLYDE & WOOD, LLC///	54563	HARRISON, THEOFANO	0	04/29/2024	04/30/2024	203.00
	CLYDE & WOOD, LLC///	54496	PRASKO, VICTORIA	0	04/29/2024	04/30/2024	63.00
	CLYDE & WOOD, LLC///	54497	PRASKO, VICTORIA	0	04/29/2024	04/30/2024	70.00
	CLYDE & WOOD, LLC///	54495	MUNGIN, DAMIEN	0	04/29/2024	04/30/2024	63.00
	CLYDE & WOOD, LLC///	54494	JOHNSON, DUSTIN	0	04/29/2024	04/30/2024	189.00
	CLYDE & WOOD, LLC///	54493	GREEN, BRADLEY	0	04/29/2024	04/30/2024	119.00
	CLYDE & WOOD, LLC///	54564	RICHARDS, CONNOR	0	04/29/2024	04/30/2024	112.00
	CLYDE & WOOD, LLC///	54492	FLOYD, WILLIAM	0	04/29/2024	04/30/2024	35.00
	DEAF EXPRESSION INC///	52160	SIGN LANGUAGE	0	04/26/2024	04/30/2024	194.25
							<u>1,937.25</u>
01-004-700.271	PRISONER CARE						
	MIAMI COUNTY SHERIFF DEPT.		APRIL PRISONER CARE	0	04/30/2024	04/30/2024	2,834.08
							<u>2,834.08</u>
01-004-700.290	OTHER CONTRACTUAL						
	KANSAS STATE TREASURER///	83692	EDUCATION & TRAINING	0	04/29/2024	04/30/2024	705.00
							<u>705.00</u>
01-004-700.300	GENERAL OFFICE SL						
	NAV RAT'S OFFICE PROD.-EMPC	0228793-001	LABELS	0	05/06/2024	04/30/2024	29.25
	NAV RAT'S OFFICE PROD.-EMPC	0228779-001	ENVELOPES, PAPER, RECEIPT	0	05/06/2024	04/30/2024	304.56
							<u>333.81</u>
							Total Dept. MUNICIPAL COURT: 5,810.14
Dept: 005 STREET DEPARTMENT							
01-005-700.230	TELEPHONE SERVICE						
	AT & T INC - 5001///		PHONE SYSTEM PAYMENT	74784	04/19/2024	04/30/2024	137.80
	IRONEDGE GROUP LTD///	IEG-40396	APRIL VOIP BILL	0	04/30/2024	04/30/2024	123.76
	VERIZON///	9961167905	CELL PHONE PAYMENT	74770	04/09/2024	04/30/2024	79.56
							<u>341.12</u>
01-005-700.260	INSURANCE						
	ELLIOTT INSURANCE INC///	7826	2 - 1998 DUMP TRUCKS	0	04/03/2024	04/30/2024	-446.00
	ELLIOTT INSURANCE INC///	7595	ADDED 2023 FORD SUPER DUTY	0	01/26/2024	04/30/2024	275.00
	ELLIOTT INSURANCE INC///	7629	5 - VEHICLES DELETED	0	02/06/2024	04/30/2024	-216.80
	ELLIOTT INSURANCE INC///	7763	YEARLY INSURANCE	0	03/21/2024	04/30/2024	19,395.83
							<u>19,008.03</u>
01-005-700.280	UTILITIES						

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	EVERGY///		ELECTRIC BILL PAYMENT	74798	05/01/2024	04/30/2024	363.69
	EVERGY///		ELECTRIC BILL PAYMENTS	74780	04/08/2024	04/30/2024	52.09
	EVERGY///		ELECTRIC BILL PAYMENTS	74773	04/18/2024	04/30/2024	48.62
	EVERGY///		ELECTRIC BILL PAYMENTS	74773	04/18/2024	04/30/2024	40.19
	KANSAS GAS SERVICE INC///		GAS BILL PAYMENTS	74771	04/12/2024	04/30/2024	60.15
							564.74
01-005-700.290	OTHER CONTRACTU						
	COPY PRODUCTS, INC///	36468545	COPIER CONTRACT/USAGE	0	04/30/2024	04/30/2024	84.40
	CRIDDER RIDDER///	66825	QUARTERLY PEST CONTROL	0	04/19/2024	04/30/2024	23.75
	KSFIBERNET 0930000160		MAY INTERNET	0	05/01/2024	04/30/2024	50.00
							158.15
01-005-700.310	OPERATIONAL SUPP						
	FAMILY CENTER INC///	4229846	NUTS & BOLTS	0	04/30/2024	04/30/2024	12.95
	FAMILY CENTER INC///	4430287	NUTS & BOLTS	0	05/01/2024	04/30/2024	24.60
	GERKEN RENT-ALL///	32684/7	SAW BLADE	0	04/29/2024	04/30/2024	19.99
	MIAMI LUMBER INC///	2404-571221	WOOD FOR CONCRETE FORMS	0	04/17/2024	04/30/2024	5.18
	MIAMI LUMBER INC///	2404-571424	CONCRETE MIX	0	04/19/2024	04/30/2024	33.72
							96.44
01-005-700.315	VEHICLE MAINTENA						
	MILLER AUTO SUPPLY	316763	DIESEL EXHAUST FLUID - STREET	0	04/24/2024	04/30/2024	87.96
	MILLER AUTO SUPPLY	317166	TIRE REPAIR PATCHES & PLUGS	0	04/30/2024	04/30/2024	50.10
	MILLER AUTO SUPPLY	316935	OIL	0	04/26/2024	04/30/2024	19.98
							158.04
01-005-700.320	EQUIPMENT MAINTE						
	EQUIPMENTSHARE.COM, INC///	3743108-000	CASE 580 WIRING HARNESS,	0	04/15/2024	04/30/2024	2,202.22
	GRAINGER, INC./W.W.//	9099327505	AIR PRESSURE SWITCH	0	04/25/2024	04/30/2024	86.14
	HEATHWOOD OIL CO., INC.///	H73747	20 TUBES LITHIUM GREASE	0	04/22/2024	04/30/2024	39.00
	HY-FLO EQUIPMENT CO INC///	144850	PRESSURE WASHER GUN &	0	04/19/2024	04/30/2024	238.08
	MILLER AUTO SUPPLY	316776	HOSE FITTINGS #100	0	04/24/2024	04/30/2024	130.81
							2,696.25
01-005-700.330	BUILDING & MAINTEN						
	MIAMI LUMBER INC///	2402-565026	CLOTHS, ROLLER TRAY KIT	0	02/16/2024	04/30/2024	8.11
							8.11
01-005-700.340	CONSTRUCTION MAT						
	HAMM, INC///	578650	ROCK FOR BIN	0	05/03/2024	04/30/2024	5,514.97
							5,514.97
01-005-700.350	MOTOR FUEL & LUB						
	MFA OIL COMPANY///	10331025	OFF ROAD FUEL	0	05/06/2024	04/30/2024	431.27
	WEX BANK///	96868226	STREET DEPARTMENT	74795	04/30/2024	04/30/2024	982.69
							1,413.96
01-005-700.370	UNIFORMS						
	UNIFIRST CORPORATION///	3281164167	STREET DEPARTMENT	0	04/19/2024	04/30/2024	31.09
	UNIFIRST CORPORATION///	3281164174	TOWELS & MATS	0	04/29/2024	04/30/2024	54.64
	UNIFIRST CORPORATION///	3281161722	STREET DEPARTMENT	0	04/22/2024	04/30/2024	26.77
	UNIFIRST CORPORATION///	3281161730	TOWELS & MATS	0	04/22/2024	04/30/2024	54.64
	UNIFIRST CORPORATION///	3281166609	STREET DEPARTMENT	0	05/06/2024	04/30/2024	26.77
	UNIFIRST CORPORATION///	3281166614	TOWELS & MATS	0	05/06/2024	04/30/2024	54.64
							248.55
01-005-700.402	COMPUTER EQUIP / :						
	IRONEDGE GROUP LTD///	IEG-40328	APRIL CLOUD BACKUP	0	04/30/2024	04/30/2024	50.00
							50.00
							Total Dept. STREET DEPARTMENT: 30,258.36

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	FAMILY CENTER INC///	4430477	WEED EATER AIR FILTER	0	05/01/2024	04/30/2024	2.50
	FAMILY CENTER INC///	4427591	TIRE FOR FINISH MOWER	0	04/26/2024	04/30/2024	27.99
	FAMILY CENTER INC///	4426613	AIR COMPRESSOR FITTINGS	0	04/24/2024	04/30/2024	47.55
	FAMILY CENTER INC///	4427068	AIR COMPRESSOR FITTINGS	0	04/25/2024	04/30/2024	6.57
	FAMILY CENTER INC///	4425688	HYDRAULIC CYLINDER #215	0	04/23/2024	04/30/2024	116.95
	FAMILY CENTER INC///	4430760	WEED EATER PARTS	0	05/02/2024	04/30/2024	150.97
	HEATHWOOD OIL CO., INC.///	H73747	20 TUBES LITHIUM GREASE	0	04/22/2024	04/30/2024	39.00
	MILLER AUTO SUPPLY	316890	OIL SEALS - TRAILERS	0	04/26/2024	04/30/2024	24.16
	MILLER AUTO SUPPLY	316891	OIL SEALS - TRAILERS	0	04/26/2024	04/30/2024	24.16
	O'REILLY AUTO PARTS INC///	0205-385530	FUEL FILTER - #207	74799	04/25/2024	04/30/2024	7.15
	SMITH & SONS, INC./G.K.//	E00387980000	REPLACED FUSES AT LAKE	0	04/27/2024	04/30/2024	158.98
	SMITH & SONS, INC./G.K.//	E00388010000	PARK SQUARE WATER FOUNTAIN	0	04/30/2024	04/30/2024	80.00
							685.98
01-006-700.330	BUILDING & MAINTEN						
	FAMILY CENTER INC///	4430757	FAUCET PARTS	0	05/02/2024	04/30/2024	132.95
	GERKEN RENT-ALL///	32519/7	NUTS & SCREWS FOR LIONS	0	04/19/2024	04/30/2024	2.54
	MIAMI LUMBER INC///	2404-571215	CAULK, SEAL, TAPE MEASURE	0	04/17/2024	04/30/2024	50.55
	MIAMI LUMBER INC///	2402-565026	CLOTHS, ROLLER TRAY KIT	0	02/16/2024	04/30/2024	8.10
	REEVES-WIEDEMAN CO INC///	CM6355249	RETURN CREDIT	0	04/02/2024	04/30/2024	-155.85
	REEVES-WIEDEMAN CO INC///	6367247	VALVES & TEST GAUGE	0	04/11/2024	04/30/2024	240.37
							278.66
01-006-700.350	MOTOR FUEL & LUB						
	MFA OIL COMPANY///	10331025	OFF ROAD FUEL	0	05/06/2024	04/30/2024	789.10
	WEX BANK///	96919987	PARKS DEPARTMENT	74791	04/30/2024	04/30/2024	1,051.34
							1,840.44
01-006-700.370	UNIFORMS						
	UNIFIRST CORPORATION///	3281164172	PARKS DEPARTMENT	0	04/29/2024	04/30/2024	26.86
	UNIFIRST CORPORATION///	3281161727	PARKS DEPARTMENT	0	04/22/2024	04/30/2024	26.86
	UNIFIRST CORPORATION///	3281166613	PARKS DEPARTMENT	0	05/06/2024	04/30/2024	26.86
							80.58
01-006-700.402	COMPUTER EQUIP / :						
	IRONEDGE GROUP LTD///	IEG-40328	APRIL CLOUD BACKUP	0	04/30/2024	04/30/2024	50.00
							50.00
						Total Dept. PARKS & GROUNDS:	20,962.41
Dept: 007 CEMETERY							
01-007-700.260	INSURANCE						
	ELLIOTT INSURANCE INC///	7763	YEARLY INSURANCE	0	03/21/2024	04/30/2024	2,295.96
							2,295.96
01-007-700.350	MOTOR FUEL & LUB						
	WEX BANK///	96917959	CEMETERY DEPARTMENT	74787	04/30/2024	04/30/2024	226.97
							226.97
01-007-700.370	UNIFORMS						
	UNIFIRST CORPORATION///	3281164168	CEMETERY DEPARTMENT	0	04/19/2024	04/30/2024	7.67
	UNIFIRST CORPORATION///	3281161723	CEMETERY DEPARTMENT	0	04/22/2024	04/30/2024	7.67
	UNIFIRST CORPORATION///	3281166610	CEMETERY DEPARTMENT	0	05/06/2024	04/30/2024	7.67
							23.01
						Total Dept. CEMETERY:	2,545.94
Dept: 009 COMMUNITY DEVELOPMEN							
01-009-700.210	PROFESSIONAL SER						
	WILSON & COMPANY INC///	125847	SERVICES 3/23-4/19/24	0	05/08/2024	04/30/2024	300.00
							300.00
01-009-700.230	TELEPHONE SERVIC						
	A T & T INC - 5001///		PHONE SYSTEM PAYMENT	74784	04/19/2024	04/30/2024	68.05

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	IRONEDGE GROUP LTD///	IEG-40396	APRIL VOIP BILL	0	04/30/2024	04/30/2024	74.75
	VERIZON///	9961167905	CELL PHONE PAYMENT	74770	04/09/2024	04/30/2024	80.32
							223.12
01-009-700.240	TRAINING, TRAVEL, [
	MID-AM REGIONAL COUNCIL//	D-I-0004914	GIF/GTI/LOCAL DUES	0	04/03/2024	04/30/2024	1,808.00
							1,808.00
01-009-700.250	LEGAL PRINTING EXI						
	CHERRYROAD MEDIA, INC 1193	04/24/24 0002202410	VARIANCE 608 S. HICKORY	0	04/24/2024	04/30/2024	45.24
							45.24
01-009-700.260	INSURANCE						
	ELLIOTT INSURANCE INC///	7629	5 - VEHICLES DELETED	0	02/06/2024	04/30/2024	-108.40
	ELLIOTT INSURANCE INC///	7763	YEARLY INSURANCE	0	03/21/2024	04/30/2024	2,866.34
							2,757.94
01-009-700.290	OTHER CONTRACTU						
	GFI DIGITAL//	2842045	COPIER OVERAGE	0	04/26/2024	04/30/2024	51.43
	GIBBS TECHNOLOGY LEASING/	203849	COPIER CONTRACT	0	04/26/2024	04/30/2024	237.67
							289.10
01-009-700.350	MOTOR FUEL & LUB						
	WEX BANK//	96911085	COMMUNITY DEVO FUEL	74789	04/30/2024	04/30/2024	72.41
							72.41
01-009-700.370	UNIFORMS						
	UNIFIRST CORPORATION///	3281161722	STREET DEPARTMENT	0	04/22/2024	04/30/2024	4.32
	UNIFIRST CORPORATION///	3281166609	STREET DEPARTMENT	0	05/06/2024	04/30/2024	4.32
							8.64
Total Dept. COMMUNITY DEVELOPMENT:							5,504.45
Fund GENERAL OPERATING:							182,203.42

Fund: 02 LIBRARY

Dept: 022 LIBRARY

02-022-700.230 TELEPHONE SERVIC

A T & T INC - 5001/// IRONEDGE GROUP LTD///	PHONE SYSTEM PAYMENT IEG-40396 APRIL VOIP BILL	74784 0	04/19/2024 04/30/2024	04/30/2024 04/30/2024	61.25 136.11
					197.36

02-022-700 255 ADVERTISING EXPEN

BUSINESS CARD - 7149 03/21/24 FACEBK WCZTNYK FACEBOOK AD 74774 03/21/2024 04/30/2024 **1.91**
1.91

02-022-700 260 INSURANCE

ELLIOTT INSURANCE INC///	7763 YEARLY INSURANCE	0	03/21/2024	04/30/2024	8,371.73
					<hr/> 8,371.73

02-022-700.280 UTILITIES

EVERGY/// ELECTRIC BILL PAYMENTS 74773 04/18/2024 04/30/2024 **579.87**
579.87

ALL DOCUMENTS SUBJECT TO 2000

ALL COPY PRODUCTS - 660831/	36384990	COPIER CONTRACT/USAGE	0	04/18/2024	04/30/2024	371.76
IRONEDGE GROUP LTD///	IEG-40324	APRIL COUD BACKUP	0	04/30/2024	04/30/2024	109.00
WASTE MGMT OF KS INC - 4648	0661336-4856-9	APRIL TRASH REMOVAL	0	05/01/2024	04/30/2024	33.27

10.1007/s00339-014-0747-0

00 GENERAL OFFICE ST
BUSINESS CARD - 7149 03/19/24 AMAZON RET* 113 POST ITS 74774 03/19/2024 04/30/2024 13.96
BUSINESS CARD - 7149 03/30/24 AMZN MKTP US*288II PLANNER 74774 03/30/2024 04/30/2024 9.79

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04-032-700.410	EQUIPMENT/PLANT						
	WTP EQUIPMENT CORP///	1101-24	VORTEX GRIT DRIVE PINION	0	05/08/2024	04/30/2024	1,045.00
							1,045.00
						Total Dept. PRODUCTION:	3,577.79
Dept: 033 DISTRIBUTION (LINES)							
04-033-700.230	TELEPHONE SERVIC						
	VERIZON///	9961167905	CELL PHONE PAYMENT	74770	04/09/2024	04/30/2024	57.06
							57.06
04-033-700.280	UTILITIES						
	EVERGY///		ELECTRIC BILL PAYMENTS	74780	04/08/2024	04/30/2024	19.30
	KANSAS GAS SERVICE INC///		GAS BILL PAYMENTS	74771	04/12/2024	04/30/2024	60.15
							79.45
04-033-700.290	OTHER CONTRACTU						
	COPY PRODUCTS, INC///	36468545	COPIER CONTRACT/USAGE	0	04/30/2024	04/30/2024	84.41
	CRIDDER RIDDER///	66825	QUARTERLY PEST CONTROL	0	04/19/2024	04/30/2024	23.75
	KANSAS ONE-CALL SYSTEM INI	4040431	162 LOCATES	0	04/30/2024	04/30/2024	97.20
	KSFIBERNET 0930000160		MAY INTERNET	0	05/01/2024	04/30/2024	50.00
							255.36
04-033-700.310	OPERATIONAL SUPP						
	FAMILY CENTER INC///	4429046	PVC PIPE, TEE'S, ELBOW'S	0	04/29/2024	04/30/2024	16.70
	GERKEN RENT-ALL, INC.///	613702-1	AUGER RENT	0	04/29/2024	04/30/2024	35.00
	KIMBALL MIDWEST///	102185307	LOCATE PAINT	0	05/02/2024	04/30/2024	461.88
							513.58
04-033-700.320	EQUIPMENT MAINTE						
	EQUIPMENTSHARE.COM, INC///	3825249-000	WATER PUMP & CORE #507	0	04/29/2024	04/30/2024	125.44
	EQUIPMENTSHARE.COM, INC///	3743108-000	CASE 580 WIRING HARNESS,	0	04/15/2024	04/30/2024	2,202.22
							2,327.66
04-033-700.330	BUILDING & MAINTEN						
	MIAMI LUMBER INC///	2402-565026	CLOTHS, ROLLER TRAY KIT	0	02/16/2024	04/30/2024	8.10
							8.10
04-033-700.340	CONSTRUCTION MAT						
	GERKEN RENT-ALL, INC.///	513800-1	CONCRETE DELIVERY	0	04/29/2024	04/30/2024	825.00
	GERKEN RENT-ALL, INC.///	613759-1	CONCRETE DELIVERY	0	04/30/2024	04/30/2024	1,155.00
	GERKEN RENT-ALL, INC.///	612428-1	CONCRETE DELIVERY	0	04/23/2024	04/30/2024	1,072.50
	GERKEN RENT-ALL, INC.///	615407-1	CONCRETE DELIVERY	0	05/07/2024	04/30/2024	742.50
							3,795.00
04-033-700.350	MOTOR FUEL & LUB						
	WEX BANK///	96887184	SEWER DEPARTMENT	74793	04/30/2024	04/30/2024	927.40
							927.40
04-033-700.370	UNIFORMS						
	UNIFIRST CORPORATION///	3281164169	SEWER DEPARTMENT	0	04/29/2024	04/30/2024	15.42
	UNIFIRST CORPORATION///	3281161724	SEWER DEPARTMENT	0	04/22/2024	04/30/2024	15.42
	UNIFIRST CORPORATION///	3281166611	SEWER DEPARTMENT	0	05/06/2024	04/30/2024	15.42
							46.26
04-033-700.402	COMPUTER EQUIP //						
	IRONEDGE GROUP LTD///	IEG-40328	APRIL CLOUD BACKUP	0	04/30/2024	04/30/2024	50.00
							50.00
						Total Dept. DISTRIBUTION (LINES):	8,059.87
						Total Fund SEWER SERVICE:	51,123.07

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Dept: 000							
05-000-700.139	HRA PREMIUMS SURENCY LIFE & HEALTH///		MAY HRA, COBRA, FSA	0	05/01/2024	04/30/2024	358.50
							358.50
05-000-700.140	HEALTH INSURANCE METLIFE - GROUP BENEFITS		MAY INSURANCE PREMIUM	74779	04/29/2024	04/30/2024	297.96
							297.96
05-000-700.260	INSURANCE ELLIOTT INSURANCE INC///	7763	YEARLY INSURANCE	0	03/21/2024	04/30/2024	7,754.03
							7,754.03
05-000-700.289	EMPLOYEE ASSISTAI COMPLIANCEONE/// COMPLIANCEONE///	315818 315817	APRIL - 16 ACTIVE PARTICIPANTS 21 - ACTIVE PARTICIPANTS	0 0	05/07/2024 05/07/2024	04/30/2024 04/30/2024	221.70 160.65
							382.35
05-000-700.395	EMPLOYEE DEVELO WALMART COMMUNITY INC///		EMPLOYEE APPRECIATION	0	05/03/2024	04/30/2024	108.40
							108.40
							Total Dept. 000: 8,901.24
							Total Fund EMPLOYEE BENEFIT: 8,901.24
Fund: 07 FAMILY AQUATICS CENTER							
Dept: 000							
07-000-700.230	TELEPHONE SERVIC						
AT & T INC - 5001/// IRONEDGE GROUP LTD///		IEG-40396	PHONE SYSTEM PAYMENT APRIL VOIP BILL	74784 0	04/19/2024 04/30/2024	04/30/2024 04/30/2024	68.05 62.50
							130.55
07-000-700.260	INSURANCE ELLIOTT INSURANCE INC///	7763	YEARLY INSURANCE	0	03/21/2024	04/30/2024	5,888.88
							5,888.88
07-000-700.280	UTILITIES EVERGY/// KANSAS GAS SERVICE INC///		ELECTRIC BILL PAYMENTS GAS BILL PAYMENTS	74772 74771	04/17/2024 04/12/2024	04/30/2024 04/30/2024	339.27 94.72
							433.99
07-000-700.290	OTHER CONTRACTU KSFIBERNET 0930000160		MAY INTERNET	0	05/01/2024	04/30/2024	100.00
							100.00
07-000-700.310	OPERATIONAL SUPP FAMILY CENTER INC/// GERKEN RENT-ALL/// GERKEN RENT-ALL/// WALMART COMMUNITY INC/// WALMART COMMUNITY INC///	4421163 32788/7 32808/7 04/26/24 06834 05/03/24 02474	O RINGS FOR POOL PLANTS FLOWERS STOOL, CHAIR, CART FLOWERS	0 0 0 0 0	04/15/2024 05/03/2024 05/04/2024 04/26/2024 05/03/2024	04/30/2024 04/30/2024 04/30/2024 04/30/2024 04/30/2024	0.59 244.50 56.42 62.52 247.45
							611.48
07-000-700.320	EQUIPMENT MAINTE LINCOLN AQUATICS///	D8850723	NYLON ROPE CLAMPS	0	04/22/2024	04/30/2024	155.42
							155.42
07-000-700.370	UNIFORMS THE LIFEGUARD STORE///	INV001401041	WHISTLES, LANYARDS, GUARD	0	04/24/2024	04/30/2024	1,648.64
							1,648.64
07-000-700.410	EQUIPMENT/PLANT ARLAN CO., INC.///	15665	SPINEBOARD	0	05/08/2024	04/30/2024	599.30

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	THE LIFEGUARD STORE///	INV001404320	UMBRELLA	0	05/01/2024	04/30/2024	174.73
							774.03
						Total Dept. 000:	9,742.99
						1 FAMILY AQUATICS CENTER:	9,742.99

Fund: 08 COMMUNITY CENTER

Dept: 000

08-000-700.230 TELEPHONE SERVICE

AT & T INC - 5001///	PHONE SYSTEM PAYMENT	74784	04/19/2024	04/30/2024	204.15
IRONEDGE GROUP LTD///	IEG-40396 APRIL VOIP BILL	0	04/30/2024	04/30/2024	50.23
VERIZON///	9961167905 CELL PHONE PAYMENT	74770	04/09/2024	04/30/2024	41.45
					295.83

08-000-700.240 TRAINING, TRAVEL, [

KANSAS HISTORIC THEATRE AS	1465 ANNUAL MEMBERSHIP DUES 2024	0	11/15/2024	04/30/2024	100.00
					100.00

08-000-700.260 INSURANCE

ELLIOTT INSURANCE INC///	7763 YEARLY INSURANCE	0	03/21/2024	04/30/2024	15,943.44
					15,943.44

08-000-700.280 UTILITIES

EVERGY///	ELECTRIC BILL PAYMENTS	74776	04/19/2024	04/30/2024	408.64
KANSAS GAS SERVICE INC///	GAS BILL PAYMENTS	74771	04/12/2024	04/30/2024	103.08
OOMAAR CHANNEL///	61675 MAY OOMA AIRDIAL SERVICE	0	05/05/2024	04/30/2024	242.00
					753.72

08-000-700.290 OTHER CONTRACTS

CHRIS BUTLER AND CO., LLC///	1412 COMMUNITY CENTER RESEARCH	0	04/24/2024	04/30/2024	510.00
KSFIBERNET 0930000160	MAY INTERNET	0	05/01/2024	04/30/2024	100.00
OTIS ELEVATOR COMPANY INC.	100401536429 MAY SERVICE CONTRACT	0	05/01/2024	04/30/2024	135.64
PROF PEST CONTROL INC///	36889 PEST CONTROL	0	04/16/2024	04/30/2024	95.00
SMITH & SONS, INC./G.K.//	E00388030000 INSTALLATION OF OOMA	0	04/30/2024	04/30/2024	330.49
WASTE MGMT OF KS INC - 4648	0661336-4856-9 APRIL TRASH REMOVAL	0	05/01/2024	04/30/2024	40.67
					1,211.80

Total Dept. 000: 18,304.79**1 Fund COMMUNITY CENTER:** 18,304.79

Fund: 09 WATER UTILITY

Dept: 001 ADMINISTRATION

09-001-700.230 TELEPHONE SERVICE

IRONEDGE GROUP LTD///	IEG-40396 APRIL VOIP BILL	0	04/30/2024	04/30/2024	50.25
					50.25

09-001-700.260 INSURANCE

ELLIOTT INSURANCE INC///	7629 5 - VEHICLES DELETED	0	02/06/2024	04/30/2024	-216.80
ELLIOTT INSURANCE INC///	7763 YEARLY INSURANCE	0	03/21/2024	04/30/2024	15,590.65
					15,373.85

09-001-700.301 POSTAGE

PITNEY BOWES INC 981023 RE	#5 5/1/2024 POSTAGE	74785	05/01/2024	04/30/2024	333.33
U.S. POSTMASTER///	UTILITY BILL MAILING	74781	04/30/2024	04/30/2024	331.19
					664.52

Total Dept. ADMINISTRATION: 16,088.62

Dept: 032 PRODUCTION

09-032-700.280 UTILITIES

EVERGY///	ELECTRIC BILL PAYMENTS	74780	04/08/2024	04/30/2024	19.06
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							19.06
Total Dept. PRODUCTION:							19.06
Dept: 033 DISTRIBUTION (LINES)							
09-033-700.230 TELEPHONE SERVIC							
A T & T INC - 5001///			PHONE SYSTEM PAYMENT	74784	04/19/2024	04/30/2024	137.80
VERIZON///		9961167905	CELL PHONE PAYMENT	74770	04/09/2024	04/30/2024	98.48
							236.28
09-033-700.280 UTILITIES							
KANSAS GAS SERVICE INC///			GAS BILL PAYMENTS	74771	04/12/2024	04/30/2024	60.15
RURAL WATER DIST NO. 2 INC//			WATER USAGE OLD KC ROAD	0	04/29/2024	04/30/2024	28.39
							88.54
09-033-700.290 OTHER CONTRACTU							
COPY PRODUCTS, INC///		36468545	COPIER CONTRACT/USAGE	0	04/30/2024	04/30/2024	84.41
CRIDDER RIDDER///		66825	QUARTERLY PEST CONTROL	0	04/19/2024	04/30/2024	23.75
KANSAS ONE-CALL SYSTEM INC		4040431	162 LOCATES	0	04/30/2024	04/30/2024	97.20
KSFIBERNET 0930000160			MAY INTERNET	0	05/01/2024	04/30/2024	50.00
							255.36
09-033-700.310 OPERATIONAL SUPP							
FAMILY CENTER INC///		4413212	CUT OFF WHEEL	0	04/02/2024	04/30/2024	21.52
GERKEN RENT-ALL///		32592/7	RECIPROCATING SAW	0	04/24/2024	04/30/2024	36.15
KIMBALL MIDWEST///		102185307	LOCATE PAINT	0	05/02/2024	04/30/2024	461.88
							519.55
09-033-700.320 EQUIPMENT MAINTE							
MILLER AUTO SUPPLY		316536	OIL & FILTER #502	0	04/19/2024	04/30/2024	129.10
O'REILLY AUTO PARTS INC//		0205-384532	MOTOR OIL	74799	04/19/2024	04/30/2024	34.99
							164.09
09-033-700.330 BUILDING & MAINTEN							
MIAMI LUMBER INC///		2402-565026	CLOTHS, ROLLER TRAY KIT	0	02/16/2024	04/30/2024	8.10
							8.10
09-033-700.350 MOTOR FUEL & LUB							
WEX BANK///		96887183	WATER DEPARTMENT	74796	04/30/2024	04/30/2024	78.39
							78.39
09-033-700.370 UNIFORMS							
UNIFIRST CORPORATION///		3281164171	WATER DEPARTMENT	0	04/29/2024	04/30/2024	4.91
UNIFIRST CORPORATION///		3281161725	WATER DEPARTMENT	0	04/22/2024	04/30/2024	4.91
UNIFIRST CORPORATION///		3281166612	WATER DEPARTMENT	0	05/06/2024	04/30/2024	4.91
							14.73
09-033-700.402 COMPUTER EQUIP / :							
IRONEDGE GROUP LTD//		IEG-40328	APRIL CLOUD BACKUP	0	04/30/2024	04/30/2024	50.00
							50.00
Total Dept. DISTRIBUTION (LINES):							1,415.04
Total Fund WATER UTILITY:							17,522.72
Fund: 12 STORM WATER MANAGEME							
Dept: 033 DISTRIBUTION (LINES)							
12-033-700.460 STORM WATER CON							
WAY & SONS CONSTRUCTION//		4578-2	2" MILL & OVERLAY	0	05/01/2024	04/30/2024	25,000.00
							25,000.00
Total Dept. DISTRIBUTION (LINES):							25,000.00

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FORM WATER MANAGEMENT:							25,000.00
Fund: 13 HEALTH AND SANITATION							
Dept: 032 PRODUCTION							
13-032-700.255	ADVERTISING EXPEN						
CHERRYROAD MEDIA, INC 1193	04/03/24 0002132340	SPRING CLEANUP WEBSITE AD	0	04/03/2024	04/30/2024		25.00
CHERRYROAD MEDIA, INC 1193	04/03/24 0002132330	SPRING CLEANUP AD	0	04/03/2024	04/30/2024		440.00
							465.00
13-032-700.260	INSURANCE						
ELLIOTT INSURANCE INC///	7763	YEARLY INSURANCE	0	03/21/2024	04/30/2024		1,616.32
							1,616.32
13-032-700.290	OTHER CONTRACTU						
WASTE MGMT OF KS INC - 4647	0661329-4856-4	SPRING CLEANUP FUEL & LABOR	0	05/01/2024	04/30/2024		45,093.31
WASTE MGMT OF KS INC - 4648	0002292-4854-7	SPRING CLEANUP CHARGES	74775	04/16/2024	04/30/2024		706.24
							45,799.55
							Total Dept. PRODUCTION: 47,880.87
							Total Fund HEALTH AND SANITATION: 47,880.87
Fund: 17 STREET REPAIR							
Dept: 005 STREET DEPARTMENT							
17-005-700.340	CONSTRUCTION MA						
WAY & SONS CONSTRUCTION//	4578-2	2" MILL & OVERLAY	0	05/01/2024	04/30/2024		53,161.80
							53,161.80
							Total Dept. STREET DEPARTMENT: 53,161.80
							Total Fund STREET REPAIR: 53,161.80
Fund: 20 TRANSIENT GUEST TAX							
Dept: 000							
20-000-700.390	MISCELLANEOUS						
ELLIOTT INSURANCE INC///	7763	YEARLY INSURANCE	0	03/21/2024	04/30/2024		591.00
							591.00
							Total Dept. 000: 591.00
							Total Fund TRANSIENT GUEST TAX: 591.00
Fund: 27 SALES TAX PROJECTS 2022							
Dept: 000							
27-000-700.290	OTHER CONTRACTU						
LANDWORKS STUDIO, LLC//	22-099-14	PAOLA FAMILY POOL	0	04/30/2024	04/30/2024		2,097.82
							2,097.82
							Total Dept. 000: 2,097.82
							SALES TAX PROJECTS 2022: 2,097.82
Fund: 70 SPECIAL GRANTS							
Dept: 701 LIBRARY - BAKER GRANT							
70-701-700.345	LIBRARY MATERIALS						
BAKER & TAYLOR BOOKS INC//	2038194289	BOOKS & JACKETS	0	04/03/2024	04/30/2024		902.67

INVOICE APPROVAL LIST BY FUND REPORT

APPR ORD #1025 5/9/24

Date: 05/09/2024

Time: 4:58 pm

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City of Paola

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
BUSINESS CARD - 7149	03/11/24 WAL-MART #2893	CLEAN EATZ MEALS	74774	03/11/2024	04/30/2024	15.69	
BUSINESS CARD - 7149	3/11/24 COMFORT INNS	E- LODGING	74774	03/11/2024	04/30/2024	383.43	
BUSINESS CARD - 7149	03/12/24 WAL-MART #2893	CLEAN EATZ MEALS	74774	03/12/2024	04/30/2024	15.69	
BUSINESS CARD - 7149	03/13/24 WM SUPERCENTER	CLEAN EATZ MEALS	74774	03/13/2024	04/30/2024	15.69	
BUSINESS CARD - 7149	03/27/20 B&H PHOTO	PROJECTOR	74774	03/27/2024	04/30/2024	695.70	
BUSINESS CARD - 7149	04/04/24 AMZN MKTP US*EQ6	SUMMER READING PRIZES	74774	04/04/2024	04/30/2024	15.96	
BUSINESS CARD - 7149	04/04/24 ETSY.COM*MULTIPLE	SUMMER READING PRIZES	74774	04/04/2024	04/30/2024	220.68	
BUSINESS CARD - 7149	03/21/24 TEMU.COM 302	SUMMER READING PRIZES	74774	03/21/2024	04/30/2024	96.32	
BUSINESS CARD - 7149	04/01/24 FUN EXPRESS	SUMMER READING SUPPLIES	74774	04/01/2024	04/30/2024	36.99	
BUSINESS CARD - 7149	04/01/24 FUN EXPRESS 800	SUMMER READING SUPPLIES	74774	04/01/2024	04/30/2024	106.64	
VERIZON - LIBRARY	9961190755	MOBILE BROADBAND USAGE	74778	04/09/2024	04/30/2024	1,200.30	
VOGELER-MICHAEL/CARI//		SUMMER READING PROGRAM	0	04/29/2024	04/30/2024	252.50	
							3,958.26
							Total Dept. LIBRARY - BAKER GRANT: 3,958.26
							Total Fund SPECIAL GRANTS: 3,958.26
Fund: 90 CIP - CAPITAL IMPROVEMEN							
Dept: 309 CIP - 201 WATERWORKS RD							
90-309-700.210 PROFESSIONAL SER							
SMITH & SONS, INC./G.K./	E00100770000	REPLACE CARD READERS &	0	04/29/2024	04/30/2024	17,214.36	
							17,214.36
							Total Dept. CIP - 201 WATERWORKS RD: 17,214.36
Dept: 319 CIP - KDOT FEDERAL FUND							
90-319-700.390 MISCELLANEOUS							
WAY & SONS CONSTRUCTION//	4578-2	2" MILL & OVERLAY	0	05/01/2024	04/30/2024	6,539.38	
							6,539.38
							Dept. CIP - KDOT FEDERAL FUNDS EXCH: 6,539.38
							CAPITAL IMPROVEMENT PROJ: 23,753.74
							Grand Total: 456,154.93



Paola City Council
Pledge Collateral Analysis

Consent Agenda Item 1-d

DATE: 4/30/2024

<u>Bank</u>	<u>Demand Deposits</u>	<u>CDs on Deposit</u>	<u>Pledged Collateral</u>	<u>FDIC Insurance</u>	<u>Overage (Shortage)</u>
Security Bank of KC	\$8,699,922.02	\$1,500,000.00	\$11,442,480.59	\$250,000.00	\$1,492,558.57
First Option Bank	\$2,898,054.00	\$1,750,000.00	\$5,342,675.00	\$250,000.00	\$944,621.00
Great Southern Bank	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Landmark National Bank	\$0.00	\$1,000,000.00	\$1,058,435.93	\$250,000.00	\$308,435.93
<u>First Security Bank</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Totals	\$11,597,976.02	\$4,250,000.00	\$17,843,591.52	\$750,000.00	\$2,745,615.50

JOURNAL ENTRIES
MANUAL JOURNALS 4/24

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City of Paola

JE #	Entry Date	Posting Date	Type	Description 1 User Name	Description 2 JE Code	Description 3 Source Line Distribution	Source Desc	Debit Amount	Credit Amount
								Description	
1	04/30/2024	04/30/2024	GJ	STATE OF KANSAS QUARTERLY HIGHWAY					
	SUPER	Manual		TAX					
				17-000-400.410				0.00	36,368.99
				17-000-001.000				36,368.99	0.00
								36,368.99	36,368.99
2	04/30/2024	04/30/2024	PA	APRIL OPTIONAL GROUP LIFE DIFFERENCE					
	SUPER	Manual		05-000-700.289				0.05	0.00
				05-000-001.000				0.00	0.05
								0.05	0.05
3	04/30/2024	04/30/2024	GJ	KSOP - M.HOWARD(68.18),W.MCCULLEY		(19.78)			
	SUPER	Manual		(190.33),T,WAISNER(73.33),A,STEWART					
				09-000-400.336		WATER SETOFF		0.00	228.81
				09-000-001.000				228.81	0.00
				04-000-400.336		SEWER SETOFF		0.00	118.76
				04-000-001.000				118.76	0.00
				13-000-400.336		TRASH SETOFF		0.00	4.05
				13-000-001.000				4.05	0.00
								351.62	351.62
4	04/30/2024	04/30/2024	GJ	KSOP - C.HALL(15.28),J.SPEARS(122.94),					
	SUPER	Manual		C.GRIZZLE(61.56)					
				09-000-400.336		WATER SETOFF		0.00	80.54
				09-000-001.000				80.54	0.00
				04-000-400.336		SEWER SETOFF		0.00	115.35
				04-000-001.000				115.35	0.00
				13-000-400.336		TRASH SETOFF		0.00	3.89
				13-000-001.000				3.89	0.00
								199.78	199.78
5	04/30/2024	04/30/2024	GJ	FUNDS FROM DEPARTMENT OF CHILDREN					
	SUPER	Manual		AND FAMILIES FOR LOVING - OTTE 205					
				09-000-400.140		WATER		0.00	162.49
				09-000-001.000				162.49	0.00
				04-000-400.200		SEWER		0.00	200.43
				04-000-001.000				200.43	0.00
				13-000-400.300		TRASH		0.00	88.40
				13-000-001.000				88.40	0.00
				12-000-400.400		STORM FUND		0.00	15.60
				12-000-001.000				15.60	0.00
				01-000-400.390		MISCELLANEOUS		466.92	0.00
				01-000-001.000				0.00	466.92
								933.84	933.84
6	04/30/2024	04/30/2024	GJ	FEBRUARY ONLINE PAYMENTS SHORT					
	SUPER	Manual		09-000-400.500				0.01	0.00
				09-000-001.000				0.00	0.01
								0.01	0.01
7	04/30/2024	04/30/2024	GJ	LIBRARY POOL PARTY RESERVATION					
	SUPER	Manual		7/20/24 10:30-12:30					
				70-701-700.346				400.00	0.00
				70-701-001.000				0.00	400.00
				07-000-400.190				0.00	400.00

JOURNAL ENTRIES
MANUAL JOURNALS 4/24

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City of Paola

JE #	Entry Date	Posting Date	Type	Description 1 User Name	Description 2 JE Code	Description 3 Source Line Distribution Description	Source Desc	Debit Amount	Credit Amount
7	04/30/2024	04/30/2024	GJ	SUPER	Manual	LIBRARY POOL PARTY RESERVATION 7/20/24 10:30-12:30 07-000-001.000		400.00	0.00
								800.00	800.00
8	04/30/2024	04/30/2024	GJ	SUPER	Manual	MARCH ELECTRONIC TRANSFER FEES 01-001-700.233 01-001-700.233 01-001-700.233 01-006-700.290 01-000-001.000	ADMINISTRATION COM CTR/PD/BUILD/CT UB ONLINE RESERVATIONS	1,284.99 215.93 2,126.08 319.79 0.00	0.00 0.00 0.00 0.00 3,946.79
								3,946.79	3,946.79
9	04/30/2024	04/30/2024	GJ	SUPER	Manual	MARCH SALES TAX COLLECTED 09-001-700.790 09-000-001.000 01-001-700.790 01-000-001.000	WATER TAX MISC. TAX	3,503.81 0.00 175.26 0.00	0.00 3,503.81 0.00 175.26
								3,679.07	3,679.07
10	04/30/2024	04/30/2024	GJ	SUPER	Manual	QUARTERLY UNEMPLOYMENT TAX 05-000-700.170 05-000-001.000 02-022-700.170 02-000-001.000	CITY LIBRARY	794.49 0.00 49.37 0.00	0.00 794.49 0.00 49.37
								843.86	843.86
11	04/30/2024	04/30/2024	GJ	SUPER	Manual	POSTINGS TO MERF 70-000-001.000 70-703-001.000 70-708-001.000		0.00 3,000.00 300.00	3,300.00 0.00 0.00
								3,300.00	3,300.00
12	04/30/2024	04/30/2024	GJ	SUPER	Manual	APRIL POSTINGS TO MERF 80-000-001.000 80-101-001.000		0.00 1,080.00	1,080.00 0.00
								1,080.00	1,080.00
13	04/30/2024	04/30/2024	GJ	SUPER	Manual	ALLOCATE CASH BALANCES 90-000-001.000 90-302-001.000 90-000-001.000 90-303-001.000 90-000-001.000 90-304-001.000 90-000-001.000 90-305-001.000 90-000-001.000 90-310-001.000 90-000-001.000 90-315-001.000	CITY HALL LIBRARY COMMUNITY CENTER STREETS PROGRAM TURF REPLACEMENT	91.95 91.95 0.00 108.74 0.00 95.41 0.00 2,449.16 0.00 160.00 160.00 0.00 3,695.89	0.00 0.00 108.74 0.00 95.41 0.00 2,449.16 0.00 160.00 0.00 3,695.89 0.00

JOURNAL ENTRIES

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City of Paola

JE #	Entry Date	Posting Date	Type	Description 1		Line Distribution	Description 3		Source Desc	Debit Amount	Credit Amount
				User Name	JE Code		Description 2	GL #	Source	Description	
14	04/30/2024	04/30/2024	GJ	POSTINGS TO MERF						6,601.15	6,601.15
	SUPER	Manual					70-000-001.000			5,513.02	0.00
							70-701-001.000		BAHER DONATION	0.00	5,513.02
										5,513.02	5,513.02
15	04/30/2024	04/30/2024	GJ	APRIL POSTINGS TO CIP CASH						23,753.74	0.00
	SUPER	Manual					90-000-001.000			0.00	17,214.36
							90-309-001.000		WATERWORKS ROAD	0.00	6,539.38
							90-319-001.000		KDOT FED FUNDS	0.00	23,753.74
16	04/30/2024	04/30/2024	GJ	SECTION 125 PAYMENTS						2,588.97	0.00
	SUPER	Manual					05-000-700.165			0.00	2,588.97
							05-000-001.000			2,588.97	2,588.97
17	04/30/2024	04/30/2024	GJ	SECURITY BANK SERVICE CHARGE						204.75	0.00
	SUPER	Manual					01-001-700.290			0.00	204.75
							01-000-001.000			204.75	204.75
18	04/30/2024	04/30/2024	GJ	NONSUFFICIENT FUNDS CHECKS & RETURN						405.64	0.00
	SUPER	Manual					CHECK FEES			0.00	405.64
							01-001-700.381			405.64	405.64
							01-000-001.000				
19	04/30/2024	04/30/2024	GJ	HRA PREMIUMS						584.53	0.00
	SUPER	Manual					05-000-700.139			0.00	584.53
							05-000-001.000			584.53	584.53
20	04/30/2024	04/30/2024	GJ	LONG FOR THE MONTH OF APRIL						0.00	5.00
	SUPER	Manual					09-000-400.500			5.00	0.00
							09-000-001.000			5.00	5.00
21	04/30/2024	04/30/2024	GJ	APRIL CHECKING ACCOUNT INTEREST						5.00	5.00
	SUPER	Manual					01-000-400.230		SECURITY	0.00	192.21
							01-000-400.230		FIRST OPTION MMKT	0.00	7,363.56
							01-000-400.230		FIRST OPTION PAYROLL	0.00	171.57
							01-000-001.000			7,727.34	0.00
							27-000-400.230		SECURITY MMKT	0.00	7,433.21
							27-000-001.000			7,433.21	0.00
										15,160.55	15,160.55
									Grand Total:	106,321.36	106,321.36

RECURRING JOURNAL ENTRIES

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City of Paola

JE #	Next Posting GL #	Freq	Description	Line Distribution Description	Debit Amount	Credit Amount
2	04/28/2024	MT	Employee Benefits Budget Transfers			
	01-001-700.810			to Fund 5	12,083.33	0.00
	01-002-700.810			to Fund 5	20,833.33	0.00
	01-004-700.810			to Fund 5	3,000.00	0.00
	01-005-700.810			to Fund 5	12,750.00	0.00
	01-006-700.810			to Fund 5	6,083.33	0.00
	01-007-700.810			to Fund 5	1,333.33	0.00
	01-009-700.810			to Fund 5	4,750.00	0.00
	01-000-001.000				0.00	60,833.32
	05-000-001.000				60,833.32	0.00
	05-000-400.800			From Fund 1	0.00	60,833.32
	02-022-700.810			to Fund 5	5,666.67	0.00
	02-000-001.000				0.00	5,666.67
	05-000-001.000				5,666.67	0.00
	05-000-400.800			From Fund 2	0.00	5,666.67
	04-001-700.810			to Fund 5	10,833.33	0.00
	04-032-700.810			to Fund 5	0.00	0.00
	04-033-700.810			to Fund 5	0.00	0.00
	04-000-001.000				0.00	10,833.33
	05-000-001.000				10,833.33	0.00
	05-000-400.800			From Fund 4	0.00	10,833.33
	07-000-700.810			to Fund 5	2,083.33	0.00
	07-000-001.000				0.00	2,083.33
	05-000-001.000				2,083.33	0.00
	05-000-400.800			From Fund 7	0.00	2,083.33
	08-000-700.810			to Fund 5	0.00	0.00
	08-000-001.000				0.00	0.00
	05-000-001.000				0.00	0.00
	05-000-400.800			from Fund 8	0.00	0.00
	09-001-700.810			to Fund 5	0.00	0.00
	09-033-700.810			to Fund 5	0.00	0.00
	09-000-001.000			stopped 7-2022	0.00	0.00
	05-000-001.000				0.00	0.00
	05-000-400.800				0.00	0.00
					158,833.30	158,833.30
3	04/28/2024	MT	Community Center Budget Transfer			
	01-001-700.810			to Fund 8	6,916.67	0.00
	01-000-001.000				0.00	6,916.67
	08-000-400.800			From Fund 1	0.00	6,916.67
	08-000-001.000				6,916.67	0.00
					13,833.34	13,833.34
			Grand Total:		172,666.64	172,666.64

RECURRING JOURNAL ENTRIES

RECURRING JOURNALS 4/24

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City of Paola

JE #	Next Posting	Freq	Description	Line Distribution Description	Debit Amount	Credit Amount
			GL #			
16	04/30/2024	MT	1st Monthly Salary Ordinance #24-07			
	01-001-700.100			ADMINISTRATION	19,239.95	0.00
	01-001-700.110			ADMIN CLEANING	698.00	0.00
	01-001-700.120			ADMIN OT	0.00	0.00
	01-001-700.130			COUNCIL	846.17	0.00
	01-002-700.100			POLICE DEPARTMENT	36,551.48	0.00
	01-002-700.110			POLICE PT/CLEANING	215.76	0.00
	01-002-700.120			POLICE OT	4,614.44	0.00
	01-002-700.121			POLICE HOLIDAY OT	0.00	0.00
	01-002-700.272			POLICE ANIMAL CAPTURE	0.00	0.00
	01-003-700.100			FIRE DEPARTMENT	8,225.42	0.00
	01-003-700.110			FIRE DEPARTMENT CLEANING	0.00	0.00
	01-004-700.100			COURT	3,553.60	0.00
	01-004-700.110			JUDGE	1,619.54	0.00
	01-005-700.100			STREETS DEPARTMENT	20,102.40	0.00
	01-005-700.120			STREETS DEPT OT	0.00	0.00
	01-006-700.100			PARKS DEPARTMENT	9,492.80	0.00
	01-006-700.110			PARKS DEPT PT	0.00	0.00
	01-006-700.120			PARKS DEPT OT	0.00	0.00
	01-007-700.100			CEMETERY	1,924.80	0.00
	01-007-700.120			CEMETERY OT	0.00	0.00
	01-009-700.100			COMMUNITY DEVO	7,192.00	0.00
	01-009-700.110			COMMUNITY DEVO PT	0.00	0.00
	01-000-001.000				0.00	114,276.36
	02-022-700.100			LIBRARY	4,770.31	0.00
	02-022-700.110			LIBRARY PT	2,064.32	0.00
	02-022-700.111			LIBRARY AIDES	1,043.39	0.00
	02-022-700.120			LIBRARY OT	0.00	0.00
	02-000-001.000				0.00	7,878.02
	04-001-700.100			SEWER DEPARTMENT	0.00	0.00
	04-001-700.120			SEWER DEPT OT	0.00	0.00
	04-001-700.130			COUNCIL	0.00	0.00
	04-032-700.100			SEWER PRODUCTION OT	1,802.40	0.00
	04-032-700.120			SEWER PRODUCTION OT	84.49	0.00
	04-033-700.100			SEWER DISTRIBUTION	8,991.69	0.00
	04-033-700.120			SEWER PRODUCTION OT	173.30	0.00
	04-000-001.000				0.00	11,051.88
	07-000-700.100			POOL	0.00	0.00
	07-000-700.110			POOL PT	488.92	0.00
	07-000-700.120			POOL OT	0.00	0.00
	07-000-700.130			COUNCIL	0.00	0.00
	07-000-001.000				0.00	488.92
	08-000-700.100			COMMUNITY CENTER	1,923.08	0.00
	08-000-700.110			COMMUNITY CTR CLEANING	0.00	0.00
	08-000-700.120			COMMUNITY CTR OT	0.00	0.00
	08-000-001.000				0.00	1,923.08
	09-001-700.100			WATER DEPARTMENT	0.00	0.00
	09-001-700.130			COUNCIL	0.00	0.00
	09-032-700.100			WATER PRODUCTION	0.00	0.00
	09-032-700.120			WATER PRODUCTION OT	0.00	0.00
	09-033-700.100			WATER DISTRIBUTION	0.00	0.00
	09-033-700.120			WATER DISTRIBUTION OT	0.00	0.00
	09-000-001.000				0.00	0.00
	12-033-700.100			STORM WTR MGMT	0.00	0.00

RECURRING JOURNAL ENTRIES

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City of Paola

JE #	Next Posting	Freq	Description	Line Distribution Description	Debit Amount	Credit Amount
			GL #			
16	04/30/2024	MT	1st Monthly Salary Ordinance #24-07			
			12-033-700.120	STORM WTR MGMT OT	0.00	0.00
			12-000-001.000		0.00	0.00
			13-032-700.100	HEALTH & SANITATION	0.00	0.00
			13-000-001.000		0.00	0.00
			16-000-700.100	WW TREAT PLANT	0.00	0.00
			16-000-700.120	WW TREAT PLANT OT	0.00	0.00
			16-000-001.000		0.00	0.00
			17-005-700.100	SPECIAL STREETS	0.00	0.00
			17-000-001.000		0.00	0.00
			05-000-700.125	SCHLESENER	1,576.50	0.00
			05-000-700.125		0.00	0.00
			05-000-700.125		0.00	0.00
			05-000-001.000		0.00	1,576.50
					137,194.76	137,194.76
17	04/30/2024	MT	FICA & MEDICARE APRIL			
			05-000-700.150	SAL ORD #24-07 PAY 4/3/24	9,952.82	0.00
			05-000-001.000		0.00	9,952.82
			05-000-700.150	SAL ORD #24-08 PAY 4/17/24	9,964.46	0.00
			05-000-001.000		0.00	9,964.46
			05-000-700.150		0.00	0.00
			05-000-001.000		0.00	0.00
			05-000-700.150		0.00	0.00
			05-000-001.000		0.00	0.00
			05-000-700.150		0.00	0.00
			05-000-001.000		0.00	0.00
					19,917.28	19,917.28
18	04/30/2024	MT	KPERS & KP&F for the month of APRIL			
			05-000-700.160	KPERS CITY	7,508.18	0.00
			05-000-700.160	KPF PD	9,503.54	0.00
			05-000-700.160	KPF PD ADJUSTMENT	0.00	0.00
			05-000-700.160	KPERS Library	569.14	0.00
			05-000-700.160	KPERS After Retire PD	153.94	0.00
			05-000-001.000	SAL ORD #24-07 PAY 4/3/24	0.00	17,734.80
			05-000-700.160	KPERS City	7,444.43	0.00
			05-000-700.160	KPERS After Retire City	0.00	0.00
			05-000-700.160	KPF	9,803.46	0.00
			05-000-700.160	KPERS Library	594.83	0.00
			05-000-700.160	KPERS After Retire PD	153.94	0.00
			05-000-001.000	SAL ORD #24-08 PAY 4/17/24	0.00	17,996.66
			05-000-700.160	KPERS City	0.00	0.00
			05-000-700.160	KPERS After Retire City	0.00	0.00
			05-000-700.160	KPF	0.00	0.00
			05-000-700.160	KPERS Library	0.00	0.00
			05-000-700.160	KPERS After Retire Library	0.00	0.00
			05-000-001.000	SAL ORD #24-01 PAY 1/10/24	0.00	0.00
			05-000-700.160	KPERS City	0.00	0.00
			05-000-700.160	KPF	0.00	0.00
			05-000-700.160	KPERS Library	0.00	0.00
			05-000-001.000		0.00	0.00
			05-000-700.160		0.00	0.00
			05-000-700.160		0.00	0.00
			05-000-700.160		0.00	0.00
			05-000-001.000		0.00	0.00

RECURRING JOURNAL ENTRIES

RECURRING JOURNALS 4/24

Page: 3

5/10/2024

10:08 am

City of Paola

JE #	Next Posting GL #	Freq	Description	Line Distribution Description	Debit Amount	Credit Amount
19	04/30/2024	MT	2nd Monthly Salary Ordinance #24-08		35,731.46	35,731.46
	01-001-700.100			ADMINISTRATION	19,239.95	0.00
	01-001-700.110			ADMIN CLEANING	698.00	0.00
	01-001-700.120			ADMIN OT	0.00	0.00
	01-001-700.130			COUNCIL	846.17	0.00
	01-002-700.100			POLICE DEPARTMENT	35,865.72	0.00
	01-002-700.110			POLICE PT/CLEANING	133.92	0.00
	01-002-700.120			POLICE DEPT OT	6,573.52	0.00
	01-002-700.121			POLICE DEPT HOLIDAY OT	0.00	0.00
	01-002-700.272			POLICE ANIMAL CARE	0.00	0.00
	01-003-700.100			FIRE DEPARTMENT	9,825.42	0.00
	01-003-700.110			FIRE DEPT CLEANING	0.00	0.00
	01-004-700.100			COURT	3,553.60	0.00
	01-004-700.110			JUDGE	1,619.54	0.00
	01-004-700.120			COURT OT	0.00	0.00
	01-005-700.100			STREETS	20,702.41	0.00
	01-005-700.120			STREETS OT	0.00	0.00
	01-006-700.100			PARKS	9,492.80	0.00
	01-006-700.110			PARKS PT	288.75	0.00
	01-006-700.120			PARKS OT	0.00	0.00
	01-007-700.100			CEMETERY DEPT	1,924.80	0.00
	01-007-700.120			CEMETERY DEPT OT	0.00	0.00
	01-009-700.100			COMMUNITY DEVO	7,192.00	0.00
	01-009-700.110			COMMUNITY DEVO PT	0.00	0.00
	01-000-001.000				0.00	117,956.60
	02-022-700.100			LIBRARY	4,989.21	0.00
	02-022-700.110			LIBRARY PT	1,850.57	0.00
	02-022-700.111			LIBRARY AIDES	709.75	0.00
	02-022-700.120			LIBRARY OT	14.27	0.00
	02-000-001.000				0.00	7,563.80
	04-001-700.100			SEWER DEPARTMENT	0.00	0.00
	04-001-700.120			SEWER OT	0.00	0.00
	04-001-700.130			COUNCIL	0.00	0.00
	04-032-700.100			SEWER PRODUCTION	1,802.40	0.00
	04-032-700.120			SEWER PRODUCTION OT	185.87	0.00
	04-033-700.100			SEWER DISTRIBUTION	7,780.00	0.00
	04-033-700.120			SEWER DISTRIBUTION OT	62.34	0.00
	04-000-001.000				0.00	9,830.61
	07-000-700.100			POOL	0.00	0.00
	07-000-700.110			POOL PT	299.81	0.00
	07-000-700.120			POOL OT	0.00	0.00
	07-000-700.130			COUNCIL	0.00	0.00
	07-000-001.000				0.00	299.81
	08-000-700.100			COMMUNITY CTR	1,923.08	0.00
	08-000-700.110			COMM CTR CLEANING	0.00	0.00
	08-008-700.110			COMM CTR SEP	0.00	0.00
	08-000-001.000				0.00	1,923.08
	09-001-700.100			WATER DEPARTMENT	0.00	0.00
	09-001-700.130			COUNCIL	0.00	0.00
	09-032-700.100			WATER PRODUCTION	0.00	0.00
	09-032-700.120			WATER PROD OT	0.00	0.00
	09-033-700.100			WATER DISTRUBUTION	0.00	0.00
	09-033-700.120			WATER DIST OT	0.00	0.00

RECURRING JOURNAL ENTRIES

RECURRING JOURNALS 4/24

Page: 4

5/10/2024

10:08 am

City of Paola

JE #	Next Posting	Freq	Description	Line Distribution Description	Debit Amount	Credit Amount
		GL #				
19	04/30/2024	MT	2nd Monthly Salary Ordinance #24-08			
		09-000-001.000			0.00	0.00
		12-033-700.100		STORM WATER MGMT	0.00	0.00
		12-033-700.120		STORM WATER MGMT OT	0.00	0.00
		12-000-001.000			0.00	0.00
		13-032-700.100		HEALTH & SANITATION	0.00	0.00
		13-032-700.120		HEALTH & SANITATION OT	0.00	0.00
		13-000-001.000			0.00	0.00
		16-000-700.100		WW TREAT PLANT	0.00	0.00
		16-000-700.120		WW TREAT PLANT OT	0.00	0.00
		16-000-001.000			0.00	0.00
		17-005-700.100		SPECIAL STREETS	0.00	0.00
		17-005-700.120		SPECIAL STREETS OT	0.00	0.00
		17-000-001.000			0.00	0.00
		05-000-700.395		FINDERS FEE KIMZEY	0.00	0.00
		05-000-700.125			0.00	0.00
		05-000-700.125			0.00	0.00
		05-000-001.000			0.00	0.00
					137,573.90	137,573.90
				Grand Total:	330,417.40	330,417.40



Paola City Council Memorandum

Agenda Item 3-a

SUBJECT: **Personnel Policy Updates - *Resolution #2024-004***

CONTACT: Randi Shannon, City Manager

Vicki Belt, HR Director

Jessica Newton, HR Apprentice

DATE: May 14, 2024

Summary

The City of Paola Employee Personnel Manual sets out policies and procedures for the staff. Although the Personnel Manual has had multiple policy updates over the years, staff decided to prioritize the time to go through the entire manual and make suggested policy changes. The entire process has been a three month long task, combined with a three part Work Study discussion with the City Council. The attached draft ***Resolution #2024-004*** includes the entire Employee Personnel Policy with the proposed updates.

Recommendations

Staff recommends approving ***Resolution #2024-004*** amending the City of Paola Employee Personnel Manual.

Attachments

1.) Draft ***Resolution #2024-004***

RESOLUTION 2024-004

**A RESOLUTION AMENDING THE CITY OF PAOLA PERSONNEL
MANUAL, EFFECTIVE MAY 14, 2024**

WHEREAS, Section 1-307 of the Code of the City of Paola, Kansas provides for the preparation, revision, and amendment of a Personnel Manual; and,

WHEREAS, the Human Resources Director along with city staff have done a complete review of the Personnel Manual to include changes and updates to every section.

WHEREAS, the City Manager has submitted a proposed and revised Personnel Manual to the Governing Body attached hereto as Exhibit A.

NOW THEREFORE BE IT RESOLVED by the governing Body of the City of Paola, Kansas that said Personnel Manual be hereby approved in its entirety and adopted as the official policy of the City of Paola, Kansas effective on May 14, 2024.

BE IT FURTHER RESOLVED that this Amended Personnel Manual is intended to and shall replace all previous versions, and that copies of said manual shall be available in the office of the City Clerk.

PASSED, APPROVED AND ADOPTED this 14th day of May, 2024.

Leigh House, Mayor

ATTEST: [seal]

Stephanie Marler, City Clerk



EMPLOYEE HANDBOOK

AMENDED EFFECTIVE 5/14/2024

FOREWORD

On behalf of the City of Paola, welcome to our team! We believe strongly that each employee contributes directly and significantly to the City's growth and success. City employees may be the only contact a citizen has with the City government. The impression you make will be the one that the citizens will remember. We hope you will take pride in being a member of our team and help us achieve our common goal of providing excellent services in an efficient, respectful, and courteous manner to the City of Paola citizens.

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CHAPTER 5: ATTENDANCE

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CHAPTER 7: EMPLOYEE CONDUCT AND DISCIPLINE

CHAPTER 8: SEPARATIONS

CHAPTER 9: INSURANCE AND BENEFITS

CHAPTER 10: RETIREMENT BENEFITS

CHAPTER 11: WORKPLACE INJURY / ACCIDENT REPORTING

CHAPTER 12: WORKPLACE VIOLENCE AND WEAPONS

CHAPTER 13: DRUG FREE WORKPLACE POLICY

CHAPTER 14: EMPLOYEE ASSISTANCE PROGRAM (EAP)

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DRUG AND ALCOHOL TESTING PROGRAM PERSONNEL AND SERVICES

APPLICANT DRUG TESTING CONSENT AGREEMENT

REASONABLE SUSPICION REPORT FORM

MANDATORY REFERRAL AND RELEASE OF INFORMATION

DRIVER PROGRAM PARTICIPATION VERIFICATION AND RELEASE FORM

DISCLOSURE FOR PROTECTED HEALTH INFORMATION

EMPLOYEE ACKNOWLEDGEMENT OF DRUG FREE WORKPLACE POLICY

EMPLOYEE ACKNOWLEDGEMENT OF EMPLOYEE HANDBOOK

INTRODUCTION

The purpose of this Handbook is to provide City employees with an overview of the City of Paola's policies, goals, rules, and employment practices that apply to all employees. Please read it thoroughly and retain it for future reference. If you have any questions regarding the information contained in this handbook, please discuss those with your supervisor, Department Head, Human Resources Director, or the City Manager.

These policies are presented for informational and guidance purposes only. All employees who do not have individual, written contracts for specific, fixed terms are employees at-will. "At-will" means that you or the City may terminate the employment relationship at any time, with or without cause or reason and with or without advance notice. This City's policies are not intended to constitute a contract of employment, either express or implied, between you and the City. Accordingly, this handbook shall not and should not be interpreted or construed as an employment contract between you and the City.

This handbook applies to all City employees and supersedes and replaces any prior City handbooks and/or memoranda that were issued on subjects covered in this handbook. The City reserves the right, in its sole discretion, to alter, amend, delete, supplement and/or change, at any time and without advance notice, any of its policies, including those covered in this handbook. New or revised policies shall be effective on dates determined by the City and shall remain in effect until the City gives notice to the contrary. The City shall notify you of any revisions to this handbook and/or its policies. Amended, superseded, or deleted policies shall not be relied upon.

Some of the subjects described herein, such as the Group Insurance Plans, are covered in detail in official policy documents. You should refer to these documents for specific information, since this handbook only briefly summarizes those benefits.

CHAPTER 1

GENERAL PROVISIONS

1.1 Rules Established.

A. The following rules, regulations, and other provisions for personnel administration in the City of Paola, Kansas are established to:

- (a) Promote and increase the efficiency and effectiveness of City service.
- (b) Develop a program of recruitment, advancement, and tenure, which will make City service attractive as a career.
- (c) Establish and maintain a uniform plan of performance evaluation and compensation based on the duties and responsibilities of each position to assure a fair and equitable wage and salary to all employees.
- (d) Establish and promote high morale among City employees by providing good working relationships, uniform personnel policies, and an opportunity for advancement without regard to race, color, gender, disability, religion, age (40 and older), national origin, ancestry, sex (including pregnancy and related conditions, sexual orientation or gender identity), genetic information (including employer requests for, or purchase, use, or disclosure of genetic tests, genetic services, or family medical history), and retaliation for filing a charge, reasonably opposing discrimination, or participating in a discrimination lawsuit, investigation, or proceeding.
- (e) Provide fair and equal opportunity for all employees and applicants for City employment in all positions on the basis of merit and fitness, without regard to race, color, gender, disability, religion, age (40 and older), national origin, ancestry, sex (including pregnancy and related conditions, sexual orientation or gender identity), genetic information (including employer requests for, or purchase, use, or disclosure of genetic tests, genetic services, or family medical history), and retaliation for filing a charge, reasonably opposing discrimination, or participating in a discrimination lawsuit, investigation, or proceeding.
- (f) Establish City employment and personnel policies. These rules and regulations do not create contractual employment right. **All employees are considered to be at-will employees for the purposes of City employment.**
- (g) Establish reasonable hours of work based on the City of Paola's needs.
- (h) Offer training opportunities for those whose talents or needs justify the training.
- (i) Be receptive to constructive suggestions about job duties, working conditions or personnel policies.

B. The City of Paola, as part of the commitment to providing citizens with excellent service and to creating a productive work environment expects all employees to:

- (a) Deal with citizens' and vendors in a professional manner.
- (b) Represent the City of Paola in a positive and ethical manner.
- (c) Perform assigned tasks in an efficient manner.
- (d) Be punctual and work as scheduled. (See Section 5.3 Punctuality, Illness and Absenteeism)
- (e) Demonstrate a considerate, friendly and constructive attitude toward fellow employees.
- (f) Follow the policies adopted by the City of Paola.

1.2 Administrative Responsibility. These rules and regulations shall apply to all employees in the service of the City except elected officials. The Human Resources Director, under the direction of the City Manager, shall administer the policies and procedures.

1.3 Departmental Responsibility. The head of any City department may formulate in writing reasonable regulations for the conduct of the department, such as those relating to safety or operational procedures, which shall be available to all department employees. Such department regulations shall not be in violation of, or in conflict with, any personnel regulations in this handbook.

1.4 Availability of Regulations. Copies of these regulations shall be maintained in the office of the City Clerk and provided to each employee. Copies of the regulations are property of the City. It shall be the responsibility of each employee to be aware of the terms of these personnel regulations and to keep any personal copy of regulations current when revisions are received.

1.5 Personnel Records. The Human Resources Director shall keep adequate records of all persons employed; their pay scale; time worked; accrued vacation and sick leave; all absences for vacation, sick, or other leave; accrued overtime; and all other records directed to be made and maintained under these rules and regulations or under applicable state or federal law. An employee's personnel file shall be available during office hours at City Hall for inspection by that employee.

1.6 Amendment of Rules. These rules may be amended at any time as deemed necessary by the City Council. All amendments shall be adopted by the City Council in resolution form and distributed to employees.

CHAPTER 2

EMPLOYMENT POLICIES

2.1 Equal Opportunity Policy. In accordance with equal employment opportunity laws, executive orders, and/ or rules and regulations at the local, state, and federal levels, it is the policy of the City to provide equal employment opportunity to all. The City policy prohibits discrimination because of race, gender, religion, color, national origin, age, ancestry, disability, or any other characteristic protected by Federal, State, or local law. The City's policy applies, but is not limited to: hiring, placement, promotion, demotion, termination, layoff, recall, transfer, leave of absence, compensation, training, and all other terms and conditions of employment. Failure of any employee to cooperate or perform in a manner consistent with this policy will constitute grounds for disciplinary action, up to and including termination.

2.2 Tobacco/Nicotine Use Policy. The purpose of this policy is to promote wellness, ensure a healthy work environment and provide guidelines for tobacco use on the City of Paola grounds or facilities. It applies to all tobacco and nicotine products. For the purpose of this policy "smoking" is defined as the smoking of tobacco via cigarettes, cigars or pipes or the use of devices or products that may be used to smoke or mimic smoking (including bongs, hookahs, vaporizers, e-cigarettes, etc). This policy also includes smokeless tobacco products.

In order to maintain a safe and comfortable working environment protecting employees from effects of secondary smoke, and to ensure compliance with applicable laws, smoking in all City facilities and other designated areas is prohibited. Tobacco/nicotine usage is allowed in outdoor areas beyond a 25 foot radius outside any doorway, open window or air intake into any City owned building or facility. All tobacco use is prohibited in all City owned or leased vehicles.

Because the City recognizes the hazards to the exposure to tobacco/nicotine usage, as well as the life threatening diseases linked to all forms of tobacco/nicotine the City provides a Tobacco/Nicotine Cessation Program for employees. Information on this program is available through the Human Resource Department.

2.3 Drug-Free Workplace. It is the policy of the City to create a drug-free workplace in keeping with the spirit and intent of the Drug Free Workplace Act of 1988. The use of controlled substances is inconsistent with the behavior expected of employees; subjects all employees, citizens, and visitors to the City to unacceptable safety risks; and undermines the City's ability to operate efficiently and effectively. The unlawful manufacturing, distribution, dispensation, possession, sale, or use of a controlled substance in the workplace or while engaged in City business, on or off City premises, is strictly prohibited.

Employees shall be subject to provisions of Chapter 13: Drug and Alcohol Testing Policy. Employees in **Safety Sensitive Positions** are subject to provisions of Chapter 14: Employee Assistance Program.

2.4 Electronic Mail, Internet, and Intranet Use; Social Media and Social Networking; City Provided Cell Phones.

(a) **Electronic Mail, Internet, and Intranet Use Policy.** Electronic mail (email), the internet, and the intranet are provided to enable City employees an opportunity to use technology to work more efficiently and effectively. These technologies provide numerous opportunities to access information, interact with other professionals, and conduct business. All email, internet, and intranet images, electronic files, and other information transmitted by, received through, or stored in these systems are the property of the City.

Only employees of the City whose job duties require the use of the email, internet, and intranet system and others who have received permission by the City Manager or applicable Department Head are authorized users of those systems.

Good judgment and common sense can guide an individual to appropriate use of email, internet, and intranet. The following principles should govern an individual's use of the City's email, internet, and intranet system:

- (a) Transmission of any material in violation of any federal or state law or regulation is prohibited. This includes, but is not limited to: copyrighted material, threatening or obscene material, or material protected by trade secret.
- (b) Use for commercial activities is not acceptable.
- (c) Material that would be considered inappropriate, offensive, or disrespectful to others should not be transmitted, accessed or stored. The use of vulgarities or any other inappropriate language is not acceptable.
- (d) Employees shall not log on and leave connections to the internet open when not in active use.
- (e) Incidental or occasional use of email, the internet, and intranet systems for personal use may occur, subject to the restrictions contained in this policy and all other City policies. The use shall not directly or indirectly interfere with the City's operation of its email, internet, and intranet systems, nor interfere with the user's employment or other obligations to the City.
- (f) Users of the City's email, internet, and intranet have no right or expectation of privacy in business and/or personal related email messages, in the log of internet or intranet sites visited, or in any associated electronic files on the system. All employees, by their use of the City's email, internet, and intranet systems are thereby consenting to being monitored.
- (g) Public Record. As a general rule, electronic messages, like most paper correspondence, will be considered an open public record, subject only to the exemptions set out by Kansas statute. Electronic messages, like paper correspondence are also subject to discovery for legal evidentiary purposes. Utilization of email should take into consideration the possible disclosure of the message being sent.
- (h) Each user should periodically review messages for deletion or archiving. Email messages are subject to the same retention and discovery requirements of paper correspondence. If a message has information that must be retained permanently, the record copyholder must create a paper copy of the message to be filed with other paper documents concerning the same subject.
- (i) Users should report any email messages they receive or that are displayed to them that they believe might reasonably violate this policy.

Anyone found to have violated this policy will be subject to disciplinary action, up to and including termination of employment and criminal prosecution, if appropriate.

- (b) **Social Media and Social Networking.** The City takes no position on an employee's decision to start or maintain a blog or participate in other social media activities while not "on duty". However, it is the right and duty of the City to protect itself from unauthorized disclosure of information.

Social media is defined as "any web-based applications that allow information to be broadcast to an entire network". The network may be "user defined" such as Facebook, or open, like You Tube. Social media differ from e-mail and websites which are addressed by the City's Electronic Mail, Internet and Intranet Use policy (Section 2.4). Examples of social media sites include: LinkedIn, Facebook, Twitter, You Tube and various web logs, or blogs.

Only employees of the City whose job duties require the use of such social media—and others who have received permission from the City Manager or applicable Department Head—are authorized to use those systems while on duty.

Employer Monitoring. City employees have no reasonable expectation of privacy while using the Internet or while using computer or technology equipment, including phones, computers, radios, and text messaging devices for any purpose, including authorized blogging. Your postings can be reviewed by anyone, including the City. The City reserves the right to use content

management tools to monitor, review or block content on City blogs that violate City blogging rules and guidelines.

Reporting Violations. The City requests and strongly urges employees to report any violations or possible or perceived violations to supervisors, managers or the HR Department. Violations include, but are not limited to, discussing proprietary information and any unlawful activity related to blogging or social networking.

Employees should remember they are always a representative of the City. Employees who utilize such social media outlets while on their own time or on City time, if applicable, should always exercise good judgment in what they post. Following are principles for the social media posting.

- a) Personal blogs should have clear disclaimers that the view expressed by the author in the blog is the author's alone and does not represent the view(s) of the City. Such disclaimer may read like "the views expressed are mine alone and are not to be interpreted as the view(s) of the City of Paola."
- b) Information published by you should comply with the City's and Department's confidentiality policies.
- c) Rudeness or unprofessional behavior toward a citizen or anyone in contact with the organization is unacceptable.
- d) Your online presence reflects on the City. Be aware that your actions captured via images, posts, or comments may be considered a direct reflection.
- e) Postings should not include the City logo unless permission is asked for and granted by the City Manager pursuant to City policy.
- f) Employees should neither claim nor imply they are speaking on behalf of the City.
- g) Internet postings must respect copyright, privacy, fair use, financial disclosure, and other applicable laws.
- h) Personal social media activities should not interfere with your work commitments.

The above list is not intended to be inclusive and the absence or lack of explicit principle does not limit the application of this policy.

Personal Blogs. The City respects the right of employees to write blogs and use social networking sites and does not want to discourage employees from self-publishing and self-expression. An employee is expected to follow the guidelines and policies set forth to provide a clear line between you as the individual and you as the employee.

The City respects the right of employees to use blogs and social networking sites as a medium of self-expression and public conversation and does not discriminate against employees who use these media for personal interests and affiliations or other lawful purposes.

Bloggers are personally responsible for their commentary on blogs and social networking sites. Bloggers can be held personally liable for commentary that is considered defamatory, obscene, proprietary or libelous by any offended party, not just the City. Employees cannot use blogs or social networking sites to harass, threaten, discriminate or disparage against employees or anyone associated with or doing business with the City.

Disciplinary Action. Employees found to have violated this policy may be subject to disciplinary action, up to and including termination of employment and criminal prosecution, if appropriate.

If an employee has any questions relating to this policy, the employee's personal blog or social networking, the employee should ask his or her immediate manager or supervisor.

(c) **City Provided Cell Phones.** The City may provide cell phones to some employees for the convenience of the City. These phones and all of its contents are the property of the City of Paola and subject to the policies detailed in Sections 2.4a and 2.4b.

2.5 Non-fraternization. The City is committed to providing equal employment opportunities to its employees. Intimate relationships have the potential to interfere with the ability of the City to provide equal employment opportunities for its employees, and in some instances, may constitute sexual harassment or other unlawful discrimination. To minimize conflicts of interest which often occur as a result of intimate relationships, the City prohibits its employees from entering into intimate relationships with other employees for whom they have professional supervisory responsibility. Employees who enter into an intimate relationship with another employee, or who become aware of an intimate relationship where professional supervisory responsibility exists, should report it immediately to the Human Resources Department so that appropriate steps may be taken consistent with this and other the City Policies.

If two employees marry, become related, or enter into an intimate relationship, they may not remain in a professional supervisory relationship or in positions where one individual may affect the terms or conditions of employment of the other employee. When such a situation arises, the City will attempt to identify other available positions, and the affected employees will have 10 business days to decide which individual will remain in his/her current position. If no alternate position is available, the employees will have 30 additional calendar days to decide which employee will remain employed with the City. If this decision is not made in the time allowed, the City will make the decision and the departing employee's employment will terminate no later than 30 days after the decision, at the discretion of the City and in accordance with the law.

In other cases where a conflict or the potential for conflict arises between two employees, and even if there is no professional supervisory responsibility involved, the parties may be separated by reassignment or terminated from employment, at the discretion of the City and in accordance with the law.

In the event an employee is subjected to unwanted advances or sexually harassing behavior, such employee shall follow the City's Policy Prohibiting Harassment in reporting the incident.

Violations of this Policy may subject employees to disciplinary action, up to and including termination of employment.

2.6 Policy Prohibiting Discrimination, Harassment and Retaliation.

(a) **General Policy.** It is the policy of the City to maintain a work environment free of intimidation, insult, discrimination and harassment based upon race, color, gender, disability, religion, age (40 and older), national origin, ancestry, sex (including pregnancy and related conditions, sexual orientation or gender identity), genetic information (including employer requests for, or purchase, use, or disclosure of genetic tests, genetic services, or family medical history), and retaliation for filing a charge, reasonably opposing discrimination, or participating in a discrimination lawsuit, investigation, or proceeding or any other characteristic protected by Federal, State, or local law. Discrimination, harassment or retaliation of any kind will not be tolerated. Employees have the obligation to report all incidents of such conduct, and those reports will be promptly and thoroughly investigated. The City also does not tolerate retaliation against those who report discrimination or harassment in good faith or those who cooperate with discrimination or harassment investigations. Any employee who has engaged in discriminatory, harassing or retaliatory conduct will be subject to immediate discipline, up to and including termination.

(b) **Harassment Defined.** Harassment is verbal, written, or physical conduct which degrades or displays hostility or hatred toward others based on their race, color, gender, disability, religion, age (40 and older), national origin, ancestry, sex (including pregnancy and related conditions, sexual orientation or gender identity), genetic information (including employer requests for, or purchase, use, or disclosure of genetic tests, genetic services, or family medical history), and retaliation for filing a charge, reasonably opposing discrimination, or participating in a discrimination lawsuit, investigation, or proceeding, or any other characteristic protected by Federal, State, or local law and which creates an intimidating, hostile, or offensive working environment; unreasonably interferes with an individual's work performance; or otherwise adversely affects an individual's employment opportunities.

(c) **Examples of Harassment.** Generally speaking, harassing conduct includes, but is not limited to, the following acts or conduct when those acts or conduct relate to race, color, gender, disability, religion, age (40 and older), national origin, ancestry, sex (including pregnancy and related conditions, sexual orientation or gender identity), genetic information (including employer requests for, or purchase, use, or disclosure of genetic tests, genetic services, or family medical history), and retaliation for filing a charge, reasonably opposing discrimination, or participating in a discrimination lawsuit, investigation, or proceeding, or any other characteristic protected by Federal, State, or local law:

1. Epithets;
2. Slurs;
3. Stereotyping;
4. Threats; and
5. Written or graphic material that degrade or display hostility or hatred toward an individual or group when such material is distributed or circulated in the workplace or placed on walls, on bulletin boards, or elsewhere on the premises of the City.

(d) **Sexual Harassment Defined.** Sexual harassment is defined as the threat or insinuation by one employee or group of employees, either explicitly or implied, that his/her refusal to submit to sexual advances will adversely affect his/her employment, evaluation, wages, advancement, assigned duties, shifts, or any other condition of employment or career development (quid pro quo); or the subjecting of an employee(s), by another employee(s), to unsolicited and unwelcome sexual overtures or conduct, either verbal or physical, so as to create an intimidating, hostile or offensive working environment.

(e) **Examples of Sexual Harassment.** No employee, whether supervisory or non-supervisory, may sexually harass another employee. Sexual harassment as defined includes, but is not limited, to:

1. Unwelcome or unnecessary sexual touching, propositions, and/or advances;
2. Unwelcome sexual flirtations;
3. Abusive and/or vulgar language of a sexual nature;
4. Graphic or vulgar commentaries about an employee's body or clothing;
5. Displays of sexually graphic or suggestive pictures, photographs, cartoons, etc.
6. Sexually degrading words used to describe a person;
7. Displays in the workplace or on City premises of sexually suggestive materials, including objects or pictures;
8. Physical assault or battery;
9. Verbal harassment or abuse;
10. Accusations of sexual preference;
11. Demands for sexual favors, including demands accompanied by express or implied promises or threats concerning an individual's employment status;
12. Conditioning any term or benefit of employment upon sexual favors;
13. Sexual slurs or innuendoes;
14. Suggestive or insulting sounds;
15. Touching, leering, whistling or obscene gestures;
16. Displaying derogatory or offensive posters, cartoons or drawings; and
17. Any other conduct that unreasonably interferes with an employee's performance of his or her job, creates an intimidating, hostile or offensive working environment, or otherwise adversely affects an individual's employment opportunities.

(f) **Discrimination, Harassment and Retaliation Complaint Procedure.** Any employee who feels he/she is being subjected to discrimination, harassment or retaliation should immediately contact one of the persons listed below with whom the employee feels the most comfortable. Complaints may be made orally or in writing to:

1. The employee's immediate supervisor;
2. The employee's Department Head;
3. Other Supervisory Personnel;
4. The Human Resources Director; or
5. The City Manager.

Employees shall not make a complaint to the person who is the alleged harasser or person committing the retaliation. Instead, the complaint should be made to one of the other listed persons.

The employee should be prepared to provide the following information:

1. Employee's name, department, and position title;
2. The name of the person(s) committing the discrimination or harassment;
3. The date(s) and approximate times(s) of the discrimination or harassment;
4. The specific nature of the discrimination or harassment, the duration of the harassment, and any employment action (demotion, failure to promote, termination, refusal to hire, transfer, etc.) taken against him/her as a result of the harassment;
5. The name of any witness to the discrimination or harassment; and
6. Whether he/she has previously reported such discrimination or harassment and if so, when and to whom.

After receiving a complaint, the recipient of the complaint shall assist the employee filing the complaint with documenting the incident in writing and the employee shall affix their signature attesting to the accuracy and truthfulness of the complaint. All information disclosed in the complaint procedure will be held in strictest confidence and will only be disclosed on a need-to-know basis in order to investigate and resolve the matter.

(g) **Discrimination, Harassment or Retaliation Investigations.** Anyone who receives a complaint of discrimination, harassment or retaliation shall immediately report the complaint directly to the Human Resource Director. The Human Resource Director is the officer designated to investigate reports of complaints based on race, gender, religion, color, national origin, age, ancestry, disability, or any other characteristic protected by Federal, State, or local law. Once a complaint is received, the Human Resource Director shall inform the City Manager of the complaint and shall immediately conduct a thorough investigation regarding any complaint. If the Human Resource Director is named as a witness or alleged to have engaged in the wrongful conduct, the City Manager's designee shall conduct the investigation. At the discretion of the City Manager, a neutral third-party may be secured to investigate any complaint of discrimination, harassment or retaliation. If third-party investigators are used, disclosure of any investigation report and its contents will be restricted to the City, Federal or State officers, agency, or departments, or any officer, agency, or department of a unit of general local government; or any self-regulatory organization with regulatory authority over the activities of the employer or employees; as otherwise required by law.

An investigation will be conducted consistent with the City's investigation procedures. The City shall complete an investigation as soon as practicable upon receipt of any complaint of discrimination, harassment or retaliation.

When asked, all employees shall cooperate fully and completely with such investigations. Refusal to cooperate, or interfering with an investigation in any way, shall subject employees to immediate disciplinary action, up to and including discharge from employment.

The investigation findings, along with any recommendations, shall be submitted by the investigator to the City Manager. The City Manager shall take disciplinary or remedial action as appropriate. The City Manager shall notify the complainant and any other parties of the investigative findings as appropriate.

If the City Manager determines, after reviewing the investigation report, that the complaint was intentionally falsified by the employee filing the complaint, the City Manager shall take immediate and appropriate disciplinary action against the employee, to be determined on a case-by-case basis, up to and including termination.

(h) In the event that the City Manager is named as a witness or alleged to have engaged in the wrongful conduct. The complaint should be made directly to the Human Resource Director. After receiving a complaint, the HR Director shall assist the employee in preparing the complaint with documenting the incident in writing and the employee shall affix their signature attesting to the accuracy and truthfulness of the complaint. All information disclosed in the complaint procedure will be held in strictest confidence and will only be disclosed on a need-to-know basis in order to investigate and resolve the matter.

The Human Resource Director shall inform the City Attorney. In the absence of the Human Resource Director the City Clerk will serve as the City's designee to the City Attorney. The City Attorney will inform the City Council and the City Council will then proceed with an investigation as directed by either internal or external legal counsel.

(i) **Records of Complaints.** All records, except those affected by the Kansas Open Records Act, concerning a complaint shall be confidential and kept in a separate locked file. Access shall be

granted only to parties who have a direct and relevant need-to-know and only with the City Manager's approval.

2.7 Taxable Fringe Benefits. It shall be the policy of the City to comply with IRS regulations regarding the taxability of fringe benefits for all employees. When applicable, taxable fringe benefits will be paid through the payroll system or the appropriate amount of tax withheld through the payroll system. The following items may be subject to special taxation rules:

- (a) **Uniforms.** The City will provide uniforms for the Police Department, Fire Department, and Public Works Department employees as a condition of employment. These uniforms are not intended to be worn or be adaptable to general usage as ordinary clothing. The uniforms are specifically required as a condition of employment, they help to readily identify personnel as a city employee, and help them to perform their duties in a safer environment. The value of these uniforms are excludable as taxable compensation to these employees.
- (b) **Non-Uniform Clothing.** The City may provide non-uniform clothing, such as t-shirts, sweatshirts, and outerwear, to some employees to wear while working. These articles of clothing will clearly display the name and/or logo of the City and are not intended to be worn or be adaptable to general usage as ordinary clothing. This non-uniform clothing is specifically required as a condition of employment, helps to readily identify personnel as a city employee, and help them to perform their duties in a safer environment. This non-uniform clothing is excludable as taxable compensation to these employees.
- (c) **Other Clothing and Cash Clothing Allowances:** The City may provide other clothing or cash clothing allowances to some employees. This other clothing may be of a nature that it is impractical to display the name and/or logo of the City (such as footwear). Reimbursements for this type of clothing and cash clothing allowances are considered taxable compensation and will be paid through the payroll system.
- (d) **Overnight Travel Expenses:** Any employee who travels overnight on City business is required to submit an approved Travel Request Form showing date, destination and purpose of the trip.

The City has a per diem policy for meals associated with overnight travel. Per diem rates are based upon the government approved per diem rate for the city to which you are traveling. The per diem applies to all full travel days associated with an approved overnight stay. Meals provided through seminar or meeting registrations will be deducted from per diem daily allowance. Any meal expenditures over the per diem rate will not be reimbursed by the City. Any restaurant tipping is included in the per diem rate and will not be reimbursed by the City.

The City has an accountable reimbursement policy for all other associated overnight travel expenses. The employee may pay cash or charge the expenses to a City credit card. The employee must attach detailed receipts for transportation, lodging and other travel expenses to the Travel Request Form previously approved by the City Manager for reimbursement. Cash expenses not documented with a detailed receipt will not be reimbursed and credit card expenses not documented with a detailed receipt must be paid by the employee. All expenses will be reimbursed pursuant to Section 2.8 where applicable.

Same Day Travel Expense: Any employee who travels on City business is required to submit an approved Travel Request Form showing date, destination and purpose of the trip.

The City has an accountable reimbursement policy for same day travel. The employee may pay cash or charge the expenses to a City credit card. The employee must attach detailed receipts for transportation, meals and other travel expenses to the Travel Request Form previously approved by the City Manager for reimbursement. Cash expenses not documented with a detailed receipt will not be reimbursed and credit card expenses not documented with a detailed

receipt must be paid by the employee. All expenses will be reimbursed pursuant to Section 2.8 where applicable.

- (e) **Meals:** Meals reimbursed by the City to employees where overnight travel is not required is considered taxable compensation and will be paid through the payroll system. Certain other meals such as those provided at City facilities that are furnished for the convenience of the City (such as Safety Committee lunches), meals that are provided under special circumstances (such as meals provided to snow plow crew after working long hours), and other de minimus meals are excludable as taxable compensation to these employees.
- (f) **(Deleted - reserved for future use).**
- (g) **Mileage Reimbursement for Personal Vehicles:** Whenever a personal vehicle is used by an employee for City business travel, the employee may request reimbursement using the Travel Request Form. Mileage will be reimbursed at the IRS approved rate and this reimbursement is excludable as taxable compensation to these employees.
- (h) **Cash Vehicle Allowances:** Some employees for the City are paid a cash vehicle allowance in lieu of being provided a City owned vehicle for use during the workday. A cash vehicle allowance is considered taxable compensation and will be paid through the payroll system.
- (i) **City Provided Vehicles:** Vehicles owned by the City are provided to employees for the convenience of the City and allow the employees to perform their duties in a safer environment. Personal use of City owned vehicles is not permitted (including commuting from home to work) unless approved, in advance, by the City Manager or designee. Any personal use of City owned vehicles is considered taxable compensation and will be reported through the payroll system. The City will determine the rule that will be used to value this benefit based on the IRS Regulations in effect for such personal use. Emergency vehicles are exempt from this requirement.
- (j) **Gift Certificates:** Gift Certificates that are provided to employees for recognition or as prizes which can be redeemed or considered to be cash or cash equivalent, will be considered taxable compensation to the employee and will be reported through the payroll system.
- (k) **Commercial Drivers License:** The City requires some employees to obtain a commercial drivers license (CDL) as a condition of employment. The cost of obtaining a CDL may be reimbursed to the employee upon request. This reimbursement is excludable as taxable compensation to these employees.
- (l) **Housing:** The City requires some employees to reside in City owned residences to perform job duties that are required as a condition of employment. The housing is provided at the convenience of the City and employees that occupy these residences pay a monthly rent to help offset the expenses associated with the housing. The value of the housing in excess of the rent paid is excludable as taxable compensation to these employees.

Any questions regarding the nature or extent to which these benefits are paid should be directed to the Human Resources Department.

2.8 Travel Reimbursement and Approval. The City will reimburse travel expenses pursuant to Section 2.7(d) as follows:

(a) **Expenses Reimbursed.**

1. The City will reimburse employees mileage expense at the current IRS rate for all privately owned vehicles used by City staff for official City business.
2. There will be no overnight stay reimbursement for lodging within a 60-mile radius of Paola while traveling on City related business, unless approved by the City Manager.
3. All toll and parking fees will be reimbursed, provided proper receipts are submitted.
4. Restaurant tipping will be at the discretion of the individual not to exceed 20%.
5. There will be no reimbursement of direct expenses relating to liquor, wine, and/or cereal malt beverages.
6. Reimbursement for hotel/motel personal expenses such as in-room movies, laundry services, etc. will not be allowed.
7. Detailed receipts shall accompany meals, lodging and other typical travel expenses including gratuities. If taxi or public transportation services are used, every effort shall be made to obtain receipts.
8. When possible Kansas Sales Tax should not be paid for meals, rooms etc. for any General Fund trip.

(b) **Approval.** All out-of-town travel requests for City employees must be approved in advance by the City Manager. All disputes concerning the proper interpretation of this policy shall be resolved by the City Manager whose decision shall be final and conclusive.

2.9 Workplace Bullying Policy

(a) **General Policy.** The purpose of this policy is to communicate to all employees, including supervisors, department heads that the City of Paola will not in any instance tolerate bullying behavior. Employees found in violation of this policy will be disciplined, up to and including termination.

(b) **Bullying Defined.** The City of Paola defines bullying as repeated, health-harming mistreatment of one or more people by one or more perpetrators. It is abusive conduct that includes, but is not limited to:

1. Threatening, humiliating or intimidating behaviors.
2. Work interference/sabotage that prevents work from getting done.
3. Verbal abuse

Such behavior violates the general policy for employee conduct which clearly states that all employees will behave in a professional and ethical manner at all times.

(c) **Examples of Bullying.** The City considers the following types of behaviors examples of bullying. This list is not intended to be a complete list of misconduct that may result in

immediate termination or other disciplinary action; these are merely some examples of unacceptable conduct:

1. Verbal bullying. Slandering, ridiculing or maligning a person or his or her family; persistent name-calling that is hurtful, insulting or humiliating; using a person as the butt of jokes; abusive and offensive remarks.
2. Physical bullying. Pushing, shoving, kicking, poking, tripping, assault or threat of physical assault, damage to a person's work area or property.
3. Gesture bullying. Nonverbal gestures that can convey threatening messages.
4. Exclusion. Socially or physically excluding or disregarding a person in a work-related activities.

In addition, the following examples may constitute or contribute to evidence of bullying in the workplace.

1. Using obscene or intimidating gestures.
2. Not allowing the person to speak or express themselves (i.e. ignoring or interrupting).
3. Personal insults and use of offensive nicknames.
4. Public humiliation in any form
5. Public reprimands.
6. Repeatedly accusing someone of errors that cannot be documented.
7. Deliberately interfering with mail and other communications.
8. Spreading rumors and gossip regarding individuals.
9. Encouraging others to disregard a supervisor's instructions.
10. Manipulating the ability of someone to do his or her work (i.e. overloading, under loading, withholding information, setting deadlines that cannot be met, giving deliberating ambiguous instructions).
11. Taking credit for another person's ideas.
12. Deliberately excluding an individual or isolating him or her from work-related activities, such as meetings.
13. Unwanted physical contact, physical abuse or threats of abuse to an individual or individual's property (defacing or marking up property)

(d) **Bullying Complaint Procedure.** Any employee who feels he/she is being subjected to bullying should immediately contact one of the persons listed below with whom the employee feel the most comfortable. Complaints may be made orally or in writing to:

1. The employee's immediate Supervisor.
2. The employee's Department Head.

3. Other Supervisory Personnel.
4. The Human Resource Director.
5. The City Manager.

Employees shall not make a complaint to the person who is the alleged bully or persons who are alleged to be involved in the bullying. Instead the complaint should be made to the other listed persons.

The recipient of the complaint shall immediately report the complaint directly to the Human Resources Director. Once a complaint is received, the Human Resources Director shall inform the City Manager of the complaint and shall immediately conduct a thorough investigation regarding any complaint. In such an event, the Human Resources Director shall inform the City Council. If the Human Resources Director is named as a witness or alleged to have engaged in the wrongful conduct, the City Manager's designee shall conduct the investigation. At the discretion of the City Manager, a neutral third-party may be secured to investigate any complaint of bullying. If third-party investigators are used, disclosure of any investigation report and its content will be restricted to the City.

An investigation will be conducted consistent with the City's investigation procedures. The City shall complete an investigation as soon as practicable upon receipt of any complaint of bullying.

When asked, all employees shall cooperate fully and completely with such investigations. Refusal to cooperate, or interfering with an investigation in any way, shall subject employees to immediate disciplinary action, up to and including discharged from employment.

The investigation findings, along with any recommendations, shall be submitted by the investigator to the City Manager. The City Manager shall take disciplinary or remedial action as appropriate. The City Manager shall notify the complainant and any other parties of the investigative findings as appropriate.

If the City Manager determines, after reviewing the investigation report, that the complaint was intentionally falsified by the employee filing the complaint, the City Manager shall take immediate and appropriate disciplinary action against the employee, to be determined on a case-by-case basis, up to and including termination.

In the event that the City Manager is named as a witness or alleged to have engaged in the wrongful conduct. The complaint should be made directly to the Human Resource Director. After receiving a complaint, the HR Director shall assist the employee in preparing the complaint with documenting the incident in writing and the employee shall affix their signature attesting to the accuracy and truthfulness of the complaint. All information disclosed in the complaint procedure will be held in strictest confidence and will only be disclosed on a need-to-know basis in order to investigate and resolve the matter.

The Human Resource Director shall inform the City Attorney. In the absence of the Human Resource Director the City Clerk will serve as the City's designee to the City Attorney. The City Attorney will inform the City Council and the City Council will then proceed with an investigation as directed by either internal or external legal counsel.

CHAPTER 3

RECRUITMENT, SELECTION, AND EMPLOYMENT

3.1 Definitions. The following are employment designations for employees employed by the City:

- a) **Full-time Employee.** A full-time employee is one employed to work a normal week of at least 30 hours on a regular and continuing basis. A workweek shall begin on Sunday and end on Saturday except as otherwise approved by the City Manager.
- b) **Part-time Employee.** A part-time employee is one employed to work less than 30 hours per week on a regular and continuing basis.
- c) **Temporary or Seasonal Employee.** A temporary or seasonal employee is one who is employed to work for a short and defined period of time. This employee's weekly schedule may vary but will not exceed 1,000 in any twelve (12) month period.

3.2 Orientation and Training. Each employee will receive orientation training including, but not limited to, the duties of the position, hours of work, relationship to other employees, safety precautions, and other information about the unit and department. When possible, orientation training will be provided on or before the first day of employment.

3.3 Personnel Files. It is the responsibility of the employee to report changes of address, telephone number, name, and other relevant information to their respective Department Heads and the Human Resources Director.

All requests for recommendations or information concerning employees shall be handled through the Human Resources office. Absent a full release form, signed by the employee, the only information the Human Resources office will provide is date of hire, position held, salary, and date of termination.

3.4 Application and Qualification for Employment. It is the policy of the City to provide fair and equal opportunity to all qualified persons to enter City employment on the basis of demonstrated merit and fitness determined by fair and practical methods of selection, without regard to race, color, gender, disability, religion, age (40 and older), national origin, ancestry, sex (including pregnancy and related conditions, sexual orientation or gender identity), genetic information (including employer requests for, or purchase, use, or disclosure of genetic tests, genetic services, or family medical history), and retaliation for filing a charge, reasonably opposing discrimination, or participating in a discrimination lawsuit, investigation, or proceeding, or any other characteristic protected by Federal, State, or local law.

Any person seeking employment with the City may apply directly to the Human Resource office for employment consideration.

All new applicants for any position with the City shall meet the minimum qualifications established for that position. Each applicant shall complete a job application form. The applicant shall also take a medical examination and other tests, including drug testing for certain positions. Subsequent to hiring, each employee may be periodically required by the City Manager to successfully pass a physical examination and other tests deemed necessary to exhibit continued qualification for the position. The City shall bear the costs of all required tests.

All appointments for employment with the City shall be subject to approval by the City Manager.

3.5 Commercial Driver's License. The City requires some employees to obtain a CDL as a condition of employment. An employee applying for such a positional shall be required to prove that he/she has a valid driver's license and a good driving record. It is the employee's responsibility to maintain a current and valid license during employment with the City. Proof of license renewal may be necessary, and the employee is required to provide such if it is requested. It is the responsibility of the employee to

immediately report any changes in the status of such license to his/her supervisor and/or Department Head.

3.6 Initial Training Period. Each employee, including full-time, part-time, seasonal, and temporary employees, shall satisfactorily complete a minimum six-month training period before being granted regular status. Such initial training period may, upon the approval of the City Manager, be terminated before its completion.

At the close of the initial training period, the Department Head or City Manager shall make a determination regarding continued employment and pay. At the discretion of the Department Head or City Manager, the employee's initial training period may be extended.

No initial training period shall be deemed completed until the Department Head and City Manager approve a satisfactory performance evaluation.

3.7 Internal Promotions and Transfers. It is the policy of the City to fill all vacancies with the most qualified applicant. All employees seeking promotion or transfer shall be expected to meet all of the requirements of the position, including medical examinations, drug tests for certain positions, and other tests deemed necessary by the City Manager. Any offer of promotion or transfer will be contingent upon the applicant passing all required tests.

Employees promoted within the City's service shall be evaluated at the end of their first six (6) months in the promoted position. A promoted employee may receive a pay increase at the time of the promotion and/or may receive a pay increase upon the satisfactory completion of the period. During that time, the Department Head may cancel the promotion and assign the employee to their former position or a similar position if available.

3.8 Citizenship Verification. All employees initially hired after November 7, 1986, for any position with the City shall complete an employment eligibility verification statement in compliance with the Federal Immigration Reform and Control Act of 1986.

3.9 Employment of Relatives. No one shall be employed in a department where the supervisor or Department Head is a relative (as defined in this manual) or member of their household. This same policy shall apply to any individuals who become relatives or household members during their employment with the City. One may, however, be employed in a different unit of the same department or in a different department than their relative or household member. This policy will be enforced pursuant to K.A.R. § 21-32-4.

3.10 Outside Employment. Full-time employees shall not hold other positions of paid employment or accept pay for services without the prior written approval of their respective Department Heads and the City Manager. The City may cancel such approval at any time. Outside employment constitutes a City employee holding a second job with another employer. Outside employment by a full-time employee is permitted only when such employment:

- a) is considered secondary to service with the City;
- b) does not interfere with the performance of duties for the City; and
- c) does not result in a legal, financial, or ethical conflict of interest.
- d) employees who have accepted outside employment may not use paid sick time to work in the outside job.

Employees shall not engage in private business activities during their working hours and shall not use City property or facilities for such activities.

3.11 Residency Requirement. Employees may reside outside the City except where residency within the City is required by state law or by an employment agreement. Departments may require a response time residency in order to provide efficient and timely services to citizens.

3.12 Political Activity. It is the duty and right of every employee to register and vote on all political issues. Employees are permitted to join political organizations, civic organizations, civic betterment groups, and to become involved in political activities subject to the restrictions of this section.

- (a) As private citizens, employees may participate in all political activities, including holding public office, except where holding an appointive or elective office incompatible with the employees' City employment.
- (b) Any employee desiring to become a candidate for City elected office shall first take a leave of absence without pay or resign. Should an employee on leave of absence without pay be unsuccessful in seeking such elective office, he/she shall be returned to employment on the same terms and conditions as any other employee who has taken leave of absence without pay. An employee is considered to be a candidate for elective office once all statutory requirements have been met to qualify as a candidate.
- (c) Political activity must not interfere with job attendance or performance. Employees are not permitted to solicit or handle political contributions in City elections. They are not permitted to wear or display political badges, buttons, or signs on their person or on City property during on-duty hours.
- (d) No supervisor or other person in authority shall solicit any City employee for contributions of money or labor for any candidate for elective office, or otherwise compel or attempt to compel any employee to support a candidate for elective office or to engage in any political activity.
- (e) The purpose of this policy is to prevent and avoid the appearance of impropriety on the part of any City employee. City employees are neither appointed to, nor retain, the City's service on the basis of their political affiliations or activities.

3.13 No Right to Strike. Because the public health, safety, and welfare may be adversely affected thereby, no City employees shall have the right to engage in or encourage any form of sit-down, slow-down, work stoppage, or strike, for any reason against the City. A refusal by an employee to perform an assignment injurious to his health or physical safety shall not be considered a violation of this section.

CHAPTER 4

CLASSIFICATION AND COMPENSATION

4.1 Classified Positions. All City employees are either classified or unclassified employees. Classified employee positions shall be full-time, shall have a job description and shall be paid pursuant to the City of Paola's Position Classification Pay Plan ("Pay Plan"). Classified employees may be exempt or non-exempt, as designated by the City.

4.2 Unclassified Positions. Employees working part-time or for only part of a pay period on a temporary or seasonal basis shall be unclassified positions. Elected employees shall be unclassified positions. All other unclassified positions shall be designated by the City Manager. Unclassified positions are not governed by the Pay Plan. However, the City may establish the hourly wage for part-time and temporary employees consistent with the wage range for a like or similar Classified Employee Position. The City Council shall establish budgeted salaries for all elected officials by ordinance. The salary for the City Manager shall be established by employment agreement with the City Council.

4.3 Position Classification Pay Plan & Pay Grades. The Pay Plan shall establish position descriptions and allocate pay grades to the various positions relative to the requirements as set out in the position descriptions. The City's Pay Plan and pay grades apply only to classified employees. The City Council shall adopt the budget and Human Resources will update the Pay Plan, with City Manager approval, as necessary and within budgetary constraints. The Pay Plan and pay grades may be obtained from the Human Resources Department.

4.4 Job Descriptions. Each classified position shall have a concise descriptive title, a description of the duties and responsibilities, and a statement of the qualifications for filling such position. Unclassified positions may have a job description as established by Human Resources. Job descriptions shall be approved by the City Manager, shall be kept on file in the Human Resources Department, and shall be open to inspection by any interested party during regular office hours.

4.5 Performance Evaluations.

- (a) **General.** It is the City of Paola's desire to fairly assess the performance of all employees and provide merit based salary increases within budgetary constraints. All merit increases shall be given at the discretion of the City subject to an annual appropriation by the City Council and the current financial condition of the City. Merit increases may be suspended or terminated at any time at the discretion of the City.
- (b) **Performance Evaluations.** New employees will be formally evaluated following six months of full-time employment and on the employee's employment anniversary date each year annually thereafter. Employees may be evaluated at any time for exceptional reasons or for unsatisfactory performance.
- (c) **Merit Increases.** Merit or performance pay increases shall be given in the form of an increase in an employee's wage within the Wage Range as established by the Pay Plan. Merit or performance pay increases, if given, shall accompany the completed performance evaluation and submitted to the City Manager along with a completed Personnel Status Form. Merit increases shall become effective at the beginning of the pay period of the employee's performance evaluation and approval of any pay increase by the City Manager.

4.6 Dates of Pay. Employees shall be paid bi-weekly. When a payday falls on a holiday, every possible effort will be made to have the paychecks ready for release to the departments by 5:00 PM on the preceding business day.

4.7 Payroll Deductions. In addition to applicable federal, state and local income taxes, the City shall deduct for premiums or contributions to insurance, retirement, or other authorized deductions from the employee's paycheck. The City must also deduct for contributions to KPERS (Kansas Public Employees

Retirement System) pursuant to state law (K.S.A. 74-4901). The City is required to recognize certain court orders, liens, garnishments and wage assignments and may deduct pursuant to those orders and mandates.

The City prohibits improper deductions. If an employee has a question about any deduction from his or her paycheck, the employee should contact the Human Resource Director immediately. Complaints related to possible improper deductions shall be made in writing to The Human Resources Director or the City Manager.

4.8 Exempt Employees. Some City employees are exempt from overtime pay and minimum wage provisions. Employees employed in administrative, executive, or professional positions (AEPP), as defined by the Federal Fair Labor Standards Act, are exempt and shall not be eligible for overtime compensation. The Human Resource Department shall maintain a list of the names of employees exempt from overtime compensation.

In recognition of the time exempt employees spend outside of normal working hours to fulfill their job requirements, thirty-two (32) hours of AEPP Leave time will be granted to each exempt employee during the first payroll of each year. This AEPP Leave time may not be "cashed in" and may not be carried over from one year to the next. Employees who enter into an exempt position during the calendar year will be granted pro-rated AEPP Leave time.

4.9 Overtime and Compensatory Time. This overtime and compensatory time policy does not apply to exempt employees as defined in Section 4.8. Employees may be asked to work overtime by their respective supervisors. Overtime must be approved and authorized by the employee's supervisor prior to performance of the work. Failure to obtain approval can result in disciplinary action.

Overtime compensation shall be paid to all seven (7) day general employees who work more than forty (40) hours in a work period. Compensation for overtime work shall be at the rate of one and one-half times the employee's regular pay.

When calculating overtime, the employee's regular hourly rate will not include: (1) payments made for periods when no work is performed such as Stand-By Status, vacation, illness, insufficient work, compensatory time or other cause; (2) reasonable payments for traveling expenses, or other expenses, incurred by an employee in the furtherance of the City's interests and reimbursable by the City; and (3) other similar payments to an employee which are not made as compensation for his hours of employment. Overtime on Holidays will be paid pursuant to Section 6.1.

At the discretion of the respective Department Heads and the City Manager, employees who qualify for overtime pay may be given compensatory time off in lieu of cash payments for the overtime worked. Compensatory time will be calculated by multiplying the hours of overtime worked by one and one-half. An agreement or understanding between the City and the employee to use compensatory time off in lieu of overtime pay will be presumed to exist with respect to any employee who fails to express to the City an unwillingness to accept compensatory time off in lieu of overtime pay.

Employees will be urged to take compensatory time off at the earliest time convenient to both the employee and the City. The City will have the option of paying wages in the amount equal to the compensatory time accrued or of continuing to carry forward the compensatory time. No employee shall be allowed to accrue more than sixty (60) hours of compensatory time, representing forty (40) hours of actual overtime worked. Compensatory time may not be "cashed in" except accrued compensatory time will be paid to the employee or heirs, whichever the case may be, upon the employee's separation from employment with the City, at the final regular rate earned by the employee.

4.9 a. Donated Time. The City recognizes that there are and will continue to be times that for one reason or another non-exempt employees will wish to donate time worked. The City is appreciative but to

do so is against City policy and federal law. This is considered falsifying time and may result in disciplinary action up to and including termination.

4.10 a. Public Works on-Call Status. This on call status policy does not apply to exempt employees as defined in Section 4.8. Employees will be assigned a city owned phone and scheduled to answer and respond to all departmental phone calls. If a phone call requires a physical site visit, it is the responsibility of the on-call employee to visit site and evaluate the situation. If necessary, the on-call employee will contact appropriate supervisor and/or department head regarding the situation. Employees are not required to remain at home while serving as on-call status. However, the on-call employee must remain within a reasonable response time. Employees are not required to restrict their activities but must remain free of the influence of alcohol and/or drugs that would adversely affect their job.

If an employee is scheduled for on-call status, the employee shall be compensated with four (4) hours of compensatory time for each week of on-call status served. The on-call employee will be compensated under the 4.10 b. Call-Back Time Policy upon arrival to physical site or city building.

4.10 b. Call-Back Time. This call-back time policy does not apply to exempt employees as defined in Section 4.8. If an employee has left their place of work and is called back for duty, the employee shall be paid for a minimum of two (2) hours. Said two hours shall be included in calculating overtime.

4.10 c. Emergency Mandatory Call-Back Time. This emergency mandatory call-back time policy does not apply to exempt employees as defined in Section 4.8. Employees who are mandated to return to work that is outside of scheduled working hours shall be paid at a rate of one and on-half times the employee's regular rate of pay regardless of other time worked. Emergency mandatory call-back time is to be authorized by the Department Head and City Manager.

4.11 a. Stand-By Status. This stand-by status policy does not apply to exempt employees as defined in Section 4.8. Employees may be placed on stand-by status for unusual situations, a special event week, or circumstances where a need for potential extra workforce may be required. An employee on Stand-By-Status must be directly contactable by telephone and/or email. Employees are not required to restrict their activities but must remain free of the influence of alcohol or drugs that would adversely affect their job duties. Employees must remain within a reasonable response time depending on the urgency of the call for service. If an employee is scheduled for stand-by status, the employee shall be compensated with two (2) hours of compensatory time for each day of stand-by status served. Stand-by status must be approved by Department Head and City Manager.

4.11 b. Detective Mobile Phone On-Call Status. This on call status policy does not apply to exempt employees as defined in Section 4.8. Employees may be assigned a City owned phone and scheduled to respond to essential phone calls regarding departmental policies, questions or guidance. Employees must be directly contactable by telephone and/or email. Employees are not required to restrict their activities but must remain free of the influence of alcohol or drugs that would adversely affect their job duties. Employees must remain within a reasonable response time depending on the urgency of the call for service. Detectives assigned mobile phone duties shall be compensated four (4) hours for each week of mobile phone on call status served. If the phone call(s) requires a return to duty or exceeds more than four (4) hours collectively, the employee will receive compensation at the employee's regular rate of pay. This time shall be included in calculating overtime.

4.12 Travel Time. Commute time between the employee's home and work place in the course of the employee's normal work shift shall not be included as time worked.

Two rules apply to out of town travel, depending on whether the assignment requires an overnight stay. If an employee is given a one day assignment in another city, which does not require an overnight stay, all of the time spent traveling between cities is counted as "hours worked." However, travel time between

the employee's home and an airport or train station, during the employee's departure or return, is considered the equivalent of travel between home and work, and is not counted as "hours worked."

If the employee is on an out of town assignment which requires an overnight stay, travel time is counted as "hours worked" only to the extent that it coincides with the employee's regular workday. Travel that occurs during hours of the day in which the employee normally works is counted as work time, even if it falls on a day that is normally a non-working day for the employee (for example, a Saturday or Sunday). If, on the other hand, the travel occurs during hours that are outside the employee's regular workday, it is not counted as "hours worked."

4.13 Pay at Termination. All employees who terminate their employment with the City, voluntarily or involuntarily, will be paid on the next regular payday. Checks will be mailed unless other arrangements are requested and agreed to by both the City and exiting employee.

Employees must resign in good standing and give a minimum of two weeks notice to receive payment for unused vacation time, personal time, and compensatory time; and twenty-five (25) percent of accrued, unused sick hours.

Employees will not be granted sick leave once a resignation has been submitted and accepted. However, the City Manager will have the authority to grant sick leave after resignation based upon extenuating circumstances.

Employees who fail to resign in good standing, discharged for cause, or who voluntarily terminate City employment without giving a minimum of two (2) weeks notice, shall not receive pay for any accrued benefits other than unused vacation and any accumulated compensatory time.

Employees who are being laid-off and work through their last scheduled work day will be paid for unused vacation time, personal time, and compensatory time; and twenty-five (25) percent of accrued, unused sick hours. If an employee is reinstated within ninety (90) days after a lay-off and had received twenty-five (25) percent of their sick leave at the time of the lay-off, seventy-five (75) percent of the sick leave balance will be reinstated.

Employees released during their initial training period without specific cause shall receive payment for unused vacation time, compensatory time, and twenty-five (25) percent of their accrued sick leave.

4.14 Christmas and Special Occasion Bonuses. The City may, solely in its discretion, distribute to City employees gifts or payments in the nature of gifts at Christmas time or on other special occasions, as a reward for service. The City Council shall determine, in its discretion, the amount of the gift or payment in the nature of a gift but such payment will not be measured by or dependent on hours worked, production, or efficiency. The City Council shall determine a fair and equitable method of distribution of any gift or payment in the nature of a gift, and such amounts may vary among the different employees or groups of employees according to their salary or regular hourly rate of such employees or according to their length of service with the City.

4.15 Employee Pay. Employees will receive pay based upon City policy and Fair Labor Standard Act (FLSA) requirements.

CHAPTER 5

ATTENDANCE

5.1 Hours of Work. The following hours of work are established:

The normal workweek for non-exempt employees shall be forty (40) hours in a seven (7) day work period beginning on Sunday. Department Head may alter working hours with the permission of the City Manager.

These hours of work do not apply to the City Fire Department.

5.2 Recording Time Worked. Each non-exempt employee shall be required to maintain an approved time card of hours worked. Any authorized use of sick leave, injury leave, funeral leave, vacation time, holiday leave, or other leave time which an employee is eligible to receive with pay, shall be recorded by the Department Head on the employee's card.

Exempt employees shall record all leave time (sick time, vacation, etc.) and the same shall be recorded by the Human Resources Director in the employee's payroll records.

5.3 Punctuality, Illness, and Absenteeism. The City will try to accommodate an employee who has been ill and will continue in this effort whenever illness occurs or personal emergencies cause absences or lateness. However, the City's success depends on each employee being at work each time they are scheduled to work. Absenteeism or tardiness places an extra burden on other employees and causes a general interruption in City services. It is every employee's responsibility to be at work on time unless prior arrangements have been made to cover your scheduled shift.

If you are unable to work a scheduled shift, you are required to notify your supervisor at least twenty-four hours in advance, except when leave is necessitated by an emergency or sudden illness. The procedures for requesting and reporting illnesses are found in Section 6.3. Misuse of sick time as defined in Section 6.3 may result in disciplinary action, up to and including termination. Examples of misuse of sick time may be: real or perceived patterns of absenteeism such as the day before or after a weekend, holiday or vacation day; calling in sick on a day that was previously denied for other leave; any other similar patterns. These are examples only and not intended to be a full or complete list of sick leave abuse. Failure to notify your supervisor of leave in advance will be considered an unexcused absence that may result in disciplinary action, up to and including termination.

Employees are expected to report to work as scheduled. If the employee does not report to work as scheduled and fails to notify the supervisor within 30 minutes of scheduled starting time, the employee will be considered tardy. Notification to the supervisor does not excuse the tardiness but simply notifies the supervisor that a schedule change may be necessary. Employees who are tardy with or without notification three (3) or more times within a six (6) month period may be subject to disciplinary action, up to and including termination.

5.4 Mandatory Attendance. The City has the responsibility to the employees to provide the best training available within budgetary constraints. To accomplish this requirement, the employees may be required to attend mandatory training. Mandatory training will be paid per Section 4.9. Employees who fail to report for mandatory training shall not be granted any type of leave pay to cover said absence without City Manager approval. Employees who fail to attend mandatory training shall be subject to disciplinary action up to and including termination.

CHAPTER 6

LEAVE

6.1 Holiday Leave. The following days shall be paid holidays for City employees:

- New Years Day, January 1
- Martin Luther King Day, third Monday in January
- President's Day, third Monday in February
- Memorial Day, last Monday in May
- Juneteenth, June 19
- Independence Day, July 4
- Labor Day, first Monday in September
- Veterans Day, November 11
- Thanksgiving, fourth Thursday in November
- Friday following Thanksgiving
- Christmas, December 25

- (a) Shift employees whose regular day off falls on a holiday shall receive 8 hours compensation for the holiday.
- (b) Shift employees and other non-exempt employees who work on the holiday shall receive compensation plus premium pay of one and one-half times their regular compensation for the time actually worked.
- (c) Holidays that occur during an approved leave of absence with pay are not charged as days of leave taken.
- (d) If a holiday falls on a Saturday, it shall be observed the preceding Friday; if it falls on a Sunday, it shall be observed the following Monday.
- (e) If an employee incurs overtime during a holiday work week, the premium pay qualifies as an overtime premium and will be credited toward statutory overtime compensation due.

6.2 Vacation.

- (a) Full-time employees are entitled to paid vacation leave time according to the following schedule:

Years of Continuous Employment:	0 to 5	5 to 10	10 to 15	Over 15
Hours Earned Per Bi-weekly Pay Period:	3.6923	4.6153	5.5384	6.4615
Hours Earned Per Year	95.9998	119.9978	143.9984	167.999

- (b) New employees shall be awarded vacation time beginning on the first day of the month following thirty (30) days of employment.
- (c) Employees may accumulate vacation leave time up to a maximum of two hundred (200) hours. An employee shall not earn additional vacation leave during any time period that the employee maintains the two hundred (200) hour maximum accumulation.
- (d) Employees on any type of unpaid leave for more than three (3) working days in a pay period shall not be eligible for earning of vacation for that pay period.
- (e) Vacation schedules are established by the Department Heads. Vacation time shall be reported as prescribed by the Human Resources Director and shall be taken as follows:

Employees who work 8 hour days	Increments of four (4) hours
Employees who work 10 hour days	Increments of five (5) hours
Employees who work 12-hour days	Increments of six (6) hours

- (f) **Pay at termination.** Employees shall receive payment for unused vacation time upon voluntary or involuntary termination of employment.
- (g) **Part Time Vacation.** For employees working in a KPERS covered part time position they shall receive paid vacation days at the beginning of each calendar year based on the number of years of continuous employment. Paid vacation is calculated from the employee's previous year's average weekly hours worked.

0-5 years	1 work week based on average weekly hours worked
6-10 years	2 work weeks based on average weekly hours worked
11+ years	3 work weeks based on average weekly hours worked.

6.3 Sick Leave.

- (a) **Sick Leave Policy.** Full-time employees earn sick leave with pay for absences resulting from illness, injury, or other physical incapacity; medical appointments with a licensed doctor of medicine, dentistry, chiropractic, optometry, psychiatry, or other licensed medical professional; as a result of their own illness or an illness of a member of their immediate family as defined in this handbook. Sick leave accruals are a valuable asset and intended to protect employees from economic losses from medical incapacitations. It is the policy of the City to take corrective action for unauthorized use and/or abuse of sick leave
- (b) **Accrual of Sick Leave** Full-time employees shall accrue 3.10 hours of sick leave per bi-weekly pay period. Employees on any type of unpaid leave for more than three (3) working days in a pay period shall not be eligible for earning of sick leave for that pay period.
- (c) **New Employees.** New full-time employees shall be eligible to earn sick leave beginning on the first day of the month following thirty (30) days of employment.
- (d) **Accumulation of Sick Leave.** No employee may accrue more than one thousand four hundred and forty (1,440) hours of sick leave.
- (e) **Recording Use of Sick Leave.** Any absence for a fraction or part of a day, which is chargeable to sick leave, may be recorded in half hours increments.
- (f) **Sick Leave Notification.** To be eligible for sudden illness or emergency sick leave, an employee shall notify his/her immediate supervisor of the reason for the absence no later than thirty (30) minutes after the beginning of the work day for which sick leave is requested. In the event that extenuating circumstances exist the Department Head may grant sudden illness or emergency sick leave without the thirty (30) minute notice with the approval of the City Manager. The Department Head shall report approved sick leave to the personnel office.
- (g) **Doctor's Certificate.** A Department Head may require a signed statement from a health care provider verifying the employee's inability to perform assigned duties because of illness. The Department Head or Supervisor shall notify the employee of said requirement when the illness notification is reported. Employees who have utilized 32 unscheduled or undocumented collective sick hours in the calendar year shall be required to utilize 8 hours of vacation, personal, compensatory time, or a day without pay before sick leave is accessible unless a physician's statement is provided. Unscheduled sick leave is sick leave which has not been approved the prior work day or before. Undocumented sick leave is leave that cannot be verified with a physician or dental certification.

(h) **Misuse of Sick Leave.** Misuse of sick leave is defined as use for which it was not intended or provided or a pattern of abuse. Pattern of abuse may include the following:

- a. Before and/or after holidays.
- b. Before and/or after weekends or regular days off.
- c. After pay days.
- d. Any one specific day.
- e. Absence following overtime worked.
- f. Continued pattern of maintaining zero or near zero leave balances.
- g. Excessive absenteeism. Uses more sick leave than granted.
- h. Usage of sick leave on days previously requested and denied as vacation.
- i. Failure to produce requested medical documentation.
- j. Any pattern of absenteeism which is discernible and in the opinion of the Department Head and Human Resource Director constitutes a perceived pattern of absenteeism.

This list is not considered all inclusive and other circumstances may be considered misuse or patterns of abuse. An employee who improperly claims sick leave or misuses sick leave shall be subject to disciplinary action, including counseling, loss of pay, suspension or termination at the discretions of the City Manager.

(i) **Pay at Termination.** Employees shall receive payment for unused sick leave upon termination as stated in Section 4.13.

6.4 Family and Medical Leave. The City provides up to twelve (12) weeks of job-protected leave to eligible employees in accordance with the Family Medical Leave Act and up to twenty six (26) of special leave entitlement to care for a covered service member. The leave may be paid, unpaid or a combination of paid and unpaid leave.

To be eligible for any family or medical leave under this policy the employee must meet all of the following conditions: worked for the City for at least one (1) year, and worked one thousand two hundred fifty (1,250) hours during the twelve (12) month period immediately before the date when the requested leave is to begin.

Basic Leave Entitlement

To qualify as FMLA twelve (12) week leave the employee must be taking job protected leave for the following reasons:

1. For incapacity due to pregnancy, prenatal medical care or child birth.
2. To care for the employee's child after birth, or placement for adoption or foster care.
3. To care for the employee's spouse, son, daughter or parent, who has a serious health condition
4. For a serious health condition that makes the employee unable to perform the employee's job

Military Family Leave Entitlements

Eligible employees whose spouse, son, daughter or parent is a covered activity duty or call to covered activity duty status may use their twelve (12) week leave entitlement to address certain qualifying exigencies. Qualifying exigencies may include attending certain military events, arranging for alternative childcare, addressing certain financial and legal arrangements, attending certain counseling sessions and attending certain counseling sessions, and attending post-deployment reintegration briefings.

FMLA also includes a special leave that permits eligible employees to take up to 26 weeks for leave to care for a covered service member during a twelve (12) month period. A covered servicemember is:

1. A current member of the Armed Forces, including a member of the National Guard or Reserves, who is undergoing medical treatment, recuperation or therapy, is otherwise in

outpatient status, or is otherwise on the temporary disability retired list, for a serious injury or illness*.

2. A veteran who was discharged or released under conditions other than dishonorable at any time during the five (5) year period prior to the first date the eligible employee takes FMLA leave to care for the covered veteran, and who is undergoing medical treatment, recuperation or therapy for a serious injury or illness.

***The FMLA definition of “serious injury or illness” for current service members and veterans are Distinct from the FMLA definition of “serious health condition”.**

FMLA to care for a covered service member is the only type of FMLA leave that may extend an employee's leave beyond the twelve (12) weeks to twenty six weeks (26) maximum. All FMLA leave is combined when totaling the twenty six week (26) maximum.

If a husband and wife both work for the City and each wishes to take leave for the birth of a child, adoption or placement of a child in foster care, or to care for a parent (but not a parent-in-law) with a serious health condition, the husband and wife may only take a combined total of twelve (12) weeks leave.

If a husband and wife both work for the City and each wishes to take leave to care for a covered service member, the husband and wife may only take a combined total of twenty six (26) weeks of leave allowed under Military Family Leave Entitlements.

(a) **Commencement of Family and Medical Leave.** Absences commencing during the time of family and medical leave should be handled under sick leave, vacation leave, authorized leave without pay, or a leave of absence. The employee may not be compelled to use sick leave or vacation leave in any particular order; however, the employee must utilize all paid leave before leave without pay. The employee must state in what order he/she desires to utilize paid leave. The employee is then covered by the appropriate policy.

(b) **Certification of Leave.** Certification of a serious health condition issued by a health care provider will be required for an employee requesting FMLA leave for them self.

An employees requesting FMLA leave for care of a spouse, child or parent will be required to provide certification by the health care provider of that family member.

An employee requesting FMLA under the activity duty or call to activity duty provision must provide proof of the qualifying family member's call-up or active military service before leave maybe granted.

An employee requesting leave under the injured service member leave provision must provide certification of the family member or next of kin's injury, recovery or need for care. An employee requesting FMLA leave under the injured service member leave provision for next-of-kin may be asked to provide proof of relationship.

(c) **Doctor's Release.** A Department Head shall require an employee returning from a pregnancy or pregnancy-related condition to have a doctor's release following the end of the pregnancy. The release must specifically state whether or not the employee is capable of fulfilling full job duties and the date the employee is released.

(d) **Pregnancy.** No employee shall be compelled, coerced, or ordered to begin maternity leave at any time during the period of pregnancy. Pregnancies and disabilities caused or contributed to by pregnancy shall be considered and treated as temporary disabilities. Employees affected by pregnancy and related conditions must be treated the same as other employees on the basis of their ability or inability to work.

- (e) **Maternity and Paternity Leave.** Birth parents, adoptive parents, and foster parents shall be considered for maternity/paternity leave at the time of birth, adoption, or placement. If the birth, adoption, or placement is reasonably foreseeable, the employee shall provide the City with at least thirty (30) days notice before the leave is to begin. If the birth, adoption, or placement is not reasonably foreseeable, the employee should notify the City as soon as practical. The employee may request a total of up to twelve (12) weeks of maternity/paternity leave in a twelve (12) month period.
- (f) **Restoration:** An employee returning from family leave will be entitled to return to their position or to a position with equivalent benefits, pay, and other terms and conditions of employment.
- (g) **Health Insurance Coverage:** The City will continue to provide health care coverage under the same provisions as prior to the leave. Where the employee fails to return from leave, the City can recover its share of premiums that have been paid on behalf of the employee to maintain health care coverage. If failure to return to work is due to the continuation, recurrence, or onset of a serious health condition beyond the employee's control, the employee will not be liable for the City's share of health care premiums paid while on family leave. In such cases, a certification issued by a health care provider may be required.

6.5 Training Leave. This policy does not apply to exempt employers as defined in Section 4.8. If an employee is required to attend training events outside of normal working hours, he/she shall be paid for the additional time. In cases where the training is taken **voluntarily** to improve the employee's productivity and the value of his/her work to the City, the City may pay part or all of the tuition upon the recommendation of his/her Department Head and approval of the City Manager.

6.6 Military Duty Leave. "Uniformed services" means the Navy, Marines, Army, Air Force, the Army National Guard, the International Guard and the Commissioned Corps of the Public Health Service, and any other category designated by the President in time of service or emergency. "Military Duty" means the performance of duty on a voluntary or involuntary basis in a uniformed service and includes active duty, active duty for training, initial active duty for training, inactive duty training, full-time National Guard duty and a period for which a person is absent from employment for the purposes of an examination to determine the fitness of the person to perform any such duty.

- (a) **Discrimination Prohibited.** The City prohibits discrimination against a person who is a member of, applies to be a member of, performs, has performed, applies to perform, or has an obligation to perform service in a uniformed service. In general, such individuals shall not be denied initial employment, re-employment, retention employment, promotion or any benefit of any employee based on membership in the uniformed services, application for membership, performance of service, application for service or actual service obligation. This discrimination policy applies to both regular and temporary employees.
- (b) **Leave of Absence.** Any employee, except a temporary employee, who leaves City service for military duty shall be placed on military leave without pay. Employees shall give advance notice of the leave, except no prior notice of the leave is required if it is precluded by military necessity or the giving of such a notice is impossible or unreasonable.
- (c) **Use of Accrued Leave.** Employees are permitted to use any accrued leave such as vacation leave or other leave with pay toward military leave. However, the City does not require employees to use paid vacation leave to apply toward military leave.
- (d) **Re-employment.** An employee returning from military leave shall be entitled to re-employment to his/her former position or a position of like pay and responsibility if:

1. employee provides advance written or verbal notice of military leave unless employee is precluded from providing such a notice by military necessity or the giving of such a notice is impossible or unreasonable;
2. employee has five years or less of cumulative service in the uniformed services while with that particular employer;
3. employee applies for reemployment in a timely manner after conclusion of service as set forth below; and
4. employee has not been separated from service with a disqualifying discharge or under other than honorable conditions.

Except an employee shall not be re-employed when:

1. The City's circumstances have so changed as to make such re-employment impossible or unreasonable;
2. The person entitled to re-employment due to a disability or is no longer qualified for the prior position and employment imposes an undue hardship on the City;
3. The employment from which the employee leaves to serve in the uniformed services is a temporary job and there is no reasonable expectation that the job will continue indefinitely or for a significant period.

(e) **Notice to Return to Work.** Employee must provide notice to return to work within the required time period based on the length of military duty as set forth below:

1. *Less than 31 days:* First full regularly scheduled work period following completion of service (with an eight-hour period for safe transportation);
2. *More than 30 days but less than 181 days:* Fourteen days after the completion of service (or if impossible or unreasonable through no fault of the person, the next first full calendar day when application becomes possible);
3. *More than 180 days:* Not later than 90 days after the completion of service;
4. *A person who is hospitalized or convalescing:* At the end of the period that is necessary for the person to recover.

(f) **Vacation and Sick Leave.** Upon restoration to City service, the employee shall be restored all vacation and sick leave credits unless he/she was paid for unused vacation leave at the time of induction or enlistment.

(g) **Health Benefits.** Employees performing military duty of more than 30 days may elect to continue City-sponsored health care for up to 24 months; however, they may be required to pay *up to 102 percent* of the full premium. For military service of less than 31 days, health care coverage is provided as if the service member had remained employed. USERRA clarifies pension plan coverage by making explicit that all pension plans are protected.

(h) **Other Benefits.** Employees who are re-employed are entitled to all seniority-based benefits he or she would have accrued had the employee not gone on military leave. An individual returning from military leave is entitled to all benefits not based on seniority in the same manner as any employee on a leave of absence would be able to accrue under other City policies. If an employee is required to pay a portion of the cost for non-seniority-based benefits, the employee on military leave is required just like all other employees to pay a portion.

(i) **Military Training.** Any employee who is a member of any reserve component of the United States armed forces of the National Guard shall be granted military leave for a short tour of active duty or field training encampment. In those cases where military pay is less than the employee's regular salary, an employee may be compensated for the difference in his/her military pay and his/her City salary for a period not to exceed fourteen (14) days.

6.7 Workers Compensation Leave. The City recognizes the financial strains that an employee faces when injured on the job. Employees who are injured on the job and who qualify for Workers Compensation benefits will continue to be compensated by the City while they are off work and recuperating from their injuries.

Compensation to the injured employee shall be at the rate of pay that the employee was receiving at the time of the injury and will continue for a maximum of thirty (30) calendar days from the date of the accident. Any Workers Compensation benefits received by the employee during this thirty (30) day period shall be reimbursed to the City. If an employee is off work for longer than thirty (30) calendar days, compensation by the City shall terminate and the employee shall have the option of using vacation, sick, or compensatory time until exhausted. Workers Compensation benefits paid beyond this thirty (30) day period shall be retained by the employee.

An employee who is seriously injured and who faces an extended recovery period may appeal to the City Manager for an extension of unreduced compensation for any period of up to six (6) months while in rehabilitation. Should the City Manager approve an extension of unreduced compensation, any Workers Compensation benefits received by the employee during the extension shall be reimbursed to the City. The City Manager may grant more than one extension to an employee during the same rehabilitation period.

If an employee is off work for a longer period than covered by unreduced compensation, the employee shall have the option of using vacation, sick, and compensatory time until exhausted.

It is the policy of the City to return employees to work within the restrictions provided by the physician and as provided in the City's Return to Work Policy. (See Chapter 11)

6.8 Personal Leave.

(a) Annual Personal Leave. Full time employees will be given eight (8) hours of personal time at the beginning of the calendar year with pay. Personal leave will be given no later than the second payroll in the calendar year. Personal leave is subject to the schedule of the supervisor and should be used before December 1st of said calendar year. If personal leave is not used during the year, it shall be forfeited at the end of the year without any payment due to the employee. Personal time may be taken in half hour increments.

(b) Bonus Personal Time. Bonus personal time shall be rewarded to employees not using sick leave as prescribed by the following schedule:

<u>Hours of Sick Leave Used</u>	<u>Personal Hours Awarded</u>
0 - 3	24
3.5 - 8	16
8.5 - 16	8
16.5 or more	0

*To qualify for bonus personal time, an employee must have been employed by the City for the entire calendar year. Bonus personal time will be awarded no later than the fourth pay period of the calendar year and must be used prior to the end of the calendar year that it is awarded or it shall be cancelled without any payment due to the employee. Bonus personal time may be taken in 1 hour increments.

*To qualify for bonus personal time, an employee must have been employed by the City for the entire calendar year. Bonus personal time will be awarded no later than the fourth pay period of the calendar year and should be used by December 1st of said calendar year. Bonus personal leave must be used prior to the end of the calendar year that it is awarded or it shall be cancelled without any payment due to the employee. Bonus personal time may be taken in 1 hour increments.

(c) Pay at Termination. Employees shall receive payment for unused personal leave upon termination as stated in Section 4.13.

6.9 Bereavement Leave. Bereavement leave is granted to an employee to attend to personal obligations and to allow an employee to maintain their normal salary. In the case of a death of a member of an employee's immediate family, full-time and part-time employees shall be granted paid bereavement leave not to exceed three (3) consecutive working days. If extenuating circumstances arise, the consecutive working days may be modified with approval of the City Manager. Employees may extend the bereavement leave for an immediate family member by utilizing their vacation, sick, personal, wellness or earned compensation time. If the death is of a person who is not a member of the immediate family, the employee may use the same leave hours as for extended bereavement for immediate family with the approval of the employee's supervisor.

6.10 Civic Duty Leave. An employee may take leave to serve as a member of a jury, upon being called as a witness because of their City position in any court, and to vote. During the period of leave to serve as a member of a jury or testify as a witness because of his/her City position, the employee shall receive regular pay less any amount paid for performing such public service. An employee whose public service duty is completed before the end of their normal workday with the City shall return to their City post of duty.

Employees shall furnish a copy of any court document, which requires an employee to serve on jury duty or to appear in court as a witness; and shall submit a copy of any check received for such duty or appearance to the Human Resources Director for an adjustment of pay.

Employees are entitled to take paid leave for up to two (2) consecutive hours to vote IF the polls are not open at least two (2) hours before or after the employee's work schedule. The City has the right to schedule the hours, and will not schedule them over the lunch hour. For example, if the employee is scheduled to work from 8 a.m. to 5 p.m., and the polls open at 7 a.m. and close at 6 p.m., the City may, in its discretion, schedule an employee to take one hour of paid leave to vote from 8 a.m. to 9 a.m. or from 4 p.m. to 5 p.m.

Employees shall obtain approval from Department Heads to appear in court in a personal court case, and the time off may be charged to the employee's vacation, personal, compensation, or wellness time.

6.11 Wellness Activity Leave. All Full and Part Time Employees are eligible and encouraged to participate in wellness activities organized and planned by the City's Wellness Committee. Wellness activities may be rewarded with wellness leave time hours.

Wellness leave may be rewarded at the conclusion and finalization of any wellness activity in which leave hours were a pre-determined reward. Wellness leave hours may accrue up to sixteen (16) hours. Use of wellness leave is subject to the scheduling and approval of the department Head. Wellness hours may be taken in half hour increments.

Wellness leave that is not used at time of termination, either voluntary or involuntary will be forfeited without any payment to the employee.

6.12 Leave Without Pay. A Department Head may grant leave without pay if all other leave is exhausted upon approval by the City Manager for compassionate reasons or compelling personal reasons. Length of service, quality of performance, and urgency of the need shall be considered in granting such a request.

6.13 Educational Leave. Upon written request from an employee, educational leave of absence without pay may be granted not to exceed twelve (12) calendar months for course work related to the employee's position.

6.14 Conferences, Meetings, and Official Leave. The City Manager, upon written request of the employee, may grant leaves for conferences and meetings in the interest of the City. Expenses shall be submitted on the appropriate written form for consideration of reimbursement.

6.15 Leave for Victims of Violence. An employee is eligible for leave if they are the victim of domestic violence or sexual assault. Employees shall first use accrued paid leave. If an employee does not have accrued paid leave or uses up all accrued paid leave, the employee shall be granted unpaid leave not to exceed a total of eight (8) days in a calendar year.

An employee who is the victim of domestic violence or sexual assault shall be provided leave for any of the following:

1. To obtain or attempt to obtain any relief to help insure the health, safety, or welfare of the victim or the victim's children, including, but not limited to: a temporary restraining order, restraining order, or injunctive relief;
2. To seek medical attention for injuries caused by domestic violence or sexual assault;
3. To obtain services from a domestic violence shelter, domestic violence program, or sexual assault crisis center as the result of domestic violence or sexual assault; or
4. To appear in court proceedings as a result of domestic violence or sexual assault.

In order to qualify for leave, the employee shall give reasonable advance notice to their Department Head or the Human Resources Director unless such notice is not feasible. Within forty-eight (48) hours of returning from leave, the employee shall provide the Supervisor or the Human Resources Director documentation that supports the need for the leave, which may include, but is not limited to, any of the following:

1. A police report verifying that the employee was the victim of domestic violence or sexual assault;
2. A court order of protection or other evidence from the court or the prosecuting attorney; or
3. Documentation from a medical professional, domestic violence advocate, advocate for victims of sexual assault, health care provider, or counselor for the employee verifying that the employee was undergoing treatment for physical or mental injuries or abuse resulting in victimization from an act of domestic violence or sexual assault.

The request for leave and any documentation presented by the employee to the Department Head or the Human Resources Director shall remain confidential to the extent allowed by law. Any request for, or documentation of, such leave presented to a Department Head must immediately be forwarded to the Human Resources Director under confidential cover.

6.16 Shared Leave. The shared leave program is a means to transfer vacation and sick leave to a full-time employee experiencing, either personally or by a family member, a serious, extreme, or life-threatening illness, injury, impairment or physical or mental condition, which has caused, or is likely to cause, the employee to take a leave without pay or terminate employment.

An employee, who lacks sufficient earned sick leave to cover the period of absence because of a temporary medical disability, including pregnancy, may be granted leave without pay as described herein. A certification issued by a health care provider is required to substantiate the necessity of requested shared leave. All requests for shared leave shall be made through the Human Resources Director. The requesting employee must exhaust all types of their own leave before any donated leave may be utilized and any leave time accrued while on the requested leave will be utilized before donated leave is used.

Any donating employee may transfer up to one hundred twenty (120) hours of sick leave so long as the donating employee's sick leave does not drop below ninety-six (96) hours. Vacation leave may be donated without restrictions. All donors' and recipients' names shall be kept confidential.

An employee on shared leave status shall be treated the same as an active employee.

Donated leave shall not revert back to the employee who donated the leave for any reason. In the event an employee who has received shared leave terminates his or her employment, the shared leave shall be forfeited.

*With the approval of the City Manager, the Human Resource Director may ask for a preliminary request for donation of share leave on behalf of the employee. If the preliminary share request is granted by the City Manager only actual time utilized by requesting employee will be deducted from donating employee. The order of utilization of donated share leave time will be determined by the HR Director and/or the City Manager.

6.17 Accrual of Additional Leave Time while on Unpaid Leave. No leave, of any kind, shall be earned or credited to any employee while that employee is on any unpaid leave or suspension except as expressly provided in these policies.

6.18 Compensation for Leave Time. Leave time shall not be credited as time worked when calculating compensation owed for overtime or compensatory time.

CHAPTER 7

EMPLOYEE CONDUCT AND DISCIPLINE

7.1 At Will Status of Employment. All City personnel, except elected officials, hold their position at the will of the City and may be terminated at any time.

7.2 Authority to Discipline. The City Manager has the authority to discipline Department Heads, supervisory personnel, and all other personnel. Department Heads or supervisors are delegated the authority to discipline personnel pursuant to this policy.

7.3 General Policy. These guidelines are placed in written form for the benefit of all employees to insure fair treatment of all. The City expects all employees to conduct themselves in a professional and ethical manner at all times. The City has established standards of conduct outlined below. This list is not intended to be a complete list of misconduct that may result in immediate termination or other disciplinary action; these are merely some examples of unacceptable conduct. The City reserves the right to discipline or terminate employees for conduct not listed herein.

This list provided here does not change the fact that the City's employees are employees at will, and either the City or an employee can terminate the employment relationship at any time, with or without cause or reason, and with or without advance notice.

7.4 Examples of Conduct that May Lead to Discipline, Including Termination. The following is a list of misconduct, which may subject an employee to disciplinary action, up to and including termination. The list is not exclusive; it is only representative of the types of misconduct that can result in disciplinary action. An employee can be subject to disciplinary action if they:

- (a) Is convicted of any City, state or federal law.
- (b) Violates any policy or procedure contained in this Handbook or any other City or Department policy or procedure.
- (c) Violates any policy, procedure, or regulation required by state, federal or any governmental or regulatory agency.
- (d) Commits sexual harassment or discharges duties in a manner that results in discrimination to any person on the basis of race, color, gender, disability, religion, age (40 and older), national origin, ancestry, sex (including pregnancy and related conditions, sexual orientation or gender identity), genetic information (including employer requests for, or purchase, use, or disclosure of genetic tests, genetic services, or family medical history), and retaliation for filing a charge, reasonably opposing discrimination, or participating in a discrimination lawsuit, investigation, or proceeding.
- (e) Fails to follow prescribed safety procedures including failure to notify their supervisor of unsafe working conditions.
- (f) Takes or uses any funds or property of the City for personal use or for sale or gift to others.
- (g) Discloses confidential records or information, unless directed to do so by his/her Department Head or supervisor.
- (h) Experiences the revocation or suspension of a certification or license, including drivers license, when such is required as a condition of City employment.
- (i) Materially falsifies an application for City employment; makes a false statement or report in regard to any test, certification, or appointment; or attempts to commit any fraud that violates the merit principles of personnel administration.
- (j) Gives, attempts to give, or receives any monetary consideration or undeserved service to or from any person or organization for, or in connection with, any test or appointment.
- (k) Takes or offers to take from any person for the employee's personal use, any fee, gift, or other thing or service of value, in the course of his/her work or in connection with it, when such gift or other valuable thing or service is given in the hope or expectation of receiving a favor or better

treatment than that accorded any other person; accepts a bribe, gift, money, or other thing of service or value intended to perform or refrain from performing any official act; or engages in any act of extortion or other means of obtaining money or any thing or service of value through his/her position in the service of the City.

- (l) Unprofessional conduct, such as fighting, gambling on City property, courtesy, rudeness, intimidation or threats of any kind against other employees or customers, or using vulgar or profane language to any customer, supervisor or another employee.
- (m) Displays inattention to duty, carelessness, or is responsible for the destruction or loss of public property, supplies, equipment or funds.
- (n) Possesses or uses alcohol or drugs, except where prescribed by a physician, after being afforded the opportunity to seek professional attention; uses alcohol or drugs, except for where prescribed by a physician, while on duty; or sells, offers to sale, or gives away alcohol or drugs while on duty or at the workplace.
- (o) Displays incompetence, inefficiency, or neglect of duty in the performance of their position.
- (p) Displays insubordination or another breach of discipline.
- (q) Displays discourteous or disruptive conduct or other offensive behavior in public, to the public, or to employees and officers of the City.
- (r) Abuses leave time or falsifies attendance records for oneself or another employee;
- (s) Makes any false claim against the City, or knowingly makes a false statement to any employee or officer of the City.
- (t) Has excessive absenteeism, or tardiness.
- (u) Leaves the workplace during scheduled shift or fails to report to work without supervisor approval.
- (v) Fails to give proper notice of absences.
- (w) Sleeps on the job.
- (x) Uses alcohol or drugs, off the job, to the extent that the employee's job performance or effectiveness as a City employee is impaired.
- (y) Induces or attempts to induce any officer or employee of the City to commit an unlawful act or to act in violation of any lawful official order or regulation.
- (z) Possesses unauthorized firearms or other weapons on the job.

7.5 Disciplinary Actions. The form of discipline is determined on a case-by-case basis and depends entirely upon the facts and circumstances of each situation. The City is not obligated to use increasingly severe means of discipline with individual employees, but is free, at and within its sole discretion, to impose the discipline it deems necessary.

The City may, in its sole discretion, take other, more-stringent disciplinary actions if it believes such action is appropriate and necessary. Under certain circumstances, the City Manager, Department Head or supervisor may determine the misconduct is so severe that termination is warranted. On all occasions, and at the discretion of the City Manager, Department Head or supervisor, the following forms of disciplinary action may be taken:

- (a) **Verbal Warning.** A verbal warning is a verbal reprimand given to an employee by their supervisor or Department Head. A record of the warning shall be recorded in the employee's file.
- (b) **Written Reprimand.** A written reprimand is a written notice to an employee by their supervisor or Department Head, a copy of which shall be recorded in the employee's file.
- (c) **Re-Training.** Re-training is a trial period of a specific length of time during which an employee is required to fulfill a set of conditions, to improve work performance, or to improve on-the-job behavior or adherence to City policies. Failure to meet the re-training requirements may result in

additional disciplinary actions, up to and including termination.

- (d) **Salary Reduction.** A salary reduction is the lowering of an employee's rate of pay within the pay range to which the employee's position is assigned.
- (e) **Demotion.** A demotion is the placement of an employee into a position of a lower pay range.
- (f) **Suspension.** A suspension is the removal of an employee from service, with or without pay, for a specific period of time.
- (g) **Reimbursement.** Payment from an employee or terminated employee who has been deemed responsible for equipment that was lost, stolen or damaged due to neglect or carelessness. Payment may be partial or total cost of replacement equipment.
- (h) **Termination.** Termination is the removal of an employee from City employment.

7.6 Investigation, Prosecution and Termination. It is the policy of the City to investigate any theft, misappropriation or diversion of assets. The City works in conjunction with local law enforcement agencies to investigate any allegations of theft, misappropriation or diversion of assets. The City may, in its discretion, secure a neutral third-party to investigate into any suspected misconduct. If third-party investigators are used, disclosure of any investigation report and its contents will be restricted to the City; any Federal or State officer, agency, or department, or any officer, agency, or department of a unit of general local government; or any self-regulatory organization with regulatory authority over the activities of the employer or employee; as otherwise required by law. The City will immediately terminate and vigorously prosecute any and all employees found to be responsible for or involved in any of these activities. It is the responsibility of all employees to report any actual or suspected theft by any individual. Failure to report such acts will be grounds for termination.

CHAPTER 8

SEPARATIONS

8.1 Resignations. An employee voluntarily terminating employment shall be terminated in good standing, providing the employee gives a minimum of fourteen (14) calendar days written notice to their immediate supervisor or Department Head. Under appropriate circumstances, a shorter period of notice may be approved by the employee's Department Head. Employees who fail to give proper notice or do not receive special approval for a reduced period of notice will have their personnel file documented with a "not subject to rehire" statement.

8.2 Termination. An employee who is involuntarily terminated shall have their personnel file documented with a "not subject for rehire" statement.

8.3 Absences Without Leave. Any employee absent without leave who fails to return to duty within twenty-four (24) hours after having received notice to do so shall be deemed to have resigned their position voluntarily. Any employee absent without leave who cannot be located or contacted within forty-eight (48) hours shall be terminated. In the event that absence is caused by rare or extenuating circumstances, the City Manager may re-instate an employee to the vacated position or similar position if one is open or available and in the best interest of the City.

8.4 Layoffs. Whenever a reduction in personnel becomes necessary due to a reduction in funds, work or similar reason, layoffs order will be based on the recommendation of the Department Head. In preparing a recommended order of layoff, the Department Head shall consider the lengths of service and the job performances of the employees involved. Employees with the classifications involved generally will be laid off in the following order: temporary employees, initial training employees, re-training employees, part-time employees and regular full time employees.

Employees selected for layoff shall be provided with a written notice at least fourteen (14) calendar days prior to the layoff.

Recall of employees shall be in the reverse order of layoff. Accordingly, the first persons to be laid-off will be the last persons re-hired. Employees will only be recalled to the department from which they were laid off. Employees laid off while in initial training or in re-training status have no rights to recall.

8.5 Return of Property. At the time of separation, an employee shall return all tools, uniforms, keys, passwords or other City property issued to them in the course of employment. Employee-occupied City-owned houses shall be vacated within 14 calendar days of the employee's last working day. Failure to return City property upon separation may result in civil or criminal charges.

CHAPTER 9

INSURANCE AND BENEFITS

9.1 Group Medical Insurance. Group medical and hospital insurance is available to all full-time City employees. Failure of the employee to maintain their portion of the premium of the insurance coverage may result in termination of the coverage, upon decision of the carrier.

The City retains the right to change benefits for health care and the basis for contribution toward health care and costs for all covered employees, including covered family members. For specific information, see the plan documents provided in the Human Resources Department.

The City complies with those provisions of the Consolidated Omnibus Reconciliation Act of 1986 (COBRA) relating to the extension of group medical insurance coverage upon termination of City employment.

9.2 Life Insurance. All eligible employees receive life and disability coverage when they become members of the Kansas Employees Retirement System (KPERS) Program. The premium for this policy is paid for by the City at no cost to the employee.

The City makes available to each employee the option of purchasing group life insurance, administered by KPERS, on a payroll deduction basis. The cost of this additional life insurance is paid by the employee and varies with the options selected by the employee.

9.3 Workers Compensation. All City employees are under the provisions of the State of Kansas Workers' Compensation Law, which provides compensation for hospitalization, medical and physical expenses, loss of pay, and death benefits for any employee injured or killed by an accident arising out of and in the course of their employment by the City. The cost of this insurance is paid in its entirety by the City.

9.4 Other Policies. The City offers several other optional insurance programs through payroll deduction entirely at the employee's expense. The City will only payroll deduct for approved plans.

9.5 Flexible Spending / Premium Conversion Plan. The City offers employees the option of participating in a Section 125 Flexible Benefits Plan. This plan allows employees to withhold pretax dollars for qualified un-reimbursed medical expense, dependent care, and premium conversion. Details on the plan will be provided to the employees annually at each enrollment period.

9.6 Payroll Deductions. Premiums or contributions to insurance, retirement, or other authorized deductions will be deducted from the employee's paycheck.

9.7 Wellness Program: The City is proactive in the health and well-being of our employees. The City throughout the year will plan events to educate and encourage employees to take charge of their overall health and activity levels.

As part of the wellness program the City offers the use of a workout facility to employees and their immediate family members. To further assist employees to become active and increase physical activity the City will provide an annual individual pool pass upon request. All facilities are located on City property and availability is provided to promote the health and well-being of our employees.

CHAPTER 10

RETIREMENT BENEFITS

10.1 Kansas Public Employees Retirement System (KPERS). All eligible City employees are required to join the Kansas Public Employees Retirement System (KPERS) program or the Kansas Police & Fire (KP&F) program. This program provides retirement benefits through joint contributions from the employee and the City. The employee's contribution will be automatically deducted from their paycheck at the time they join the program. If an employee leaves the employment of City prior to their retirement, KPERS/KP&F will handle any retirement or reimbursement benefits in accordance with the statutes and policies governing the KPERS/KP&F program. The Human Resources Director shall assist all employees in obtaining information regarding the policies and procedures of KPERS/KP&F.

10.2 Retirement Age. The retirement policy of the City shall be consistent with the federal Age Discrimination in Employment Act (ADEA). Specific retirement benefits under KPERS/KP&F may be found by contacting KPERS directly.

10.3 Deferred Compensation. The City provides the opportunity for eligible employees to participate in the following deferred compensation plans: (1) 457 Deferred Compensation Plan.

Details for the plan regarding participation, contributions, rollovers from other plans, vesting, forfeitures, investment options, and other specific information are contained in plan documents available in the Human Resources Department.

10.4 Group Health Care Insurance for Retirees. Pursuant to Kansas State Statute 12-5040, the City shall make health care coverage available under its group health care insurance program available to retired former employees and their dependents. Please check with the Human Resource Department for more information.

10.5 – Additional Retirement Benefit Paid by the City. In recognition of the dedication of long-term employees, the City shall provide an additional retirement benefit in an amount not to exceed twenty-five (25) percent of the monthly group health insurance premium for an employee-only policy. Please check with the Human Resource Department for more information.

CHAPTER 11

WORKPLACE INJURY / ACCIDENT REPORTING

The City is subject to the workers compensation law, which provides compensation for work-related injuries or illness. If you are injured or become ill as a result of events occurring on the job, the cost of your medical care is covered. All employees are to comply with the following provisions:

11.1 Report the Accident or Illness Immediately. Employees must report injury and illness to their department supervisor, Human Resources Director or the City Clerk prior to the end of their shift. At the time of reporting the injury or illness, employees must also complete the "Employers Report of Accident" form. If medical care is needed, employees shall obtain an "Authorization for Work Comp Medical Treatment" form. This form will include information on where to go for medical treatment. For emergency situations, seek immediate emergency medical treatment.

11.2 Submit to Post-Accident Drug Screening. Employees may be required to submit to drug or alcohol screening if the employee is involved in an accident that requires medical attention.

11.3 Participate in Accident Investigation. The Accident Investigation Committee will conduct an investigation and complete the "Accident Investigation Form" within 48 hours. The completed form shall be turned over to the City Clerk for review by the Safety Committee.

11.4 Facilitate Communications Between the Doctor and the City. It is the responsibility of the employees to meet with their manager **and/or the Human Resource Director and/or** City Clerk following each doctor visit to discuss the results of the appointment. The employee will bring with them documentation with the written instructions from the physician outlining medications, days away from work, and any restriction of work or motion.

11.5 Return to Work. It is the policy of the City to aggressively return employees to work, within the restrictions provided by the physician. Department heads and supervisors will be responsible for finding productive work for each injured employee.

Temporary restricted duty work reassignment need not be confined to the current department that the employee is ordinarily employed. The Pay Grade for injured employees will be based on their pay at the time of the injury.

Returning the injured employees to work as soon as possible benefits both the employee and the City. Questions concerning this policy should be addressed to the Human Resources Director or to the City Clerk.

The City has identified and created alternative or modified work-duty tasks. Matching a worker's impaired physical capability from an injury to these tasks can control accident costs and improve employee morale and productivity.

11.6 Failure to Follow Reporting Instructions. For work related injuries, all employees will need to follow the City's reporting instructions. Failure to follow the instructions could delay workers compensation payment(s) and could result in inaccurate information, reporting, and reduced payments.

CHAPTER 12 WORKPLACE VIOLENCE AND WEAPONS

The City promotes a workplace free from violence, harassment, and threats. The City has a zero tolerance for workplace violence and reports such incidents to the appropriate law enforcement authorities.

12.1 Workplace Violence Prohibited. Workplace violence includes physical harm, shoving, pushing, harassing, intimidating, coercing, brandishing weapons, threats of violence or talk of engaging in these listed activities. Any verbal or physical conduct of a violent nature which has the purpose or effect of creating a dangerous, unsafe, intimidating or violent working environment shall constitute workplace violence. All employees are prohibited from engaging in any of these acts, or any other act that might constitute workplace violence. Any employee who does engage in such activity is subject to immediate discharge.

12.2 Weapons Prohibited. All persons, except authorized law enforcement officers, who enter City property are prohibited from carrying any weapon as defined below, regardless of whether the person is licensed to carry the weapon or not. This Policy applies to all non-law enforcement persons, including without limitation, any and all employees, guests of the City or employees, and vendors and contractors on City property. Employees, other than law-enforcement persons and animal control officers, are prohibited from carrying a weapon while engaged in the duties of the employee's employment, whether they are on City property or not. This Policy also prohibits weapons at any City-sponsored events such as parties or picnics. Any exceptions to this Policy shall be made at the sole discretion of the City Manager.

12.3 Definitions.

(a) **Weapon.** A "weapon" includes any form of weapon or explosive device including, but not limited to, all guns and firearms, explosive agents, substances or other hazardous devices, stun guns, knives, brass knuckles, Ninjitsu weapons (e.g., Asian Fighting Stars and nunchucks) or other weapons as further defined under federal, state and local laws, ordinances or regulations. The foregoing list is not all-inclusive and any additional classification of an item as a prohibited weapon shall be within the authority of the City.

(b) **City Property.** City property includes, without limitation, all City-owned or leased buildings, structures, offices, work areas, entry ways, parking area and adjoining sidewalks under the City's ownership or control. This policy also applies to all City-owned or leased/rented vehicles.

12.4 Search for Weapons. At its discretion, the City reserves the right, at any time, to conduct a search for weapons.

12.5 Violations of Policy. Violations of this policy may result in disciplinary action up to and including termination of employment. Any person who is not an employee and is determined to have violated this policy may be barred from the City's property. The City reserves the right to refer any violations of this policy to appropriate law enforcement agencies.

Employees who believe they are victims of workplace violence, who observe workplace violence or who observe violations of the prohibitions against weapons, shall immediately report such incidents to a supervisor or other management person. Reports involving any of these persons shall not be reported to that person; instead, must be made the report to one of the other persons identified.

CHAPTER 13

DRUG FREE WORKPLACE POLICY

SEE APPENDIX II: DRUG AND ALCOHOL POLICY

CHAPTER 14

EMPLOYEE ASSISTANCE PROGRAM (EAP)

*The provisions of this chapter apply only to employees in **safety sensitive positions**.*

14.1 General Statement. The City has the responsibility of providing a safe, healthy, and efficient work environment for all safety sensitive employees (SSE). In an effort to enhance the personal well-being of its employees and their immediate family members and to contain the rising health care premiums of its work force, the City has chosen to make an Employee Assistance Program (EAP) available to all SSE and their immediate family members.

14.2 Policy. The City will provide an Employee Assistance Program for all SSE and their immediate family members.

- (a) The EAP will be available for use on a voluntary basis as well as for mandatory referrals.
- (b) The EAP will provide assessment and referral services.
- (c) The EAP will offer thorough and complete confidentiality.
- (d) The City Manager or his/her designee, with the support of the City, shall be responsible for oversight and maintenance of the EAP and will provide a high level of direction and promotion of the EAP.
- (e) The EAP will provide training and education for all SSE on how to utilize the program and will provide additional training and education for supervisors who will be allowed to make mandatory referrals.

14.3 Procedure. The EAP "Support Line" will be coordinated by an external agency, the Mental Health Consortium, Inc. This program will include a toll-free 800 number, 800-999-1196, available twenty-four (24) hours a day. The support line will be answered by a master's level mental health professional who will provide telephone counseling, and if requested by the caller, referral to appropriate services for further assistance. The support line number and the policy will be provided to each individual safety sensitive employee and be available on company bulletin boards.

All referrals for face-to-face counseling will be directed to the nearest community mental health center or appropriate agency for assessment and determination of the most appropriate level of care. These referrals would include coordination of the time, date, therapist, and location according to the caller's convenience. Face-to-face contact with a therapist will be assured to occur within forty-eight (48) hours. All expenses incurred by these sessions, voluntary or mandatory, will be the responsibility of the employee.

14.4 Voluntary Referral. The EAP will be available to all SSE and immediate family members to utilize at their own discretion. Unlimited access is available. This process will involve the employee or family member calling the support line and discussing the problem with a mental health professional. If requested by the caller and/or if appropriate, a referral will be made to appropriate resources to deal with the problem.

14.5 Mandatory Referral. Mandatory referrals may be made to the EAP by the supervisors of City of Paola. A mandatory referral shall be the result of a documented problem or problems related to poor job performance on the part of the employee. If a mandatory referral is made by a supervisor, the referral form shall be completed by the supervisor, signed by the employee, and forwarded to the City Manager or his/her designee. (See exhibit "A"). The City Manager or his/her designee will contact the EAP counselor to alert them to the required contact. The employee will have forty-eight (48) hours after signing the referral form to contact an EAP counselor by calling the support line and setting up a face-to-face meeting with appropriate referral sources. The EAP counselor will confirm contact from the employee by notifying City Manager or his/her designee. Failure to contact the EAP counselor within forty-eight (48) hours without just cause may be grounds for disciplinary action, up to and including termination.

In the case of a mandatory referral for drug testing, the supervisor will accompany the employee to the testing site.

14.6 Confidentiality. The Employee Assistance Program Administrator (Mental Health Consortium, Inc.) shall maintain only those records necessary to comply with the program. After a supervisor refers an employee to the EAP, the EAP will maintain all records necessary to carry out its duties. All medical and/or rehabilitation records concerning the employee's problem, including the employee's identity, diagnosis, prognosis, or treatment is confidential and may be disclosed only when authorized through written consent of the employee.

14.7 Leave Allowance

- (a) **Voluntary Referral.** Employees will be allowed to utilize their accrued sick leave or accrued vacation leave to voluntarily access the EAP, should such appointment(s) be necessary during their normal working hours. City of Paola would encourage employees to pursue assessment and counseling during off duty hours whenever possible.
- (b) **Mandatory Referral.** Employees' vacation and sick leave will be used for referral and assessment sessions, which are mandated, by the employee's supervisor, or City Manager or his/her designee of City of Paola. Further, counseling activities beyond referral and assessment will be the responsibility of the employee.

CHAPTER 15 DISPUTE RESOLUTION

The City believes that open communication is essential to the maintenance of a productive work environment. The City realizes that, from time to time, problems, concerns or disputes may arise which, if left unresolved, will negatively impact the work environment. The purpose of the City's dispute procedure is to provide an outlet for those problems, concerns, or dispute that cannot be resolved informally with your supervisor. The presentation of a formal dispute does not affect the at-will nature of employment with the City of Paola. All employees are employee's at-will, and may be terminated at any time, with or without cause, and with or without review pursuant to this procedure.

Limitations. The following limitations apply to the City's Dispute Procedure:

- (a) Eligibility. An employee, who wishes to take advantage of the dispute procedure, must be a regular full-time employee and must have successfully completed their initial training period.
- (b) Application. The policy or procedure of the City which directly affects the employee.

Dispute Procedure

Dispute must be filed following the procedure below, with the exception of harassments allegations defined in Section 2.6. Harassment allegations should be made through the procedures described in the City's Non-Harassment Policy Section 2.6 of the Employee Handbook.

(a) A dispute must be submitted in writing within five (5) business days following the event upon which the dispute is being made. Disputes shall be submitted to the Employee's immediate supervisor with a copy to the Human Resource Director. All disputes shall include:

1. A statement of all relevant facts upon which the dispute is based and a specific regulation or policy which the employee believes was violated.
2. The remedy or adjustment sought.
3. Disputes shall be signed by the employee and dated as of the date of submission.

(b) The immediate supervisor shall forward the dispute along with his or her recommended resolution to the department head within five (5) business days of receipt. The immediate supervisor's recommended resolution shall include confirmation or denial of each factual allegation set out in the dispute, along with any recommended remedy or adjustment.

In the event that the dispute involves discrimination or retaliation by the immediate supervisor, or termination, demotion or suspension without pay, the employee may present the dispute directly to City Manager.

(c) The department head shall render a written decision on the dispute within five (5) business days following receipt of the immediate supervisor's recommended resolution. Copies of the department head's decision will be sent to the employee, the immediate supervisor involved and the Human Resource Director.

(d) If the employee is dissatisfied with the decision of the department head, they may submit their dispute, and the decision, to the City Manager for review. Requests for review must be submitted in writing within five (5) business days following receipt of the department head's decision. The City Manager shall render a written decision on the request within five (5) business days. The City Manager's decision shall be final and conclusive. Copies of the City Manager's decision will be sent to the employee, immediate supervisor, department head involved and the Human Resource Director.

Time Limits. A dispute not advanced to the subsequent step within the time limit provided shall be deemed permanently withdrawn, and as having been settled on the basis of the decision most recently given. Failure on the City's representatives to answer within the time limit set forth in any step will entitle the employee to proceed to the next step.

In the event that the City Manager is unavailable (vacation, illness, etc.) to respond to a dispute, the City Manager may appoint a designee to respond to the dispute or the City may, at its option, extend the time for responding to the dispute.

Limitation on Review. Details of dispute and investigations shall be kept as confidential as possible. No dispute shall be viewed or decided by any person outside the City.

Retaliation Prohibited. Retaliation in any form against an employee who has filed a dispute in good faith is prohibited and cause for disciplinary action pursuant to this Employee Handbook. No employment related decision shall be made in retaliation for filing a dispute in good faith.

Abeyance. If a dispute is filed with any other board, agency or court with concurrent jurisdiction concerning the subject matter of a dispute filed pursuant to this policy, the dispute may, at the City's option, be held in abeyance until such other board, agency or court has rendered its decision.

APPENDIX I

The City of Paola Employee Handbook

Definitions

Department Head: A person directly responsible for the administration of a City Department.

Household Member: Anyone residing in the same residence as the employee.

Human Resources Director: Personnel employed to handle matters involving employees, as hiring, benefits, payroll, and employment policies and procedures

City Manager: A person not publicly elected but appointed by a city council to manage the city.

Immediate Family: Immediate family includes only the employee's parents, stepparents, foster parents, spouse, domestic partner, children, step children, siblings, step siblings, foster children, grandparents, grandchildren, mother or father-in-law, and brothers or sisters-in-law.

Pay Grade: Range of pay according to an employee's level or rank in the classification plan.

Pay Range: A series of pay steps, from the entrance rate to the maximum of the range, identified by letters.

Position: A post of employment with assigned responsibilities and duties to be performed by one employee.

Initial Training Employee: An employee who is serving a minimum six-month training period.

Initial Training Period: A working test period during which an employee is required to demonstrate their fitness, for the position to which they have been employed, by actual performance of the duties of the position, and/or adherence of City/Department policies and/or on-the-job behavior.

Re-Training Employee: An employee who has previously served a minimum six-month training period but is under disciplinary action for a designated length of time.

Re-Training Period: A specified length of time working test period during which an employee is required to demonstrate their fitness, for the position to which they have been employed by actual performance of the duties of the position and/or adherence of City/Department policies and/or on-the job behavior.

Professional Supervisory Responsibility: An individual has "professional supervisory responsibility" for another individual if he or she performs functions including, but not limited to supervising, evaluating, hiring, coaching, counseling, recommending, advising or making decisions that confer benefits such as compensation, promotions or other remuneration or that may impact upon other employment opportunities.

Promotion: Increase in the duties and responsibilities of an employee such as to involve a higher grade; transfer of an employee to a position in a higher grade.

Relative: The employee's parent, stepparent, spouse, domestic partner, children, step children, foster children, siblings, step siblings, aunt, uncle, niece, nephew, grandparent, grandchild, mother or father-in-law, and brother or sister-in-law.

Reprimand: A form of disciplinary action designed not only to admonish or warn an employee, but also to lead, guide, direct, and instruct the employee in how to correct and avoid repeating a mistake, infraction, deficiency, or other problem.

Supervisory Personnel: A person reporting directly to a Department Head, and responsible for supervising one or more other employees.

Transfer: Change of duties from one position to another in the same grade.

Volunteer: A non-paid individual in the position they hold. When acting as a volunteer an individual is not an employee regardless of other city employment.

APPENDIX II

City of Paola

Paola, Kansas

DRUG AND ALCOHOL TESTING POLICY

(FMCSA/DOT)

Policy Date: February 2024

Revised Date: February 2019

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APPENDIX

- A. INFORMATION CONCERNING THE EFFECTS
OF ALCOHOL AND CONTROLLED SUBSTANCES
- B. DER AND SERVICE AGENTS
- C. JOB CLASSIFICATION SUPPLEMENT
- D. DILUTE SPECIMEN NEGATIVE INFORMATION

I. GENERAL

A. Purpose

1. The Department of Transportation (DOT), Federal Motor Carriers Safety Administration (FMCSA) requires City of Paola, to establish a drug and alcohol testing program designed to help prevent accidents and injuries resulting from the misuse of alcohol or use of controlled substances by drivers of commercial motor vehicles. Further, the purpose of this policy is to bring City of Paola into compliance with all regulations, which require affirmative actions to eliminate the impact of the use of controlled substances and misuse of alcohol in the workplace.
2. **This policy does not create any contractual rights in favor of employees to whom the Policy is applicable. Nor does this Policy in any way alter the at-will nature of employment or imply that discharge will occur only “for cause”.**
3. **Those areas of the policy printed in bold and underlined text reflect City of Paola independent authority to require additional provisions with regard to the drug and alcohol testing procedures.**
4. **The presence of controlled substances in the body as well as the use or possession of controlled substances and/or alcoholic beverages while on City of Paola property, or in any City of Paola vehicle, or on duty, including breaks or lunch, paid or unpaid, on any shift, is strictly prohibited.**
5. Designated Employer Representative: **(Appendix B)** contains the name, address, and telephone number of the Designated Employer Representative (DER). The DER is authorized by City of Paola to take immediate action(s) to remove employees from safety-sensitive duties, or cause employees to be removed from these covered duties, and to make required decisions in the testing and evaluation processes. The DER also receives test results and other communications for the employer consistent with the requirements of 49 CFR, Part 40.

B. Applicability

This policy applies to any employee of City of Paola who holds a Commercial Driver's License (CDL) and uses that license to operate a commercial motor vehicle. 49 CFR Part 382.107 defines these vehicles as a motor vehicle or combination of motor vehicles used in commerce to transport passengers or property if the motor vehicle:

- (1) Has a gross combination weight rating of 26,001 or more pounds inclusive of a towed unit with a gross vehicle weight rating of more than 10,000 pounds; or
- (2) Has a gross vehicle weight rating of 26,001 or more pounds; or
- (3) Is designed to transport 16 or more passengers, including the driver; or
- (4) Is of any size and is used in the transportation of materials found to be hazardous for the purposes of the Hazardous Materials Transportation Act (49 U.S.C. 5103(b)) and which require the motor vehicle to be placarded under the Hazardous Materials Regulations (49 CFR Part 172, Subpart F)

C. Testing Procedures

It is a condition of employment that all employees who hold a Commercial Driver's License (CDL) and uses that license to operate a commercial motor vehicle submit to drug and alcohol testing. All testing conducted under this policy will follow procedures as set forth in 49 CFR Part 40. The Procedures have been developed to protect the employee and the integrity of the testing process, to safeguard the validity of the test results, and to ensure that the test results are attributed to the correct employee.

D. Definitions

Words and phrases used in this policy are as defined and found in 49 CFR Parts 40.3 and 382.107.

II. PROHIBITIONS

A. Alcohol

1. No driver shall report for duty or remain on duty requiring the performance of safety sensitive functions while having an alcohol concentration of 0.02 or greater.
2. No driver shall use alcohol while performing a safety-sensitive function. This includes beverages containing alcohol or substances containing alcohol including any medication, mouthwash, food, candy, or any other substance that would cause alcohol to be present in the body.
3. No driver shall perform safety-sensitive functions within four hours after using alcohol.
4. No driver required to take a post-accident alcohol test shall use alcohol for eight hours following the accident, or until a post-accident alcohol test has been administered, whichever occurs first.

B. Controlled Substances

1. The Department of Transportation currently tests for: Marijuana, Cocaine, Amphetamines (Amphetamine, Methamphetamine, MDMA, MDA), Opioids (Codeine, Morphine, Heroin, Hydrocodone, Hydromorphone, Oxycodone, Oxymorphone) and Phencyclidine.
2. No driver shall report for duty or remain on duty requiring the performance of safety-sensitive functions when the driver uses any controlled substance.
 - a. **ILLEGAL DRUGS:** The use of any illegal drug or any substance identified in Schedules I through V of the Controlled Substance Act is prohibited at all times unless a legal prescription has been written for the substance. Illegal use includes use of any illegal drug, misuse of legally prescribed drugs, and use of illegally obtained prescription drugs.
 - b. **MEDICAL MARIJUANA OR RECREATIONAL USE IS PROHIBITED UNDER THIS POLICY.** The federal Government and the Department of Transportation do not recognize Medical Marijuana prescriptions or Recreational Use. Federal Law always supersedes State law(s). The Company shall follow all Federal Government regulations and guidelines regarding Medical Marijuana or Recreational Use and will not allow its employees, individuals, drivers, operators and/or contractors to be employed or perform work at any of the Company's locations, terminals or operations while on Medical Marijuana or Recreational Use.
 - c. **LEGAL DRUGS:** The appropriate use of legally prescribed drugs and non-prescription medications is not prohibited. However, the use of any substance which carries a warning label that indicates that mental functioning, motor skills, or judgment may be adversely affected must be reported to a supervisor. In addition, the employee must obtain a written release from a licensed medical practitioner releasing the person to perform their job duties any time they obtain a performance-altering prescription.
 - d. **PRESCRIPTION DRUGS:** A legally prescribed drug means that the employee has a prescription or other written approval from a physician for the use of a drug in the course of medical treatment. It must include the patient's name, the name of the substance, quantity/amount to be taken, and the period of authorization. The misuse or abuse of legal drugs while performing safety-sensitive functions is prohibited.
 - e. **CBD OIL:** The claimed use of CBD oil shall not be considered a medical excuse for a positive marijuana test.

C. Refusal to submit to a required alcohol or controlled substances test

No driver shall refuse to submit to an alcohol or controlled substance test required by 49CFR, Parts 40 and 382.

As an employee, you have refused to take a drug test if you:

1. Fail to appear for any test (except pre-employment test) within a reasonable time, as determined by the employer, consistent with applicable DOT agency regulations, after being directed to do so by the employer
2. Fail to remain at the testing site until the testing process is complete
3. Fail to provide a urine specimen for any drug test required by this part or DOT agency regulations
4. In the case of a directly observed or monitored collection in a drug test, fail to permit the observation or monitoring of the provision of a specimen
5. Fail to provide a sufficient amount of urine when directed and it has been determined through a required medical evaluation, that there was no adequate medical explanation for the failure
6. Fail or decline to take an additional drug test the employer or collector has directed you to take
7. Failing to undergo a medical examination when required
8. Failing to cooperate with any part of the testing process
9. For an observed collection, fail to follow the observer's instructions to raise and lower clothing above the waist, lower clothing and underpants, and turn around to permit the observer to determine if you have a type of prosthetic or other device that could be used to interfere with the collection process
10. Possess or wear a prosthetic or other device that could be used to interfere with the collection process
11. Admit to the collector or MRO that you adulterated or substituted the specimen
12. Fail to provide an adequate amount of saliva or breath for any alcohol test required by this part or DOT agency regulations
13. Fail to provide a sufficient breath specimen, and the physician has determined through a required medical evaluation, that there was no adequate medical explanation for the failure
14. Failing to sign Step 2 of the alcohol testing form
15. The employee refuses to wash his or her hands – after being directed to do so

For Pre-employment Tests, the Following Are NOT Refusals

1. Failure to appear for the test
2. Failure to remain at the site prior to the commencement of the test
3. Failure to provide a specimen before the test commences

III. TESTS REQUIRED (DOT PANEL)

A. Pre-employment or Transfer testing

1. Any applicant offered a safety sensitive position or an employee transferring to a safety sensitive position must first take a pre-employment drug test. This applicant or employee must receive a verified negative test result before performing any safety sensitive function. Details of pre-employment testing and exemptions can be found in 49 CFR Part 382.301.
2. City of Paola must request alcohol and controlled substances information from previous employers in accordance with the requirements of 49 CFR Parts 40 382.413 and 391.23 (e).
3. Applicants offered a safety sensitive position and employees transferring to a safety sensitive position must sign release of information forms allowing City of Paola to receive alcohol and controlled substances information from previous employers.

B. Post-accident testing

1. As soon as practicable following an accident the driver of a commercial motor vehicle, operating on a public road in commerce, must be tested for alcohol and controlled substances under certain conditions.
 - a. Alcohol testing must be conducted if a driver receives a citation for a moving violation within 8 hours of the accident.
 - b. Drug testing must be conducted if a driver receives a citation for a moving violation within 32 hours of the accident.
2. The driver who is subject to post-accident testing shall remain readily available for such testing (meaning that the employer knows the location of the driver). If employee leaves the scene of the accident prior to submission to such test, employee may be deemed by the employer to have refused to submit to testing. Nothing in this section shall be construed to require the delay of necessary medical attention for injured people following an accident or to prohibit a driver from leaving the scene of the accident for the period necessary to obtain assistance in responding to the accident, or to obtain necessary emergency medical care.

The following chart defines when an accident has occurred and when testing must take place.

Type of accident involved	Citation issued to the CMV driver	Tests required
Human fatality	YES NO	YES <u>YES</u>
Bodily injury with immediate medical treatment away from the scene	YES NO	YES <u>NO</u>
Disabling damage to any motor vehicle requiring tow away	YES NO	YES NO

Details of post-accident testing and exemptions can be found in 49 CFR Part 382.303.

Random testing

All drivers that perform safety sensitive functions are subject to random drug and alcohol testing.

1. Random testing will be unannounced and unpredictable; spread reasonably throughout the calendar year. Testing will be conducted at all times of the day when safety sensitive functions are performed.
2. Employees are required to proceed immediately to the collection site once notified of testing.
3. Drug tests will be conducted anytime a safety sensitive employee is on duty. Alcohol tests will only be conducted on an employee immediately before performing, while performing, or just after performing a safety sensitive function.
4. The list of employees selected will be retained by the DER in a secure location.

Details of the random testing process can be found in 49 CFR Part 382.305.

C. Reasonable suspicion testing

All drivers that perform safety sensitive functions are subject to reasonable suspicion alcohol and/or drug testing. A reasonable suspicion referral for testing will be made on the basis of documented objective facts and circumstances that are consistent with the short-term effects of substance abuse or alcohol misuse. A trained supervisor must make the determination to test based on specific, contemporaneous, articulable observations concerning the appearance, behavior, speech or body odors of the driver. Examples of reasonable suspicion include, but are not limited to, the following:

1. Physical signs and symptoms consistent with prohibited substance use or alcohol misuse
2. Evidence of the manufacture, distribution, dispensing, possession, or use of controlled substances, drugs, alcohol, or other prohibited substance
3. Occurrence of a serious or potentially serious accident that may have been caused by prohibited substance abuse or alcohol misuse

Details of the reasonable suspicion testing process can be found in 49 CFR Part 382.307.

D. Return-to-duty testing

Details of the return-to-duty testing process can be found in 49 CFR Part 40, Subpart O.

E. Follow-up testing

Details of the follow-up testing process can be found in 49 CFR Part 40, Subpart O.

IV. HANDLING OF TEST RESULTS, CONFIDENTIALITY

A. Access to records

1. Except as required by law or expressly authorized by release by an employee, City of Paola will not release driver information that is contained in records required to be maintained under 49 CFR Parts 40 and 382.
2. A driver is entitled, upon written request, to obtain copies of any records pertaining to the driver's use of alcohol or controlled substances, including any records pertaining to his or her alcohol or controlled substances tests.
3. A driver's testing records will be made available to a subsequent employer upon receipt of a written request from the driver.
4. City of Paola may disclose information required to be maintained pertaining to a driver to the decision maker in a lawsuit, grievance, or administrative proceeding initiated by or on behalf of the individual, and arising from a positive DOT drug or alcohol test or a refusal to test (including, but not limited to, adulterated or substituted test result), (including, but not limited to, a worker's compensation, unemployment compensation, or other proceeding relating to a benefit sought by the driver).

V. CONSEQUENCES FOR DRIVERS ENGAGING IN PROHIBITED CONDUCT

A. Use of drivers who fail or refuse a drug test

1. General. Compliance with this drug testing policy is a condition of employment. Refusal to take a required drug test or failure of a drug test shall result in removal from performing safety sensitive functions. **Additional disciplinary action up to and including termination may result.**
2. Prohibitions On Use. City of Paola will remove from performing a safety sensitive function any employee who:
 - a. Fails a drug test as verified by the Medical Review Officer (MRO), or
 - b. Refuses to take a drug test required by this policy. (See Section II.C.)
3. Required Referrals and Evaluation. Any applicant or employee who fails or refuses a drug test will be referred to a Substance Abuse Professional (SAP) for evaluation and treatment.
4. **An employee may be given an opportunity to retain his or her employment, provided they first do the following:**
 - a. Have been evaluated by a SAP, and
 - b. Have completed the recommended evaluation/rehabilitation program successfully, and
 - c. Receive a verified negative test result on a return-to-duty test

B. Retesting of Drug Positive Samples

1. General. An applicant/employee may request a retest of a positive sample, within 72 hours of notification of the positive test result from the MRO. **The request may be verbal or in writing to the MRO.**
2. Retest Provisions. The retest will be conducted at a different SAMHSA certified laboratory. The test will be conducted on the split sample that was provided by the applicant/employee at the same time as the original sample. **All costs for such testing are to be reimbursed to City of Paola by the applicant/employee unless the result of the split sample test invalidates the result of the original test.** The method of collection, storing, and testing the split sample will be consistent with the procedures set forth in 49 CFR Part 40.
3. Detection Levels. Because some analytes deteriorate or are lost during freezing and/or storage, quantitation for a retest is not subject to a specific cutoff requirement but must provide data sufficient to confirm the presence of the drug or metabolite.

C. Use of drivers who fail or refuse an alcohol test

1. General. Compliance with this alcohol testing policy is a condition of employment. Refusal to take a required alcohol test or failure of an alcohol test will result in removal from performing safety sensitive functions. **Additional disciplinary action up to and including termination may result.**
2. Refusal and Prohibited Conduct. City of Paola will remove from performing a safety sensitive function any employee who:
 - a. Has a confirmed alcohol test result of 0.02 or higher but less than 0.04. This driver must be removed from duty for a minimum of 24 hours. This is not a positive test requiring a SAP referral
 - b. Fails an alcohol test with a confirmed result of 0.04 or higher, or
 - c. Refuses to take an alcohol test required by this policy (See Section II.C.)
3. Required Referrals and Evaluation. Any employee who fails or refuses an alcohol test will be referred to a Substance Abuse Professional (SAP) for evaluation and treatment.
4. **An employee may be given an opportunity to retain his or her employment, provided they first do the following:**
 - a. Have been evaluated by a SAP, and
 - b. Have completed the recommended evaluation/rehabilitation program successfully, and
 - c. Receive a verified negative test result on a return-to-duty test

D. **All costs associated with the evaluation and rehabilitation program are the responsibility of the employee.**

E. **Employees should consult their health insurance policy for extent of nervous, mental and substance abuse coverage.**

F. **A second positive test whether drug or alcohol or the equivalent will result in immediate termination of employment.**

G. Additional Requirements

City of Paola may impose such additional disciplinary actions as they deem appropriate. This may include removal from performing covered functions, suspension (with or without pay), and even termination.

APPENDIX A

ALCOHOL AND CONTROLLED SUBSTANCES USE SUPPLEMENT

A. Why you should get involved:

1. Although City of Paola has no history of substance abuse problems, we recognize that substance abuse, alcoholism and alcohol misuse are problems throughout America.
2. There are three good reasons why you should be concerned if any of your co-workers are using drugs or alcohol on the job.
 - a. Your health and safety may be at risk.
 - b. Substance abuse and alcohol misuse costs you money.
 - c. Substance abuse and alcohol misuse creates a negative work environment.
3. According to the National Institute on Alcohol Abuse and Alcoholism, drug and alcohol use on the job costs society an estimated \$102 billion a year. Since most of this cost is passed on to you in the form of higher health insurance rates or in consumer prices, drug and alcohol use on the job costs you and your fellow workers a significant amount of money.
4. Absenteeism among problem drinkers or alcoholics is 3.9 to 8.3 times greater than normal. If your fellow workers don't come to work, you may have to do their jobs in addition to your own.
5. Workers who use drugs and/or misuse alcohol don't function at their full potential. Not only is absenteeism a problem, when they are at work these employees may have reduced capabilities and productivity.
6. No matter what your position is in the organization, there is something you can do to ensure that drug and alcohol use on the job never becomes a problem at the company. Acceptance of any misuse puts you, this company, and the public at risk.
7. Workers who use alcohol and other drugs affect everyone. Studies show that compared to alcohol and drug-free workers, substance abusers are far less productive, miss more workdays, are more likely to injure themselves or someone else, and file more workers' compensation claims.
8. The measurable dollar costs of workplace substance abuse from absenteeism, overtime pay, tardiness, sick leave, insurance claims, and workers' compensation can be substantial. However, the hidden costs resulting from diverted supervisory and managerial time, friction among workers, damage to equipment, and damage to the company's public image means that workplace substance abuse can further cut profits and competitiveness.
9. Alcohol can also destroy relationships, lead to serious problems with the law (e.g., drunk driving), and even cause harm to the people you love.
10. If taking drugs and drinking affects your work life, it could lead to job loss and all the financial problems that would follow.

B. Effects on an individual's health, work, and personal life:

Alcohol

1. Alcohol is a central nervous system depressant. Taken in large quantities, it causes not only the euphoria associated with being drunk, but also adversely affects your judgment, ability to think, and your motor functions. Drink enough alcohol fast enough and it can kill you.
2. Long term overuse of alcohol can cause liver damage, heart problems, sexual dysfunction, and other serious medical problems.
3. In some cases, alcohol use can lead to physical and psychological dependence on alcohol. Alcoholism is a serious chronic disease. Left untreated it will inevitably get worse.

Marijuana

1. Marijuana is a central nervous system depressant. It causes a feeling of euphoria, increased sense of well-being, lack of motivation, lowered inhibitions, talkativeness, dry mouth and throat, increased appetite, impaired coordination, concentration and memory, and increased heart rate.
2. Long term use may result in deteriorating work performance, "burn out" involving muddled thinking, acute frustration, depression, and isolation, impaired sexual development and fertility, including production of abnormal sperm and menstrual irregularities, damage to the lungs and pulmonary system, hallucinations and paranoia, increased risk to safety and health as a result of impaired judgment and motor abilities.
3. Prolonged use of marijuana often results in psychological dependence for the user. Moreover, marijuana is considered a "gateway" drug. Casual users of marijuana often become chronic users, or become abusers of "harder" drugs.

Cocaine

1. Cocaine is a central nervous system stimulant. It causes brief but intense feelings of euphoria and competence, increases pulse, blood pressure, body temperature, and respiratory rate. It dilates the pupils of the eyes, causes extreme excitability and anxiety, and produces sleeplessness and chronic fatigue.
2. Long-term use results in bleeding and other damage to nasal passages, paranoid psychosis, hallucinations, and other mental abnormalities. Use causes impaired driving ability and death caused by heart or respiratory failure.
3. Cocaine users often become psychologically and physically dependent on the drug after relatively short periods of use. In many cases, crack cocaine use leads to virtual immediate addiction.

Amphetamines/Methamphetamines

1. Amphetamine is a central nervous system stimulant. It causes feelings of alertness and euphoria, increases heart rate and blood pressure. It dilates the pupils of the eyes, decreases appetite, enables the user to go without sleep for relatively long periods of time, and causes distorted thinking.
2. Use causes dizziness, headaches, blurred vision, sweating, loss of coordination, tremors, convulsions, physical collapse, anorexia and malnutrition resulting from decreased appetite. It causes sudden blood pressure increases from injections resulting in fever, stroke, or heart failure, nervousness, irritability, drastic mood swings, hallucinations, paranoia, physical collapse, and brain deterioration; overdose or continued heavy use can be fatal.
3. Amphetamines are addictive both physically and psychologically. Following the use of amphetamines, many users experience a "crash" which is often counteracted by taking more of the drug, creating an increasingly difficult pattern to break.

Opioids

1. Opioids are central nervous system depressants. The physical effects of opiates depend on the opioid used, the dose, and how the drug is taken. Effects may include: short lived state of euphoria, followed by drowsiness, slowed heart rate, breathing, and brain activity, depressed appetite, thirst, reflexes, and sexual desire, and increased tolerance for pain.
2. The most common dangers associated with opioid misuse are: AIDS, blood poisoning, and hepatitis as the result of drug injection and use of un-sterilized or “shared” needles, death resulting from the injection of impure heroin, death resulting from an unexpectedly high purity of the drug, convulsions, coma, or death from overdose.
3. Opioids, particularly heroin, have an unusually high potential for abuse and addiction. Heroin addiction often leads to malnutrition, infection and unattended injuries and diseases. Addicts tend to continue using the drug despite damaging physical and psychological consequences.

Phencyclidine (PCP)

1. PCP is a central nervous system stimulant. The physical effects of PCP include: altered states of consciousness, disorientation, confusion, and memory loss; highly unpredictable, and sometimes bizarre or even violent behavior; extreme agitation; impaired driving ability and increased tolerance to pain.
2. The most common dangers of PCP use are mental changes resembling schizophrenia, severe depression, and loss of learning abilities and violent and other “intoxicated”: behaviors resulting in bodily harm or death.
3. Physical dependence on PCP has been documented and may be accompanied by memory loss, violence, weight loss, and paranoia. Symptoms of withdrawal include headaches, intense cravings for the drug, increased need for sleep, and “flashbacks” for a period of years.

C. Signs and symptoms of alcohol misuse - Any one or more of the following signs may indicate a drinking problem:

- Family or social problems caused by drinking
- Job or financial difficulties related to drinking
- Loss of a consistent ability to control drinking
- “Blackouts” or the inability to remember what happened while drinking
- Distressing physical and/or psychological reactions if you try to stop drinking
- A need to drink increasing amounts of alcohol to get the desired effect
- Marked changes in behavior or personality when drinking
- Getting drunk frequently
- Injuring yourself - or someone else while intoxicated
- Breaking the law while intoxicated
- Starting the day with a drink

D. Signs and symptoms of substance abuse - Any one or more of the following signs may indicate an abuse problem:

- Poor physical coordination/slow reactions and slurred speech
- The odor of marijuana smoke in the area
- Hand tremors or unsteady walking
- Dilated or constricted pupils
- Disorientation/unusual restlessness
- Combative behavior, loud arguing or fighting
- The presence of drug paraphernalia and/or observing the employee ingest, inject, smoke, or inhale (snort) a prohibited substance
- Work performance problems, including a deterioration in quality and/or quantity of work
- Problems with attendance such as tardiness and increasing absenteeism
- Increased accidents and injuries
- Poor judgment and difficulty in concentration
- Personality changes, including aggressiveness, mood changes, fearful or paranoid behavior
- Negligence in personal hygiene or pale or sickly complexion
- Social withdrawal, including isolation, overreaction to criticism, and lack of eye contact
- Emotional changes such as noticeable signs of anxiety or depression, paranoia, or excessive laughing

E. Available methods of evaluating and resolving problems associated with the misuse of drugs or alcohol:

1. Outpatient programs exist in a variety of settings:

- a. Community mental health centers
- b. Full service agencies
- c. Private physicians' and therapists' offices
- d. Occupational settings
- e. Specialized alcoholism treatment facilities

2. Inpatient services, designed for those with more serious problems, can be found in hospitals, residential care facilities, community halfway houses, and some alcoholism clinics.

F. Where to find help for you or a co-worker:

- Employee Assistance Program (Your employee assistance program (EAP) provider)
1-800-999-1196
- Al-Anon / Al-Ateen
1-800-356-9996
- Narcotics Anonymous
1-818-773-9999

City of Paola
PO Box 409
Paola, Kansas 66071

APPENDIX B **City of Paola**

DRUG AND ALCOHOL TESTING PROGRAM **PERSONNEL AND SERVICES**

1. DESIGNATED EMPLOYER REPRESENTATION (DER)

Primary Contact

Human Resources Director
PO Box 409
Paola, Kansas 66071
(913) 259-3600

2. LOCAL COLLECTION SITE

Concentra Urgent Care - Rogers Rd
15430 S Rogers Rd
Olathe, KS 66062
913-495-9905

In most instances the ComplianceOne mobile collector can do your collections on site. However, a local collection site has been set up for use when the on-site collector is unavailable.

3. MEDICAL REVIEW OFFICER (MRO)

Industrial Medical Testing
118 8th Avenue W, Suite 328
Palmetto, FL 34221
Local: 941-753-9199
Toll Free: 1-888-808-4MRO (4676)

4. CERTIFIED LABORATORY

Clinical Reference Laboratory
8433 Quivira
Lenexa, KS 66215
Toll-Free: 1-800-445-6917

5. EMPLOYEE ASSISTANCE PROGRAM (EAP) **REFERRAL FOR SUBSTANCE ABUSE PROFESSIONAL (SAP)**

Employee Assistance / SAP Referral
Local 1-785-575-9343
Toll-Free: 1-800-999-1196

CITY OF PAOLA

DRUG AND ALCOHOL TESTING PROGRAM PERSONNEL AND SERVICES

1. DRUG PROGRAM MANAGER

<u>Primary Contact</u>	<u>Secondary Contact</u>
Human Resources Director PO Box 409 Paola, Kansas 66071 913-259-3600	City Clerk PO Box 409 Paola, KS 66071 913-259-3600

2. LOCAL COLLECTION SITE

Miami County Health Department
1201 Lakemary Dr
Paola, Kansas 66071
913-294-2431

In most instances the Consortium mobile on-site collector can perform the collections. However, a local site is also available in circumstances where the on-site collector is unavailable.

3. MEDICAL REVIEW OFFICER (MRO)

This service provided by the Consortium or it's designee.

4. NATIONAL INSTITUTE ON DRUG ABUSE (NIDA) LABORATORY

This service provided by the Consortium or it's designee.

5. EMPLOYEE ASSISTANCE PROGRAM (EAP)

SupportLine
112 SW 6th Ave, Suite 400
Topeka, Kansas 66603
Local 234-1077
Toll Free 1-800-999-1196

CITY OF PAOLA

APPLICANT DRUG TESTING CONSENT AGREEMENT

The City is committed to ensure a safe, drug and alcohol free workplace for all City employees and the general public. As a public employer, the City has a compelling interest in establishing reasonable conditions of employment. Prohibiting employee drug and alcohol use is one such condition.

As a prerequisite to employment in a safety sensitive position, I hereby agree to undergo drug testing to determine the presence of illegal drugs and/or alcohol in my body. Further, I give my consent to release my test results to authorized City Human Resources Director for appropriate review, and authorize the City to use the test results as a defense to any legal action to which I am party.

I understand that the results of the drug test, if confirmed positive, will result in the offer of employment withdrawn by the City and disqualification from employment. I also understand that if I refuse to consent, I will be removed from further consideration of employment.

Further, I understand that if employed by the City, I must abide by the terms of the City's Drug Free Workplace Policy and may be required to submit to testing for the presence of illegal drugs or alcohol. I understand that submission to such testing is a condition of employment with the Company, and disciplinary action, up to and including discharge, may result if (1) I refuse to consent to such testing; (2) I refuse to execute all forms of consent and releases of Liability as are usually and reasonably attendant to such examination; (3) I refuse to authorize release of the test results to the Company (if the tests establish a violation of the Company's Drug Free Work Place Policy); or (4) I otherwise violate the policy.

Applicant Signature

Applicant Printed Name

City of Paola Representative Signature

City of Paola Printed Name

Date

Date

CITY OF PAOLA

REASONABLE SUSPICION REPORT FORM

Employee's Name: _____

Department: _____ Social Security Number _____

Date Behavior Observed: _____ (Month/Day/Year)

Time Observed: From _____ am/pm to _____ am/pm

Location where employee was observed: _____

Behavior Observed: (Check all items that apply)

Speech: Normal _____ Incoherent _____ Confused _____ Slurred _____

Whispering _____ Silent _____ Loud _____ Rapid _____ Cursing _____

Balance: Normal _____ Staggering _____ Swaying _____ Falling _____

Eyes: Normal _____ Reddened (bloodshot) _____ Pupils Dilated _____

Pupils Constricted _____

Walking and Turning: Normal _____ Stumbling _____

Arms raised for Balance _____ Reaching for Support _____

Lack of Coordination _____

Awareness: Normal _____ Confused _____ Sleepy _____ Paranoid _____

Comments of employee (please quote remarks, admissions, etc.) which are pertinent; such as swearing, cursing: _____

Other observed actions or behavior (i.e., odors, vomiting, coughing, gagging, crying, etc.): _____

Supervisor

Date

This report must be prepared every time an employee is suspected of drug or alcohol use by actions, appearance, or conduct while on duty. This form must be completed within 24 hours or before test results are released.

CITY OF PAOLA

**MANDATORY REFERRAL AND
RELEASE OF INFORMATION**

As an employee of the City, I understand that I have been referred to the City Employee Assistance Program (EAP). I understand that I must:

- Contact the Substance Abuse Professional within 48 hours of time designated below.
- Provide a drug test specimen.
- Submit to a breath alcohol test.

A signed copy of this waiver will be presented to the drug/alcohol consortium as notification that I am a referral from City of Paola. This form will serve as notice that information may be released to the City Manager or his/her designee of City of Paola. Only information regarding my notification of the SAP, confirmation of a face-to-face assessment; confirmation of admittance, including date and estimated length of stay, to an appropriate treatment program; confirmation of attendance at all scheduled treatment appointments; and successful completion of the treatment program or drug and/or alcohol test results may be released to the City Manager or his/her designee.

I understand that if I do not follow the directions checked above and provide confirmation of attendance and completion that I may be subject to disciplinary action, up to and including termination of employment with the City.

Likewise, I understand that if I am required to submit to a drug and/or alcohol test and fail to do so that I may be subject to disciplinary action, up to and including termination of employment with the City.

Employee Signature

Employee Printed Name

City Manager

Employee Social Security Number

Referring Supervisor

Date

Date

CITY OF PAOLA

DRIVER PROGRAM PARTICIPATION VERIFICATION AND RELEASE FORM

Under C.F.R. 49 Part 382.413, employers may obtain from previous employers, pursuant to a driver's consent, any of the information concerning the driver, which is maintained under C.F.R. 49 Part 382.401(b)(i) through (iii) by the driver's previous employers.

Employer Name: _____

Location: _____
(street) (city) (state) (zip)

I, _____, hereby authorize the testing program named herein to release pertinent information regarding drug and alcohol tests performed on myself for an employer and /or the FHWA.

Driver's Signature: _____

DRUG AND ALCOHOL TESTING PROGRAM:

Name: _____ Telephone No: _____

Location:

_____ (street) (city) (state) (zip)

Contact:

Name (print)	Title
_____	_____

The above named driver: participates does not participate, in the above named program.

Dates of participation: From _____ / _____ / _____ to _____ / _____ / _____

Has the driver ever refused a drug or alcohol test: Yes No

This driver: is or is not qualified to drive a commercial motor vehicle.

COMPLETE TEST RESULT INFORMATION BELOW: (Begin with the most recent test.)

Date of Test: _____ / _____ / _____ (month) (day) (year)	Result of Test: <input type="checkbox"/> negative <input type="checkbox"/> positive	Type of Test: <input type="checkbox"/> alcohol <input type="checkbox"/> drug
Date of Test: _____ / _____ / _____ (month) (day) (year)	Result of Test: <input type="checkbox"/> negative <input type="checkbox"/> positive	Type of Test: <input type="checkbox"/> alcohol <input type="checkbox"/> drug
Date of Test: _____ / _____ / _____ (month) (day) (year)	Result of Test: <input type="checkbox"/> negative <input type="checkbox"/> positive	Type of Test: <input type="checkbox"/> alcohol <input type="checkbox"/> drug
Date of Test: _____ / _____ / _____ (month) (day) (year)	Result of Test: <input type="checkbox"/> negative <input type="checkbox"/> positive	Type of Test: <input type="checkbox"/> alcohol <input type="checkbox"/> drug
Date of Test: _____ / _____ / _____ (month) (day) (year)	Result of Test: <input type="checkbox"/> negative <input type="checkbox"/> positive	Type of Test: <input type="checkbox"/> alcohol <input type="checkbox"/> drug

Verified by: _____
(name) (title) (date)

AUTHORIZATION FORM FOR DISCLOSURE OF PROTECTED HEALTH INFORMATION

Instructions: All of the Blocks 1 - 7 must be completed. If any block is *not* completed then this Authorization Form will be considered incomplete and defective and cannot be used.

Block 1: Identification of Patient

PATIENT NAME: _____ DATE OF BIRTH: _____
PATIENT ADDRESS: _____

SOCIAL SECURITY NUMBER or OTHER IDENTIFIER: (e.g. patient acct # of DL #)

Block 2: Type of Records / Information to be Disclosed: CHECK ONLY ONE OF THE FOLLOWING BOXES (A or B). If neither box is checked or if both boxes are checked then this form will be considered defective and cannot be used. IF YOU WANT BOTH TYPES OF RECORDS DISCLOSED YOU MUST USE TWO SEPARATE FORMS - One for Each Purpose.

A. Records *except* for Psychotherapy Notes B. Psychotherapy Notes only.

DESCRIBE WHAT SPECIFIC RECORDS MAY BE DISCLOSED (*examples*: All records, X-Rays only, records for last 12 months) &/OR CHECK ALL THAT APPLY: All Records* alcohol/ drug evaluation/ treatment HIV/ Aids Status Pharmacy

LIST TREATMENT DATES IF KNOWN:

* **All** includes inpatient/outpatient records, medical, dental, psychiatric, alcohol/chemical/substance abuse, HIV/Aids, pharmaceutical, hospital or physician records, office notes, narrative summaries, telephone messages, correspondence to/from/about me, diagnostic testing results, bills, statements & invoices whether or not you created those records as long as the records are in your control or possession.

Block 3: Persons, facility, or class of persons who are authorized to disclose (provide) the records/information:

Block 4: Persons, facility, or class of persons who are authorized to receive the records/information:

Block 5: Expiration: This Authorization will expire on _____ or on the following specific event:

Block 6: Purpose for which you want records/information disclosed: (*check one box*) At request of individual OR Other: (*state reason* _____)

Block 7: Authorizing Signature - I authorize the disclosure of the records/information described and

I understand that if the person or entity that receives the described records/information is not subject to federal privacy regulations or other laws, the records/information may be re-disclosed and no longer protected by those regulations.

I also understand that certain records may be protected by federal or state law, including HIV, psychiatric or mental health treatment, alcohol/drug treatment or communicable diseases, and I am requesting that any and all such protected records be released under this authorization.

I also understand that I may revoke this authorization at any time by delivering a *written* revocation to:
_____ and provider.

If I revoke this authorization it will have *no* effect on actions already taken on reliance on this form. I know I may refuse to sign this form and that my treatment or payment for my treatment will not be affected if I do not sign this form unless my treatment includes research or the reason for my treatment is to disclose information to another.

I have read and understand this form. I am the patient listed or am authorized to act on behalf of the patient as the patients personal representative. I also permit disclosure of the records upon presentation of a photocopy of this form.

I permit the disclosure of the records to any expert witness for review in the litigation referenced in block 6.

The undersigned authorizes you and your employees to speak with _____ regarding the care and treatment rendered to _____ for the above.

Signature of Patient or Patient's Personal Representative

Date of Signature _____

Personal Representative's Relationship / Capacity to Patient:

Printed Name of Personal Representative:

Address & telephone number of Personal Representative:

NOTE: If a Health Care Provider seeks an authorization from an individual for use or disclosure of protected health information, the Health Care Provider must provide a copy of this signed authorization to the individual.

STATE OF _____)

) ss:

COUNTY OF _____)

Now on this ____ day of _____, 20____, came on before me _____, who is personally known to me to be the same person who executed the foregoing Medical Authorization and such person duly acknowledged the execution of the same.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed my official seal the day and year last above written.

NOTARY PUBLIC

My Appointment Expires:

Prohibition on Disclosure. This information has been disclosed to you from records whose confidentiality is protected by Federal Law. Federal Regulations (42 CFR Part 2) prohibit you from making any further disclosure of this information except with the specific written consent of the person to whom it pertains. A general authorization for the release of medical or other information if held by another party is NOT sufficient for this purpose. Federal Regulations state that any person who violates any provision of this law shall be fined not more than \$500 in the case of a first offense, and not more than \$5,000 in the case of each subsequent offense.

I agree to be bound by the Restricted Disclosure Requirement of the Federal Government as outlined above.

Signature of Person to Whom Records Are Disclosed

CITY OF PAOLA

EMPLOYEE ACKNOWLEDGMENT OF
DRUG FREE WORKPLACE POLICY

By signing below, I acknowledge receipt of my copy of the City's Drug Free Workplace Policy and Employee Assistance Policy. I have read and understand its contents, and I understand that I am responsible for knowledge of all content of this policy and that failure to comply with these policies and rules may result in disciplinary action, up to and including termination. I also understand and acknowledge that I have been given the opportunity to ask any questions that I have about the contents of this policy and have had those questions answered.

I understand that the City reserves the right to change, interpret, withdraw or add to this policy at its discretion and without prior notice or consideration to any employee. None of the City's policies, benefits or terms and conditions of employment has been or is required to be approved by any employee or employee group.

I agree that I will not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance or drug paraphernalia or abusive use of legal drugs, alcohol or other intoxicating substances while on duty or in any manner that may impair performance of my job duties.

I agree and understand that employees in safety sensitive positions may be required to undergo a drug and/or alcohol screen based upon reasonable suspicion. Employees required to undergo a drug and/or alcohol screen will be informed prior to the drug/alcohol screen and may be referred to an education and treatment program depending on the results of the drug/alcohol screen.

I agree to abide by all provisions of the City's Drug Free Workplace Policy and Employee Assistance Policy as a condition of my continued employment with the City.

Do not sign your name on this receipt until you have completely read and understand the City's Drug Free Workplace Policy and Employee Assistance Policy and have satisfied yourself with answers to any questions you may have concerning it.

I CERTIFY THAT I AM ABOVE THE AGE OF EIGHTEEN (18) YEARS OF AGE AND I HAVE READ, UNDERSTAND AND AGREE TO ABIDE BY THE DRUG-FREE WORKPLACE POLICY AND EMPLOYEE ASSISTANCE POLICY ADOPTED BY THE CITY.

Employee Signature

Employee Printed Name

City of Paola Representative Signature

City of Paola Printed Name

Date

Date

CITY OF PAOLA

EMPLOYEE ACKNOWLEDGMENT OF EMPLOYEE HANDBOOK

By signing below, I acknowledge receipt of my copy of the City Employee Handbook. I have read and understand its contents. I understand that I am responsible for knowledge of all content of this Employee Handbook and that failure to comply with the policies and rules set forth in this Employee Handbook may result in disciplinary action, up to and including termination. I understand the Employee Handbook applies to my employment by the City. I understand that the City reserves the right to change, interpret, withdraw, or add to any of the policies, benefits, or terms of this Employee Handbook at its discretion and without prior notice or consideration to any employee. None of the policies, benefits, or terms and conditions of employment has been or is required to be approved by any employee or employee group.

I acknowledge that my employment with the City is "at-will," meaning that the terms of employment may be changed with or without notice and/or with or without cause, including, but not limited to, termination, demotion, promotion, transfer, compensation, benefits, duties and location of work. There is no agreement expressed or implied between the City and me for continuing or long-term employment. Furthermore, I understand that nothing contained in the Employment Handbook is an express or implied contract of employment. While supervisors have certain hiring authority, no supervisor representative of the City has any authority to alter the at-will relationship.

I further acknowledge my understanding that, on occasion, I may be asked to work overtime, in excess of forty hours per week. I further acknowledge that the City may provide compensatory time off in lieu of overtime pay unless otherwise I state my objection to the City.

I have received the Handbook and I understand that it is my responsibility to read and comply with the policies contained in it and any revisions made to it. I also understand and acknowledge that I have been given the opportunity to ask any questions that I have about the contents of the Employee Handbook and have had those questions answered.

Do not sign your name on this receipt until you have completely read and understand the contents of the Handbook and have satisfied yourself with answers to any questions you may have concerning it.

Employee Signature

Employee Printed Name

Date

After signing, please return this Employee Acknowledgement of Employee Handbook to the City Clerk.



Paola City Council Memorandum

Agenda Item 3-b

SUBJECT: 115 W Wea Renovations & Modernizations Bid Consideration
CONTACT: Randi Shannon, City Manager
DATE: May 14, 2024

Introduction

The City is working with Zingre and Associates, on the 115 W Wea Renovations and Modernizations. Zingre and Associates has provided the architectural drawings and Norton and Schmidt Consulting Engineers has provided the structural drawing and calculations for the plans.

Background

The Invitation to Bid was sent out to 20 contractors by Zingre and Associates, published in the Miami County Republic, and on the City of Paola website on March 26th. The pre-bid meeting was held on April 8th, and formal bids were due on April 26th. The City received one bid from Legacy Contractors. The total Base Bid received for all of the work set out in the project plans was for \$398,000. The City's available budget for the project is \$350,000. Therefore Legacy provided 10 options for consideration that would help to reduce the overall budget of the project. Based on the acceptance of the proposed deductions, the final contract amount was reduced to \$350,696.04.

Summary

Attached is a letter from Rick Zingre, Project Architect summarizing the proposed final bid for Council consideration. Also attached is the Tabulation of Bids, as well as the Notice of Award (NOA). It is Rick Zingre's recommendation to award the contract to Legacy Contractors based on the negotiated price indicated on the NOA. If the council awards the contract for construction, we will work on preparing the agreement for the work and get with everyone to arrange the pre-construction meeting.

Financial Impact (or Fiscal Note)

ARPA funds will be utilized to fund this project.

Recommendations

It is staff and Rick Zingre's recommendation to award the contract to Legacy Contractors, for the 115 W Wea Rehabilitation and Modernization project based on the negotiated price of \$350,696.04, and authorize the necessary signatures.

Attachments

- 1.) Supporting Documents from Zingre and Associates

May 9th, 2024

Paola City Council

19 East Peoria
Paola, KS 66071



RE: Review of bids from Contractors for the 2023 Renovations & Modernizations at 115 W. Wea

Project Number: 0904.03

Dear Council Members,

On April 26th, 2024, we opened Sealed Bids for the project referenced above. For this procurement we elected to use the Sealed Bidding method of procurement because we were able to specify the project fully and this is the preferred method of procurement by public entities. We received bids from one responsive bidder that is summarized on the attached tabulation of the bids. Bidders were determined to be responsive if they submitted the items requested in the solicitation documents.

Base Bid #1 is a lump sum bid to complete all building construction related to complete all of the demolition work and reconstruction of the walls, floors and roof to make the building structurally stable and ready for market. Alternate #1A is a lump sum to add basic plumbing and electrical work to the project scope. Our one bid came from Legacy Contractors of Paola. They did not provide a separate price for Alternate #1A but stated their base bid includes the plumbing and electrical work items required of that Alternate. The cost indicated for Base Bid #1 was \$398,000.00. The City's available budget for the work is \$350,000.00 (see the attached tabulation).

In order to make the project affordable, we asked Legacy to provide some value-engineering options for consideration. Legacy provided 10 items for our consideration. We met with Randi, Jessica and Rob on May 6th to review the options and these were presented to Council for review. We were informed as to which options were acceptable and then prepared a Notice of Award for the Contract (see attached). Based on your acceptance of these deductions, the final contract amount was reduced to \$350,696.04.

We did not prepare an independent cost estimate for this project. Based on other recent project bids we are very happy with this result. Rob has always provided good value for our projects and this bid seems like another good value for the City.

I have worked with Legacy Contractors on projects for more than 15 years and they have always gone well. I know the City if very familiar with his workmanship and I'm happy he was able to bid this job for us.

My recommendation would be to award the contract to Legacy Contractors based on the negotiated price indicated on the NOA. If the commission awards the contract for construction, we will work on preparing the agreement for the work and get with everyone to arrange the pre-construction meeting. If you have any questions, please let me know.

Sincerely,

Richard Zingre', Project Architect

Attachments: Bid Tabulation and Notice of Award

Zingre and Associates, P.A.
1015 Scott Ave.
Fort Scott, Kansas 66701
620-223-6030 voice — zingre@gmail.com

Tabulation of Bids

Document G804

Project: **2023 Renovations & Modernizations at 115 W. Wea Street.**

Owner: The City of Paola, KS

Contract: General Contract

Bid Date and Time: Friday, April 26th, 2024 at 1:00 pm

Bid Opening Location: Paola City Clerk's Office

Addenda Dates & #: #1 issued 4/16/2024

Architects Project Number: 0904.03

Opened By: _____

Witnessed By: _____

BIDDERS

BID/EVALUATION ITEM	Legacy Contractors	Keohn Construction	Triangle Builders			
Base Bid #1 - General Construction	\$398,000.00	no bid	no bid			
Alternate #1A - Plumbing & Electrical	included in base bid					
Total of Bid Item						
Acknowledge Receipt of Addenda	Yes					
Included Qualification Statement?	not included					
Included Non-Colusive Affidavit?	Yes					
Included 5% bid Security?	Yes					

NOTICE OF AWARD

Distribution to:

OWNER	[x]
ARCHITECT	[x]
CONTRACTOR	[x]
FIELD	[]

PROJECT: 2023 Renovations & Modernizations
(name, address) at 115 West Wea Street

ARCHITECT: Zingre & Associates, P.A.
PROJ. #: 0904.03

TO (Contractor):

Legacy Contractors, LLC
907 N. Pearl St. Ste 4
Paola, KS 66071

OWNER: City of Paola, KS
CONTRACT FOR: General Construction

DATE OF ISSUANCE: May 8th, 2024

PROJECT DESCRIPTION: The work includes demolition of damaged structural floors, walls and roof systems, construction of new floors and roof system new roofing, masonry restoration, new storefront, new windows, interior stairs, some interior finishes, and other work items, as described by plans and specifications dated: February 8th, 2024

The Owner has considered the BID submitted by you for the work described above that was submitted on April 26th, 2024. The Owner has accepted Base Bid #1 in the amount of \$398,000.00, for all work described.

The Owner has also accepted the following modifications to the scope of work:

1. Deduct the gyp. board and insulation on walls (except around the stairs/storage room and the new South wall) ----- \$<8,360.00>
2. Delete the masonry repairs above the roof on the building to the East----- \$<8,300.00>
3. Delete the masonry repairs on West wall from dock to South corner----- \$<9,570.00>
4. Change South wall to wood framing with horizontal metal siding finish ----- \$<3,260.00>
5. Delete the Concrete paving from dock to alley ----- \$<4,820.00>
6. Delete the fire sprinkler line from the scope ----- \$<1,300.00>
7. Change (4) windows to fixed Storefront (see plan revisions) ----- \$<2,800.00>
8. Use brick and concrete debris as base fill in the basement area ----- \$<8,410.00>
9. Delete the Performance and Payment Bonds ----- \$<4,843.96>

The Total Amount of the approved deducts is: ----- \$<47,303.96>

You are hereby notified that your BIDS/Alternates have been accepted for a Total Contract Amount of:

Three Hundred Fifty Thousand Six Hundred Ninety Six Dollars and four cents (350,696.04)

You are required by the Instructions for Bidders to execute the Agreement and furnish the required Certificates of Insurance within ten (14) calendar days from the date of this Notice of Award.

Please return an acknowledged copy of this NOTICE OF AWARD to the Owner.

City of Paola, Kansas (Owner)

By: _____

Title: _____

Acceptance of Notice

Receipt of the above NOTICE OF AWARD is hereby acknowledged

Contractor Name: _____

On this, the _____ day of _____ 2024

By: _____

Title: _____



Paola City Council Memorandum

Agenda Item 3-c

SUBJECT: **Municipal Court Fee Increase- Charter Ordinance #21**
CONTACT: Randi Shannon, City Manager
Chad Corbin, Police Chief
DATE: May 14, 2024

Introduction

The 2024 increase in the daily jail fee for Miami County from \$40.00 to \$95.17 has had a significant impact on our Municipal Court fund. The current Paola Municipal Court Fee is \$60.00. This fee was set in 2005, when it was increased from \$50.00 to \$60.00. Out of our established \$60.00 fee, \$23.50 of it is issued to the state of Kansas.

Summary

In order to help offset some of the daily jail fees, staff is requesting an increase in municipal court costs. Chief Corbin has searched other Kansas municipal court fees with similar populations. The lowest fee is Louisburg at \$48.00 and the highest is Maize at \$110.00.

Financial Impact

The 2023 court cost revenue generated based on 577 cases was \$34,620.00. After deducting the required \$23.50 per case for the State of Kansas, the court net revenue was \$21,060.50. Increasing the municipal court cost to \$90.00, based on an estimated 577 would bring the court net revenues to approximately \$38,370.50.

Recommendations

Staff recommends adopting **Charter Ordinance #21**, increasing the City of Paola Municipal Court costs from \$60.00 to \$90.00.

Attachments

- 1.) Draft **Charter Ordinance #21**

Published in the Miami County Republic on May 22, 2024 and on May 29, 2024.

CHARTER ORDINANCE NO. 21

A CHARTER ORDINANCE EXEMPTING THE CITY OF PAOLA, KANSAS, FROM THE PROVISIONS OF K.S.A. 12-4112, PROHIBITING THE ASSESSMENT OF COURT COSTS IN PAOLA MUNICIPAL COURT, PROVIDING SUBSTITUTE AND ADDITIONAL PROVISIONS OF THE SAME SUBJECT, DESIGNATING THE COURT COSTS, WARRANT FEES AND ASSESSMENTS FOR THE PAOLA MUNICIPAL COURT, AND REPEALING CHARTER ORDINANCE 18 AND AMENDING SECTION 9-112 OF THE MUNICIPAL CODE OF THE CITY OF PAOLA, AND REPEALING ALL OTHER ORDINANCES, OR PARTS OF ORDINANCES, IN CONFLICT HEREWITH.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF PAOLA, KANSAS:

SECTION 1. Section 9-112 of the Municipal Code of the City of Paola shall be amended and shall read as follows:

9-112. Court costs and fees.

(a) Court Costs. In each case filed in the Municipal Court charging a criminal or public offense or charging a violation of the Standard Traffic Ordinance for Kansas Cities adopted by the City of Paola and amendments thereto, where there is a finding of guilty, a plea of guilty, a plea of no contest, forfeiture of bond or a diversion, a sum in the amount of ninety dollars (\$90.00) shall be assessed to the defendant as Court costs plus any additional assessments as provided for in K.S.A. 12-4112 and any amendments thereto or by order of the Kansas Supreme Court.

(b) Warrant Fees. In the event a warrant is issued by the Municipal Judge in the Municipal Court of the City of Paola, Kansas, the Municipal Judge is hereby empowered to charge a fee of fifty dollars (\$50.00) if the defendant surrenders on the warrant or the warrant is set aside. In the event that the warrant is served by a Law Enforcement Officer, the Municipal Judge is hereby empowered to assess a one-hundred-dollar (\$100.00) fee to the defendant.

(c) The court costs and warrant fees provided for in this section shall be in addition to the fine imposed.

(d) In case of extreme hardship, the Municipal Judge is hereby empowered to waive Court costs or to permit the payment of the same by installments.

SECTION 2. Charter Ordinance No.18 and all ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3. This ordinance shall be published once each week for two (2) consecutive weeks in the Miami County Republic, the official city newspaper.

DRAFT

SECTION 4. This is a Charter Ordinance and shall take effect sixty-one (61) days after its final publication but should a petition, signed by a number of electors of the city equal to not less than ten percent (10%) of the number of electors who voted in the last preceding regular city election, be filed in the office of the City Clerk, demanding that such ordinance be submitted to a vote of the electors, it shall not take effect until submitted to a referendum and approved by a majority of the electors voting thereon, as provided by Article 12, Section 5, of the Constitution of the State of Kansas.

PASSED AND ADOPTED by the Governing Body of the City of Paola, Kansas, not less than two-thirds (2/3rds) of the members thereof voting in favor of said Ordinance, this 14th day of May, 2024.

APPROVED AND SIGNED by the Mayor this 14th day of May, 2024.

Leigh House, Mayor

(Seal)

ATTEST:

Stephanie Marler, City Clerk



Paola City Council Memorandum

Agenda Item 3-d

SUBJECT: Mural Design
CONTACT: Randi Shannon, City Manager
DATE: May 14, 2024

Introduction

At its meeting on March 12, 2024, the Paola City Council approved Ordinance #3221 amending the mural regulations in the Paola Municipal Code. One of the amendments included designating the Paola Convention and Tourism Committee as the official review board for proposed murals. The Paola City Council has final determination on the proposed mural designs.

Summary

The Paola Convention and Tourism Committee has done the legwork behind getting all the required information lined out to be able to submit a proposed mural to the Kansas Office of Rural Prosperity for a cost share grant. The Committee sent out letters of interest to 9 property owners in the downtown area requesting interest in allowing the City to put a mural on their building. We received two interested property owners, with the final decision being 11 S Pearl St, a building owned by Rusty Walters. The committee has chosen an artist, Art by Lynnsey, LLC. The artist and the Committee have worked together to come up with the proposed final design.

Issue

The Paola City Council is required to make the final determination of the proposed final mural design.

Recommendations

Staff recommends making a motion to approve the proposed final mural design.

Attachments

- 1.) Proposed Mural Design





Paola City Council Memorandum

Agenda Item 3-e

SUBJECT: **High Hazard Potential Dam Rehabilitation Cost-Share Assistance Agreement Authorization**

CONTACT: Randi Shannon, City Manager

DATE: May 14, 2024

Background

The City of Paola has been working with Kaw Valley Engineering, INC. on the Lake Miola Dam Rehabilitation project. The project was ready to go out for bids in December of 2023, but the decision was made to pull the bid. This was due to a new grant that became available from the Kansas Department of Agriculture Division of Conservation. The High Hazard Potential Dam Program (HHPD) was rolled out to provide financial assistance for the rehabilitation of high hazard potential dam structures in Kansas. The grant had the potential to award a maximum of \$500,000 in cost-share assistance. Kirk Rees worked with Kaw Valley Engineering to get the grant submitted.

Summary

On April 16th, 2024 we were notified by the Kansas Department of Agriculture that the City of Paola, Miola Lake Dam was approved for funding. The payment/reimbursement will be 50% (not exceeding \$500,000) of the committed contract amount when at least 50% of the construction is completed, as certified by an engineer. Final payment/reimbursement will be processed upon receipt of DWR Notice and Proof of Completion.

Issue

In order to receive the awarded amount the High Hazard Potential Dam Rehabilitation Cost-Share Assistance Agreement is required to be executed. Due to the award amount the City Council would need to pass a motion authorizing Randi Shannon, City Manager to execute the Agreement as the authorized City of Paola representative.

Financial Impact (or Fiscal Note)

The Lake Miola Rehabilitation Project will be paid by utilizing the ½ cent Sales Tax.

Recommendations

Staff recommends making a motion accepting the award in the amount of \$500,000 and authorizing the necessary signatures to execute the High Hazard Potential Dam Rehabilitation Cost-Share Assistance Agreement.



Paola City Council Memorandum

Agenda Item 3-f

SUBJECT: Safe Streets and Roads All (SS4A) Agreement
Authorizations - KDOT & FHWA
CONTACT: Randi Shannon, City Manager
DATE: May 14, 2024

Summary

The City of Paola applied for the 2023 Safe Streets and Roads for All (SS4A), Planning and Demonstration Grant in June of 2023. The grant request was for \$120,000 from the SS4A program to fund a new Transportation Safety Action Plan (TSAP) for the City of Paola. The goal is for the TSAP to carry forward the priorities of the 2050 Planning Paola Comprehensive Plan.

Issue

The total proposed cost for the TSAP is \$150,000. On top of the \$120,000 federal award, the Kansas Department of Transportation committed funding 15%, \$22,500. Therefore the remaining City's share is \$7,500. Both KDOT and FHWA require Grant Award Agreements to be executed prior to receiving a Notice to Proceed with the TSAP.

Financial Impact (or Fiscal Note)

The remaining \$7,500 portion will be paid out of the Streets CIP fund.

Recommendations

Staff recommends making a motion accepting the award from KDOT in the amount of \$22,500 and authorizing the necessary signatures to execute the Award Grant Agreement.

Staff recommends making a motion accepting the award from FHWA in the amount of \$120,000 and authorizing the necessary signatures to execute the Award Grant Agreement.

CASH TRANSACTIONS REPORT

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Account Number	Beginning Balance	Debit	Credit	Ending Balance
Fund: 01 - GENERAL OPERATING				
Dept: 000				
001.000 CASH	2,632,180.03	1,092,241.64	1,442,206.48	2,282,215.19
Total Dept: 000	2,632,180.03	1,092,241.64	1,442,206.48	2,282,215.19
Fund: 01	2,632,180.03	1,092,241.64	1,442,206.48	2,282,215.19
Fund: 02 - LIBRARY				
Dept: 000				
001.000 CASH	175,863.50	8,489.13	34,286.49	150,066.14
Total Dept: 000	175,863.50	8,489.13	34,286.49	150,066.14
Fund: 02	175,863.50	8,489.13	34,286.49	150,066.14
Fund: 03 - INDUSTRIAL DEVELOPMENT				
Dept: 000				
001.000 CASH	0.00	0.00	0.00	0.00
Total Dept: 000	0.00	0.00	0.00	0.00
Fund: 03	0.00	0.00	0.00	0.00
Fund: 04 - SEWER SERVICE				
Dept: 000				
001.000 CASH	992,734.59	107,694.12	98,284.29	1,002,144.42
Total Dept: 000	992,734.59	107,694.12	98,284.29	1,002,144.42
Fund: 04	992,734.59	107,694.12	98,284.29	1,002,144.42
Fund: 05 - EMPLOYEE BENEFIT				
Dept: 000				
001.000 CASH	676,710.52	91,494.28	109,064.40	659,140.40
Total Dept: 000	676,710.52	91,494.28	109,064.40	659,140.40
Fund: 05	676,710.52	91,494.28	109,064.40	659,140.40
Fund: 06 - BOND & INTEREST				
Dept: 000				
001.000 CASH	591,911.91	8,999.92	0.00	600,911.83
Total Dept: 000	591,911.91	8,999.92	0.00	600,911.83
Fund: 06	591,911.91	8,999.92	0.00	600,911.83
Fund: 07 - FAMILY AQUATICS CENTER				
Dept: 000				
001.000 CASH	94,148.68	2,575.68	12,641.78	84,082.58
Total Dept: 000	94,148.68	2,575.68	12,641.78	84,082.58
Fund: 07	94,148.68	2,575.68	12,641.78	84,082.58
Fund: 08 - COMMUNITY CENTER				
Dept: 000				
001.000 CASH	23,513.81	8,700.21	24,023.16	8,190.86
Total Dept: 000	23,513.81	8,700.21	24,023.16	8,190.86
Fund: 08	23,513.81	8,700.21	24,023.16	8,190.86
Fund: 09 - WATER UTILITY				
Dept: 000				
001.000 CASH	680,322.40	173,317.61	152,047.42	701,592.59
Total Dept: 000	680,322.40	173,317.61	152,047.42	701,592.59

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Account Number	Beginning Balance	Debit	Credit	Ending Balance
Fund: 09	680,322.40	173,317.61	152,047.42	701,592.59
Fund: 10 - WATER DEPRECIATION				
Dept: 000				
001.000 CASH	0.00	0.00	0.00	0.00
Total Dept: 000	0.00	0.00	0.00	0.00
Fund: 10	0.00	0.00	0.00	0.00
Fund: 11 - BULL CREEK INTERCEPTOR DEPREC				
Dept: 000				
001.000 CASH	0.00	0.00	0.00	0.00
Total Dept: 000	0.00	0.00	0.00	0.00
Fund: 11	0.00	0.00	0.00	0.00
Fund: 12 - STORM WATER MANAGEMENT				
Dept: 000				
001.000 CASH	350,307.41	8,350.71	25,000.00	333,658.12
Total Dept: 000	350,307.41	8,350.71	25,000.00	333,658.12
Fund: 12	350,307.41	8,350.71	25,000.00	333,658.12
Fund: 13 - HEALTH AND SANITATION				
Dept: 000				
001.000 CASH	106,307.56	38,608.74	84,535.36	60,380.94
Total Dept: 000	106,307.56	38,608.74	84,535.36	60,380.94
Fund: 13	106,307.56	38,608.74	84,535.36	60,380.94
Fund: 14 - SPECIAL PARKS				
Dept: 000				
001.000 CASH	414.73	14.25	0.00	428.98
Total Dept: 000	414.73	14.25	0.00	428.98
Fund: 14	414.73	14.25	0.00	428.98
Fund: 15 - WATER CIP				
Dept: 000				
001.000 CASH	218,605.23	856.09	0.00	219,461.32
Total Dept: 000	218,605.23	856.09	0.00	219,461.32
Fund: 15	218,605.23	856.09	0.00	219,461.32
Fund: 16 - WASTEWATER CIP				
Dept: 000				
001.000 CASH	742,227.12	3,923.06	0.00	746,150.18
Total Dept: 000	742,227.12	3,923.06	0.00	746,150.18
Fund: 16	742,227.12	3,923.06	0.00	746,150.18
Fund: 17 - STREET REPAIR				
Dept: 000				
001.000 CASH	234,096.98	37,285.75	150,000.00	121,382.73
Total Dept: 000	234,096.98	37,285.75	150,000.00	121,382.73
Fund: 17	234,096.98	37,285.75	150,000.00	121,382.73
Fund: 18 - DRUG TAX SPECIAL LAW ENFORCMENT				
Dept: 000				
001.000 CASH	4,599.68	18.01	0.00	4,617.69

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Account Number	Beginning Balance	Debit	Credit	Ending Balance
Total Dept: 000	4,599.68	18.01	0.00	4,617.69
Fund: 18	4,599.68	18.01	0.00	4,617.69
Fund: 19 - 911 FUND				
Dept: 000				
001.000 CASH	0.00	0.00	0.00	0.00
Total Dept: 000	0.00	0.00	0.00	0.00
Fund: 19	0.00	0.00	0.00	0.00
Fund: 20 - TRANSIENT GUEST TAX				
Dept: 000				
001.000 CASH	58,119.53	227.71	39,691.00	18,656.24
Total Dept: 000	58,119.53	227.71	39,691.00	18,656.24
Fund: 20	58,119.53	227.71	39,691.00	18,656.24
Fund: 22 - EQUIPMENT RESERVE FUND				
Dept: 000				
001.000 CASH	0.00	0.00	0.00	0.00
Total Dept: 000	0.00	0.00	0.00	0.00
Fund: 22	0.00	0.00	0.00	0.00
Fund: 23 - POOL RESERVE ACCOUNT				
Dept: 000				
001.000 CASH	176,710.05	643.21	0.00	177,353.26
Total Dept: 000	176,710.05	643.21	0.00	177,353.26
Fund: 23	176,710.05	643.21	0.00	177,353.26
Fund: 26 - COVID ACCOUNT				
Dept: 000				
001.000 CASH	487,449.40	0.00	140.10	487,309.30
Total Dept: 000	487,449.40	0.00	140.10	487,309.30
Fund: 26	487,449.40	0.00	140.10	487,309.30
Fund: 27 - SALES TAX PROJECTS 2022				
Dept: 000				
001.000 CASH	3,447,010.10	7,610.46	7,599.78	3,447,020.78
Total Dept: 000	3,447,010.10	7,610.46	7,599.78	3,447,020.78
Fund: 27	3,447,010.10	7,610.46	7,599.78	3,447,020.78
Fund: 28 -				
Dept: 000				
001.000 CASH	0.00	0.00	0.00	0.00
Total Dept: 000	0.00	0.00	0.00	0.00
Fund: 28	0.00	0.00	0.00	0.00
Fund: 31 - WWTP CONSTRUCTION				
Dept: 000				
001.000 CASH	0.00	0.00	0.00	0.00
Total Dept: 000	0.00	0.00	0.00	0.00
Fund: 31	0.00	0.00	0.00	0.00
Fund: 32 -				
Dept: 000				

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Account Number	Beginning Balance	Debit	Credit	Ending Balance
Dept: 000				
001.000 CASH	0.00	0.00	0.00	0.00
Total Dept: 000	0.00	0.00	0.00	0.00
Fund: 32	0.00	0.00	0.00	0.00
Fund: 39 - PAOLA CROSSINGS-CID REVENUE				
Dept: 000				
001.000 CASH	551,738.00	0.00	0.00	551,738.00
Total Dept: 000	551,738.00	0.00	0.00	551,738.00
Fund: 39	551,738.00	0.00	0.00	551,738.00
Fund: 45 - PAOLA CROSSINGS-TIF REVENUE				
Dept: 000				
001.000 CASH	39,102.42	0.00	0.00	39,102.42
Total Dept: 000	39,102.42	0.00	0.00	39,102.42
Fund: 45	39,102.42	0.00	0.00	39,102.42
Fund: 46 - FUNDS HELD IN ESCROW				
Dept: 000				
001.000 CASH	3,330.11	50.00	0.00	3,380.11
Total Dept: 000	3,330.11	50.00	0.00	3,380.11
Fund: 46	3,330.11	50.00	0.00	3,380.11
Fund: 47 - SPECIAL CEMETERY FUND				
Dept: 000				
001.000 CASH	2,329.17	9.12	0.00	2,338.29
Total Dept: 000	2,329.17	9.12	0.00	2,338.29
Fund: 47	2,329.17	9.12	0.00	2,338.29
Fund: 48 -				
Dept: 000				
001.000 CASH	0.00	0.00	0.00	0.00
Total Dept: 000	0.00	0.00	0.00	0.00
Fund: 48	0.00	0.00	0.00	0.00
Fund: 49 -				
Dept: 000				
001.000 CASH	0.00	0.00	0.00	0.00
Total Dept: 000	0.00	0.00	0.00	0.00
Fund: 49	0.00	0.00	0.00	0.00
Fund: 70 - SPECIAL GRANTS				
Dept: 000				
001.000 CASH	0.00	8,813.02	8,813.02	0.00
Total Dept: 000	0.00	8,813.02	8,813.02	0.00
Dept: 700 PCC MUSIC LESSONS				
001.000 CASH	907.53	0.00	0.00	907.53
Total Dept: 700	907.53	0.00	0.00	907.53
Dept: 701 LIBRARY - BAKER GRANT				
001.000 CASH	26,629.55	0.00	5,913.02	20,716.53
Total Dept: 701	26,629.55	0.00	5,913.02	20,716.53
Dept: 702 Community Theater Grant				

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Account Number	Beginning Balance	Debit	Credit	Ending Balance
Dept: 702 Community Theater Grant				
001.000 CASH	193.74	0.00	0.00	193.74
Total Dept: 702	193.74	0.00	0.00	193.74
Dept: 703 FIRE DEPT GRANTS				
001.000 CASH	1,828.20	3,000.00	0.00	4,828.20
Total Dept: 703	1,828.20	3,000.00	0.00	4,828.20
Dept: 704 PCC THEATER RIGGING SYSTEM				
001.000 CASH	370.00	0.00	0.00	370.00
Total Dept: 704	370.00	0.00	0.00	370.00
Dept: 705 LIBRARY GENEAOLOGY FUND				
001.000 CASH	0.00	0.00	0.00	0.00
Total Dept: 705	0.00	0.00	0.00	0.00
Dept: 706 POLICE DEPT SPECIAL EVENTS				
001.000 CASH	2,039.02	300.00	0.00	2,339.02
Total Dept: 706	2,039.02	300.00	0.00	2,339.02
Dept: 707 POOL GRANTS				
001.000 CASH	0.00	0.00	0.00	0.00
Total Dept: 707	0.00	0.00	0.00	0.00
Fund: 70	31,968.04	12,113.02	14,726.04	29,355.02
Fund: 80 - MERF - EQUIPMENT REPLACEMENT				
Dept: 000				
001.000 CASH	0.00	1,080.00	1,080.00	0.00
Total Dept: 000	0.00	1,080.00	1,080.00	0.00
Dept: 101 MERF - HEAVY EQUIPMENT PW				
001.000 CASH	345,994.61	1,080.00	0.00	347,074.61
Total Dept: 101	345,994.61	1,080.00	0.00	347,074.61
Dept: 102 FIRE DEPT HEAVY EQUIP				
001.000 CASH	30,970.24	0.00	0.00	30,970.24
Total Dept: 102	30,970.24	0.00	0.00	30,970.24
Dept: 103 1927 LaFrance Fire Truck				
001.000 CASH	5,747.50	0.00	0.00	5,747.50
Total Dept: 103	5,747.50	0.00	0.00	5,747.50
Dept: 104 MERF - Comm Dev Vehicle				
001.000 CASH	8,301.32	0.00	0.00	8,301.32
Total Dept: 104	8,301.32	0.00	0.00	8,301.32
Dept: 105 POLICE VEHICLES				
001.000 CASH	115.00	0.00	0.00	115.00
Total Dept: 105	115.00	0.00	0.00	115.00
Dept: 106 Police AEDs				
001.000 CASH	0.00	0.00	0.00	0.00
Total Dept: 106	0.00	0.00	0.00	0.00
Fund: 80	391,128.67	2,160.00	1,080.00	392,208.67
Fund: 90 - CIP - CAPITAL IMPROVEMENT PROJ				
Dept: 000				
001.000 CASH	0.00	30,354.89	30,354.89	0.00
Total Dept: 000	0.00	30,354.89	30,354.89	0.00

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Account Number	Beginning Balance	Debit	Credit	Ending Balance
Dept: 300 CIP - UNRESTRICTED MISC				
001.000 CASH	3,163.35	0.00	0.00	3,163.35
Total Dept: 300	3,163.35	0.00	0.00	3,163.35
Dept: 301 CIP - POLICE DEPT BUILDING				
001.000 CASH	0.00	0.00	0.00	0.00
Total Dept: 301	0.00	0.00	0.00	0.00
Dept: 302 CIP - CITY HALL REMODEL				
001.000 CASH	23,481.68	91.95	0.00	23,573.63
Total Dept: 302	23,481.68	91.95	0.00	23,573.63
Dept: 303 CIP - LIBRARY REMODEL				
001.000 CASH	27,765.56	108.74	0.00	27,874.30
Total Dept: 303	27,765.56	108.74	0.00	27,874.30
Dept: 304 CIP - COMMUNITY CTR REMOD				
001.000 CASH	24,363.28	95.41	0.00	24,458.69
Total Dept: 304	24,363.28	95.41	0.00	24,458.69
Dept: 305 CIP - STREETS PROGRAM				
001.000 CASH	671,386.81	2,449.16	0.00	673,835.97
Total Dept: 305	671,386.81	2,449.16	0.00	673,835.97
Dept: 306 CIP - SKATEBOARD PARK				
001.000 CASH	2,967.21	0.00	0.00	2,967.21
Total Dept: 306	2,967.21	0.00	0.00	2,967.21
Dept: 307 CIP - SIDEWALK REPLACE PRO				
001.000 CASH	8,604.27	0.00	0.00	8,604.27
Total Dept: 307	8,604.27	0.00	0.00	8,604.27
Dept: 308 CIP - PRESSURE REDUCING VA				
001.000 CASH	-151,680.51	0.00	0.00	-151,680.51
Total Dept: 308	-151,680.51	0.00	0.00	-151,680.51
Dept: 309 CIP - 201 WATERWORKS RD				
001.000 CASH	17,214.36	0.00	17,214.36	0.00
Total Dept: 309	17,214.36	0.00	17,214.36	0.00
Dept: 310 CIP - TURF REPLACEMENT				
001.000 CASH	30,220.00	160.00	0.00	30,380.00
Total Dept: 310	30,220.00	160.00	0.00	30,380.00
Dept: 311 CIP - PUBLIC WORKS MISC PRC				
001.000 CASH	94.37	0.00	0.00	94.37
Total Dept: 311	94.37	0.00	0.00	94.37
Dept: 312 CIP - MANHOLE REHABILITATIC				
001.000 CASH	0.00	0.00	0.00	0.00
Total Dept: 312	0.00	0.00	0.00	0.00
Dept: 313 CIP - BAPTISTE DRIVE				
001.000 CASH	0.00	0.00	0.00	0.00
Total Dept: 313	0.00	0.00	0.00	0.00
Dept: 314 CIP - INDUSTRIAL PARK DR				
001.000 CASH	0.00	0.00	0.00	0.00
Total Dept: 314	0.00	0.00	0.00	0.00
Dept: 315 CIP - PARKS/STREETS SALES T				

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Account Number	Beginning Balance	Debit	Credit	Ending Balance
Dept: 315 CIP - PARKS/STREETS SALES T				
001.000 CASH	1,003,573.94	3,695.89	0.00	1,007,269.83
Total Dept: 315	1,003,573.94	3,695.89	0.00	1,007,269.83
Dept: 316 CIP - FIRE DEPT BUILDING				
001.000 CASH	1,257,614.94	0.00	0.00	1,257,614.94
Total Dept: 316	1,257,614.94	0.00	0.00	1,257,614.94
Dept: 317 CIP - GAZEBO RENOVATION				
001.000 CASH	8,692.35	0.00	0.00	8,692.35
Total Dept: 317	8,692.35	0.00	0.00	8,692.35
Dept: 318 CIP - FIREHOUSE GYM DONATI				
001.000 CASH	64.94	0.00	0.00	64.94
Total Dept: 318	64.94	0.00	0.00	64.94
Dept: 319 CIP - KDOT FEDERAL FUNDS E				
001.000 CASH	80,715.85	0.00	6,539.38	74,176.47
Total Dept: 319	80,715.85	0.00	6,539.38	74,176.47
Dept: 320 CIP - PAOLA PATHWAYS TRAIL				
001.000 CASH	17,727.19	0.00	0.00	17,727.19
Total Dept: 320	17,727.19	0.00	0.00	17,727.19
Dept: 321 CIP - DOWNTOWN ALLEY IMP				
001.000 CASH	-2,478.56	0.00	0.00	-2,478.56
Total Dept: 321	-2,478.56	0.00	0.00	-2,478.56
Dept: 322 CIP - 303RD - HEDGE LANE				
001.000 CASH	0.00	0.00	0.00	0.00
Total Dept: 322	0.00	0.00	0.00	0.00
Dept: 323 CIP - PLAYGROUND EQUIP				
001.000 CASH	34,316.16	0.00	0.00	34,316.16
Total Dept: 323	34,316.16	0.00	0.00	34,316.16
Dept: 324 CIP - BAPTISTE DR EXTENSION				
001.000 CASH	29,027.75	0.00	0.00	29,027.75
Total Dept: 324	29,027.75	0.00	0.00	29,027.75
Dept: 325 INSURANCE CLAIM PROCEEDS				
001.000 CASH	1,154.17	0.00	0.00	1,154.17
Total Dept: 325	1,154.17	0.00	0.00	1,154.17
Dept: 326 18 E WEA PROPERTY				
001.000 CASH	3,020.26	0.00	0.00	3,020.26
Total Dept: 326	3,020.26	0.00	0.00	3,020.26
Dept: 327 CIP - HEDGE LN BAPTISTE DR				
001.000 CASH	-71,746.59	0.00	0.00	-71,746.59
Total Dept: 327	-71,746.59	0.00	0.00	-71,746.59
Dept: 328 Dog Park				
001.000 CASH	534.33	0.00	0.00	534.33
Total Dept: 328	534.33	0.00	0.00	534.33
Dept: 901 CIP-City Hall Tax Credit Fund				
001.000 CASH	54,898.48	0.00	0.00	54,898.48
Total Dept: 901	54,898.48	0.00	0.00	54,898.48
Dept: 902 CIP - PBC City Hall Bonds				
001.000 CASH	39,465.89	0.00	0.00	39,465.89

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Account Number	Beginning Balance	Debit	Credit	Ending Balance
Total Dept: 902	39,465.89	0.00	0.00	39,465.89
Dept: 903 CIP - PBC Library Bonds				
001.000 CASH	122,036.09	0.00	0.00	122,036.09
Total Dept: 903	122,036.09	0.00	0.00	122,036.09
Dept: 904 CIP - PBC Community Ctr Bonds				
001.000 CASH	0.00	0.00	0.00	0.00
Total Dept: 904	0.00	0.00	0.00	0.00
Dept: 916 CIP - PBC Fire Station Bonds				
001.000 CASH	0.00	0.00	0.00	0.00
Total Dept: 916	0.00	0.00	0.00	0.00
Dept: 917 CIP Wallace Park Bonds				
001.000 CASH	0.00	0.00	0.00	0.00
Total Dept: 917	0.00	0.00	0.00	0.00
Dept: 918 CIP - Pool Bonds				
001.000 CASH	0.00	0.00	0.00	0.00
Total Dept: 918	0.00	0.00	0.00	0.00
Dept: 919 CIP-Lake Miola Dam Bonds				
001.000 CASH	0.00	0.00	0.00	0.00
Total Dept: 919	0.00	0.00	0.00	0.00
Fund: 90	3,236,197.57	36,956.04	54,108.63	3,219,044.98
Grand Totals:	15,949,027.21	1,642,338.76	2,249,434.93	15,341,931.04

REVENUE/EXPENDITURE REPORT

April 2024

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City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud. Amended Bud. YTD Actual CURR MTH Encumb. YTD UnencBal % Bud

Fund Type:

Fund: 01 - GENERAL OPERATING

Revenues

Function:

Dept: 000

Acct Class: 0000

400.010 PRIOR YEAR REVENUE	701,851.00	701,851.00	0.00	0.00	0.00	701,851.00	0.0
400.020 CURRENT TAXES	2,375,400.00	2,375,400.00	1,366,326.74	0.00	0.00	1,009,073.26	57.5
400.021 DELINQUENT TAXES	12,500.00	12,500.00	13,953.69	0.00	0.00	-1,453.69	111.6
400.030 MOTOR VEHICLE/RV TAX	144,000.00	144,000.00	50,228.42	0.00	0.00	93,771.58	34.9
400.042 CITY SALES TAX	900,000.00	900,000.00	348,660.55	0.00	0.00	551,339.45	38.7
400.043 COUNTY SALES TAX	700,000.00	700,000.00	242,865.00	0.00	0.00	457,135.00	34.7
400.050 ST. REV. SHARING	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.060 LIQUOR TAX	21,000.00	21,000.00	5,998.84	0.00	0.00	15,001.16	28.6
400.070 FRANCHISE TAX	440,000.00	440,000.00	173,469.22	58,772.63	0.00	266,530.78	39.4
400.080 RESIDUE SALES TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.090 BINGO TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.091 911 Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.093 MOWING ASSESSMENTS	0.00	0.00	350.00	0.00	0.00	-350.00	0.0
400.095 TRANSIENT GUEST TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.100 PET TAX	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	0.0
400.110 LICENSE GENERAL	35,000.00	35,000.00	13,200.00	1,975.00	0.00	21,800.00	37.7
400.120 LAKE PERMITS	45,000.00	45,000.00	22,190.00	14,650.00	0.00	22,810.00	49.3
400.121 KS Community Fisheries Program	6,400.00	6,400.00	4,866.75	4,866.75	0.00	1,533.25	76.0
400.130 BUILDING PERMITS	80,000.00	80,000.00	13,411.37	2,746.06	0.00	66,588.63	16.8
400.132 ZONING/PLANNING ADM	1,000.00	1,000.00	650.00	550.00	0.00	350.00	65.0
400.180 FINES & FEES	180,000.00	180,000.00	69,701.81	14,418.22	0.00	110,298.19	38.7
400.181 COURT COSTS	40,000.00	40,000.00	11,460.00	2,040.00	0.00	28,540.00	28.7
400.182 COMMERCIAL VEHICLE ASSESSMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.190 RENTALS	52,000.00	52,000.00	21,212.42	4,668.00	0.00	30,787.58	40.8
400.210 CEMETERY	15,000.00	15,000.00	4,500.00	1,675.00	0.00	10,500.00	30.0
400.220 RURAL FIRE CONTRACT	95,000.00	95,000.00	54,641.40	28,108.94	0.00	40,358.60	57.5
400.230 INTEREST INCOME	10,000.00	10,000.00	47,767.87	17,744.83	0.00	-37,767.87	477.7
400.240 IN LIEU OF TAX	26,000.00	26,000.00	0.00	0.00	0.00	26,000.00	0.0
400.241 CONNECTING LINKS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.302 SPECIAL EVENT REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.330 REIMBURSED EXPENSE	130,400.00	130,400.00	22,141.85	16,887.02	0.00	108,258.15	17.0
400.331 REIMBURSED COBRA PREMIUMS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.333 CREDIT CARD CONVENIENCE FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.334 REIMBURSED NSF CHECKS	3,000.00	3,000.00	1,095.96	264.83	0.00	1,904.04	36.5
400.336 KS SETOFF REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.390 MISCELLANEOUS	500.00	500.00	-196.92	-426.92	0.00	696.92	-39.4
400.391 Vending Machine Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.401 DONATIONS AND GIFTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.500 LONG/SHORT	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.790 SALES TAX	2,000.00	2,000.00	429.27	254.01	0.00	1,570.73	21.5
400.800 TRANSFERS	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.0
400.850 GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0

Acct Class: 0000 6,042,251.00 6,042,251.00 2,488,924.24 169,194.37 0.00 3,553,326.76 41.2

Dept: 000 6,042,251.00 6,042,251.00 2,488,924.24 169,194.37 0.00 3,553,326.76 41.2

Dept: 001 ADMINISTRATION Acct Class: 0000

400.336 KS SETOFF REIMBURSEMENT 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Acct Class: 0000 0.00 0.00 0.00 0.00 0.00 0.00 0.00

ADMINISTRATION 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Dept: 002 POLICE DEPARTMENT Acct Class: 0000

400.330 REIMBURSED EXPENSE 30,000.00 30,000.00 38,069.48 32,579.83 0.00 -8,069.48 126.9

400.390 MISCELLANEOUS 2,500.00 2,500.00 1,000.00 395.00 0.00 1,500.00 40.0

REVENUE/EXPENDITURE REPORT

April 2024

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City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud. Amended Bud. YTD Actual CURR MTH Encumb. YTD UnencBal % Bud

Fund Type:

Fund: 01 - GENERAL OPERATING

Revenues

Function:

Dept: 002 POLICE DEPARTMENT

Acct Class: 0000

400.850 GRANTS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Acct Class: 0000 32,500.00 32,500.00 39,069.48 32,974.83 0.00 -6,569.48 120.2

POLICE DEPARTMENT 32,500.00 32,500.00 39,069.48 32,974.83 0.00 -6,569.48 120.2

Dept: 003 FIRE DEPARTMENT

Acct Class: 0000

400.190 RENTALS 1,000.00 1,000.00 45.00 0.00 0.00 955.00 4.5

400.330 REIMBURSED EXPENSE 500.00 500.00 3,297.00 100.00 0.00 -2,797.00 659.4

Acct Class: 0000 1,500.00 1,500.00 3,342.00 100.00 0.00 -1,842.00 222.8

FIRE DEPARTMENT 1,500.00 1,500.00 3,342.00 100.00 0.00 -1,842.00 222.8

Dept: 004 MUNICIPAL COURT

Acct Class: 0000

400.337 REIMBURSED - COURT BONDS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Acct Class: 0000 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

MUNICIPAL COURT 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Dept: 009 COMMUNITY DEVELOPMENT

Acct Class: 0000

400.330 REIMBURSED EXPENSE 15,000.00 15,000.00 8,884.78 554.12 0.00 6,115.22 59.2

400.390 MISCELLANEOUS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Acct Class: 0000 15,000.00 15,000.00 8,884.78 554.12 0.00 6,115.22 59.2

COMMUNITY DEVELOPMENT 15,000.00 15,000.00 8,884.78 554.12 0.00 6,115.22 59.2

Dept: 010 ECONOMIC DEVELOPMENT

Acct Class: 0000

400.390 MISCELLANEOUS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

400.800 TRANSFERS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

400.850 GRANTS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Acct Class: 0000 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

ECONOMIC DEVELOPMENT 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Function: 6,091,251.00 6,091,251.00 2,540,220.50 202,823.32 0.00 3,551,030.50 41.7

Revenues 6,091,251.00 6,091,251.00 2,540,220.50 202,823.32 0.00 3,551,030.50 41.7

Expenditures

Function:

Dept: 001 ADMINISTRATION

Acct Class: 0100 PERSONAL SERVICES

700.100 FULL TIME SALARIES 528,700.00 528,700.00 134,679.65 38,479.90 0.00 394,020.35 25.5

700.110 PART TIME HELP 18,200.00 18,200.00 4,537.00 1,396.00 0.00 13,663.00 24.9

700.120 OVERTIME 100.00 100.00 104.70 0.00 0.00 -4.70 104.7

700.130 OTHER PERSONAL SERV. 22,000.00 22,000.00 5,923.19 1,692.34 0.00 16,076.81 26.9

700.140 HEALTH INSURANCE 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.141 COBRA INSURANCE PREMIUMS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

PERSONAL SERVICES 569,000.00 569,000.00 145,244.54 41,568.24 0.00 423,755.46 25.5

Acct Class: 0200 CONTRACTUAL SERVICES

700.202 APPROPRIATED RESERVE 112,576.00 112,576.00 0.00 0.00 0.00 112,576.00 0.0

REVENUE/EXPENDITURE REPORT

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City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal

% Bud

Fund Type:

Fund: 01 - GENERAL OPERATING

Expenditures

Function:

Dept: 001 ADMINISTRATION

Acct Class: 0200 CONTRACTUAL SERVICES

700.210 PROFESSIONAL SERVICES	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
700.220 LEGAL SERVICES	13,000.00	13,000.00	3,000.00	1,000.00	0.00	10,000.00	23.1
700.230 TELEPHONE SERVICES	9,000.00	9,000.00	2,016.86	548.53	0.00	6,983.14	22.4
700.233 CREDIT CARD TRANSACTION FEES	30,000.00	30,000.00	13,232.08	3,627.00	0.00	16,767.92	44.1
700.240 TRAINING, TRAVEL, DUES	10,000.00	10,000.00	6,000.62	523.89	0.00	3,999.38	60.0
700.245 COMPUTER LOANS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.250 LEGAL PRINTING EXPENSE	2,000.00	2,000.00	580.50	419.25	0.00	1,419.50	29.0
700.255 ADVERTISING EXPENSE	1,400.00	1,400.00	105.00	0.00	0.00	1,295.00	7.5
700.260 INSURANCE	13,700.00	13,700.00	12,984.03	12,984.03	0.00	715.97	94.8
700.280 UTILITIES	11,000.00	11,000.00	1,790.94	348.23	0.00	9,209.06	16.3
700.281 BOTTLED WATER SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.290 OTHER CONTRACTUALS	63,000.00	63,000.00	25,667.29	15,670.48	0.00	37,332.71	40.7
700.292 CIVIL DEFENSE SIRENS	8,000.00	8,000.00	523.24	148.81	0.00	7,476.76	6.5
700.293 STREET LIGHTS	165,000.00	165,000.00	53,860.89	20,911.13	0.00	111,139.11	32.6
700.294 PROMOTIONAL CAMPAIGNS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.296 ECONOMIC DEVELOPMENT CHAMBER	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.298 CHAMBER OF COMMERCE DUES	5,000.00	5,000.00	5,000.00	0.00	0.00	0.00	100.0

CONTRACTUAL SERVICES

448,676.00

448,676.00

124,761.45

56,181.35

0.00

323,914.55

27.8

Acct Class: 0300 SUPPLIES

700.300 GENERAL OFFICE SUPPLIES	7,000.00	7,000.00	1,854.15	720.05	0.00	5,145.85	26.5
700.301 POSTAGE	4,000.00	4,000.00	1,610.70	542.51	0.00	2,389.30	40.3
700.305 GIFTS / MEMORIALS	500.00	500.00	151.50	100.00	0.00	348.50	30.3
700.310 OPERATIONAL SUPPLIES	3,000.00	3,000.00	388.99	72.44	0.00	2,611.01	13.0
700.314 CONSUMABLES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.315 VEHICLE MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.330 BUILDING & MAINTENANCE	3,500.00	3,500.00	949.92	143.26	0.00	2,550.08	27.1
700.331 CLEANING SUPPLIES	300.00	300.00	54.98	54.98	0.00	245.02	18.3
700.370 UNIFORMS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
700.380 OTHER OPERATIONAL	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.391 Misc Expenses (Vending)	0.00	0.00	0.00	0.00	0.00	0.00	0.0

SUPPLIES

19,300.00

19,300.00

5,010.24

1,633.24

0.00

14,289.76

26.0

Acct Class: 0400 CAPITAL OUTLAY

700.400 OFFICE EQUIP. FURNITURE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.401 CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.402 COMPUTER EQUIP / SOFTWARE	500.00	500.00	70.00	70.00	0.00	430.00	14.0
700.410 EQUIPMENT/PLANT	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.415 NEW REAL ESTATE / BUILDING	0.00	0.00	0.00	0.00	0.00	0.00	0.0

CAPITAL OUTLAY

500.00

500.00

70.00

70.00

0.00

430.00

14.0

Acct Class: 0500 OTHER

700.381 NON SUFFICIENT FUNDS CHECKS	4,000.00	4,000.00	1,656.95	405.64	0.00	2,343.05	41.4
700.500 REFUNDS	100.00	100.00	0.00	0.00	0.00	100.00	0.0
700.520 DISASTER RELIEF DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.0

OTHER

4,100.00

4,100.00

1,656.95

405.64

0.00

2,443.05

40.4

Acct Class: 0700 TAXES

700.790 SALES TAX	2,500.00	2,500.00	175.26	175.26	0.00	2,324.74	7.0
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TAXES

2,500.00

2,500.00

175.26

175.26

0.00

2,324.74

7.0

Acct Class: 0800 TRANSFERS

700.480 MERF/CIP TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.810 TRANSFER	238,000.00	238,000.00	86,000.00	19,000.00	0.00	152,000.00	36.1

TRANSFERS

238,000.00

238,000.00

86,000.00

19,000.00

0.00

152,000.00

36.1

Acct Class: 390 MISCELLANEOUS

REVENUE/EXPENDITURE REPORT

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City of Paola

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Original Bud. Amended Bud. YTD Actual Curr Mth Encumb. YTD UnencBal % Bud

Fund Type:

Fund: 01 - GENERAL OPERATING

Expenditures

Function:

Dept: 001 ADMINISTRATION

Acct Class: 390 MISCELLANEOUS

700.390 MISCELLANEOUS 500.00 500.00 374.29 313.04 0.00 125.71 74.9

MISCELLANEOUS

500.00 500.00 374.29 313.04 0.00 125.71 74.9

ADMINISTRATION

1,282,576.00 1,282,576.00 363,292.73 119,346.77 0.00 919,283.27 28.3

Dept: 002 POLICE DEPARTMENT

Acct Class: 0000

700.241 TRAINING T & D - COMMAND STAFF 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.242 AMMUNITION 4,500.00 4,500.00 0.00 0.00 0.00 4,500.00 0.0

700.302 SPECIAL EVENT EXPENDITURES 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.403 BODY CAMERAS 13,700.00 13,700.00 0.00 0.00 0.00 13,700.00 0.0

Acct Class: 0000

18,200.00 18,200.00 0.00 0.00 0.00 18,200.00 0.0

Acct Class: 0100 PERSONAL SERVICES

700.100 FULL TIME SALARIES 1,132,000.00 1,093,000.00 263,428.52 72,417.20 0.00 829,571.48 24.1

700.110 PART TIME HELP 7,500.00 7,500.00 1,391.28 349.68 0.00 6,108.72 18.6

700.120 OVERTIME 90,000.00 90,000.00 26,456.24 11,187.96 0.00 63,543.76 29.4

700.121 HOLIDAY OVERTIME 35,000.00 35,000.00 10,823.29 0.00 0.00 24,176.71 30.9

700.140 HEALTH INSURANCE 0.00 0.00 0.00 0.00 0.00 0.00 0.0

PERSONAL SERVICES

1,264,500.00 1,225,500.00 302,099.33 83,954.84 0.00 923,400.67 24.7

Acct Class: 0200 CONTRACTUAL SERVICES

700.220 LEGAL SERVICES 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.221 COMMUNICATIONS EQUIP 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.230 TELEPHONE SERVICES 20,000.00 20,000.00 6,920.55 1,729.29 0.00 13,079.45 34.6

700.240 TRAINING, TRAVEL, DUES 18,000.00 18,000.00 8,222.73 2,779.48 0.00 9,777.27 45.7

700.255 ADVERTISING EXPENSE 750.00 750.00 0.00 0.00 0.00 750.00 0.0

700.260 INSURANCE 37,950.00 37,950.00 34,819.60 34,819.60 0.00 3,130.40 91.8

700.265 LEASE PAYMENTS 42,000.00 42,000.00 40,965.55 0.00 0.00 1,034.45 97.5

700.271 PRISONER CARE 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.272 ANIMAL CARE 16,000.00 16,000.00 0.00 0.00 0.00 16,000.00 0.0

700.280 UTILITIES 27,000.00 27,000.00 6,661.21 1,575.21 0.00 20,338.79 24.7

700.281 BOTTLED WATER SERVICE 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.290 OTHER CONTRACTUALS 80,000.00 80,000.00 39,363.66 3,573.81 0.00 40,636.34 49.2

CONTRACTUAL SERVICES

241,700.00 241,700.00 136,953.30 44,477.39 0.00 104,746.70 56.7

Acct Class: 0300 SUPPLIES

700.300 GENERAL OFFICE SUPPLIES 4,200.00 4,200.00 836.40 141.96 0.00 3,363.60 19.9

700.301 POSTAGE 1,000.00 1,000.00 400.00 0.00 0.00 600.00 40.0

700.305 GIFTS / MEMORIALS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.310 OPERATIONAL SUPPLIES 13,000.00 13,000.00 4,002.58 885.26 0.00 8,997.42 30.8

700.311 DARE SUPPLIES 1,700.00 1,700.00 1,551.88 0.00 0.00 148.12 91.3

700.314 CONSUMABLES 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.315 VEHICLE MAINTENANCE 13,000.00 13,000.00 6,640.35 3,729.53 0.00 6,359.65 51.1

700.320 EQUIPMENT MAINTENANCE 5,500.00 5,500.00 311.31 16.99 0.00 5,188.69 5.7

700.330 BUILDING & MAINTENANCE 17,000.00 17,000.00 10,530.34 8,839.36 0.00 6,469.66 61.9

700.331 CLEANING SUPPLIES 2,000.00 2,000.00 312.04 95.98 0.00 1,687.96 15.6

700.350 MOTOR FUEL & LUB 40,000.00 40,000.00 14,054.66 3,258.96 0.00 25,945.34 35.1

700.370 UNIFORMS 11,000.00 11,000.00 2,360.85 1,459.59 0.00 8,639.15 21.5

700.372 ENFORCEMENT EQUIP/SUPPLIES 20,000.00 20,000.00 859.54 421.22 0.00 19,140.46 4.3

700.380 OTHER OPERATIONAL 0.00 0.00 0.00 0.00 0.00 0.00 0.0

SUPPLIES

128,400.00 128,400.00 41,859.95 18,848.85 0.00 86,540.05 32.6

Acct Class: 0400 CAPITAL OUTLAY

700.400 OFFICE EQUIP. FURNITURE 2,000.00 2,000.00 105.29 105.29 0.00 1,894.71 5.3

700.402 COMPUTER EQUIP / SOFTWARE 26,000.00 65,000.00 8,119.95 4,239.97 0.00 56,880.05 12.5

700.420 EQUIP/BLDG & GROUNDS 9,000.00 9,000.00 6,163.55 547.93 0.00 2,836.45 68.5

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City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud.

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YTD Actual

CURR MTH

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UnencBal

% Bud

Fund Type:

Fund: 01 - GENERAL OPERATING

Expenditures

Function:

Dept: 002 POLICE DEPARTMENT

Acct Class: 0400 CAPITAL OUTLAY

700.430 MOTOR VEHICLE/EQUIPMENT	10,000.00	10,000.00	395.00	180.00	0.00	9,605.00	4.0
CAPITAL OUTLAY	47,000.00	86,000.00	14,783.79	5,073.19	0.00	71,216.21	17.2
Acct Class: 0500 OTHER							
700.381 NON SUFFICIENT FUNDS CHECKS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.500 REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.510 FINANCE CHARGES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
OTHER	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0800 TRANSFERS							
700.480 MERF/CIP TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.810 TRANSFER	250,000.00	250,000.00	83,333.32	20,833.33	0.00	166,666.68	33.3
700.850 SPECIAL TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.911 911 EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
TRANSFERS	250,000.00	250,000.00	83,333.32	20,833.33	0.00	166,666.68	33.3
Acct Class: 390 MISCELLANEOUS							
700.390 MISCELLANEOUS	500.00	500.00	0.00	0.00	0.00	500.00	0.0
MISCELLANEOUS	500.00	500.00	0.00	0.00	0.00	500.00	0.0
POLICE DEPARTMENT	1,950,300.00	1,950,300.00	579,029.69	173,187.60	0.00	1,371,270.31	29.7
Dept: 003 FIRE DEPARTMENT							
Acct Class: 0100 PERSONAL SERVICES							
700.100 FULL TIME SALARIES	342,000.00	342,000.00	86,462.94	18,050.84	0.00	255,537.06	25.3
700.110 PART TIME HELP	0.00	0.00	0.00	0.00	0.00	0.00	0.0
PERSONAL SERVICES	342,000.00	342,000.00	86,462.94	18,050.84	0.00	255,537.06	25.3
Acct Class: 0200 CONTRACTUAL SERVICES							
700.230 TELEPHONE SERVICES	5,000.00	5,000.00	1,964.85	641.73	0.00	3,035.15	39.3
700.240 TRAINING, TRAVEL, DUES	8,500.00	8,500.00	3,289.68	0.00	0.00	5,210.32	38.7
700.255 ADVERTISING EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.260 INSURANCE	19,400.00	19,400.00	19,089.64	19,089.64	0.00	310.36	98.4
700.265 LEASE PAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.280 UTILITIES	25,000.00	25,000.00	5,960.16	937.37	0.00	19,039.84	23.8
700.290 OTHER CONTRACTUALS	42,000.00	42,000.00	6,048.33	2,500.99	0.00	35,951.67	14.4
CONTRACTUAL SERVICES	99,900.00	99,900.00	36,352.66	23,169.73	0.00	63,547.34	36.4
Acct Class: 0300 SUPPLIES							
700.300 GENERAL OFFICE SUPPLIES	1,000.00	1,000.00	433.42	105.34	0.00	566.58	43.3
700.301 POSTAGE	500.00	500.00	52.15	0.00	0.00	447.85	10.4
700.305 GIFTS / MEMORIALS	500.00	500.00	0.00	0.00	0.00	500.00	0.0
700.310 OPERATIONAL SUPPLIES	21,000.00	21,000.00	6,117.03	796.55	0.00	14,882.97	29.1
700.314 CONSUMABLES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.315 VEHICLE MAINTENANCE	6,000.00	6,000.00	203.58	0.00	0.00	5,796.42	3.4
700.320 EQUIPMENT MAINTENANCE	8,000.00	8,000.00	2,527.36	0.75	0.00	5,472.64	31.6
700.321 COMMUNICATION EQUIP & MAINT	5,000.00	5,000.00	705.29	0.00	0.00	4,294.71	14.1
700.330 BUILDING & MAINTENANCE	18,000.00	18,000.00	3,446.74	2,746.87	0.00	14,553.26	19.1
700.331 CLEANING SUPPLIES	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	0.0
700.340 CONSTRUCTION MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.350 MOTOR FUEL & LUB	4,000.00	4,000.00	615.78	54.96	0.00	3,384.22	15.4
700.351 RURAL FUEL	4,000.00	4,000.00	783.02	154.16	0.00	3,216.98	19.6
700.370 UNIFORMS	8,000.00	8,000.00	982.21	0.00	0.00	7,017.79	12.3
700.371 PROTECTIVE CLOTHING	20,000.00	20,000.00	2,598.80	2,598.80	0.00	17,401.20	13.0
SUPPLIES	97,200.00	97,200.00	18,465.38	6,457.43	0.00	78,734.62	19.0
Acct Class: 0400 CAPITAL OUTLAY							

REVENUE/EXPENDITURE REPORT

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City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal

% Bud

Fund Type:

Fund: 01 - GENERAL OPERATING

Expenditures

Function:

Dept: 003 FIRE DEPARTMENT
Acct Class: 0400 CAPITAL OUTLAY

700.400 OFFICE EQUIP. FURNITURE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.402 COMPUTER EQUIP / SOFTWARE	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
700.410 EQUIPMENT/PLANT	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.420 EQUIP/BLDG & GROUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.430 MOTOR VEHICLE/EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.0

CAPITAL OUTLAY	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
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Acct Class: 0500 OTHER							
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700.500 REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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OTHER	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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Acct Class: 0800 TRANSFERS							
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700.480 MERF/CIP TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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700.812 TRANSFER EQUIP RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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Acct Class: 390 MISCELLANEOUS							
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700.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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FIRE DEPARTMENT	544,100.00	544,100.00	141,280.98	47,678.00	0.00	402,819.02	26.0
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Dept: 004 MUNICIPAL COURT							
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Acct Class: 0000							
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700.813 MUNICIPAL COURT BONDS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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Acct Class: 0000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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Acct Class: 0100 PERSONAL SERVICES							
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700.100 FULL TIME SALARIES	98,000.00	98,000.00	24,044.00	7,107.20	0.00	73,956.00	24.5
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700.110 PART TIME HELP	42,500.00	42,500.00	11,336.78	3,239.08	0.00	31,163.22	26.7
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700.120 OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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700.140 HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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PERSONAL SERVICES	140,500.00	140,500.00	35,380.78	10,346.28	0.00	105,119.22	25.2
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Acct Class: 0200 CONTRACTUAL SERVICES							
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700.220 LEGAL SERVICES	90,000.00	90,000.00	31,841.57	9,124.80	0.00	58,158.43	35.4
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700.230 TELEPHONE SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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700.240 TRAINING, TRAVEL, DUES	1,000.00	1,000.00	70.00	0.00	0.00	930.00	7.0
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700.250 LEGAL PRINTING EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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700.260 INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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700.271 PRISONER CARE	68,000.00	68,000.00	28,064.03	13,693.46	0.00	39,935.97	41.3
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700.290 OTHER CONTRACTUALS	16,000.00	16,000.00	3,102.00	705.00	0.00	12,898.00	19.4
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CONTRACTUAL SERVICES	175,000.00	175,000.00	63,077.60	23,523.26	0.00	111,922.40	36.0
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Acct Class: 0300 SUPPLIES							
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700.300 GENERAL OFFICE SUPPLIES	1,500.00	1,500.00	451.21	333.81	0.00	1,048.79	30.1
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700.301 POSTAGE	850.00	850.00	460.00	60.00	0.00	390.00	54.1
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700.305 GIFTS / MEMORIALS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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700.310 OPERATIONAL SUPPLIES	1,000.00	1,000.00	189.00	0.00	0.00	811.00	18.9
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SUPPLIES	3,350.00	3,350.00	1,100.21	393.81	0.00	2,249.79	32.8
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Acct Class: 0400 CAPITAL OUTLAY							
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700.400 OFFICE EQUIP. FURNITURE	500.00	500.00	62.81	0.00	0.00	437.19	12.6
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700.402 COMPUTER EQUIP / SOFTWARE	1,000.00	1,000.00	474.60	0.00	0.00	525.40	47.5

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REVENUE/EXPENDITURE REPORT

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City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal

% Bud

Fund Type:

Fund: 01 - GENERAL OPERATING

Expenditures

Function:

Dept: 004 MUNICIPAL COURT

Acct Class: 0500 OTHER

700.381 NON SUFFICIENT FUNDS CHECKS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

700.500 REFUNDS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

OTHER 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Acct Class: 0800 TRANSFERS

700.810 TRANSFER 36,000.00 36,000.00 12,000.00 3,000.00 0.00 24,000.00 33.3

TRANSFERS 36,000.00 36,000.00 12,000.00 3,000.00 0.00 24,000.00 33.3

Acct Class: 390 MISCELLANEOUS

700.390 MISCELLANEOUS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

MISCELLANEOUS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

MUNICIPAL COURT 356,350.00 356,350.00 112,096.00 37,263.35 0.00 244,254.00 31.5

Dept: 005 STREET DEPARTMENT

Acct Class: 0100 PERSONAL SERVICES

700.100 FULL TIME SALARIES 502,000.00 502,000.00 142,972.50 40,804.81 0.00 359,027.50 28.5

700.110 PART TIME HELP 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

700.120 OVERTIME 6,500.00 6,500.00 1,900.27 0.00 0.00 4,599.73 29.2

700.130 OTHER PERSONAL SERV. 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

700.140 HEALTH INSURANCE 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

PERSONAL SERVICES 508,500.00 508,500.00 144,872.77 40,804.81 0.00 363,627.23 28.5

Acct Class: 0200 CONTRACTUAL SERVICES

700.230 TELEPHONE SERVICES 4,400.00 4,400.00 1,470.04 341.12 0.00 2,929.96 33.4

700.240 TRAINING, TRAVEL, DUES 1,800.00 1,800.00 36.00 0.00 0.00 1,764.00 2.0

700.255 ADVERTISING EXPENSE 500.00 500.00 0.00 0.00 0.00 500.00 0.0

700.260 INSURANCE 16,000.00 16,000.00 19,008.03 19,008.03 0.00 -3,008.03 118.8

700.265 LEASE PAYMENTS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

700.280 UTILITIES 15,000.00 15,000.00 4,462.93 1,197.88 0.00 10,537.07 29.8

700.290 OTHER CONTRACTUALS 12,000.00 12,000.00 769.30 236.80 0.00 11,230.70 6.4

700.295 TREE CARE 2,500.00 2,500.00 0.00 0.00 0.00 2,500.00 0.0

CONTRACTUAL SERVICES 52,200.00 52,200.00 25,746.30 20,783.83 0.00 26,453.70 49.3

Acct Class: 0300 SUPPLIES

700.300 GENERAL OFFICE SUPPLIES 1,000.00 1,000.00 181.75 0.00 0.00 818.25 18.2

700.301 POSTAGE 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

700.305 GIFTS / MEMORIALS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

700.310 OPERATIONAL SUPPLIES 27,000.00 27,000.00 6,034.28 1,520.61 0.00 20,965.72 22.3

700.314 CONSUMABLES 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

700.315 VEHICLE MAINTENANCE 8,000.00 8,000.00 1,227.47 158.04 0.00 6,772.53 15.3

700.316 SNOW/ICE CONTROL 14,000.00 14,000.00 489.82 0.00 0.00 13,510.18 3.5

700.320 EQUIPMENT MAINTENANCE 26,000.00 26,000.00 13,020.52 2,696.25 0.00 12,979.48 50.1

700.325 TRAFFIC EXPENSE 10,000.00 10,000.00 3,587.88 0.00 0.00 6,412.12 35.9

700.330 BUILDING & MAINTENANCE 3,500.00 3,500.00 1,208.95 290.81 0.00 2,291.05 34.5

700.331 CLEANING SUPPLIES 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

700.340 CONSTRUCTION MATERIALS 35,000.00 35,000.00 41,419.38 10,021.27 0.00 -6,419.38 118.3

700.350 MOTOR FUEL & LUB 28,000.00 28,000.00 7,846.44 1,833.11 0.00 20,153.56 28.0

700.370 UNIFORMS 5,000.00 5,000.00 1,524.40 571.26 0.00 3,475.60 30.5

700.380 OTHER OPERATIONAL 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

SUPPLIES 157,500.00 157,500.00 76,540.89 17,091.35 0.00 80,959.11 48.6

Acct Class: 0400 CAPITAL OUTLAY

700.400 OFFICE EQUIP. FURNITURE 500.00 500.00 500.00 0.00 0.00 0.00 100.0 100.0

700.402 COMPUTER EQUIP / SOFTWARE 1,000.00 1,000.00 228.00 128.00 0.00 772.00 22.8

700.420 EQUIP/BLDG & GROUNDS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

700.430 MOTOR VEHICLE/EQUIPMENT 0.00 0.00 31.25 0.00 0.00 0.00 -31.25 0.0

REVENUE/EXPENDITURE REPORT

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City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal

% Bud

Fund Type:

Fund: 01 - GENERAL OPERATING

Expenditures

Function:

Dept: 005 STREET DEPARTMENT

Acct Class: 0400 CAPITAL OUTLAY

700.435 MISCELLANEOUS CAPITAL ITEMS 30,000.00 30,000.00 5,220.00 0.00 0.00 24,780.00 17.4

CAPITAL OUTLAY 31,500.00 31,500.00 5,979.25 128.00 0.00 25,520.75 19.0

Acct Class: 0500 OTHER 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.500 REFUNDS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

OTHER 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Acct Class: 0800 TRANSFERS 30,000.00 30,000.00 30,000.00 0.00 0.00 0.00 100.0

700.480 MERF/CIP TRANSFER 153,000.00 153,000.00 51,000.00 12,750.00 0.00 102,000.00 33.3

TRANSFERS 183,000.00 183,000.00 81,000.00 12,750.00 0.00 102,000.00 44.3

Acct Class: 390 MISCELLANEOUS 300.00 300.00 0.00 0.00 0.00 300.00 0.0

700.390 MISCELLANEOUS 300.00 300.00 0.00 0.00 0.00 300.00 0.0

MISCELLANEOUS 300.00 300.00 0.00 0.00 0.00 300.00 0.0

STREET DEPARTMENT 933,000.00 933,000.00 334,139.21 91,557.99 0.00 598,860.79 35.8

Dept: 006 PARKS & GROUNDS
Acct Class: 0100 PERSONAL SERVICES

700.100 FULL TIME SALARIES 208,000.00 208,000.00 66,597.72 18,985.60 0.00 141,402.28 32.0

700.110 PART TIME HELP 25,000.00 25,000.00 288.75 288.75 0.00 24,711.25 1.2

700.120 OVERTIME 2,000.00 2,000.00 151.47 0.00 0.00 1,848.53 7.6

700.130 OTHER PERSONAL SERV. 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.140 HEALTH INSURANCE 0.00 0.00 0.00 0.00 0.00 0.00 0.0

PERSONAL SERVICES 235,000.00 235,000.00 67,037.94 19,274.35 0.00 167,962.06 28.5

Acct Class: 0200 CONTRACTUAL SERVICES

700.230 TELEPHONE SERVICES 2,500.00 2,500.00 1,336.16 335.84 0.00 1,163.84 53.4

700.240 TRAINING, TRAVEL, DUES 1,000.00 1,000.00 266.88 218.48 0.00 733.12 26.7

700.255 ADVERTISING EXPENSE 1,200.00 1,200.00 42.27 0.00 0.00 1,157.73 3.5

700.260 INSURANCE 11,000.00 11,000.00 14,277.72 14,277.72 0.00 -3,277.72 129.8

700.265 LEASE PAYMENTS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.280 UTILITIES 37,000.00 37,000.00 9,663.54 2,640.33 0.00 27,336.46 26.1

700.290 OTHER CONTRACTUALS 32,000.00 32,000.00 3,742.30 1,828.64 0.00 28,257.70 11.7

700.295 TREE CARE 6,000.00 6,000.00 0.00 0.00 0.00 6,000.00 0.0

CONTRACTUAL SERVICES 90,700.00 90,700.00 29,328.87 19,301.01 0.00 61,371.13 32.3

Acct Class: 0300 SUPPLIES

700.300 GENERAL OFFICE SUPPLIES 500.00 500.00 20.40 0.00 0.00 479.60 4.1

700.305 GIFTS / MEMORIALS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.310 OPERATIONAL SUPPLIES 12,000.00 12,000.00 7,255.83 2,103.91 0.00 4,744.17 60.5

700.312 CHEMICALS / FERTILIZER 6,500.00 6,500.00 359.98 339.99 0.00 6,140.02 5.5

700.313 PLANT MATERIALS 4,000.00 4,000.00 0.00 0.00 0.00 4,000.00 0.0

700.314 CONSUMABLES 1,500.00 1,500.00 390.12 0.00 0.00 1,109.88 26.0

700.315 VEHICLE MAINTENANCE 3,000.00 3,000.00 340.64 11.15 0.00 2,659.36 11.4

700.320 EQUIPMENT MAINTENANCE 10,000.00 10,000.00 1,292.70 717.80 0.00 8,707.30 12.9

700.330 BUILDING & MAINTENANCE 9,000.00 9,000.00 3,349.72 1,072.79 0.00 5,650.28 37.2

700.331 CLEANING SUPPLIES 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.340 CONSTRUCTION MATERIALS 2,500.00 2,500.00 65.54 0.00 0.00 2,434.46 2.6

700.350 MOTOR FUEL & LUB 19,000.00 19,000.00 6,232.06 2,534.62 0.00 12,767.94 32.8

700.370 UNIFORMS 2,000.00 2,000.00 502.14 161.16 0.00 1,497.86 25.1

SUPPLIES 70,000.00 70,000.00 19,809.13 6,941.42 0.00 50,190.87 28.3

Acct Class: 0400 CAPITAL OUTLAY

700.402 COMPUTER EQUIP / SOFTWARE 1,000.00 1,000.00 228.00 128.00 0.00 772.00 22.8

700.410 EQUIPMENT/PLANT 0.00 0.00 0.00 0.00 0.00 0.00 0.0

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City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud. Amended Bud

YTD Actu

CURR M

Encumb. YT

UnencBal % Bud

Fund Type:

Fund: 01 - GENERAL OPERATING

Expenditures

Function:

Dept: 006 PARKS & GROUNDS
Acct Class: 0400 CAPITAL OUTLAY

REVENUE/EXPENDITURE REPORT

April 2024

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1:29 pm

City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud. Amended Bud.

YTD Actu

CURR MTH Encumb

UnencBal % Bud

Fund Type:

Fund: 01 - GENERAL OPERATING

Expenditures

Function:

REVENUE/EXPENDITURE REPORT

April 2024

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City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal % Bud

Fund Type:

Fund: 01 - GENERAL OPERATING

Expenditures

Function:

Dept: 009 COMMUNITY DEVELOPMENT

Acct Class: 0400 CAPITAL OUTLAY

700.430 MOTOR VEHICLE/EQUIPMENT 100.00 100.00 32.03 0.00 0.00 67.97 32.0

CAPITAL OUTLAY 5,000.00 5,000.00 32.03 0.00 0.00 4,967.97 0.6

Acct Class: 0500 OTHER

700.381 NON SUFFICIENT FUNDS CHECKS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.500 REFUNDS 1,000.00 1,000.00 0.00 0.00 0.00 1,000.00 0.0

OTHER 1,000.00 1,000.00 0.00 0.00 0.00 1,000.00 0.0

Acct Class: 0800 TRANSFERS

700.480 MERF/CIP TRANSFER 5,000.00 5,000.00 5,000.00 0.00 0.00 0.00 100.0

700.810 TRANSFER 57,000.00 57,000.00 19,000.00 4,750.00 0.00 38,000.00 33.3

TRANSFERS 62,000.00 62,000.00 24,000.00 4,750.00 0.00 38,000.00 38.7

Acct Class: 390 MISCELLANEOUS

700.390 MISCELLANEOUS 500.00 500.00 3.16 0.00 0.00 496.84 0.6

MISCELLANEOUS 500.00 500.00 3.16 0.00 0.00 496.84 0.6

COMMUNITY DEVELOPMENT 318,725.00 318,725.00 83,424.29 24,261.47 0.00 235,300.71 26.2

Dept: 010 ECONOMIC DEVELOPMENT

Acct Class: 0000

700.302 SPECIAL EVENT EXPENDITURES 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Acct Class: 0000 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Acct Class: 0200 CONTRACTUAL SERVICES

700.290 OTHER CONTRACTUALS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

CONTRACTUAL SERVICES 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Acct Class: 390 MISCELLANEOUS

700.390 MISCELLANEOUS 2,500.00 2,500.00 0.00 0.00 0.00 2,500.00 0.0

MISCELLANEOUS 2,500.00 2,500.00 0.00 0.00 0.00 2,500.00 0.0

ECONOMIC DEVELOPMENT 2,500.00 2,500.00 0.00 0.00 0.00 2,500.00 0.0

Function: 6,091,251.00 6,091,251.00 1,916,715.30 552,788.16 0.00 4,174,535.70 31.5

Expenditures 6,091,251.00 6,091,251.00 1,916,715.30 552,788.16 0.00 4,174,535.70 31.5

Net Effect for GENERAL OPERATING

Change in Fund Balance:

0.00 0.00 623,505.20 -349,964.84 0.00 -623,505.20 0.0

623,505.20

Fund: 02 - LIBRARY

Revenues

Function:

Dept: 000

Acct Class: 0000

400.010 PRIOR YEAR REVENUE 61,383.00 61,383.00 0.00 0.00 0.00 61,383.00 0.0

400.020 CURRENT TAXES 299,000.00 299,000.00 171,957.82 0.00 0.00 127,042.18 57.5

400.021 DELINQUENT TAXES 2,500.00 2,500.00 1,995.66 0.00 0.00 504.34 79.8

400.030 MOTOR VEHICLE/RV TAX 19,800.00 19,800.00 6,941.70 0.00 0.00 12,858.30 35.1

400.180 FINES & FEES 400.00 400.00 300.96 54.60 0.00 99.04 75.2

400.230 INTEREST INCOME 300.00 300.00 1,091.70 718.18 0.00 -791.70 363.9

400.240 IN LIEU OF TAX 0.00 0.00 0.00 0.00 0.00 0.00 0.0

400.330 REIMBURSED EXPENSE 0.00 0.00 1,364.99 0.00 0.00 -1,364.99 0.0

400.334 REIMBURSED NSF CHECKS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

400.390 MISCELLANEOUS 3,500.00 3,500.00 2,129.43 483.85 0.00 1,370.57 60.8

REVENUE/EXPENDITURE REPORT

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City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
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Fund Type:

Fund: 02 - LIBRARY

Expenditures

Function:

Dept: 022 LIBRARY

CAPITAL OUTLAY	13,800.00	13,800.00	2,214.89	930.49	0.00	11,585.11	16.0
Acct Class: 0500 OTHER							
700.381 NON SUFFICIENT FUNDS CHECKS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.500 REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.510 FINANCE CHARGES	0.00	0.00	142.87	0.16	0.00	-142.87	0.0
<hr/>							
OTHER	0.00	0.00	142.87	0.16	0.00	-142.87	0.0
Acct Class: 0800 TRANSFERS							
700.480 MERF/CIP TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.810 TRANSFER	68,000.00	68,000.00	22,666.68	5,666.67	0.00	45,333.32	33.3
700.812 TRANSFER EQUIP RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.855 SPECIAL GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
<hr/>							
TRANSFERS	68,000.00	68,000.00	22,666.68	5,666.67	0.00	45,333.32	33.3
Acct Class: 390 MISCELLANEOUS							
700.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
<hr/>							
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
<hr/>							
LIBRARY	414,883.00	414,883.00	111,308.26	34,286.49	0.00	303,574.74	26.8
<hr/>							
Function:	414,883.00	414,883.00	111,308.26	34,286.49	0.00	303,574.74	26.8
<hr/>							
Expenditures	414,883.00	414,883.00	111,308.26	34,286.49	0.00	303,574.74	26.8
<hr/>							
Net Effect for LIBRARY	0.00	0.00	81,706.50	-25,797.36	0.00	-81,706.50	0.0
Change in Fund Balance:			81,706.50				

Fund: 03 - INDUSTRIAL DEVELOPMENT

Revenues

Function:

Dept: 000

Acct Class: 0000						
400.010 PRIOR YEAR REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
400.020 CURRENT TAXES	0.00	0.00	0.00	0.00	0.00	0.00
400.021 DELINQUENT TAXES	0.00	0.00	0.00	0.00	0.00	0.00
400.030 MOTOR VEHICLE/RV TAX	0.00	0.00	0.00	0.00	0.00	0.00
400.190 RENTALS	0.00	0.00	0.00	0.00	0.00	0.00
400.230 INTEREST INCOME	0.00	0.00	0.00	0.00	0.00	0.00
400.330 REIMBURSED EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
400.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
Acct Class: 0000	0.00	0.00	0.00	0.00	0.00	0.00
Dept: 000	0.00	0.00	0.00	0.00	0.00	0.00
Function:	0.00	0.00	0.00	0.00	0.00	0.00
Revenues	0.00	0.00	0.00	0.00	0.00	0.00
Expenditures						
Function:						
Dept: 032 PRODUCTION						
Acct Class: 0100 PERSONAL SERVICES						

REVENUE/EXPENDITURE REPORT

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City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal

% Bud

Fund Type:

Fund: 04 - SEWER SERVICE

Expenditures

Function:

Dept: 001 ADMINISTRATION

Acct Class: 0100 PERSONAL SERVICES

700.140 HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.150 FICA CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.160 KPERS CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.170 UNEMPLOYMENT BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.0

PERSONAL SERVICES

Acct Class: 0200 CONTRACTUAL SERVICES

700.202 APPROPRIATED RESERVE	461,448.00	461,448.00	0.00	0.00	0.00	461,448.00	0.0
700.210 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.230 TELEPHONE SERVICES	1,200.00	1,200.00	615.42	188.05	0.00	584.58	51.3
700.240 TRAINING, TRAVEL, DUES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.260 INSURANCE	43,400.00	43,400.00	39,704.52	38,632.83	0.00	3,695.48	91.5
700.280 UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.290 OTHER CONTRACTUALS	5,000.00	5,000.00	100.00	30.00	0.00	4,900.00	2.0

CONTRACTUAL SERVICES

Acct Class: 0300 SUPPLIES

700.300 GENERAL OFFICE SUPPLIES	600.00	600.00	0.00	0.00	0.00	600.00	0.0
700.301 POSTAGE	5,000.00	5,000.00	2,099.15	664.53	0.00	2,900.85	42.0
700.305 GIFTS / MEMORIALS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.310 OPERATIONAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.320 EQUIPMENT MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.350 MOTOR FUEL & LUB	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.370 UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	0.0

SUPPLIES

Acct Class: 0400 CAPITAL OUTLAY

700.402 COMPUTER EQUIP / SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.410 EQUIPMENT/PLANT	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.430 MOTOR VEHICLE/EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.433 DISTRIBUTION LINES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.435 MISCELLANEOUS CAPITAL ITEMS	0.00	0.00	0.00	0.00	0.00	0.00	0.0

CAPITAL OUTLAY

Acct Class: 0500 OTHER

700.500 REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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OTHER

Acct Class: 0600 BOND TRANSACTIONS

700.620 OTHER RESERVES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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BOND TRANSACTIONS

Acct Class: 0800 TRANSFERS

700.480 MERF/CIP TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.810 TRANSFER	130,000.00	130,000.00	43,333.32	10,833.33	0.00	86,666.68	33.3
700.811 TRANS TO DEPRECIATION FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.812 TRANSFER EQUIP RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.0

TRANSFERS

Acct Class: 390 MISCELLANEOUS

700.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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MISCELLANEOUS

ADMINISTRATION

646,648.00

646,648.00

85,852.41

50,348.74

0.00

560,795.59

13.3

Dept: 032 PRODUCTION

REVENUE/EXPENDITURE REPORT

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City of Paola

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Original Bud.

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal

% Bud

Fund Type:

Fund: 04 - SEWER SERVICE

Expenditures

Function:

Dept: 032 PRODUCTION

Acct Class: 0100 PERSONAL SERVICES

700.100 FULL TIME SALARIES	50,000.00	50,000.00	12,774.51	3,604.80	0.00	37,225.49	25.5
700.120 OVERTIME	2,000.00	2,000.00	642.11	270.36	0.00	1,357.89	32.1
700.140 HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.150 FICA CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.160 KPERS CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.170 UNEMPLOYMENT BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.0

PERSONAL SERVICES

52,000.00

52,000.00

13,416.62

3,875.16

0.00

38,583.38

25.8

Acct Class: 0200 CONTRACTUAL SERVICES

700.202 APPROPRIATED RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.210 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.220 LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.230 TELEPHONE SERVICES	1,300.00	1,300.00	567.57	129.35	0.00	732.43	43.7
700.235 INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.240 TRAINING, TRAVEL, DUES	1,000.00	1,000.00	30.75	5.75	0.00	969.25	3.1
700.250 LEGAL PRINTING EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.255 ADVERTISING EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.260 INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.265 LEASE PAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.280 UTILITIES	103,000.00	103,000.00	27,006.79	6,028.38	0.00	75,993.21	26.2
700.285 TESTING & ANALYTICAL	10,000.00	10,000.00	2,099.00	1,014.00	0.00	7,901.00	21.0
700.290 OTHER CONTRACTUALS	34,000.00	34,000.00	13,576.66	95.00	0.00	20,423.34	39.9

CONTRACTUAL SERVICES

149,300.00

149,300.00

43,280.77

7,272.48

0.00

106,019.23

29.0

Acct Class: 0300 SUPPLIES

700.300 GENERAL OFFICE SUPPLIES	250.00	250.00	9.44	0.00	0.00	240.56	3.8
700.301 POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.310 OPERATIONAL SUPPLIES	20,000.00	20,000.00	5,683.80	977.07	0.00	14,316.20	28.4
700.314 CONSUMABLES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.315 VEHICLE MAINTENANCE	1,500.00	1,500.00	36.47	0.00	0.00	1,463.53	2.4
700.320 EQUIPMENT MAINTENANCE	2,000.00	2,000.00	173.99	0.00	0.00	1,826.01	8.7
700.330 BUILDING & MAINTENANCE	2,500.00	2,500.00	693.93	152.86	0.00	1,806.07	27.8
700.331 CLEANING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.340 CONSTRUCTION MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.350 MOTOR FUEL & LUB	3,000.00	3,000.00	897.34	252.40	0.00	2,102.66	29.9
700.370 UNIFORMS	700.00	700.00	88.43	21.90	0.00	611.57	12.6
700.380 OTHER OPERATIONAL	0.00	0.00	0.00	0.00	0.00	0.00	0.0

SUPPLIES

29,950.00

29,950.00

7,583.40

1,404.23

0.00

22,366.60

25.3

Acct Class: 0400 CAPITAL OUTLAY

700.400 OFFICE EQUIP. FURNITURE	0.00	0.00	159.23	0.00	0.00	-159.23	0.0
700.401 CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.402 COMPUTER EQUIP / SOFTWARE	6,000.00	6,000.00	228.00	128.00	0.00	5,772.00	3.8
700.410 EQUIPMENT/PLANT	30,000.00	30,000.00	9,338.28	7,331.00	0.00	20,661.72	31.1
700.411 MAINS AND METERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.415 NEW REAL ESTATE / BUILDING	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.420 EQUIP/BLDG & GROUNDS	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	0.0
700.430 MOTOR VEHICLE/EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.433 DISTRIBUTION LINES	0.00	0.00	0.00	0.00	0.00	0.00	0.0

CAPITAL OUTLAY

44,000.00

44,000.00

9,725.51

7,459.00

0.00

34,274.49

22.1

Acct Class: 0800 TRANSFERS

700.480 MERF/CIP TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.810 TRANSFER	461,550.00	461,550.00	50,775.00	0.00	0.00	410,775.00	11.0
700.811 TRANS TO DEPRECIATION FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.0

TRANSFERS

461,550.00

461,550.00

50,775.00

0.00

0.00

410,775.00

11.0

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YTD Actual

CURR MTH

Encumb. YTD

UnencBal

% Bud

Fund Type:

Fund: 04 - SEWER SERVICE

Expenditures

Function:

Dept: 032 PRODUCTION

Acct Class: 390 MISCELLANEOUS

700.390 MISCELLANEOUS 10,000.00 10,000.00 0.00 0.00 0.00 10,000.00 0.0

MISCELLANEOUS 10,000.00 10,000.00 0.00 0.00 0.00 10,000.00 0.0

PRODUCTION 746,800.00 746,800.00 124,781.30 20,010.87 0.00 622,018.70 16.7

Dept: 033 DISTRIBUTION (LINES)
Acct Class: 0100 PERSONAL SERVICES

700.100 FULL TIME SALARIES 357,305.00 357,305.00 63,574.22 16,771.69 0.00 293,730.78 17.8

700.120 OVERTIME 13,000.00 13,000.00 4,915.10 235.64 0.00 8,084.90 37.8

700.140 HEALTH INSURANCE 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.150 FICA CONTRIBUTIONS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.160 KPERS CONTRIBUTIONS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.170 UNEMPLOYMENT BENEFITS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

PERSONAL SERVICES 370,305.00 370,305.00 68,489.32 17,007.33 0.00 301,815.68 18.5

Acct Class: 0200 CONTRACTUAL SERVICES

700.202 APPROPRIATED RESERVE 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.210 PROFESSIONAL SERVICES 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.220 LEGAL SERVICES 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.230 TELEPHONE SERVICES 2,000.00 2,000.00 2,561.16 2,152.86 0.00 -561.16 128.1

700.235 INTEREST EXPENSE 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.240 TRAINING, TRAVEL, DUES 1,500.00 1,500.00 0.00 0.00 0.00 1,500.00 0.0

700.250 LEGAL PRINTING EXPENSE 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.255 ADVERTISING EXPENSE 500.00 500.00 0.00 0.00 0.00 500.00 0.0

700.260 INSURANCE 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.265 LEASE PAYMENTS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.280 UTILITIES 12,000.00 12,000.00 1,918.24 321.40 0.00 10,081.76 16.0

700.290 OTHER CONTRACTUALS 18,000.00 18,000.00 1,142.12 351.02 0.00 16,857.88 6.3

CONTRACTUAL SERVICES 34,000.00 34,000.00 5,621.52 2,825.28 0.00 28,378.48 16.5

Acct Class: 0300 SUPPLIES

700.300 GENERAL OFFICE SUPPLIES 400.00 400.00 0.00 0.00 0.00 400.00 0.0

700.301 POSTAGE 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.310 OPERATIONAL SUPPLIES 14,000.00 14,000.00 6,055.53 668.63 0.00 7,944.47 43.3

700.314 CONSUMABLES 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.315 VEHICLE MAINTENANCE 2,000.00 2,000.00 85.42 0.00 0.00 1,914.58 4.3

700.320 EQUIPMENT MAINTENANCE 15,000.00 15,000.00 2,401.16 2,327.66 0.00 12,598.84 16.0

700.330 BUILDING & MAINTENANCE 2,500.00 2,500.00 754.51 152.86 0.00 1,745.49 30.2

700.331 CLEANING SUPPLIES 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.340 CONSTRUCTION MATERIALS 5,000.00 5,000.00 4,970.17 3,795.00 0.00 29.83 99.4

700.350 MOTOR FUEL & LUB 13,500.00 13,500.00 3,989.10 927.40 0.00 9,510.90 29.5

700.370 UNIFORMS 1,200.00 1,200.00 323.33 92.52 0.00 876.67 26.9

700.380 OTHER OPERATIONAL 0.00 0.00 0.00 0.00 0.00 0.00 0.0

SUPPLIES 53,600.00 53,600.00 18,579.22 7,964.07 0.00 35,020.78 34.7

Acct Class: 0400 CAPITAL OUTLAY

700.400 OFFICE EQUIP. FURNITURE 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.401 CAPITAL IMPROVEMENTS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.402 COMPUTER EQUIP / SOFTWARE 600.00 600.00 228.00 128.00 0.00 372.00 38.0

700.410 EQUIPMENT/PLANT 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.411 MAINS AND METERS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.415 NEW REAL ESTATE / BUILDING 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.420 EQUIP/BLDG & GROUNDS 8,500.00 8,500.00 103.98 0.00 0.00 8,396.02 1.2

700.430 MOTOR VEHICLE/EQUIPMENT 20,000.00 20,000.00 20,000.00 0.00 0.00 0.00 100.0

700.433 DISTRIBUTION LINES 50,000.00 50,000.00 6,767.52 0.00 0.00 43,232.48 13.5

CAPITAL OUTLAY 79,100.00 79,100.00 27,099.50 128.00 0.00 52,000.50 34.3

REVENUE/EXPENDITURE REPORT

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City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal

% Bud

Fund Type:

Fund: 04 - SEWER SERVICE

Expenditures

Function:

Dept: 033 DISTRIBUTION (LINES)
Acct Class: 0800 TRANSFERS

700.480 MERF/CIP TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.810 TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.811 TRANS TO DEPRECIATION FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.0

TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 390 MISCELLANEOUS							
700.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0

DISTRIBUTION (LINES)	537,005.00	537,005.00	119,789.56	27,924.68	0.00	417,215.44	22.3
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Function:	1,930,453.00	1,930,453.00	330,423.27	98,284.29	0.00	1,600,029.73	17.1
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Expenditures	1,930,453.00	1,930,453.00	330,423.27	98,284.29	0.00	1,600,029.73	17.1
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Net Effect for SEWER SERVICE	0.00	0.00	111,837.38	9,409.83	0.00	-111,837.38	0.0
Change in Fund Balance:			111,837.38				

Fund: 05 - EMPLOYEE BENEFIT

Revenues

Function:

Dept: 000

Acct Class:

400.335 SECTION 125 REIMBURSEMENTS	20,000.00	20,000.00	350.00	0.00	0.00	19,650.00	1.8
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Acct Class:	20,000.00	20,000.00	350.00	0.00	0.00	19,650.00	1.8
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Acct Class: 0000							
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400.010 PRIOR YEAR REVENUE	325,913.00	325,913.00	0.00	0.00	0.00	325,913.00	0.0
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400.020 CURRENT TAXES	365,000.00	365,000.00	209,963.15	0.00	0.00	155,036.85	57.5
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400.021 DELINQUENT TAXES	4,000.00	4,000.00	1,883.62	0.00	0.00	2,116.38	47.1
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400.030 MOTOR VEHICLE/RV TAX	21,000.00	21,000.00	4,166.77	0.00	0.00	16,833.23	19.8
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400.230 INTEREST INCOME	1,000.00	1,000.00	4,669.64	2,658.59	0.00	-3,669.64	467.0
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400.240 IN LIEU OF TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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400.330 REIMBURSED EXPENSE	5,000.00	5,000.00	9,596.04	9,400.00	0.00	-4,596.04	191.9
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400.331 REIMBURSED COBRA PREMIUMS	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.0
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400.332 HRA REIMBURSEMENTS	0.00	0.00	38.08	19.04	0.00	-38.08	0.0
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400.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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400.800 TRANSFERS	953,000.00	953,000.00	317,666.60	79,416.65	0.00	635,333.40	33.3
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Acct Class: 0000	1,694,913.00	1,694,913.00	547,983.90	91,494.28	0.00	1,146,929.10	32.3
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Dept: 000	1,714,913.00	1,714,913.00	548,333.90	91,494.28	0.00	1,166,579.10	32.0
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Function:	1,714,913.00	1,714,913.00	548,333.90	91,494.28	0.00	1,166,579.10	32.0
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Revenues	1,714,913.00	1,714,913.00	548,333.90	91,494.28	0.00	1,166,579.10	32.0
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Expenditures

Function:

Dept: 000

Acct Class: 0000

700.125 FINAL BENEFITS PAYOUT	150,000.00	150,000.00	1,576.50	1,576.50	0.00	148,423.50	1.1
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Acct Class: 0000	150,000.00	150,000.00	1,576.50	1,576.50	0.00	148,423.50	1.1
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Acct Class: 0100 PERSONAL SERVICES

700.139 HRA PREMIUMS	35,000.00	35,000.00	3,270.83	1,283.53	0.00	31,729.17	9.3
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REVENUE/EXPENDITURE REPORT

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City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud. Amended Bud. YTD Actual Curr Mth Encumb. YTD UnencBal % Bud

Fund Type:

Fund: 06 - BOND & INTEREST

Revenues

Function:

Dept: 000

Acct Class: 0000

400.800 TRANSFERS	1,102,450.00	1,102,450.00	211,225.00	0.00	0.00	891,225.00	19.2
Acct Class: 0000	1,864,001.00	1,864,001.00	470,984.98	8,999.92	0.00	1,393,016.02	25.3
Dept: 000	1,864,001.00	1,864,001.00	470,984.98	8,999.92	0.00	1,393,016.02	25.3
Function:	1,864,001.00	1,864,001.00	470,984.98	8,999.92	0.00	1,393,016.02	25.3

Revenues

1,864,001.00 1,864,001.00 470,984.98 8,999.92 0.00 1,393,016.02 25.3

Expenditures

Function:

Dept: 000

Acct Class: 390 MISCELLANEOUS

700.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Function: 060 BOND & INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0600 BOND TRANSACTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.600 BONDS - PRINCIPAL PAYMENT	1,065,000.00	1,065,000.00	0.00	0.00	0.00	1,065,000.00	0.0
700.610 BONDS - INTEREST PAYMENT	449,188.00	449,188.00	224,593.75	0.00	0.00	224,594.25	50.0
700.620 OTHER RESERVES	349,813.00	349,813.00	0.00	0.00	0.00	349,813.00	0.0
700.630 CITY SPECIAL ASSESSMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.640 ADMINISTRATIVE EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
BOND TRANSACTIONS	1,864,001.00	1,864,001.00	224,593.75	0.00	0.00	1,639,407.25	12.0
BOND & INTEREST	1,864,001.00	1,864,001.00	224,593.75	0.00	0.00	1,639,407.25	12.0
Function:	1,864,001.00	1,864,001.00	224,593.75	0.00	0.00	1,639,407.25	12.0

Expenditures

1,864,001.00 1,864,001.00 224,593.75 0.00 0.00 1,639,407.25 12.0

Net Effect for BOND & INTEREST

0.00 0.00 246,391.23 8,999.92 0.00 -246,391.23 0.0

Change in Fund Balance:

246,391.23

Fund: 07 - FAMILY AQUATICS CENTER

Revenues

Function:

Dept: 000

Acct Class: 0000

400.010 PRIOR YEAR REVENUE	106,946.00	106,946.00	0.00	0.00	0.00	106,946.00	0.0
400.042 CITY SALES TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.167 SEASON PASSES POOL	13,000.00	13,000.00	0.00	0.00	0.00	13,000.00	0.0
400.177 GATE RECEIPTS POOL	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.0
400.178 COUPON BOOKS POOL	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
400.187 CONCESSIONS	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
400.190 RENTALS	3,000.00	3,000.00	2,200.00	2,200.00	0.00	800.00	73.3
400.197 LESSONS POOL	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
400.230 INTEREST INCOME	200.00	200.00	729.97	375.68	0.00	-529.97	365.0
400.330 REIMBURSED EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.334 REIMBURSED NSF CHECKS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.790 SALES TAX	1,100.00	1,100.00	0.00	0.00	0.00	1,100.00	0.0
400.800 TRANSFERS	150,000.00	150,000.00	0.00	0.00	0.00	150,000.00	0.0

REVENUE/EXPENDITURE REPORT

April 2024

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City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal

% Bud

Fund Type:

Fund: 07 - FAMILY AQUATICS CENTER

Revenues

Function:

Dept: 000

Acct Class: 0000	310,246.00	310,246.00	2,929.97	2,575.68	0.00	307,316.03	0.9
Dept: 000	310,246.00	310,246.00	2,929.97	2,575.68	0.00	307,316.03	0.9
Function:	310,246.00	310,246.00	2,929.97	2,575.68	0.00	307,316.03	0.9

Revenues

310,246.00

310,246.00

2,929.97

2,575.68

0.00

307,316.03

0.9

Expenditures

Function:

Dept: 000

Acct Class: 0100 PERSONAL SERVICES

700.100 FULL TIME SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.110 PART TIME HELP	95,891.00	95,891.00	1,771.20	788.73	0.00	94,119.80	1.8
700.120 OVERTIME	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
700.130 OTHER PERSONAL SERV.	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.140 HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.150 FICA CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.160 KPERS CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.170 UNEMPLOYMENT BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.190 WORKERS COMP INS.	0.00	0.00	0.00	0.00	0.00	0.00	0.0

PERSONAL SERVICES

98,891.00

98,891.00

1,771.20

788.73

0.00

97,119.80

1.8

Acct Class: 0200 CONTRACTUAL SERVICES

700.202 APPROPRIATED RESERVE	118,455.00	118,455.00	0.00	0.00	0.00	118,455.00	0.0
700.210 PROFESSIONAL SERVICES	500.00	500.00	0.00	0.00	0.00	500.00	0.0
700.230 TELEPHONE SERVICES	1,300.00	1,300.00	517.54	130.55	0.00	782.46	39.8
700.240 TRAINING, TRAVEL, DUES	2,400.00	2,400.00	0.00	0.00	0.00	2,400.00	0.0
700.255 ADVERTISING EXPENSE	2,000.00	2,000.00	276.00	0.00	0.00	1,724.00	13.8
700.260 INSURANCE	6,100.00	6,100.00	5,888.88	5,888.88	0.00	211.12	96.5
700.280 UTILITIES	11,000.00	11,000.00	2,130.35	433.99	0.00	8,869.65	19.4
700.290 OTHER CONTRACTUALS	4,000.00	4,000.00	720.00	100.00	0.00	3,280.00	18.0

CONTRACTUAL SERVICES

145,755.00

145,755.00

9,532.77

6,553.42

0.00

136,222.23

6.5

Acct Class: 0300 SUPPLIES

700.300 GENERAL OFFICE SUPPLIES	200.00	200.00	0.00	0.00	0.00	200.00	0.0
700.301 POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.305 GIFTS / MEMORIALS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.310 OPERATIONAL SUPPLIES	15,000.00	15,000.00	678.15	638.21	0.00	14,321.85	4.5
700.314 CONSUMABLES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.320 EQUIPMENT MAINTENANCE	1,000.00	1,000.00	155.42	155.42	0.00	844.58	15.5
700.330 BUILDING & MAINTENANCE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
700.331 CLEANING SUPPLIES	300.00	300.00	0.00	0.00	0.00	300.00	0.0
700.370 UNIFORMS	2,000.00	2,000.00	1,648.64	1,648.64	0.00	351.36	82.4
700.387 CONCESSION SUPPLIES	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0

SUPPLIES

29,500.00

29,500.00

2,482.21

2,442.27

0.00

27,017.79

8.4

Acct Class: 0400 CAPITAL OUTLAY

700.410 EQUIPMENT/PLANT	10,000.00	10,000.00	774.03	774.03	0.00	9,225.97	7.7
700.420 EQUIP/BLDG & GROUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.0

CAPITAL OUTLAY

10,000.00

10,000.00

774.03

774.03

0.00

9,225.97

7.7

Acct Class: 0500 OTHER

700.381 NON SUFFICIENT FUNDS CHECKS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.500 REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.0

OTHER

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REVENUE/EXPENDITURE REPORT

April 2024

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City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud. Amended Bud. YTD Actual CURR MTH Encumb. YTD UnencBal % Bud

Fund Type:

Fund: 08 - COMMUNITY CENTER

Revenues

Function:

Dept: 008 COMMUNITY CENTER SUMMER PROG

Acct Class: 0000

400.330 REIMBURSED EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.401 DONATIONS AND GIFTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.850 GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
COMMUNITY CENTER SUMMER PROG	0.00	0.00	0.00	0.00	0.00	0.00	0.0

Function:	132,877.00	132,877.00	37,419.27	8,700.21	0.00	95,457.73	28.2
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Revenues

Revenues	132,877.00	132,877.00	37,419.27	8,700.21	0.00	95,457.73	28.2
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Expenditures

Function:

Dept: 000

Acct Class: 0000

700.795 REAL ESTATE TAXES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
Acct Class: 0000	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
Acct Class: 0100 PERSONAL SERVICES	74,154.00	74,154.00	6,538.47	3,846.16	0.00	67,615.53	8.8
700.100 FULL TIME SALARIES	74,154.00	74,154.00	6,538.47	3,846.16	0.00	67,615.53	8.8
700.110 PART TIME HELP	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.120 OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.140 HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.150 FICA CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.160 KPERS CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.170 UNEMPLOYMENT BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
PERSONAL SERVICES	74,154.00	74,154.00	6,538.47	3,846.16	0.00	67,615.53	8.8
Acct Class: 0200 CONTRACTUAL SERVICES	7,573.00	7,573.00	0.00	0.00	0.00	7,573.00	0.0
700.202 APPROPRIATED RESERVE	7,573.00	7,573.00	0.00	0.00	0.00	7,573.00	0.0
700.210 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.220 LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.230 TELEPHONE SERVICES	2,000.00	2,000.00	1,114.85	295.83	0.00	885.15	55.7
700.240 TRAINING, TRAVEL, DUES	600.00	600.00	125.00	100.00	0.00	475.00	20.8
700.250 LEGAL PRINTING EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.255 ADVERTISING EXPENSE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
700.260 INSURANCE	14,500.00	14,500.00	15,943.44	15,943.44	0.00	-1,443.44	110.0
700.265 LEASE PAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.280 UTILITIES	14,200.00	14,200.00	4,414.99	753.72	0.00	9,785.01	31.1
700.290 OTHER CONTRACTUALS	3,000.00	3,000.00	3,172.39	1,261.33	0.00	-172.39	105.7
700.291 PROGRAMMING-CC	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.297 EVENT & PROGRAM COSTS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
CONTRACTUAL SERVICES	43,873.00	43,873.00	24,770.67	18,354.32	0.00	19,102.33	56.5
Acct Class: 0300 SUPPLIES	300.00	300.00	65.00	65.00	0.00	235.00	21.7
700.300 GENERAL OFFICE SUPPLIES	200.00	200.00	0.00	0.00	0.00	200.00	0.0
700.301 POSTAGE	100.00	100.00	0.00	0.00	0.00	100.00	0.0
700.305 GIFTS / MEMORIALS	1,000.00	1,000.00	548.20	0.00	0.00	451.80	54.8
700.314 CONSUMABLES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.330 BUILDING & MAINTENANCE	6,000.00	6,000.00	2,019.55	1,757.68	0.00	3,980.45	33.7
700.331 CLEANING SUPPLIES	500.00	500.00	0.00	0.00	0.00	500.00	0.0
700.350 MOTOR FUEL & LUB	300.00	300.00	0.00	0.00	0.00	300.00	0.0
700.387 CONCESSION SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.0

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REVENUE/EXPENDITURE REPORT

April 2024

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1:29 pm

City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud. Amended Bud.

YTD Actu

CURR MTH Encumb. Yr

Unen

Fund Type:

Fund: 08 - COMMUNITY CENTER

Expenditures

Function:

REVENUE/EXPENDITURE REPORT

April 2024

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City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud. Amended Bud.

YTD Actu

CURR MTH Encumb. Y

Unend

Fund Type:

Fund: 08 - COMMUNITY CENTER

Expenditures

Function:

COMMUNITY CENTER SUMMER PROG	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Function:	132,877.00	132,877.00	38,941.89	24,023.16	0.00	93,935.11	29.3
Expenditures	132,877.00	132,877.00	38,941.89	24,023.16	0.00	93,935.11	29.3
Net Effect for COMMUNITY CENTER Change in Fund Balance:	0.00	0.00	-1,522.62	-15,322.95	0.00	1,522.62	0.0

Fund: 09 - WATER UTILITY

Revenues

Function:

Dept: 000

Acct Class: 0000	155,455.00	155,455.00	0.00	0.00	0.00	155,455.00	0.0
400.010 PRIOR YEAR REVENUE							
400.140 SALE OF WATER	2,000,000.00	2,000,000.00	691,458.37	164,318.64	0.00	1,308,541.63	34.6
400.150 WATER FOR RESALE	45,000.00	45,000.00	313.50	194.35	0.00	44,686.50	0.7
400.160 TANK SALES	7,000.00	7,000.00	2,800.48	618.77	0.00	4,199.52	40.0
400.170 INSTALL CHARGE	10,000.00	10,000.00	1,650.00	0.00	0.00	8,350.00	16.5
400.171 CONNECT & DISCONNECT	8,000.00	8,000.00	2,795.00	895.00	0.00	5,205.00	34.9
400.190 RENTALS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.230 INTEREST INCOME	500.00	500.00	4,625.47	2,529.64	0.00	-4,125.47	925.1
400.330 REIMBURSED EXPENSE	4,000.00	4,000.00	2,611.64	703.88	0.00	1,388.36	65.3
400.336 KS SETOFF REIMBURSEMENT	4,000.00	4,000.00	1,177.85	309.35	0.00	2,822.15	29.4
400.390 MISCELLANEOUS	350.00	350.00	0.00	0.00	0.00	350.00	0.0
400.500 LONG/SHORT	0.00	0.00	4.99	4.99	0.00	-4.99	0.0
400.790 SALES TAX	30,000.00	30,000.00	11,139.52	2,541.79	0.00	18,860.48	37.1
400.800 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.850 GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0000	2,264,305.00	2,264,305.00	718,576.82	172,116.41	0.00	1,545,728.18	31.7
Dept: 000	2,264,305.00	2,264,305.00	718,576.82	172,116.41	0.00	1,545,728.18	31.7
Function:	2,264,305.00	2,264,305.00	718,576.82	172,116.41	0.00	1,545,728.18	31.7

Environmetrics

Expenditures

Dept: 001 ADMINISTRATION

Dept. 001 ADMINISTRATION
Acct Class: 0100 PERSONAL SERVICES

Acct Class: 0100 PERSONAL SERVICES						
700.100 FULL TIME SALARIES	0.00	0.00	0.00	0.00	0.00	0.00
700.120 OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00
700.130 OTHER PERSONAL SERV.	0.00	0.00	0.00	0.00	0.00	0.00
700.140 HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
700.150 FICA CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00
700.160 KPERS CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00
PERSONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
Acct Class: 0200 CONTRACTUAL SERVICES						
700.201 TANK MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00
700.202 APPROPRIATED RESERVE	214,405.00	214,405.00	0.00	0.00	0.00	214,405.00
700.210 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
700.230 TELEPHONE SERVICES	500.00	500.00	204.49	50.25	0.00	295.51
700.240 TRAINING, TRAVEL, DUES	0.00	0.00	0.00	0.00	0.00	0.00
700.255 ADVERTISING EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
700.260 INSURANCE	15,600.00	15,600.00	15,373.85	15,373.85	0.00	226.15
700.265 LEASE PAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00

REVENUE/EXPENDITURE REPORT

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City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal

% Bud

Fund Type:

Fund: 09 - WATER UTILITY

Expenditures

Function:

Dept: 001 ADMINISTRATION

Acct Class: 0200 CONTRACTUAL SERVICES

700.280 UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.290 OTHER CONTRACTUALS	5,000.00	5,000.00	110.00	30.00	0.00	4,890.00	2.2
CONTRACTUAL SERVICES	235,505.00	235,505.00	15,688.34	15,454.10	0.00	219,816.66	6.7
Acct Class: 0300 SUPPLIES							
700.300 GENERAL OFFICE SUPPLIES	700.00	700.00	0.00	0.00	0.00	700.00	0.0
700.301 POSTAGE	5,000.00	5,000.00	2,099.12	664.52	0.00	2,900.88	42.0
700.305 GIFTS / MEMORIALS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.310 OPERATIONAL SUPPLIES	1,000.00	1,000.00	1,312.79	1,312.79	0.00	-312.79	131.3
700.320 EQUIPMENT MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.330 BUILDING & MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.340 CONSTRUCTION MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.350 MOTOR FUEL & LUB	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.370 UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
SUPPLIES	6,700.00	6,700.00	3,411.91	1,977.31	0.00	3,288.09	50.9
Acct Class: 0400 CAPITAL OUTLAY							
700.400 OFFICE EQUIP. FURNITURE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.402 COMPUTER EQUIP / SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.410 EQUIPMENT/PLANT	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.411 MAINS AND METERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.420 EQUIP/BLDG & GROUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.430 MOTOR VEHICLE/EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.0
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0500 OTHER							
700.500 REFUNDS	0.00	0.00	14.96	0.00	0.00	-14.96	0.0
OTHER	0.00	0.00	14.96	0.00	0.00	-14.96	0.0
Acct Class: 0700 TAXES							
700.790 SALES TAX	50,000.00	50,000.00	15,672.27	3,503.81	0.00	34,327.73	31.3
TAXES	50,000.00	50,000.00	15,672.27	3,503.81	0.00	34,327.73	31.3
Acct Class: 0800 TRANSFERS							
700.480 MERF/CIP TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.810 TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.811 TRANS TO DEPRECIATION FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.0
TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 390 MISCELLANEOUS							
700.390 MISCELLANEOUS	0.00	0.00	55.00	55.00	0.00	-55.00	0.0
MISCELLANEOUS	0.00	0.00	55.00	55.00	0.00	-55.00	0.0
ADMINISTRATION	292,205.00	292,205.00	34,842.48	20,990.22	0.00	257,362.52	11.9
Dept: 032 PRODUCTION							
Acct Class: 0100 PERSONAL SERVICES							
700.100 FULL TIME SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.120 OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.130 OTHER PERSONAL SERV.	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.140 HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.150 FICA CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.160 KPERS CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
PERSONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0200 CONTRACTUAL SERVICES							

REVENUE/EXPENDITURE REPORT

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City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud. Amended Bud. YTD Actual CURR MTH Encumb. YTD UnencBal % Bud

Fund Type:

Fund: 09 - WATER UTILITY

Expenditures

Function:

Dept: 033 DISTRIBUTION (LINES)
Acct Class: 0800 TRANSFERS

700.810 TRANSFER	7,000.00	7,000.00	7,000.00	0.00	0.00	0.00	100.0
TRANSFERS	7,000.00	7,000.00	7,000.00	0.00	0.00	0.00	100.0
Acct Class: 390 MISCELLANEOUS							
700.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
DISTRIBUTION (LINES)	164,400.00	164,400.00	90,687.33	2,732.59	0.00	73,712.67	55.2
Function:	2,264,305.00	2,264,305.00	616,846.44	150,846.22	0.00	1,647,458.56	27.2
Expenditures	2,264,305.00	2,264,305.00	616,846.44	150,846.22	0.00	1,647,458.56	27.2

Net Effect for WATER UTILITY

Change in Fund Balance:

0.00 0.00 101,730.38 21,270.19 0.00 -101,730.38 0.0

Fund: 10 - WATER DEPRECIATION

Revenues

Function:

Dept: 000
Acct Class: 0000

400.010 PRIOR YEAR REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.230 INTEREST INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.330 REIMBURSED EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.800 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Function:	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Revenues	0.00	0.00	0.00	0.00	0.00	0.00	0.0

Expenditures

Function:

Dept: 032 PRODUCTION
Acct Class: 0400 CAPITAL OUTLAY

700.410 EQUIPMENT/PLANT	0.00	0.00	0.00	0.00	0.00	0.00	0.0
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0800 TRANSFERS							
700.810 TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.0
TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
PRODUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Function:	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.0

Net Effect for WATER DEPRECIATION

Change in Fund Balance:

0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Fund: 11 - BULL CREEK INTERCEPTOR DEPREC

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City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud. Amended Bud. YTD Actual CURR MTH Encumb. YTD UnencBal % Bud

Fund Type:

Fund: 11 - BULL CREEK INTERCEPTOR DEPREC

Revenues

Function:

Dept: 000

Acct Class: 0000

400.010 PRIOR YEAR REVENUE 0.00 0.00 0.00 0.00 0.00 0.00 0.0

400.230 INTEREST INCOME 0.00 0.00 0.00 0.00 0.00 0.00 0.0

400.800 TRANSFERS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Acct Class: 0000

0.00 0.00 0.00 0.00 0.00 0.00 0.0

Dept: 000

0.00 0.00 0.00 0.00 0.00 0.00 0.0

Function:

0.00 0.00 0.00 0.00 0.00 0.00 0.0

Revenues 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Expenditures

Function:

Dept: 000

Acct Class: 0200 CONTRACTUAL SERVICES

700.290 OTHER CONTRACTUALS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

CONTRACTUAL SERVICES

0.00 0.00 0.00 0.00 0.00 0.00 0.0

Acct Class: 0800 TRANSFERS

700.810 TRANSFER 0.00 0.00 0.00 0.00 0.00 0.00 0.0

TRANSFERS

0.00 0.00 0.00 0.00 0.00 0.00 0.0

Dept: 000

0.00 0.00 0.00 0.00 0.00 0.00 0.0

Dept: 033 DISTRIBUTION (LINES)

Acct Class: 0400 CAPITAL OUTLAY

700.410 EQUIPMENT/PLANT 0.00 0.00 0.00 0.00 0.00 0.00 0.0

CAPITAL OUTLAY

0.00 0.00 0.00 0.00 0.00 0.00 0.0

Acct Class: 0800 TRANSFERS

700.480 MERF/CIP TRANSFER 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.810 TRANSFER 0.00 0.00 0.00 0.00 0.00 0.00 0.0

TRANSFERS

0.00 0.00 0.00 0.00 0.00 0.00 0.0

DISTRIBUTION (LINES)

0.00 0.00 0.00 0.00 0.00 0.00 0.0

Function:

0.00 0.00 0.00 0.00 0.00 0.00 0.0

Expenditures 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Net Effect for BULL CREEK INTERCEPTOR DEPREC

0.00 0.00 0.00 0.00 0.00 0.00 0.0

Change in Fund Balance:

Fund: 12 - STORM WATER MANAGEMENT

Revenues

Function:

Dept: 000

Acct Class: 0000

400.010 PRIOR YEAR REVENUE 293,622.00 293,622.00 0.00 0.00 0.00 293,622.00 0.0

400.230 INTEREST INCOME 0.00 0.00 2,553.68 1,369.54 0.00 -2,553.68 0.0

400.330 REIMBURSED EXPENSE 0.00 0.00 0.00 0.00 0.00 0.00 0.0

400.336 KS SETOFF REIMBURSEMENT 0.00 0.00 0.00 0.00 0.00 0.00 0.0

400.390 MISCELLANEOUS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

400.400 STORM WATER MANAGEMENT FUND 85,000.00 85,000.00 29,452.91 6,981.17 0.00 55,547.09 34.7

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For the Period: 1/1/2024 to 4/30/2024

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal

% Bud

Fund Type:

Fund: 12 - STORM WATER MANAGEMENT

Revenues

Function:

Dept: 000

Acct Class: 0000	378,622.00	378,622.00	32,006.59	8,350.71	0.00	346,615.41	8.5
Dept: 000	378,622.00	378,622.00	32,006.59	8,350.71	0.00	346,615.41	8.5
Function:	378,622.00	378,622.00	32,006.59	8,350.71	0.00	346,615.41	8.5

Revenues

378,622.00

378,622.00

32,006.59

8,350.71

0.00

346,615.41

8.5

Expenditures

Function:

Dept: 000

Acct Class: 0200 CONTRACTUAL SERVICES	7,500.00	7,500.00	0.00	0.00	0.00	7,500.00	0.0
700.265 LEASE PAYMENTS	7,500.00	7,500.00	0.00	0.00	0.00	7,500.00	0.0
700.290 OTHER CONTRACTUALS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
CONTRACTUAL SERVICES	7,500.00	7,500.00	0.00	0.00	0.00	7,500.00	0.0
Acct Class: 0300 SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.310 OPERATIONAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.340 CONSTRUCTION MATERIALS	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
SUPPLIES	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
Acct Class: 0800 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.810 TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.0
TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 000	12,500.00	12,500.00	0.00	0.00	0.00	12,500.00	0.0
Dept: 033 DISTRIBUTION (LINES)							
Acct Class:							
700.460 STORM WATER CONSTRUCTION	25,000.00	25,000.00	25,000.00	25,000.00	0.00	0.00	100.0
Acct Class:	25,000.00	25,000.00	25,000.00	25,000.00	0.00	0.00	100.0
Acct Class: 0100 PERSONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.100 FULL TIME SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.120 OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.140 HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
PERSONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0200 CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.202 APPROPRIATED RESERVE	288,622.00	288,622.00	0.00	0.00	0.00	288,622.00	0.0
700.210 PROFESSIONAL SERVICES	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.0
700.265 LEASE PAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.290 OTHER CONTRACTUALS	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
CONTRACTUAL SERVICES	313,622.00	313,622.00	0.00	0.00	0.00	313,622.00	0.0
Acct Class: 0300 SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.340 CONSTRUCTION MATERIALS	25,000.00	25,000.00	10,531.94	0.00	0.00	14,468.06	42.1
SUPPLIES	25,000.00	25,000.00	10,531.94	0.00	0.00	14,468.06	42.1
Acct Class: 0400 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.410 EQUIPMENT/PLANT	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.0

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Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal

% Bud

Fund Type:

Fund: 12 - STORM WATER MANAGEMENT

Expenditures

Function:

Dept: 033 DISTRIBUTION (LINES)

CAPITAL OUTLAY	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.0
Acct Class: 0800 TRANSFERS							
700.480 MERF/CIP TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.810 TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.0
TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
DISTRIBUTION (LINES)	366,122.00	366,122.00	35,531.94	25,000.00	0.00	330,590.06	9.7
Function:	378,622.00	378,622.00	35,531.94	25,000.00	0.00	343,090.06	9.4
Expenditures	378,622.00	378,622.00	35,531.94	25,000.00	0.00	343,090.06	9.4

Net Effect for STORM WATER MANAGEMENT

Change in Fund Balance:

0.00 0.00 -3,525.35 -16,649.29 0.00 3,525.35 0.0

Fund: 13 - HEALTH AND SANITATION

Revenues

Function:

Dept: 000

Acct Class: 0000

400.010 PRIOR YEAR REVENUE	33,374.00	33,374.00	0.00	0.00	0.00	33,374.00	0.0
400.131 HAULERS PERMITS	1,500.00	1,500.00	1,800.00	0.00	0.00	-300.00	120.0
400.230 INTEREST INCOME	0.00	0.00	734.38	405.06	0.00	-734.38	0.0
400.300 COLLECTION FEES	455,000.00	455,000.00	160,486.87	38,180.74	0.00	294,513.13	35.3
400.301 SPECIAL CHARGES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.330 REIMBURSED EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.336 KS SETOFF REIMBURSEMENT	0.00	0.00	89.79	7.94	0.00	-89.79	0.0
400.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0000	489,874.00	489,874.00	163,111.04	38,593.74	0.00	326,762.96	33.3
Acct Class: 0300 SUPPLIES							
400.317 PAYT STICKER SALES	0.00	0.00	240.00	15.00	0.00	-240.00	0.0
SUPPLIES	0.00	0.00	240.00	15.00	0.00	-240.00	0.0
Dept: 000	489,874.00	489,874.00	163,351.04	38,608.74	0.00	326,522.96	33.3
Function:	489,874.00	489,874.00	163,351.04	38,608.74	0.00	326,522.96	33.3

Revenues

489,874.00

489,874.00

163,351.04

38,608.74

0.00

326,522.96

33.3

Expenditures

Function:

Dept: 032 PRODUCTION

Acct Class: 0100 PERSONAL SERVICES

700.100 FULL TIME SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.120 OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.140 HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.150 FICA CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.160 KPERS CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.190 WORKERS COMP INS.	0.00	0.00	0.00	0.00	0.00	0.00	0.0
PERSONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0200 CONTRACTUAL SERVICES							
700.200 LEASE/CONTRACT-LANDFILL	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.202 APPROPRIATED RESERVE	17,074.00	17,074.00	0.00	0.00	0.00	17,074.00	0.0

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UnencBal

% Bud

Fund Type:

Fund: 13 - HEALTH AND SANITATION

Expenditures

Function:

Dept: 032 PRODUCTION

Acct Class: 0200 CONTRACTUAL SERVICES

700.255 ADVERTISING EXPENSE 500.00 500.00 465.00 465.00 0.00 35.00 93.0

700.260 INSURANCE 1,700.00 1,700.00 1,616.32 1,616.32 0.00 83.68 95.1

700.290 OTHER CONTRACTUALS 445,000.00 445,000.00 193,041.34 82,454.04 0.00 251,958.66 43.4

CONTRACTUAL SERVICES

464,274.00 464,274.00 195,122.66 84,535.36 0.00 269,151.34 42.0

Acct Class: 0300 SUPPLIES

700.300 GENERAL OFFICE SUPPLIES 600.00 600.00 0.00 0.00 0.00 600.00 0.0

700.301 POSTAGE 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.310 OPERATIONAL SUPPLIES 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.317 PAYT STICKER EXPENSE 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.320 EQUIPMENT MAINTENANCE 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.350 MOTOR FUEL & LUB 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.370 UNIFORMS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

SUPPLIES

600.00 600.00 0.00 0.00 0.00 600.00 0.0

Acct Class: 0400 CAPITAL OUTLAY

700.420 EQUIP/BLDG & GROUNDS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

CAPITAL OUTLAY

0.00 0.00 0.00 0.00 0.00 0.00 0.0

Acct Class: 0800 TRANSFERS

700.810 TRANSFER 25,000.00 25,000.00 0.00 0.00 0.00 25,000.00 0.0

700.812 TRANSFER EQUIP RESERVE 0.00 0.00 0.00 0.00 0.00 0.00 0.0

TRANSFERS

25,000.00 25,000.00 0.00 0.00 0.00 25,000.00 0.0

PRODUCTION

489,874.00 489,874.00 195,122.66 84,535.36 0.00 294,751.34 39.8

Function:

489,874.00 489,874.00 195,122.66 84,535.36 0.00 294,751.34 39.8

Expenditures

489,874.00 489,874.00 195,122.66 84,535.36 0.00 294,751.34 39.8

Net Effect for HEALTH AND SANITATION

0.00 0.00 -31,771.62 -45,926.62 0.00 31,771.62 0.0

Change in Fund Balance:

-31,771.62

Fund: 14 - SPECIAL PARKS

Revenues

Function:

Dept: 000

Acct Class: 0000

400.010 PRIOR YEAR REVENUE 7,291.00 7,291.00 0.00 0.00 0.00 7,291.00 0.0

400.060 LIQUOR TAX 21,000.00 21,000.00 5,998.84 0.00 0.00 15,001.16 28.6

400.230 INTEREST INCOME 0.00 0.00 38.09 14.25 0.00 -38.09 0.0

400.330 REIMBURSED EXPENSE 0.00 0.00 0.00 0.00 0.00 0.00 0.0

400.800 TRANSFERS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Acct Class: 0000

28,291.00 28,291.00 6,036.93 14.25 0.00 22,254.07 21.3

Dept: 000

28,291.00 28,291.00 6,036.93 14.25 0.00 22,254.07 21.3

Function:

28,291.00 28,291.00 6,036.93 14.25 0.00 22,254.07 21.3

Revenues

28,291.00 28,291.00 6,036.93 14.25 0.00 22,254.07 21.3

Expenditures

Function:

Dept: 006 PARKS & GROUNDS

Acct Class: 0200 CONTRACTUAL SERVICES

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Encumb. YTD

UnencBal

% Bud

Fund Type:

Fund: 14 - SPECIAL PARKS

Expenditures

Function:

Dept: 006 PARKS & GROUNDS
Acct Class: 0200 CONTRACTUAL SERVICES

700.202 APPROPRIATED RESERVE 2,791.00 2,791.00 0.00 0.00 0.00 2,791.00 0.0

700.290 OTHER CONTRACTUALS 8,000.00 8,000.00 0.00 0.00 0.00 8,000.00 0.0

CONTRACTUAL SERVICES 10,791.00 10,791.00 0.00 0.00 0.00 10,791.00 0.0

Acct Class: 0300 SUPPLIES

700.310 OPERATIONAL SUPPLIES 1,500.00 1,500.00 0.00 0.00 0.00 1,500.00 0.0

700.340 CONSTRUCTION MATERIALS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

SUPPLIES 1,500.00 1,500.00 0.00 0.00 0.00 1,500.00 0.0

Acct Class: 0400 CAPITAL OUTLAY

700.420 EQUIP/BLDG & GROUNDS 16,000.00 16,000.00 12,467.32 0.00 0.00 3,532.68 77.9

CAPITAL OUTLAY 16,000.00 16,000.00 12,467.32 0.00 0.00 3,532.68 77.9

Acct Class: 0800 TRANSFERS

700.480 MERF/CIP TRANSFER 0.00 0.00 0.00 0.00 0.00 0.00 0.0

TRANSFERS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

PARKS & GROUNDS 28,291.00 28,291.00 12,467.32 0.00 0.00 15,823.68 44.1

Function: 28,291.00 28,291.00 12,467.32 0.00 0.00 15,823.68 44.1

Expenditures 28,291.00 28,291.00 12,467.32 0.00 0.00 15,823.68 44.1

Net Effect for SPECIAL PARKS 0.00 0.00 -6,430.39 14.25 0.00 6,430.39 0.0

Change in Fund Balance: -6,430.39

Fund: 15 - WATER CIP

Revenues

Function:

Dept: 000

Acct Class: 0000

400.010 PRIOR YEAR REVENUE 0.00 0.00 0.00 0.00 0.00 0.00 0.0

400.205 WATER DEBT SERVICE CHARGE 0.00 0.00 0.00 0.00 0.00 0.00 0.0

400.230 INTEREST INCOME 0.00 0.00 1,596.92 856.09 0.00 -1,596.92 0.0

400.800 TRANSFERS 0.00 0.00 7,000.00 0.00 0.00 -7,000.00 0.0

Acct Class: 0000 0.00 0.00 8,596.92 856.09 0.00 -8,596.92 0.0

Dept: 000 0.00 0.00 8,596.92 856.09 0.00 -8,596.92 0.0

Function: 0.00 0.00 8,596.92 856.09 0.00 -8,596.92 0.0

Revenues 0.00 0.00 8,596.92 856.09 0.00 -8,596.92 0.0

Expenditures

Function:

Dept: 000

Acct Class: 0000

700.203 W/WW MASTER PLAN 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Acct Class: 0000 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Acct Class: 0200 CONTRACTUAL SERVICES

700.290 OTHER CONTRACTUALS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

CONTRACTUAL SERVICES 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Acct Class: 0400 CAPITAL OUTLAY

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Fund Type:

Fund: 16 - WASTEWATER CIP

Expenditures

Function:

Dept: 000

Acct Class: 0200 CONTRACTUAL SERVICES

700.260 INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.265 LEASE PAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.266 LOAN PAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.280 UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.290 OTHER CONTRACTUALS	0.00	0.00	0.00	0.00	0.00	0.00	0.0

CONTRACTUAL SERVICES

700.310 OPERATIONAL SUPPLIES	0.00	0.00	7,315.69	0.00	0.00	-7,315.69	0.0
700.320 EQUIPMENT MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.340 CONSTRUCTION MATERIALS	0.00	0.00	1,741.23	0.00	0.00	-1,741.23	0.0
700.350 MOTOR FUEL & LUB	0.00	0.00	0.00	0.00	0.00	0.00	0.0

SUPPLIES

700.402 COMPUTER EQUIP / SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.410 EQUIPMENT/PLANT	0.00	0.00	44,829.06	0.00	0.00	-44,829.06	0.0

CAPITAL OUTLAY

700.500 REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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OTHER

700.480 MERF/CIP TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.810 TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.0

TRANSFERS

700.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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MISCELLANEOUS

Dept: 000	0.00	0.00	53,885.98	0.00	0.00	-53,885.98	0.0
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Function:

0.00	0.00	53,885.98	0.00	0.00	-53,885.98	0.0
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Expenditures

Net Effect for WASTEWATER CIP	0.00	0.00	-42,684.98	3,923.06	0.00	42,684.98	0.0
Change in Fund Balance:			-42,684.98				

Fund: 17 - STREET REPAIR

Revenues

Function:

Dept: 000

Acct Class: 0000

400.010 PRIOR YEAR REVENUE	193,431.00	193,431.00	0.00	0.00	0.00	193,431.00	0.0
400.230 INTEREST INCOME	0.00	0.00	1,637.57	916.76	0.00	-1,637.57	0.0
400.320 COUNTY REVENUE SHARING	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.330 REIMBURSED EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.410 GAS TAX	154,740.00	154,740.00	74,639.85	36,368.99	0.00	80,100.15	48.2
400.800 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0

Acct Class: 0000

348,171.00	348,171.00	76,277.42	37,285.75	0.00	271,893.58	21.9
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Fund Type:

Fund: 17 - STREET REPAIR

Revenues

Function:

Dept: 000	348,171.00	348,171.00	76,277.42	37,285.75	0.00	271,893.58	21.9
Function:	348,171.00	348,171.00	76,277.42	37,285.75	0.00	271,893.58	21.9
Revenues	348,171.00	348,171.00	76,277.42	37,285.75	0.00	271,893.58	21.9

Expenditures

Function:

Dept: 005 STREET DEPARTMENT

Acct Class: 0100 PERSONAL SERVICES

700.100 FULL TIME SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.110 PART TIME HELP	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.120 OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.140 HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.150 FICA CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.160 KPERS CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.0

PERSONAL SERVICES

Acct Class: 0200 CONTRACTUAL SERVICES

700.202 APPROPRIATED RESERVE	198,171.00	198,171.00	0.00	0.00	0.00	198,171.00	0.0
700.290 OTHER CONTRACTUALS	0.00	0.00	0.00	0.00	0.00	0.00	0.0

CONTRACTUAL SERVICES

Acct Class: 0300 SUPPLIES

700.310 OPERATIONAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.340 CONSTRUCTION MATERIALS	150,000.00	150,000.00	150,000.00	150,000.00	0.00	0.00	100.0

SUPPLIES

Acct Class: 0400 CAPITAL OUTLAY

700.420 EQUIP/BLDG & GROUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.435 MISCELLANEOUS CAPITAL ITEMS	0.00	0.00	0.00	0.00	0.00	0.00	0.0

CAPITAL OUTLAY

Acct Class: 0800 TRANSFERS

700.480 MERF/CIP TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.810 TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.0

TRANSFERS

STREET DEPARTMENT	348,171.00	348,171.00	150,000.00	150,000.00	0.00	198,171.00	43.1
Function:	348,171.00	348,171.00	150,000.00	150,000.00	0.00	198,171.00	43.1

Expenditures

Net Effect for STREET REPAIR	0.00	0.00	-73,722.58	-112,714.25	0.00	73,722.58	0.0
Change in Fund Balance:			-73,722.58				

Fund: 18 - DRUG TAX SPECIAL LAW ENFORCEMENT

Revenues

Function:

Dept: 000

Acct Class: 0000

400.010 PRIOR YEAR REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.230 INTEREST INCOME	0.00	0.00	33.95	18.01	0.00	-33.95	0.0
400.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0000	0.00	0.00	33.95	18.01	0.00	-33.95	0.0

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Fund Type:

Fund: 18 - DRUG TAX SPECIAL LAW ENFORCMENT

Revenues

Function:

Dept: 000	0.00	0.00	33.95	18.01	0.00	-33.95	0.0
Function:	0.00	0.00	33.95	18.01	0.00	-33.95	0.0
Revenues	0.00	0.00	33.95	18.01	0.00	-33.95	0.0

Expenditures

Function:

Dept: 002 POLICE DEPARTMENT Acct Class: 0200 CONTRACTUAL SERVICES 700.202 APPROPRIATED RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 390 MISCELLANEOUS 700.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
POLICE DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Function:	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.0

Net Effect for DRUG TAX SPECIAL LAW ENFORCMENT

Change in Fund Balance:

0.00	0.00	33.95	18.01	0.00	-33.95	0.0
		33.95				

Fund: 19 - 911 FUND

Revenues

Function:

Dept: 000 Acct Class: 0000 400.010 PRIOR YEAR REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.230 INTEREST INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 002 POLICE DEPARTMENT Acct Class: 0000 400.091 911 Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.230 INTEREST INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.330 REIMBURSED EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
POLICE DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Function:	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Revenues	0.00	0.00	0.00	0.00	0.00	0.00	0.0

Expenditures

Function:

Dept: 002 POLICE DEPARTMENT Acct Class: 0400 CAPITAL OUTLAY 700.410 EQUIPMENT/PLANT	0.00	0.00	0.00	0.00	0.00	0.00	0.0

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Fund Type:

Fund: 19 - 911 FUND

Expenditures

Function:

Dept: 002 POLICE DEPARTMENT

CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 390 MISCELLANEOUS							
700.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
POLICE DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Function:	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Net Effect for 911 FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Change in Fund Balance:			0.00				

Fund: 20 - TRANSIENT GUEST TAX

Revenues

Function:

Dept: 000

Acct Class: 0000

400.010 PRIOR YEAR REVENUE	33,869.00	33,869.00	0.00	0.00	0.00	33,869.00	0.0
400.095 TRANSIENT GUEST TAX	25,000.00	25,000.00	11,076.40	0.00	0.00	13,923.60	44.3
400.230 INTEREST INCOME	0.00	0.00	416.02	227.71	0.00	-416.02	0.0
400.330 REIMBURSED EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.800 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0000	58,869.00	58,869.00	11,492.42	227.71	0.00	47,376.58	19.5
Dept: 000	58,869.00	58,869.00	11,492.42	227.71	0.00	47,376.58	19.5
Function:	58,869.00	58,869.00	11,492.42	227.71	0.00	47,376.58	19.5
Revenues	58,869.00	58,869.00	11,492.42	227.71	0.00	47,376.58	19.5

Expenditures

Function:

Dept: 000

Acct Class: 0200 CONTRACTUAL SERVICES

700.202 APPROPRIATED RESERVE	13,669.00	13,669.00	0.00	0.00	0.00	13,669.00	0.0
700.210 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.255 ADVERTISING EXPENSE	200.00	200.00	175.00	0.00	0.00	25.00	87.5
700.290 OTHER CONTRACTUALS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.294 PROMOTIONAL CAMPAIGNS	30,000.00	30,000.00	39,100.00	39,100.00	0.00	-9,100.00	130.3
700.296 ECONOMIC DEVELOPMENT CHAMBER	15,000.00	15,000.00	5,000.00	0.00	0.00	10,000.00	33.3
CONTRACTUAL SERVICES	58,869.00	58,869.00	44,275.00	39,100.00	0.00	14,594.00	75.2
Acct Class: 0300 SUPPLIES							
700.301 POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 390 MISCELLANEOUS							
700.390 MISCELLANEOUS	0.00	0.00	933.50	591.00	0.00	-933.50	0.0
MISCELLANEOUS	0.00	0.00	933.50	591.00	0.00	-933.50	0.0

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City of Paola

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Original Bud. Amended Bud. YTD Actual Curr Mth Encumb. YTD UnencBal % Bud

Fund Type:

Fund: 20 - TRANSIENT GUEST TAX

Expenditures

Function:

Dept: 000	58,869.00	58,869.00	45,208.50	39,691.00	0.00	13,660.50	76.8
Function:	58,869.00	58,869.00	45,208.50	39,691.00	0.00	13,660.50	76.8
Expenditures	58,869.00	58,869.00	45,208.50	39,691.00	0.00	13,660.50	76.8
Net Effect for TRANSIENT GUEST TAX	0.00	0.00	-33,716.08	-39,463.29	0.00	33,716.08	0.0
Change in Fund Balance:			-33,716.08				

Fund: 22 - EQUIPMENT RESERVE FUND

Revenues

Function:

Dept: 000

Acct Class: 0000

400.230 INTEREST INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.330 REIMBURSED EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.800 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Function:	0.00	0.00	0.00	0.00	0.00	0.00	0.0

Revenues

0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Expenditures

Function:

Dept: 000

Acct Class: 0400 CAPITAL OUTLAY

700.430 MOTOR VEHICLE/EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.0
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0800 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.810 TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.0
TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Function:	0.00	0.00	0.00	0.00	0.00	0.00	0.0

Expenditures

0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Net Effect for EQUIPMENT RESERVE FUND

0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Change in Fund Balance:

0.00

Fund: 23 - POOL RESERVE ACCOUNT

Revenues

Function:

Dept: 000

Acct Class: 0000

400.042 CITY SALES TAX	0.00	0.00	37,500.00	0.00	0.00	-37,500.00	0.0
400.230 INTEREST INCOME	0.00	0.00	1,139.33	643.21	0.00	-1,139.33	0.0
400.330 REIMBURSED EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.800 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0000	0.00	0.00	38,639.33	643.21	0.00	-38,639.33	0.0

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Fund Type:

Fund: 23 - POOL RESERVE ACCOUNT

Revenues

Function:

Dept: 000	0.00	0.00	38,639.33	643.21	0.00	-38,639.33	0.0
Function:	0.00	0.00	38,639.33	643.21	0.00	-38,639.33	0.0
Revenues	0.00	0.00	38,639.33	643.21	0.00	-38,639.33	0.0
Expenditures							
Function:							
Dept: 000							
Acct Class: 0200 CONTRACTUAL SERVICES							
700.290 OTHER CONTRACTUALS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0400 CAPITAL OUTLAY							
700.410 EQUIPMENT/PLANT	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.415 NEW REAL ESTATE / BUILDING	0.00	0.00	0.00	0.00	0.00	0.00	0.0
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0800 TRANSFERS							
700.480 MERF/CIP TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.810 TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.0
TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 390 MISCELLANEOUS							
700.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Function:	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Net Effect for POOL RESERVE ACCOUNT	0.00	0.00	38,639.33	643.21	0.00	-38,639.33	0.0
Change in Fund Balance:			38,639.33				

Fund: 26 - COVID ACCOUNT

Revenues

Function:

Dept: 000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0000							
400.230 INTEREST INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.330 REIMBURSED EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.420 BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.800 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Function:	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Revenues	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Expenditures							
Function:							
Dept: 000							

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Original Bud.

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal

% Bud

Fund Type:

Fund: 27 - SALES TAX PROJECTS 2022

Expenditures

Function:

Dept: 000

Acct Class: 0200 CONTRACTUAL SERVICES

700.290 OTHER CONTRACTUALS 0.00 0.00 3,397.82 2,097.82 0.00 -3,397.82 0.0

CONTRACTUAL SERVICES 0.00 0.00 3,397.82 2,097.82 0.00 -3,397.82 0.0

Acct Class: 0300 SUPPLIES

700.340 CONSTRUCTION MATERIALS 0.00 0.00 899,399.02 5,427.96 0.00 -899,399.02 0.0

SUPPLIES 0.00 0.00 899,399.02 5,427.96 0.00 -899,399.02 0.0

Acct Class: 0600 BOND TRANSACTIONS

700.600 BONDS - PRINCIPAL PAYMENT 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.610 BONDS - INTEREST PAYMENT 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

BOND TRANSACTIONS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Acct Class: 0800 TRANSFERS

700.810 TRANSFER 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

TRANSFERS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Acct Class: 390 MISCELLANEOUS

700.390 MISCELLANEOUS 0.00 0.00 74.00 74.00 0.00 -74.00 0.0

MISCELLANEOUS 0.00 0.00 74.00 74.00 0.00 -74.00 0.0

Dept: 000 0.00 0.00 902,870.84 7,599.78 0.00 -902,870.84 0.0

Function:

0.00 0.00 902,870.84 7,599.78 0.00 -902,870.84 0.0

Expenditures 0.00 0.00 902,870.84 7,599.78 0.00 -902,870.84 0.0

Net Effect for SALES TAX PROJECTS 2022 0.00 0.00 -871,476.52 10.68 0.00 871,476.52 0.0

Change in Fund Balance: -871,476.52

Fund: 28 -

Revenues

Function:

Dept: 000

Acct Class: 0000

400.230 INTEREST INCOME 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

400.330 REIMBURSED EXPENSE 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

400.420 BOND PROCEEDS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

400.800 TRANSFERS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Acct Class: 0000 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Dept: 000 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Function:

0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Revenues 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Expenditures

Function:

Dept: 000

Acct Class: 0200 CONTRACTUAL SERVICES

700.210 PROFESSIONAL SERVICES 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.290 OTHER CONTRACTUALS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

CONTRACTUAL SERVICES 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Acct Class: 0300 SUPPLIES

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Original Bud.

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal

% Bud

Fund Type:

Fund: 28 -

Expenditures

Function:

Dept: 000

Acct Class: 0300 SUPPLIES

700.340 CONSTRUCTION MATERIALS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

SUPPLIES

0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Acct Class: 0600 BOND TRANSACTIONS

700.600 BONDS - PRINCIPAL PAYMENT 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

700.610 BONDS - INTEREST PAYMENT 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

BOND TRANSACTIONS

0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Acct Class: 0800 TRANSFERS

700.810 TRANSFER 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

TRANSFERS

0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Acct Class: 390 MISCELLANEOUS

700.390 MISCELLANEOUS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

MISCELLANEOUS

0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Dept: 000

0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Function:

0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Expenditures

0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Net Effect for 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Change in Fund Balance:

Fund: 31 - WWTP CONSTRUCTION

Revenues

Function:

Dept: 000

Acct Class: 0000

400.230 INTEREST INCOME 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

400.330 REIMBURSED EXPENSE 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

400.390 MISCELLANEOUS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

400.800 TRANSFERS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Acct Class: 0000

0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Dept: 000

0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Function:

0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Revenues

0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Expenditures

Function:

Dept: 000

Acct Class: 0200 CONTRACTUAL SERVICES

700.210 PROFESSIONAL SERVICES 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

700.290 OTHER CONTRACTUALS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

CONTRACTUAL SERVICES

0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Acct Class: 0300 SUPPLIES

700.340 CONSTRUCTION MATERIALS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

SUPPLIES

0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Acct Class: 0400 CAPITAL OUTLAY

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Original Bud.

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal % Bud

Fund Type:

Fund: 31 - WWTP CONSTRUCTION

Expenditures

Function:

Dept: 000

Acct Class: 0400 CAPITAL OUTLAY

700.410 EQUIPMENT/PLANT 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

CAPITAL OUTLAY 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Acct Class: 0800 TRANSFERS

700.810 TRANSFER 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

TRANSFERS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Acct Class: 390 MISCELLANEOUS

700.390 MISCELLANEOUS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

MISCELLANEOUS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Dept: 000 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Function:

Expenditures 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Net Effect for WWTP CONSTRUCTION 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Change in Fund Balance:

Fund: 32 -

Revenues

Function:

Dept: 000

Acct Class: 0000

400.230 INTEREST INCOME 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

400.330 REIMBURSED EXPENSE 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

400.420 BOND PROCEEDS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

400.800 TRANSFERS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Acct Class: 0000 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Dept: 000 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Function:

Revenues 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Expenditures

Function:

Dept: 000

Acct Class: 0200 CONTRACTUAL SERVICES

700.210 PROFESSIONAL SERVICES 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

700.290 OTHER CONTRACTUALS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

CONTRACTUAL SERVICES 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Acct Class: 0300 SUPPLIES

700.310 OPERATIONAL SUPPLIES 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

700.340 CONSTRUCTION MATERIALS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

SUPPLIES 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Acct Class: 0800 TRANSFERS

700.810 TRANSFER 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

TRANSFERS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Acct Class: 390 MISCELLANEOUS

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City of Paola

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Original Bud. Amended Bud. YTD Actual CURR MTH Encumb. YTD UnencBal % Bud

Fund Type:

Fund: 32 -

Expenditures

Function:

Dept: 000

Acct Class: 390 MISCELLANEOUS

700.390 MISCELLANEOUS 0.00 0.00 0.00 0.00 0.00 0.00 0.00

MISCELLANEOUS 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Dept: 000 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Function:

0.00 0.00 0.00 0.00 0.00 0.00 0.00

Expenditures 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Net Effect for 0.00 0.00 0.00 0.00 0.00 0.00 0.00
Change in Fund Balance: 0.00**Fund: 39 - PAOLA CROSSINGS-CID REVENUE**

Revenues

Function:

Dept: 000

Acct Class: 0000

400.025 TIF/CID TAXES 0.00 0.00 251,212.86 0.00 0.00 -251,212.86 0.0

400.230 INTEREST INCOME 0.00 0.00 0.00 0.00 0.00 0.00 0.00

400.330 REIMBURSED EXPENSE 0.00 0.00 0.00 0.00 0.00 0.00 0.00

400.420 BOND PROCEEDS 0.00 0.00 0.00 0.00 0.00 0.00 0.00

400.800 TRANSFERS 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Acct Class: 0000 0.00 0.00 251,212.86 0.00 0.00 -251,212.86 0.0

Dept: 000 0.00 0.00 251,212.86 0.00 0.00 -251,212.86 0.0

Function:

0.00 0.00 251,212.86 0.00 0.00 -251,212.86 0.0

Revenues 0.00 0.00 251,212.86 0.00 0.00 -251,212.86 0.0

Expenditures

Function:

Dept: 000

Acct Class: 0200 CONTRACTUAL SERVICES

700.202 APPROPRIATED RESERVE 0.00 0.00 0.00 0.00 0.00 0.00 0.00

700.210 PROFESSIONAL SERVICES 0.00 0.00 0.00 0.00 0.00 0.00 0.00

CONTRACTUAL SERVICES 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Acct Class: 0400 CAPITAL OUTLAY

700.410 EQUIPMENT/PLANT 0.00 0.00 0.00 0.00 0.00 0.00 0.00

CAPITAL OUTLAY 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Acct Class: 390 MISCELLANEOUS

700.390 MISCELLANEOUS 0.00 0.00 0.00 0.00 0.00 0.00 0.00

MISCELLANEOUS 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Dept: 000 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Function:

0.00 0.00 0.00 0.00 0.00 0.00 0.00

Expenditures 0.00 0.00 0.00 0.00 0.00 0.00 0.00

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Original Bud. Amended Bud. YTD Actual Curr Mth Encumb. YTD UnencBal % Bud

Fund Type:

Fund: 46 - FUNDS HELD IN ESCROW

Revenues

Function:

Dept: 000

CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 000	0.00	0.00	410.00	50.00	0.00	-410.00	0.0
Function:	0.00	0.00	410.00	50.00	0.00	-410.00	0.0
Revenues	0.00	0.00	410.00	50.00	0.00	-410.00	0.0

Expenditures

Function:

Dept: 000

Acct Class: 0200 CONTRACTUAL SERVICES

700.206 HOUSING INCENTIVE GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.235 INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0500 OTHER							
700.381 NON SUFFICIENT FUNDS CHECKS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
OTHER	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0600 BOND TRANSACTIONS							
700.650 ESCROW DISBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
BOND TRANSACTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0800 TRANSFERS							
700.810 TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.0
TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Function:	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.0

Net Effect for FUNDS HELD IN ESCROW

Change in Fund Balance:

0.00

410.00

410.00

0.00

-410.00

0.0

Fund: 47 - SPECIAL CEMETERY FUND

Revenues

Function:

Dept: 000

Acct Class: 0000

400.010 PRIOR YEAR REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.210 CEMETERY	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.230 INTEREST INCOME	0.00	0.00	17.19	9.12	0.00	-17.19	0.0
400.330 REIMBURSED EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.401 DONATIONS AND GIFTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.800 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.850 GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0000	0.00	0.00	17.19	9.12	0.00	-17.19	0.0
Dept: 000	0.00	0.00	17.19	9.12	0.00	-17.19	0.0

REVENUE/EXPENDITURE REPORT

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1:29 pm

City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud. Amended Bud.

YTD Actu

CURR MTH Encumb. YT

UnencBal % Bud

Fund Type:

Fund: 48 -

Expenditures

unction:

REVENUE/EXPENDITURE REPORT

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City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud. Amended Bud. YTD Actual Curr Mth Encumb. YTD UnencBal % Bud

Fund Type:

Fund: 49 -

Expenditures

Function:

Dept: 000

Acct Class: 0600 BOND TRANSACTIONS

700.610 BONDS - INTEREST PAYMENT 0.00 0.00 0.00 0.00 0.00 0.00 0.00

BOND TRANSACTIONS

0.00 0.00 0.00 0.00 0.00 0.00 0.00

Acct Class: 0800 TRANSFERS

700.810 TRANSFER 0.00 0.00 0.00 0.00 0.00 0.00 0.00

TRANSFERS

0.00 0.00 0.00 0.00 0.00 0.00 0.00

Acct Class: 390 MISCELLANEOUS

700.390 MISCELLANEOUS 0.00 0.00 0.00 0.00 0.00 0.00 0.00

MISCELLANEOUS

0.00 0.00 0.00 0.00 0.00 0.00 0.00

Dept: 000

0.00 0.00 0.00 0.00 0.00 0.00 0.00

Function:

0.00 0.00 0.00 0.00 0.00 0.00 0.00

Expenditures 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Net Effect for
Change in Fund Balance: 0.00 0.00 0.00 0.00 0.00 0.00 0.00**Fund: 70 - SPECIAL GRANTS**

Revenues

Function:

Dept: 000

Acct Class: 0000

400.010 PRIOR YEAR REVENUE 0.00 0.00 0.00 0.00 0.00 0.00 0.00

400.330 REIMBURSED EXPENSE 0.00 0.00 0.00 0.00 0.00 0.00 0.00

400.850 GRANTS 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Acct Class: 0000

0.00 0.00 0.00 0.00 0.00 0.00 0.00

Dept: 000

0.00 0.00 0.00 0.00 0.00 0.00 0.00

Dept: 700 PCC MUSIC LESSONS

Acct Class: 0000

400.330 REIMBURSED EXPENSE 0.00 0.00 0.00 0.00 0.00 0.00 0.00

400.390 MISCELLANEOUS 0.00 0.00 0.00 0.00 0.00 0.00 0.00

400.850 GRANTS 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Acct Class: 0000

0.00 0.00 0.00 0.00 0.00 0.00 0.00

PCC MUSIC LESSONS

0.00 0.00 0.00 0.00 0.00 0.00 0.00

Dept: 701 LIBRARY - BAKER GRANT

Acct Class: 0000

400.010 PRIOR YEAR REVENUE 0.00 0.00 0.00 0.00 0.00 0.00 0.00

400.230 INTEREST INCOME 0.00 0.00 0.00 0.00 0.00 0.00 0.00

400.330 REIMBURSED EXPENSE 0.00 0.00 0.00 0.00 0.00 0.00 0.00

400.390 MISCELLANEOUS 0.00 0.00 0.00 0.00 0.00 0.00 0.00

400.850 GRANTS 0.00 0.00 25,230.20 0.00 0.00 -25,230.20 0.00

Acct Class: 0000

0.00 0.00 25,230.20 0.00 0.00 -25,230.20 0.00

LIBRARY - BAKER GRANT

0.00 0.00 25,230.20 0.00 0.00 -25,230.20 0.00

Dept: 702 Community Theater Grant

Acct Class:

400.335 SECTION 125 REIMBURSEMENTS 0.00 0.00 0.00 0.00 0.00 0.00 0.00

REVENUE/EXPENDITURE REPORT

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City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud. Amended Bud. YTD Actual Curr Mth Encumb. YTD UnencBal % Bud

Fund Type:

Fund: 70 - SPECIAL GRANTS

Revenues

Function:

Dept: 705 LIBRARY GENEAOLOGY FUND

Acct Class: 0000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
LIBRARY GENEAOLOGY FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 706 POLICE DEPT SPECIAL EVENTS							
Acct Class: 0000							
400.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.401 DONATIONS AND GIFTS	0.00	0.00	300.00	300.00	0.00	-300.00	0.0
400.850 GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0000	0.00	0.00	300.00	300.00	0.00	-300.00	0.0
POLICE DEPT SPECIAL EVENTS	0.00	0.00	300.00	300.00	0.00	-300.00	0.0
Dept: 707 POOL GRANTS							
Acct Class: 0000							
400.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.850 GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
POOL GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Function:	0.00	0.00	28,530.20	3,300.00	0.00	-28,530.20	0.0

Revenues	0.00	0.00	28,530.20	3,300.00	0.00	-28,530.20	0.0
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Expenditures

Function:

Dept: 000

Acct Class: 0800 TRANSFERS

700.855 SPECIAL GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 700 PCC MUSIC LESSONS							
Acct Class: 0200 CONTRACTUAL SERVICES							
700.290 OTHER CONTRACTUALS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0800 TRANSFERS							
700.855 SPECIAL GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 390 MISCELLANEOUS							
700.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
PCC MUSIC LESSONS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 701 LIBRARY - BAKER GRANT							
Acct Class: 0200 CONTRACTUAL SERVICES							
700.210 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.290 OTHER CONTRACTUALS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0300 SUPPLIES							

REVENUE/EXPENDITURE REPORT

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City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud. Amended Bud. YTD Actual Curr Mth Encumb. YTD

UnencBal % Bud

Fund Type:

Fund: 70 - SPECIAL GRANTS

Expenditures

Function:

Dept: 701 LIBRARY - BAKER GRANT

Acct Class: 0300 SUPPLIES

700.340 CONSTRUCTION MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.345 LIBRARY MATERIALS	0.00	0.00	15,307.35	5,513.02	0.00	-15,307.35	0.0
700.346 CHILDREN'S PROGRAMMING	0.00	0.00	400.00	400.00	0.00	-400.00	0.0

SUPPLIES

0.00 0.00 15,707.35 5,913.02 0.00 -15,707.35 0.0

Acct Class: 0400 CAPITAL OUTLAY

700.402 COMPUTER EQUIP / SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.410 EQUIPMENT/PLANT	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.420 EQUIP/BLDG & GROUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.0

CAPITAL OUTLAY

0.00 0.00 0.00 0.00 0.00 0.00 0.0

Acct Class: 0800 TRANSFERS

700.810 TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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TRANSFERS

0.00 0.00 0.00 0.00 0.00 0.00 0.0

LIBRARY - BAKER GRANT

0.00 0.00 15,707.35 5,913.02 0.00 -15,707.35 0.0

Dept: 702 Community Theater Grant

Acct Class: 0200 CONTRACTUAL SERVICES

700.290 OTHER CONTRACTUALS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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CONTRACTUAL SERVICES

0.00 0.00 0.00 0.00 0.00 0.00 0.0

Acct Class: 0800 TRANSFERS

700.855 SPECIAL GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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TRANSFERS

0.00 0.00 0.00 0.00 0.00 0.00 0.0

Acct Class: 390 MISCELLANEOUS

700.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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MISCELLANEOUS

0.00 0.00 0.00 0.00 0.00 0.00 0.0

Community Theater Grant

0.00 0.00 0.00 0.00 0.00 0.00 0.0

Dept: 703 FIRE DEPT GRANTS

Acct Class: 0200 CONTRACTUAL SERVICES

700.290 OTHER CONTRACTUALS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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CONTRACTUAL SERVICES

0.00 0.00 0.00 0.00 0.00 0.00 0.0

Acct Class: 0400 CAPITAL OUTLAY

700.410 EQUIPMENT/PLANT	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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700.420 EQUIP/BLDG & GROUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
------------------------------	------	------	------	------	------	------	-----

CAPITAL OUTLAY

0.00 0.00 0.00 0.00 0.00 0.00 0.0

FIRE DEPT GRANTS

0.00 0.00 0.00 0.00 0.00 0.00 0.0

Dept: 704 PCC THEATER RIGGING SYSTEM

Acct Class: 0200 CONTRACTUAL SERVICES

700.290 OTHER CONTRACTUALS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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CONTRACTUAL SERVICES

0.00 0.00 0.00 0.00 0.00 0.00 0.0

PCC THEATER RIGGING SYSTEM

0.00 0.00 0.00 0.00 0.00 0.00 0.0

Dept: 705 LIBRARY GENEALOGY FUND

Acct Class: 0300 SUPPLIES

700.380 OTHER OPERATIONAL	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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SUPPLIES

0.00 0.00 0.00 0.00 0.00 0.00 0.0

REVENUE/EXPENDITURE REPORT

April 2024

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City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
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Fund Type:

Fund: 70 - SPECIAL GRANTS

Expenditures

Function:						
Dept: 705 LIBRARY GENEAOLOGY FUND						
Acct Class: 0400 CAPITAL OUTLAY						
.401 CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00
.402 COMPUTER EQUIP / SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00
.435 MISCELLANEOUS CAPITAL ITEMS	0.00	0.00	0.00	0.00	0.00	0.00
.450 LIBRARY MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00
 CAPITAL OUTLAY	 0.00	 0.00	 0.00	 0.00	 0.00	 0.00
Acct Class: 0800 TRANSFERS						
.810 TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00
 TRANSFERS	 0.00	 0.00	 0.00	 0.00	 0.00	 0.00
Acct Class: 390 MISCELLANEOUS						
.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
 MISCELLANEOUS	 0.00	 0.00	 0.00	 0.00	 0.00	 0.00
 LIBRARY GENEAOLOGY FUND	 0.00	 0.00	 0.00	 0.00	 0.00	 0.00
Dept: 706 POLICE DEPT SPECIAL EVENTS						
Acct Class: 0300 SUPPLIES						
.372 ENFORCEMENT EQUIP/SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
 SUPPLIES	 0.00	 0.00	 0.00	 0.00	 0.00	 0.00
Acct Class: 0400 CAPITAL OUTLAY						
.410 EQUIPMENT/PLANT	0.00	0.00	0.00	0.00	0.00	0.00
 CAPITAL OUTLAY	 0.00	 0.00	 0.00	 0.00	 0.00	 0.00
Acct Class: 390 MISCELLANEOUS						
.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
 MISCELLANEOUS	 0.00	 0.00	 0.00	 0.00	 0.00	 0.00
 POLICE DEPT SPECIAL EVENTS	 0.00	 0.00	 0.00	 0.00	 0.00	 0.00
Dept: 707 POOL GRANTS						
Acct Class: 0200 CONTRACTUAL SERVICES						
.290 OTHER CONTRACTUALS	0.00	0.00	0.00	0.00	0.00	0.00
 CONTRACTUAL SERVICES	 0.00	 0.00	 0.00	 0.00	 0.00	 0.00
Acct Class: 390 MISCELLANEOUS						
.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
 MISCELLANEOUS	 0.00	 0.00	 0.00	 0.00	 0.00	 0.00
 POOL GRANTS	 0.00	 0.00	 0.00	 0.00	 0.00	 0.00
 Function:	 0.00	 0.00	 15,707.35	 5,913.02	 0.00	 -15,707.35
 Expenditures	 0.00	 0.00	 15,707.35	 5,913.02	 0.00	 -15,707.35
 Net Effect for SPECIAL GRANTS	 0.00	 0.00	 12,822.85	 -2,613.02	 0.00	 -12,822.85
 Change in Fund Balance:	 0.00	 0.00	 12,822.85			

Fund: 80 - MERF - EQUIPMENT REPLACEMENT

Revenues

REVENUE/EXPENDITURE REPORT

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City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal

% Bud

Fund Type:

Fund: 80 - MERF - EQUIPMENT REPLACEMENT

Revenues

Function:

Dept: 000

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
For the Period: 1/1/2024 to 4/30/2024							
Fund Type:							
Fund: 80 - MERF - EQUIPMENT REPLACEMENT							
Revenues							
Function:							
Dept: 000							
Acct Class:	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0000							
400.010 PRIOR YEAR REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.230 INTEREST INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.330 REIMBURSED EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.800 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 101 MERF - HEAVY EQUIPMENT PW							
Acct Class:							
400.655 LOAN/LEASE PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class:	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0000							
400.010 PRIOR YEAR REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.230 INTEREST INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.330 REIMBURSED EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.390 MISCELLANEOUS	0.00	0.00	1,080.00	1,080.00	0.00	-1,080.00	0.0
400.660 SALE OF SURPLUS EQUIPMENT	0.00	0.00	13,050.00	0.00	0.00	-13,050.00	0.0
400.800 TRANSFERS	0.00	0.00	85,000.00	0.00	0.00	-85,000.00	0.0
Acct Class: 0000	0.00	0.00	99,130.00	1,080.00	0.00	-99,130.00	0.0
MERF - HEAVY EQUIPMENT PW	0.00	0.00	99,130.00	1,080.00	0.00	-99,130.00	0.0
Dept: 102 FIRE DEPT HEAVY EQUIP							
Acct Class:							
400.655 LOAN/LEASE PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class:	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0000							
400.010 PRIOR YEAR REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.230 INTEREST INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.330 REIMBURSED EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.800 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
FIRE DEPT HEAVY EQUIP	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 103 1927 LaFrance Fire Truck							
Acct Class: 0000							
400.230 INTEREST INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.800 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
1927 LaFrance Fire Truck	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 104 MERF - Comm Dev Vehicle							
Acct Class: 0000							
400.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.800 TRANSFERS	0.00	0.00	5,000.00	0.00	0.00	-5,000.00	0.0
Acct Class: 0000	0.00	0.00	5,000.00	0.00	0.00	-5,000.00	0.0

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City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal % Bud

Fund Type:

Fund: 80 - MERF - EQUIPMENT REPLACEMENT

Revenues

Function:

MERF - Comm Dev Vehicle	0.00	0.00	5,000.00	0.00	0.00	-5,000.00	0.0
Dept: 105 POLICE VEHICLES							
Acct Class: 0000							
400.330 REIMBURSED EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
POLICE VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 106 Police AEDs							
Acct Class: 0000							
400.330 REIMBURSED EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.800 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.850 GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Police AEDs	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Function:	0.00	0.00	104,130.00	1,080.00	0.00	-104,130.00	0.0

Revenues	0.00	0.00	104,130.00	1,080.00	0.00	-104,130.00	0.0
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Expenditures

Function:

Dept: 000

Acct Class: 0200 CONTRACTUAL SERVICES

700.210 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.235 INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.265 LEASE PAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.266 LOAN PAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.290 OTHER CONTRACTUALS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0400 CAPITAL OUTLAY							
700.410 EQUIPMENT/PLANT	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.430 MOTOR VEHICLE/EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.0
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0800 TRANSFERS							
700.810 TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.0
TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 390 MISCELLANEOUS							
700.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 101 MERF - HEAVY EQUIPMENT PW							
Acct Class: 0200 CONTRACTUAL SERVICES							
700.210 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.235 INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.266 LOAN PAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.290 OTHER CONTRACTUALS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0400 CAPITAL OUTLAY							

REVENUE/EXPENDITURE REPORT

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1:29 pm

City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal

% Bud

Fund Type:

Fund: 80 - MERF - EQUIPMENT REPLACEMENT

Expenditures

Function:

Dept: 101 MERF - HEAVY EQUIPMENT PW

Acct Class: 0400 CAPITAL OUTLAY

700.410 EQUIPMENT/PLANT 0.00 0.00 27,022.00 0.00 0.00 -27,022.00 0.0

CAPITAL OUTLAY

0.00

0.00

27,022.00

0.00

0.00

0.00

-27,022.00

0.0

Acct Class: 0800 TRANSFERS

700.810 TRANSFER 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

TRANSFERS

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.0

Acct Class: 390 MISCELLANEOUS

700.390 MISCELLANEOUS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

MISCELLANEOUS

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.0

MERF - HEAVY EQUIPMENT PW

0.00

0.00

27,022.00

0.00

0.00

-27,022.00

0.0

Dept: 102 FIRE DEPT HEAVY EQUIP

Acct Class: 0200 CONTRACTUAL SERVICES

700.210 PROFESSIONAL SERVICES 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.265 LEASE PAYMENTS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.266 LOAN PAYMENTS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.290 OTHER CONTRACTUALS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

CONTRACTUAL SERVICES

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.0

Acct Class: 0400 CAPITAL OUTLAY

700.410 EQUIPMENT/PLANT 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.430 MOTOR VEHICLE/EQUIPMENT 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

CAPITAL OUTLAY

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.0

Acct Class: 0800 TRANSFERS

700.810 TRANSFER 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

TRANSFERS

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.0

Acct Class: 390 MISCELLANEOUS

700.390 MISCELLANEOUS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

MISCELLANEOUS

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.0

FIRE DEPT HEAVY EQUIP

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.0

Dept: 103 1927 LaFrance Fire Truck

Acct Class: 0200 CONTRACTUAL SERVICES

700.290 OTHER CONTRACTUALS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

CONTRACTUAL SERVICES

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.0

Acct Class: 0400 CAPITAL OUTLAY

700.410 EQUIPMENT/PLANT 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

CAPITAL OUTLAY

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.0

Acct Class: 0800 TRANSFERS

700.810 TRANSFER 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

TRANSFERS

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.0

Acct Class: 390 MISCELLANEOUS

700.390 MISCELLANEOUS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

MISCELLANEOUS

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.0

1927 LaFrance Fire Truck

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.0

Dept: 104 MERF - Comm Dev Vehicle

REVENUE/EXPENDITURE REPORT

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City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud. Amended Bud. YTD Actual Curr Mth Encumb. YTD UnencBal % Bud

Fund Type:

Fund: 80 - MERF - EQUIPMENT REPLACEMENT

Expenditures

Function:

Dept: 104 MERF - Comm Dev Vehicle
Acct Class: 0400 CAPITAL OUTLAY

700.402 COMPUTER EQUIP / SOFTWARE 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.430 MOTOR VEHICLE/EQUIPMENT 0.00 0.00 0.00 0.00 0.00 0.00 0.0

CAPITAL OUTLAY 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Acct Class: 0800 TRANSFERS

700.810 TRANSFER 0.00 0.00 0.00 0.00 0.00 0.00 0.0

TRANSFERS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Acct Class: 390 MISCELLANEOUS

700.390 MISCELLANEOUS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

MISCELLANEOUS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

MERF - Comm Dev Vehicle 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Dept: 105 POLICE VEHICLES

Acct Class: 0400 CAPITAL OUTLAY

700.430 MOTOR VEHICLE/EQUIPMENT 0.00 0.00 0.00 0.00 0.00 0.00 0.0

CAPITAL OUTLAY 0.00 0.00 0.00 0.00 0.00 0.00 0.0

POLICE VEHICLES 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Dept: 106 Police AEDs

Acct Class: 0400 CAPITAL OUTLAY

700.410 EQUIPMENT/PLANT 0.00 0.00 0.00 0.00 0.00 0.00 0.0

CAPITAL OUTLAY 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Acct Class: 0800 TRANSFERS

700.810 TRANSFER 0.00 0.00 0.00 0.00 0.00 0.00 0.0

TRANSFERS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Acct Class: 390 MISCELLANEOUS

700.390 MISCELLANEOUS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

MISCELLANEOUS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Police AEDs 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Dept: 901 CIP-City Hall Tax Credit Fund

Acct Class: 0100 PERSONAL SERVICES

700.100 FULL TIME SALARIES 0.00 0.00 0.00 0.00 0.00 0.00 0.0

PERSONAL SERVICES 0.00 0.00 0.00 0.00 0.00 0.00 0.0

CIP-City Hall Tax Credit Fund 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Function: 0.00 0.00 27,022.00 0.00 0.00 -27,022.00 0.0

Expenditures 0.00 0.00 27,022.00 0.00 0.00 -27,022.00 0.0

Net Effect for MERF - EQUIPMENT REPLACEMENT 0.00 0.00 77,108.00 1,080.00 0.00 -77,108.00 0.0

Change in Fund Balance: 77,108.00

Fund: 90 - CIP - CAPITAL IMPROVEMENT PROJ

Revenues

Function:

Dept: 000

Acct Class: 0000

REVENUE/EXPENDITURE REPORT

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5/10/2024

1:29 pm

City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal

% Bud

Fund Type:

Fund: 90 - CIP - CAPITAL IMPROVEMENT PROJ

Revenues

Function:

Dept: 000

Acct Class: 0000

400.010 PRIOR YEAR REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.042 CITY SALES TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.230 INTEREST INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.800 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0

Acct Class: 0000

Dept: 000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 300 CIP - UNRESTRICTED MISC							
Acct Class: 0000							

400.010 PRIOR YEAR REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.230 INTEREST INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.401 DONATIONS AND GIFTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.800 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0

Acct Class: 0000

CIP - UNRESTRICTED MISC	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 301 CIP - POLICE DEPT BUILDING							
Acct Class: 0000							

400.010 PRIOR YEAR REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.042 CITY SALES TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.230 INTEREST INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.330 REIMBURSED EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.401 DONATIONS AND GIFTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.800 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0

Acct Class: 0000

CIP - POLICE DEPT BUILDING	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 302 CIP - CITY HALL REMODEL							
Acct Class: 0000							

400.010 PRIOR YEAR REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.042 CITY SALES TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.230 INTEREST INCOME	0.00	0.00	149.74	91.95	0.00	-149.74	0.0
400.800 TRANSFERS	0.00	0.00	10,000.00	0.00	0.00	-10,000.00	0.0

Acct Class: 0000

CIP - CITY HALL REMODEL	0.00	0.00	10,149.74	91.95	0.00	-10,149.74	0.0
Dept: 303 CIP - LIBRARY REMODEL							
Acct Class: 0000							

400.010 PRIOR YEAR REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.042 CITY SALES TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.230 INTEREST INCOME	0.00	0.00	204.93	108.74	0.00	-204.93	0.0
400.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.800 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0

Acct Class: 0000

CIP - LIBRARY REMODEL	0.00	0.00	204.93	108.74	0.00	-204.93	0.0
Dept: 304 CIP - COMMUNITY CTR REMODEL							
Acct Class: 0000							

400.010 PRIOR YEAR REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.042 CITY SALES TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.230 INTEREST INCOME	0.00	0.00	168.03	95.41	0.00	-168.03	0.0

REVENUE/EXPENDITURE REPORT

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City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud. Amended Bud. YTD Actual CURR MTH Encumb. YTD UnencBal % Bud

Fund Type:

Fund: 90 - CIP - CAPITAL IMPROVEMENT PROJ

Revenues

Function:

Dept: 304 CIP - COMMUNITY CTR REMODEL

Acct Class: 0000

400.330 REIMBURSED EXPENSE 0.00 0.00 0.00 0.00 0.00 0.00 0.0

400.800 TRANSFERS 0.00 0.00 5,000.00 0.00 0.00 -5,000.00 0.0

Acct Class: 0000

CIP - COMMUNITY CTR REMODEL 0.00 0.00 5,168.03 95.41 0.00 -5,168.03 0.0

Dept: 305 CIP - STREETS PROGRAM

Acct Class: 0000

400.010 PRIOR YEAR REVENUE 0.00 0.00 0.00 0.00 0.00 0.00 0.0

400.042 CITY SALES TAX 0.00 0.00 135,481.87 0.00 0.00 -135,481.87 0.0

400.230 INTEREST INCOME 0.00 0.00 4,353.62 2,449.16 0.00 -4,353.62 0.0

400.390 MISCELLANEOUS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

400.800 TRANSFERS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Acct Class: 0000

CIP - STREETS PROGRAM 0.00 0.00 139,835.49 2,449.16 0.00 -139,835.49 0.0

Dept: 306 CIP - SKATEBOARD PARK

Acct Class: 0000

400.230 INTEREST INCOME 0.00 0.00 0.00 0.00 0.00 0.00 0.0

400.401 DONATIONS AND GIFTS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

400.800 TRANSFERS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Acct Class: 0000

CIP - SKATEBOARD PARK 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Dept: 307 CIP - SIDEWALK REPLACE PROGRAM

Acct Class: 0000

400.230 INTEREST INCOME 0.00 0.00 0.00 0.00 0.00 0.00 0.0

400.330 REIMBURSED EXPENSE 0.00 0.00 0.00 0.00 0.00 0.00 0.0

400.800 TRANSFERS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Acct Class: 0000

CIP - SIDEWALK REPLACE PROGRAM 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Dept: 308 CIP - PRESSURE REDUCING VALVES

Acct Class: 0000

400.230 INTEREST INCOME 0.00 0.00 0.00 0.00 0.00 0.00 0.0

400.330 REIMBURSED EXPENSE 0.00 0.00 0.00 0.00 0.00 0.00 0.0

400.800 TRANSFERS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Acct Class: 0000

CIP - PRESSURE REDUCING VALVES 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Dept: 309 CIP - 201 WATERWORKS RD

Acct Class: 0000

400.230 INTEREST INCOME 0.00 0.00 0.00 0.00 0.00 0.00 0.0

400.390 MISCELLANEOUS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

400.800 TRANSFERS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Acct Class: 0000

CIP - 201 WATERWORKS RD 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Dept: 310 CIP - TURF REPLACEMENT

Acct Class: 0000

400.190 RENTALS 0.00 0.00 240.00 160.00 0.00 -240.00 0.0

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City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud. Amended Bud. YTD Actual CURR MTH Encumb. YTD UnencBal % Bud

Fund Type:

Fund: 90 - CIP - CAPITAL IMPROVEMENT PROJ

Revenues

Function:

Dept: 310 CIP - TURF REPLACEMENT

Acct Class: 0000

400.230 INTEREST INCOME 0.00 0.00 0.00 0.00 0.00 0.00 0.0

400.800 TRANSFERS 0.00 0.00 30,000.00 0.00 0.00 -30,000.00 0.0

Acct Class: 0000

0.00 0.00 30,240.00 160.00 0.00 -30,240.00 0.0

CIP - TURF REPLACEMENT

0.00 0.00 30,240.00 160.00 0.00 -30,240.00 0.0

Dept: 311 CIP - PUBLIC WORKS MISC PROJ

Acct Class: 0000

400.230 INTEREST INCOME 0.00 0.00 0.00 0.00 0.00 0.00 0.0

400.330 REIMBURSED EXPENSE 0.00 0.00 0.00 0.00 0.00 0.00 0.0

400.401 DONATIONS AND GIFTS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

400.800 TRANSFERS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Acct Class: 0000

0.00 0.00 0.00 0.00 0.00 0.00 0.0

CIP - PUBLIC WORKS MISC PROJ

0.00 0.00 0.00 0.00 0.00 0.00 0.0

Dept: 312 CIP - MANHOLE REHABILITATION

Acct Class: 0000

400.010 PRIOR YEAR REVENUE 0.00 0.00 0.00 0.00 0.00 0.00 0.0

400.042 CITY SALES TAX 0.00 0.00 0.00 0.00 0.00 0.00 0.0

400.230 INTEREST INCOME 0.00 0.00 0.00 0.00 0.00 0.00 0.0

400.800 TRANSFERS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Acct Class: 0000

0.00 0.00 0.00 0.00 0.00 0.00 0.0

CIP - MANHOLE REHABILITATION

0.00 0.00 0.00 0.00 0.00 0.00 0.0

Dept: 313 CIP - BAPTISTE DRIVE

Acct Class: 0000

400.330 REIMBURSED EXPENSE 0.00 0.00 0.00 0.00 0.00 0.00 0.0

400.420 BOND PROCEEDS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

400.800 TRANSFERS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Acct Class: 0000

0.00 0.00 0.00 0.00 0.00 0.00 0.0

CIP - BAPTISTE DRIVE

0.00 0.00 0.00 0.00 0.00 0.00 0.0

Dept: 314 CIP - INDUSTRIAL PARK DR

Acct Class: 0000

400.330 REIMBURSED EXPENSE 0.00 0.00 0.00 0.00 0.00 0.00 0.0

400.420 BOND PROCEEDS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

400.800 TRANSFERS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Acct Class: 0000

0.00 0.00 0.00 0.00 0.00 0.00 0.0

CIP - INDUSTRIAL PARK DR

0.00 0.00 0.00 0.00 0.00 0.00 0.0

Dept: 315 CIP - PARKS/STREETS SALES TAX

Acct Class: 0000

400.010 PRIOR YEAR REVENUE 0.00 0.00 0.00 0.00 0.00 0.00 0.0

400.042 CITY SALES TAX 0.00 0.00 180,000.00 0.00 0.00 -180,000.00 0.0

400.230 INTEREST INCOME 0.00 0.00 6,993.62 3,695.89 0.00 -6,993.62 0.0

400.800 TRANSFERS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

400.850 GRANTS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

Acct Class: 0000

0.00 0.00 186,993.62 3,695.89 0.00 -186,993.62 0.0

CIP - PARKS/STREETS SALES TAX

0.00 0.00 186,993.62 3,695.89 0.00 -186,993.62 0.0

Dept: 316 CIP - FIRE DEPT BUILDING

REVENUE/EXPENDITURE REPORT

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City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal

% Bud

Fund Type:

Fund: 90 - CIP - CAPITAL IMPROVEMENT PROJ

Revenues

Function:

Dept: 316 CIP - FIRE DEPT BUILDING

Acct Class: 0000

400.010 PRIOR YEAR REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.042 CITY SALES TAX	0.00	0.00	176,490.94	0.00	0.00	-176,490.94	0.0
400.230 INTEREST INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.800 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0

Acct Class: 0000	0.00	0.00	176,490.94	0.00	0.00	-176,490.94	0.0
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CIP - FIRE DEPT BUILDING	0.00	0.00	176,490.94	0.00	0.00	-176,490.94	0.0
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Dept: 317 CIP - GAZEBO RENOVATION	0.00	0.00	176,490.94	0.00	0.00	-176,490.94	0.0
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Acct Class: 0000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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CIP - GAZEBO RENOVATION	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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Dept: 318 CIP - FIREHOUSE GYM DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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Acct Class: 0000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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CIP - FIREHOUSE GYM DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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Dept: 319 CIP - KDOT FEDERAL FUNDS EXCH	0.00	0.00	0.00	0.00	0.00	0.00	0.0
---	------	------	------	------	------	------	-----

Acct Class: 0000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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400.230 INTEREST INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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400.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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400.401 DONATIONS AND GIFTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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400.800 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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400.850 GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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Acct Class: 0000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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CIP - KDOT FEDERAL FUNDS EXCH	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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Dept: 320 CIP - PAOLA PATHWAYS TRAILS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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Acct Class: 0000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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400.230 INTEREST INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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400.302 SPECIAL EVENT REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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400.330 REIMBURSED EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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400.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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400.401 DONATIONS AND GIFTS	0.00	0.00	95.23	0.00	0.00	-95.23	0.0
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400.790 SALES TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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400.800 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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400.850 GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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Acct Class: 0000	0.00	0.00	95.23	0.00	0.00	-95.23	0.0
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CIP - PAOLA PATHWAYS TRAILS	0.00	0.00	95.23	0.00	0.00	-95.23	0.0
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Dept: 321 CIP - DOWNTOWN ALLEY IMP	0.00	0.00	95.23	0.00	0.00	-95.23	0.0
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Acct Class: 0000	0.00	0.00	95.23	0.00	0.00	-95.23	0.0
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REVENUE/EXPENDITURE REPORT

April 2024

Page: 64

5/10/2024

1:29 pm

City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud. Amended Bud. YTD Actual CURR MTH Encumb. YTD UnencBal % Bud

Fund Type:

Fund: 90 - CIP - CAPITAL IMPROVEMENT PROJ

Revenues

Function:

Dept: 321 CIP - DOWNTOWN ALLEY IMP

Acct Class: 0000

400.230 INTEREST INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.401 DONATIONS AND GIFTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.800 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.850 GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0

Acct Class: 0000

Acct Class: 0000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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CIP - DOWNTOWN ALLEY IMP

Dept: 322 CIP - 303RD - HEDGE LANE

Acct Class: 0000

400.330 REIMBURSED EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.420 BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.800 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.850 GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0

Acct Class: 0000

Acct Class: 0000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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CIP - 303RD - HEDGE LANE

Dept: 323 CIP - PLAYGROUND EQUIP

Acct Class: 0000

400.330 REIMBURSED EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.800 TRANSFERS	0.00	0.00	10,000.00	0.00	0.00	-10,000.00	0.0

Acct Class: 0000

Acct Class: 0000	0.00	0.00	10,000.00	0.00	0.00	-10,000.00	0.0
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CIP - PLAYGROUND EQUIP

Dept: 324 CIP - BAPTISTE DR EXTENSION

Acct Class: 0000

400.230 INTEREST INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.800 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.850 GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0

Acct Class: 0000

Acct Class: 0000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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CIP - BAPTISTE DR EXTENSION

Dept: 325 INSURANCE CLAIM PROCEEDS

Acct Class: 0000

400.330 REIMBURSED EXPENSE	0.00	0.00	400.00	0.00	0.00	-400.00	0.0
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Acct Class: 0000

Acct Class: 0000	0.00	0.00	400.00	0.00	0.00	-400.00	0.0
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INSURANCE CLAIM PROCEEDS

Dept: 326 18 E WEA PROPERTY

Acct Class: 0000

400.330 REIMBURSED EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.660 SALE OF SURPLUS EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.0

Acct Class: 0000

Acct Class: 0000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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18 E WEA PROPERTY

Dept: 327 CIP - HEDGE LN BAPTISTE DR

REVENUE/EXPENDITURE REPORT

April 2024

Page: 66

5/10/2024

1:29 pm

City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud. Amended Bud. YTD Actual CURR MTH Encumb. YTD UnencBal % Bud

Fund Type:

Fund: 90 - CIP - CAPITAL IMPROVEMENT PROJ

Revenues

Function:

Dept: 904 CIP - PBC Community Ctr Bonds

Acct Class: 0000

400.330 REIMBURSED EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.401 DONATIONS AND GIFTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.800 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0

Acct Class: 0000

CIP - PBC Community Ctr Bonds	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 916 CIP - PBC Fire Station Bonds							
Acct Class: 0000							

400.010 PRIOR YEAR REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.230 INTEREST INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.800 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0

Acct Class: 0000

CIP - PBC Fire Station Bonds	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 917 CIP Wallace Park Bonds							
Acct Class: 0000							

400.010 PRIOR YEAR REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.230 INTEREST INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.330 REIMBURSED EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.420 BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.800 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0

Acct Class: 0000

CIP Wallace Park Bonds	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 918 CIP - Pool Bonds							
Acct Class: 0000							

400.010 PRIOR YEAR REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.230 INTEREST INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.330 REIMBURSED EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.420 BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.800 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0

Acct Class: 0000

CIP - Pool Bonds	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 919 CIP-Lake Miola Dam Bonds							
Acct Class: 0000							

400.010 PRIOR YEAR REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.230 INTEREST INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.330 REIMBURSED EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.420 BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
400.800 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0

Acct Class: 0000

CIP-Lake Miola Dam Bonds	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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Function:

0.00 0.00 559,577.98 6,601.15 0.00 -559,577.98 0.0

REVENUE/EXPENDITURE REPORT

April 2024

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5/10/2024
1:29 pm

City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud. Amended Bud.

YTD Actu

CURR MT

Encumb. YT

UnencBal % Bud

Fund Type:

Fund: 90 - CIP - CAPITAL IMPROVEMENT PROJ

REVENUE/EXPENDITURE REPORT

April 2024

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City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal % Bud

Fund Type:

Fund: 90 - CIP - CAPITAL IMPROVEMENT PROJ

Expenditures

Function:

Dept: 301 CIP - POLICE DEPT BUILDING

CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0300 SUPPLIES							
700.340 CONSTRUCTION MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0400 CAPITAL OUTLAY							
700.415 NEW REAL ESTATE / BUILDING	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.435 MISCELLANEOUS CAPITAL ITEMS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0800 TRANSFERS							
700.810 TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.0
TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 390 MISCELLANEOUS							
700.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
CIP - POLICE DEPT BUILDING	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 302 CIP - CITY HALL REMODEL							
Acct Class: 0200 CONTRACTUAL SERVICES							
700.210 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.235 INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.266 LOAN PAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.290 OTHER CONTRACTUALS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0300 SUPPLIES							
700.340 CONSTRUCTION MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0400 CAPITAL OUTLAY							
700.415 NEW REAL ESTATE / BUILDING	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.435 MISCELLANEOUS CAPITAL ITEMS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0800 TRANSFERS							
700.810 TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.0
TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 390 MISCELLANEOUS							
700.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
CIP - CITY HALL REMODEL	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 303 CIP - LIBRARY REMODEL							
Acct Class: 0200 CONTRACTUAL SERVICES							
700.210 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.235 INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.266 LOAN PAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.290 OTHER CONTRACTUALS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0300 SUPPLIES							

REVENUE/EXPENDITURE REPORT

April 2024

Page: 70

5/10/2024

1:29 pm

City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal

% Bud

Fund Type:

Fund: 90 - CIP - CAPITAL IMPROVEMENT PROJ

Expenditures

Function:

Dept: 305 CIP - STREETS PROGRAM

SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0400 CAPITAL OUTLAY							
700.415 NEW REAL ESTATE / BUILDING	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.435 MISCELLANEOUS CAPITAL ITEMS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0800 TRANSFERS							
700.810 TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.0
TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 390 MISCELLANEOUS							
700.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
CIP - STREETS PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 306 CIP - SKATEBOARD PARK							
Acct Class: 0200 CONTRACTUAL SERVICES							
700.290 OTHER CONTRACTUALS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0300 SUPPLIES							
700.340 CONSTRUCTION MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0400 CAPITAL OUTLAY							
700.435 MISCELLANEOUS CAPITAL ITEMS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 390 MISCELLANEOUS							
700.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
CIP - SKATEBOARD PARK	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 307 CIP - SIDEWALK REPLACE PROGRAM							
Acct Class: 0200 CONTRACTUAL SERVICES							
700.290 OTHER CONTRACTUALS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0300 SUPPLIES							
700.340 CONSTRUCTION MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0800 TRANSFERS							
700.810 TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.0
TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 390 MISCELLANEOUS							
700.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
CIP - SIDEWALK REPLACE PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 308 CIP - PRESSURE REDUCING VALVES							

REVENUE/EXPENDITURE REPORT

April 2024

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1:29 pm

City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal

% Bud

Fund Type:

Fund: 90 - CIP - CAPITAL IMPROVEMENT PROJ

Expenditures

Function:

Dept: 308 CIP - PRESSURE REDUCING VALVES
Acct Class: 0200 CONTRACTUAL SERVICES

700.210 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.235 INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.266 LOAN PAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.280 UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.290 OTHER CONTRACTUALS	0.00	0.00	0.00	0.00	0.00	0.00	0.0

CONTRACTUAL SERVICES

Acct Class: 0300 SUPPLIES

700.310 OPERATIONAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.340 CONSTRUCTION MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00	0.0

SUPPLIES

Acct Class: 0400 CAPITAL OUTLAY

700.415 NEW REAL ESTATE / BUILDING	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.435 MISCELLANEOUS CAPITAL ITEMS	0.00	0.00	0.00	0.00	0.00	0.00	0.0

CAPITAL OUTLAY

Acct Class: 0800 TRANSFERS

700.810 TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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TRANSFERS

Acct Class: 390 MISCELLANEOUS

700.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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MISCELLANEOUS

CIP - PRESSURE REDUCING VALVES

Dept: 309 CIP - 201 WATERWORKS RD
Acct Class: 0200 CONTRACTUAL SERVICES

700.210 PROFESSIONAL SERVICES	0.00	0.00	17,214.36	17,214.36	0.00	-17,214.36	0.0
700.235 INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.266 LOAN PAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.290 OTHER CONTRACTUALS	0.00	0.00	0.00	0.00	0.00	0.00	0.0

CONTRACTUAL SERVICES

Acct Class: 0300 SUPPLIES

700.340 CONSTRUCTION MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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SUPPLIES

Acct Class: 0400 CAPITAL OUTLAY

700.415 NEW REAL ESTATE / BUILDING	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.435 MISCELLANEOUS CAPITAL ITEMS	0.00	0.00	0.00	0.00	0.00	0.00	0.0

CAPITAL OUTLAY

Acct Class: 0800 TRANSFERS

700.810 TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.0
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TRANSFERS

Acct Class: 390 MISCELLANEOUS

700.390 MISCELLANEOUS	0.00	0.00	112.64	0.00	0.00	-112.64	0.0
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MISCELLANEOUS

CIP - 201 WATERWORKS RD

Dept: 310 CIP - TURF REPLACEMENT

Acct Class: 0200 CONTRACTUAL SERVICES

REVENUE/EXPENDITURE REPORT

April 2024

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5/10/2024

1:29 pm

City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal

% Bud

Fund Type:

Fund: 90 - CIP - CAPITAL IMPROVEMENT PROJ

Expenditures

Function:

Dept: 312 CIP - MANHOLE REHABILITATION

Acct Class: 0200 CONTRACTUAL SERVICES

700.266 LOAN PAYMENTS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.290 OTHER CONTRACTUALS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

CONTRACTUAL SERVICES

0.00

0.00

0.00

0.00

0.00

0.00

Acct Class: 0300 SUPPLIES

700.340 CONSTRUCTION MATERIALS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

SUPPLIES

0.00

0.00

0.00

0.00

0.00

0.00

Acct Class: 0400 CAPITAL OUTLAY

700.435 MISCELLANEOUS CAPITAL ITEMS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

CAPITAL OUTLAY

0.00

0.00

0.00

0.00

0.00

0.00

Acct Class: 0800 TRANSFERS

700.810 TRANSFER 0.00 0.00 0.00 0.00 0.00 0.00 0.0

TRANSFERS

0.00

0.00

0.00

0.00

0.00

0.00

Acct Class: 390 MISCELLANEOUS

700.390 MISCELLANEOUS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

MISCELLANEOUS

0.00

0.00

0.00

0.00

0.00

0.00

CIP - MANHOLE REHABILITATION

0.00

0.00

0.00

0.00

0.00

0.00

Dept: 313 CIP - BAPTISTE DRIVE

Acct Class: 0200 CONTRACTUAL SERVICES

700.210 PROFESSIONAL SERVICES 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.290 OTHER CONTRACTUALS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

CONTRACTUAL SERVICES

0.00

0.00

0.00

0.00

0.00

0.00

Acct Class: 0300 SUPPLIES

700.340 CONSTRUCTION MATERIALS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

SUPPLIES

0.00

0.00

0.00

0.00

0.00

0.00

Acct Class: 0800 TRANSFERS

700.810 TRANSFER 0.00 0.00 0.00 0.00 0.00 0.00 0.0

TRANSFERS

0.00

0.00

0.00

0.00

0.00

0.00

Acct Class: 390 MISCELLANEOUS

700.390 MISCELLANEOUS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

MISCELLANEOUS

0.00

0.00

0.00

0.00

0.00

0.00

CIP - BAPTISTE DRIVE

0.00

0.00

0.00

0.00

0.00

0.00

Dept: 314 CIP - INDUSTRIAL PARK DR

Acct Class: 0200 CONTRACTUAL SERVICES

700.210 PROFESSIONAL SERVICES 0.00 0.00 0.00 0.00 0.00 0.00 0.0

700.290 OTHER CONTRACTUALS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

CONTRACTUAL SERVICES

0.00

0.00

0.00

0.00

0.00

0.00

Acct Class: 0300 SUPPLIES

700.340 CONSTRUCTION MATERIALS 0.00 0.00 0.00 0.00 0.00 0.00 0.0

SUPPLIES

0.00

0.00

0.00

0.00

0.00

0.00

Acct Class: 0800 TRANSFERS

700.810 TRANSFER 0.00 0.00 0.00 0.00 0.00 0.00 0.0

REVENUE/EXPENDITURE REPORT

April 2024

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5/10/2024

1:29 pm

City of Paola

1

For the Period: 1/1/2024 to 4/30/2024

Original Bud. Amended Bud.

YTD Actu

CURR MTH Encumb

UnencBal % Bud

Fund Type:

Fund: 90 - CIP - CAPITAL IMPROVEMENT PROJ

Expenditures

Function:

Dept: 314 CIP - INDUSTRIAL PARK DR

REVENUE/EXPENDITURE REPORT

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City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
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Fund Type:

Fund: 90 - CIP - CAPITAL IMPROVEMENT PROJ

Expenditures

Function:

Dept: 316 CIP - FIRE DEPT BUILDING

REVENUE/EXPENDITURE REPORT

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City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
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Fund Type:

Fund: 90 - CIP - CAPITAL IMPROVEMENT PROJ

Expenditures

Function:

Dept: 319 CIP - KDOT FEDERAL FUNDS EXCH

REVENUE/EXPENDITURE REPORT

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City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud. Amended Bud.

YTD Actu

CURR MTH Encumb. YT

UnencBal % Bud

Fund Type:

Fund: 90 - CIP - CAPITAL IMPROVEMENT PROJ

Expenditures

Function:

Dept: 321 CIP - DOWNTOWN ALLEY IMP

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City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud. Amended Bud

YTD Actu

CURR MTH Encumb. YT

Unend

Fund Type:

Fund: 90 - CIP - CAPITAL IMPROVEMENT PROJ

Expenditures

Function:

Dept: 324 CIP - BAPTISTE DR EXTENSION

REVENUE/EXPENDITURE REPORT

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City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud. Amended Bud

YTD Actual

CURR MTH Encumb. YT

Encumb. YTD

UnencBal % Bud

Fund Type:

Fund: 90 - CIP - CAPITAL IMPROVEMENT PROJ

Expenditures

Function:

Dept: 328 Dog Park

REVENUE/EXPENDITURE REPORT

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City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud. Amended Bud

YTD Actu

CURR MTH Encumb. YT

UnencBal % Bud

Fund Type:

Fund: 90 - CIP - CAPITAL IMPROVEMENT PROJ

Expenditures

Function:

Dept: 903 CIP - PBC Library Bonds

REVENUE/EXPENDITURE REPORT

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5/10/2024

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City of Paola

For the Period: 1/1/2024 to 4/30/2024

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal

% Bud

Fund Type:

Fund: 90 - CIP - CAPITAL IMPROVEMENT PROJ

Expenditures

Function:

Dept: 918 CIP - Pool Bonds

MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
CIP - Pool Bonds	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 919 CIP-Lake Miola Dam Bonds							
Acct Class: 0200 CONTRACTUAL SERVICES							
700.210 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
700.290 OTHER CONTRACTUALS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0300 SUPPLIES							
700.340 CONSTRUCTION MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0400 CAPITAL OUTLAY							
700.401 CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 0800 TRANSFERS							
700.810 TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.0
TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 390 MISCELLANEOUS							
700.390 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
CIP-Lake Miola Dam Bonds	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Function:	0.00	0.00	194,861.03	23,753.74	0.00	-194,861.03	0.0
Expenditures	0.00	0.00	194,861.03	23,753.74	0.00	-194,861.03	0.0
Net Effect for CIP - CAPITAL IMPROVEMENT PROJ	0.00	0.00	364,716.95	-17,152.59	0.00	-364,716.95	0.0
Change in Fund Balance:			364,716.95				
Net Effect for	0.00	0.00	949,146.13	-607,096.17	0.00	-949,146.13	
Grand Total Net Effect:	0.00	0.00	949,146.13	-607,096.17	0.00	-949,146.13	

TO: CITY MANAGER, MAYOR AND COUNCIL MEMBERS
FROM: PAOLA POLICE DEPARTMENT

TRAFFIC VIOLATIONS CHARGES:

Child Not Restrained	1
Driving While Suspended	5
Expired Tags	4
Failure to Yield Emergency Vehicle	1
Illegal Turn	2
Inattentive Driving	1
Interlock Required	1
No Drivers License	2
No Headlights	1
No Insurance	2
Speeding	21
Speeding School Zone	1
Stop Sign	1
Traffic Light	1
Unsafe Turn	1

TOTAL NUMBER OF TRAFFIC CHARGES: 45

TOTAL NUMBER OF TRAFFIC STOPS: 204

ACCIDENT STATS:

TYPE OF ACCIDENT

FATALITIES	0
INJURIES	1
NON-INJURY	4
HIT & RUN	1

ROADWAY TYPE

CITY STREETS	3
169 HIGHWAY	2
PRIVATE PROPERTY	1

TOTAL NUMBER OF ACCIDENTS:

6

COURT CHARGES:

Battery	1
Battery (Domestic Violence)	5
Breach of Privacy	1
Burglary	1
Child in Need of Care	1
Criminal Damage to Property	2
Criminal Threat	1
ID Theft	2
Interference with Law Enforcement	2
Number of Animals	1
Possession of a Controlled Substance	3
Theft	4
Trespass	2
Hit and Run	1

TOTAL NUMBER OF CHARGEABLE CRIMES:

26

GENERAL PURPOSE REPORTS (GPR'S)

48
105
784

CALLS FOR SERVICE

HANDLED BY OFFICER (HBO)

"HBO" CALLS = (911 Hangups, Abandoned Vehicle Checks, Agency Assists, Alarms, Ambulance, Assist ER staff, Bank Escorts, Business Checks, Citizen Complaints, Citizen Inquiries, Civil Standby's, Deliver City Council Packets, Deliver Reports, District Checks, Extra Patrol requests, Follow Ups, Foot Patrols, Funeral Escorts, House patrols, Juvenile Activity, Motorist Assist, Noise Complaints, Open Doors, Pedestrian Checks, Traffic Complaints, Traffic Enforcements, Vehicle Unlocks, etc.)

ANIMAL COMPLAINTS

17
2

ANIMAL BITES