



# Paola City Council Meeting - AGENDA

**Tuesday, January 10, 2023 - 6:00 PM**  
**Paola Justice Center - 805 N PEARL**

YouTube Channel: <https://www.youtube.com/channel/UCElgDJjzXvXznUfKQomw?>

## PLEDGE OF ALLEGIANCE

## CALL TO ORDER

**ROLL CALL** - Smail    Hayes    Peckman    Shields    Mayor House   

### 1. CONSENT AGENDA

The items on the Consent Agenda are considered by the Governing Body to be routine business items. Agenda items may be approved by a single motion, second and a majority vote with no separate discussion of any item listed. Should a member of the Governing Body desire to discuss any item, at his/her request it will be removed from the Consent Agenda and considered separately.

- a. Meeting Minutes – December 13, 2022.
- b. Salary Ordinances - 22-27
- c. Appropriation Ordinances -989 & 990
- d. Pledged Collateral Report – December 2022

Possible Action - Motion to approve the Consent Agenda as presented and authorize the Mayor to sign.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

### 2. COMMENTS FROM THE PUBLIC

When addressing the Council, please step to the podium and state your name and address so that it can be recorded in the minutes of the meeting. Please limit your comments to 3 minutes or less and to items NOT on the agenda. Thank you.

### **3. ANNUAL DESIGNATION OF DEPOSITORYIES FOR CITY FUNDS**

Possible Action - Motion to designate Security Bank of Kansas City, Great Southern Bank, First Security Bank, First Option Bank and Landmark National Bank as depositories for City funds.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

### **4. ANNUAL RESOLUTION AUTHORIZING THE CITY MANAGER TO PAY CLAIMS.**

Possible Action – Motion to approve Resolution No 2023-001 authorizing the City Manager to pay claims pursuant to K.S.A. 12-105b(e)

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

### **5. NEW BUSINESS**

#### **a. New Housing Incentive Program Amendment**

Possible Action - Motion to approve *Ordinance No 3197* amending the New Housing Construction Incentive Program.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

#### **b. Amend Water Rates**

Possible Action - Motion to approve Ordinance No 3198 amending the metered volume water rate structure effective January 31, 2023.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

#### **c. Water Leak Allowance Request - 407 W Wea**

Possible Action - Motion to approve the leak allowance for 407 W Wea in the amount of \$615.00 contingent on Mr. Mukuku's approved permit and completed inspection.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**d. Water Leak Allowance Request - USD 368, 403 N Hospital**

Possible Action - Motion to approve the leak allowance for USD 368 at 403 N Hospital Dr in the amount of \$615.00

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**e. Bond Offering Resolution No 2023-002**

Possible Action - Motion to approve Resolution No 2023-002 authorizing Raymond James & Associates, Inc. to offer the City's General Obligation Bonds for sale.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**6. STAFF REPORTS**

**7. MISCELLANEOUS MATTERS FROM THE COUNCIL**

**8. MISCELLANEOUS MATTERS FROM THE MAYOR**

**9. ADJOURNMENT**

Possible Action – Motion to adjourn.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

~ NOTICE ~

In compliance with the American with Disabilities Act, individuals needing assistance or other services or accommodation for this meeting should contact City Clerk Stephanie Marler at least 24 hours in advance of this meeting at 913-259-3600.

**MINUTES OF THE COUNCIL MEETING  
OF THE CITY OF PAOLA, KANSAS  
PAOLA JUSTICE CENTER 805 N PEARL  
6:00 O'CLOCK P.M.  
December 13, 2022**

The Governing Body of the City of Paola, Kansas, met with Mayor House presiding.

**Council Members present:** Mayor Leigh House and Council Members Dave Smail, Deborah Hayes, Kathy Peckman and LeAnne Shields.

**Council Members absent:** None

**Also present:** City Manager Randi Shannon, City Clerk Stephanie Marler, Police Chief Eric Jenkins, Public Works Director Kirk Rees, City Planner Jessica Newton, City Attorney Lee Tetwiler, Brian McCauley with the Miami County Republic, Trent Upshaw, Jennifer Dees, and others.

**CALL TO ORDER:** The regular council meeting was called to order by Mayor House.

**ROLL CALL:** Mayor House and Council Members Smail, Hayes, Peckman and Shields were all present.

**Agenda Item 1 - CONSENT AGENDA**

- a. Approval of minutes of the meeting of November 8, 2022.
- b. Approval of Salary Ordinances 22-23, 22-24, 22-25 & 22-26.
- c. Approval of Appropriation Ordinance 987 & 988.
- d. Approval of the Pledged Collateral Report for November 2022.
- e. Approval of Journal Entries report for November 2022
- f. Renewal of a liquor license for Papa C's, 807 S Silver, contingent upon receipt of application and fee.
- g. Approval of the renewal of Cereal Malt Beverage Licenses for 2023 contingent upon return of application and fee and completed safety inspection:
  - Price Chopper at 309 N Hospital Drive – Off Premises
  - Casey's General Store #1237 at 119 N Hospital Drive – Off Premises
  - Casey's General Store #1337 at 404 S Silver Street – Off Premises
  - Milo's Steak House at 16 W Peoria Street – On Premises
  - Walmart at 310 Hedge Lane – Off Premises
  - Fuel Espresso #15 at 1005 N Pearl Street – Off Premises
  - Pizza Hut at 1613 E Peoria – On Premises
  - One Stop Convenience – Off Premises
- h. Leak allowance for Kim Coons at 405 W Wea for \$506.76

Council Member Shields made a motion to approve the Consent Agenda as presented and authorize the mayor to sign. The motion was seconded by Council Member Smail and all voted aye. The motion passed 4 to 0.

**Agenda Item 2 - COMMENTS FROM THE PUBLIC:**

No one addressed the Council.

**Agenda Item 3 – ELECTION RESULTS**

**Agenda Item 3a – Consider Certificate of Election Results**

Clerk Marler said the general election held on November 8<sup>th</sup> showed Trent Upshaw Ward 2 with the most votes and LeAnne Shields Ward 4 with the most votes. She said the votes were canvassed on November 17<sup>th</sup> and the certificate of election results needed to be accepted.

Council Member Hayes made a motion to accept the certificate of election results naming Trent Upshaw - City Council Ward 2 and LeAnne Shields - City Council Ward 4 as the candidates receiving the most votes. The motion was seconded by Council Member Peckman and all voted aye. The motion passed 4 to 0.

*With Trent Upshaw receiving the most votes, Deborah Hayes, who was elected by the Council in October to fill his vacancy, left the Ward 2 Council Seat. Mr. Upshaw moved from Ward 2 and is ineligible for the council seat.*

**Agenda Item 4 –RECESS SINE DIE - Installation of newly elected City Council**

Council Member Peckman made a motion to recess sine die. The motion was seconded by Council Member Smail and all voted aye. The motion passed 3 to 0.

**Agenda Item 5 – ADMINISTRATION OF OATH OF OFFICE**

Clerk Marler administered the Oath of Office to Council Member LeAnne Shields.

**Agenda Item 6 – INVOCATION**

Mayor Leigh House presented an invocation for the new City Council.

**Agenda Item 7 – RESUME COUNCIL MEETING**

Council Member Peckman made a motion to resume the recessed meeting. The motion was seconded by Council Member Smail and all voted aye. The motion passed 3 to 0. Mayor House called the new City Council to order and resumed the recessed meeting.

**Agenda Item 8 - COUNCIL ELECTION**

Clerk Marler said since Trent Upshaw is not able to fill the Ward 2 council seat, the City Council is tasked with electing a new Council Member. She said 2 letters of interest were submitted to the City Clerk's office by Deborah Hayes and Jennifer Dees.

Council Member Peckman made a motion to nominate Deborah Hayes to fill the position of Ward 2 City Council member. The motion was seconded by Council Member Shields and all voted aye. The motion passed 3 to 0. Council Member Hayes took the Oath of Office and joined the City Council.

**Agenda Item 9 – ELECTION OF COUNCIL OFFICERS**

Council Member Peckman made a motion to nominate Council Member Smail as President of the Paola City Council. The motion was seconded by Council Member Hayes and all voted aye. The motion passed 4 to 0.

Council Member Smail made a motion to nominate Council Member Peckman as Vice President of the Paola City Council. The motion was seconded by Council Member Shields and all voted aye. The motion passed 4 to 0.

**Agenda Item 10 - NEW BUSINESS**

**Agenda Item 10a – Landworks Studio Contract**

Manager Shannon said the City of Paola approved the proposal from Landworks Studios, in response to the Paola Family Pool Improvements Request for Qualification at the October 11, 2022 Council meeting. After the selection, City staff met with Landworks Studios to establish the scope and enhancements for the firm to establish the total fee for the engineering services, design work, and construction administration.

Manager Shannon said from discussion with Landworks Studios and their sub-consultant, Water Technology, Inc. the plan is to update the safety concerns in the mechanical room before the start of the 2023 pool season. Then after the close of the 2023 season, construction will begin on the enhancements for the 2024 season. She said the items that are to be done prior to the opening of the 2023 season are as follows.

1. Removing the sand from the existing sand filters and replacing the media
2. Remove the existing pool heater and install a new high efficiency pool heater
3. Renovate the pool chemical storage rooms to properly isolate the storage of liquid chlorine from the muriatic acid.

Council Member Peckman made a motion to approve the contract with Landworks Studio in the form substantially presented and authorize the necessary signatures and pay the contract amount of \$201,950.00. The motion was seconded by Council Member Hayes and all voted aye. The motion passed 4 to 0.

**Agenda Item 10b – Hedge Ln. & Baptiste Dr. Traffic Light & Cabinet Upgrade**

Director Rees said there has been problems with the traffic backing up at Hedge Lane and Baptiste Drive. The light controls were adjusted and he was told the cabinet is outdated and needs upgraded. He received 2 bids to include the removal of existing cameras (4) and signal heads (2), installation of Miovision video detection system, controller cabinet switch out and install 4 head signal heads. The bids are as follows:

J. Warren Company Inc. \$39,744.00  
Capital Electric \$43,635.00

After further comments Council Member Shields made a motion to approve the quote from J. Warren Company Inc. for improvements to the traffic lights and control cabinet at Hedge Ln. & Baptiste Dr. in the amount of \$39,744.00. The motion was seconded by Council Member Smail and all voted aye. The motion passed 4 to 0.

**Agenda Item 10c – Fire Engine Purchase Approval**

Manager Shannon said the Fire Department's Engine #3 was scheduled to be replaced in 2024, at the end of the standard 15-year replacement cycle. Due to the extended lead times of a new engine, coupled with the fact that the resale value of the current Engine #3 will drop exponentially after the 15-year mark, Chief Martin and staff thought it was prudent to push the purchase of a new engine up to the end of 2022.

Manager Shannon said Chief Martin worked with three manufacturers to develop specifications for the new engine. All three manufacturers offered almost identical units, as well as offering Brindlee Mountain as a trade-in company with an estimated \$80,000 for the current Engine #3. A summary of the three bids that were reviewed at the City Council Work Study and are outlined below.

**Pierce Mfg Appleton Wisconsin est. 1913**

Dealer: Conrad Fire Equipment, Olathe, KS.  
Engine Name: Arrow XT #1125  
Lead time: 36 months  
Cost: **\$678,641.08** with 100% prepay

**Sparton ER Brandon SD est. 2003.**

Dealer: Feld Fire, Grain Valley, MO.  
Engine Name: Spartan Metro Star  
Lead time: 24 months  
Cost: **\$664,579.00** with 100% prepay

**Sutphen Corp. Amlin OH est. 1892**

Dealer: Flint Hills Fire, Saline, KS.  
Engine Name: Monarch S1  
Lead time: 24 months  
Cost: **\$606,537.85** with 100% prepay

Council Member Smail made a motion to approve the purchasing of the Sutphen Monarch S1, from the Sutphen Corporation in the amount of \$606,537.85. The motion was seconded by Council Member Peckman and all voted aye. The motion passed 4 to 0.

**Agenda Item 10d – Traffic Control Device Schedule – Resolution 2022-011 – Parking Restriction by the Miami County Administration Building.**

Clerk Marler said Miami County is working to facilitate an additional district court judge. The short-term plan is to use the commission chamber within the Administration Building each Monday, Tuesday, Thursday and Friday. She said County Administrator, Shane Krull, has requested a restricted parking space during these court hours. This would allow for the inmate transport staff to have direct access to the exterior doors of the commission chambers. The requested space is the southernmost space on the east side of Pearl St. in front of the County Administration building.

Clerk Marler presented Resolution 2022-011 to add the restricted space to the Traffic Control Device Schedule and to reevaluate in January 2026 to determine if the parking restriction should continue. The resolution will also remove the restricted parking at 105 E Wea, which was a former Bed and Breakfast.

Council Member Peckman made a motion to approve Resolution 2022-011 amending the Traffic Control Device Schedule. The motion was seconded by Council Member Shields and all voted aye. The motion passed 4 to 0.

**Agenda Item 10e – Approval of an Employment Agreement**

Council Member Smail made a motion to approve an Employment Agreement with Randi Shannon to serve as City Manager for the City of Paola and authorize the necessary signatures. The motion was seconded by Council Member Hayes and all voted aye. The motion passed 4 to 0.

**Agenda Item 11 - STAFF REPORTS**

Planner Newton:

1. There is a new Taco Truck on Baptiste Drive.
2. Due to lack of a quorum, there will not be a Planning Commission Meeting in December.
3. Rausch Coleman Homes, who have been building several new homes, are getting ready to start on 2 more and the department is getting close to approving 500 permits for the year.

Director Rees:

1. A new employee has been hired at Public Works.
2. Crews are working on getting the leaves cleaned up with the street sweeper.

Chief Jenkins:

1. A conditional offer has been made for a new officer.
2. Shop with a Cop event will take place on Monday, December 19<sup>th</sup>.

Manager Shannon thanked the Council on behalf of the employees for the Christmas gift.

**Agenda Item 12 - MISCELLANEOUS MATTERS FROM THE COUNCIL:**

All Council Members wished everyone a Merry Christmas and Happy New Year.

Council Member Hayes thanked the Council for electing her to fill the Ward 2 seat.

**Agenda Item 13 - MISCELLANEOUS MATTERS FROM THE MAYOR:**

Mayor House said Merry Christmas and Happy New Year.

**Agenda Item 14 – EXECUTIVE SESSION**

**Agenda Item 14b - (Moved ahead of agenda item a)**

Council Member Peckman moved city council recess into Executive Session to consult with the City Attorney regarding information deemed privileged in the attorney-client relationship, pursuant to exception, K.S.A. 75-4319(b)(2). The meeting shall include the Mayor and Council, City Attorney, City Manager, and City Clerk. The regular meeting shall reconvene in the Municipal Court Room at 6:35. The motion was seconded by Council Member Smail and all voted aye. The motion passed 4 to 0.

At 6:35 PM Council came out of executive session. Council Member Smail made a motion to reconvene the recessed meeting. The motion was seconded by Council Member Hayes and all voted aye. The motion passed 4 to 0.

**Agenda Item 14a -**

Council Member Peckman moved city council recess into Executive Session for the preliminary discussion of the acquisition of real property, pursuant to exception, K.S.A. 75-4319(b)(6). The meeting shall include the Mayor and Council, City Manager, and City Clerk. The regular meeting shall reconvene in the Municipal Court Room at 6:48 PM. The motion was seconded by Council Member Hayes and all voted aye. The motion passed 4 to 0.

At 6:48 PM Council came out of executive session. Council Member Smail made a motion to reconvene the recessed meeting. The motion was seconded by Council Member Shields and all voted aye. The motion passed 4 to 0.

**Agenda Item 15– ADJOURNMENT**

With no additional business to come before the Council, Council Member Hayes made a motion to adjourn. The motion was seconded by Council Member Shields and all voted aye. The motion passed 4 to 0.

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Leigh House, Mayor

ATTEST: [seal]

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Stephanie Marler, City Clerk

## Costs by GL Number Report

Sal Ord 22-27 CITY 12/28/22

Emp.Code Desc.: CITY OF PAOLA, KANSAS

City of Paola

Pay Ending Date: 12/17/2022

Pay Date: 12/28/2022

Date: 12/20/2022

Time: 14:59:18

GL Number	Gross Pay	KP&F 22.99	Medicare	RETM 1%	RETM 8.9%	RET CITY	RETWRL	Soc Sec	Other
01-001-700.100	\$15,524.60	\$0.00	\$212.76	\$154.50	\$1,375.01	\$0.00	\$0.00	\$909.76	\$1,956.88
01-001-700.110	\$634.80	\$0.00	\$9.20	\$6.35	\$56.50	\$0.00	\$0.00	\$39.36	\$27.42
01-001-700.130	\$318.47	\$0.00	\$4.60	\$0.00	\$0.00	\$0.00	\$0.00	\$19.73	\$0.71
01-002-700.100	\$34,613.59	\$6,581.59	\$483.84	\$59.85	\$532.72	\$0.00	\$0.00	\$2,068.89	\$3,694.13
01-002-700.110	\$236.77	\$0.00	\$3.43	\$0.00	\$0.00	\$0.00	\$0.00	\$14.68	\$10.23
01-002-700.120	\$4,242.12	\$865.21	\$59.77	\$4.79	\$42.61	\$0.00	\$0.00	\$255.53	\$402.87
01-003-700.100	\$12,031.18	\$0.00	\$174.51	\$0.00	\$0.00	\$0.00	\$0.00	\$745.93	\$821.65
01-004-700.100	\$1,668.80	\$0.00	\$23.49	\$16.69	\$148.52	\$0.00	\$0.00	\$100.42	\$181.01
01-004-700.110	\$1,399.74	\$0.00	\$20.30	\$0.00	\$0.00	\$0.00	\$0.00	\$86.78	\$4.48
01-005-700.100	\$13,708.81	\$0.00	\$189.01	\$137.10	\$1,220.10	\$0.00	\$0.00	\$808.18	\$2,379.81
01-005-700.120	\$140.54	\$0.00	\$2.03	\$1.40	\$12.50	\$0.00	\$0.00	\$8.68	\$5.75
01-006-700.100	\$5,675.20	\$0.00	\$74.85	\$56.76	\$505.08	\$0.00	\$0.00	\$320.08	\$1,242.45
01-007-700.100	\$1,673.60	\$0.00	\$20.90	\$16.74	\$148.95	\$0.00	\$0.00	\$89.37	\$594.16
01-009-700.100	\$5,794.40	\$0.00	\$80.53	\$57.94	\$515.70	\$0.00	\$0.00	\$344.36	\$709.27
<b>Totals for Fund 01</b>	<b>\$97,662.62</b>	<b>\$7,446.80</b>	<b>\$1,359.22</b>	<b>\$512.12</b>	<b>\$4,557.69</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,811.75</b>	<b>\$12,030.82</b>
GL Number	Gross Pay	KP&F 22.99	Medicare	RETM 1%	RETM 8.9%	RET CITY	RETWRL	Soc Sec	Other
02-022-700.100	\$4,509.84	\$0.00	\$61.99	\$45.10	\$401.37	\$0.00	\$0.00	\$265.07	\$558.35
02-022-700.110	\$1,508.49	\$0.00	\$21.88	\$13.40	\$119.31	\$0.00	\$0.00	\$93.53	\$11.55
02-022-700.111	\$1,131.49	\$0.00	\$16.41	\$0.00	\$0.00	\$0.00	\$0.00	\$70.16	\$3.59
02-022-700.120	\$8.65	\$0.00	\$0.11	\$0.09	\$0.77	\$0.00	\$0.00	\$0.48	\$1.65
<b>Totals for Fund 02</b>	<b>\$7,158.47</b>	<b>\$0.00</b>	<b>\$100.39</b>	<b>\$58.59</b>	<b>\$521.45</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$429.24</b>	<b>\$575.14</b>

## Costs by GL Number Report

Sal Ord 22-27 CITY 12/28/22

Emp.Code Desc.: CITY OF PAOLA, KANSAS

City of Paola

Pay Ending Date: 12/17/2022

Pay Date: 12/28/2022

Date: 12/20/2022

Time: 14:59:18

GL Number	Gross Pay	KP&F 22.99	Medicare	RETM 1%	RETM 8.9%	RET CITY	RETWRL	Soc Sec	Other
04-032-700.100	\$2,332.68	\$0.00	\$33.16	\$23.33	\$207.61	\$0.00	\$0.00	\$141.77	\$228.30
04-033-700.100	\$5,013.60	\$0.00	\$67.61	\$50.13	\$446.21	\$0.00	\$0.00	\$289.08	\$1,075.70
04-033-700.120	\$187.07	\$0.00	\$2.57	\$1.87	\$16.65	\$0.00	\$0.00	\$11.01	\$24.99
<b>Totals for Fund 04</b>	<b>\$7,533.35</b>	<b>\$0.00</b>	<b>\$103.34</b>	<b>\$75.33</b>	<b>\$670.47</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$441.86</b>	<b>\$1,328.99</b>
GL Number	Gross Pay	KP&F 22.99	Medicare	RETM 1%	RETM 8.9%	RET CITY	RETWRL	Soc Sec	Other
08-000-700.100	\$2,459.60	\$0.00	\$34.73	\$24.10	\$214.45	\$0.00	\$0.00	\$148.49	\$183.83
08-000-700.110	\$224.00	\$0.00	\$3.25	\$0.00	\$0.00	\$0.00	\$0.00	\$13.89	\$9.67
<b>Totals for Fund 08</b>	<b>\$2,683.60</b>	<b>\$0.00</b>	<b>\$37.98</b>	<b>\$24.10</b>	<b>\$214.45</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$162.38</b>	<b>\$193.50</b>
GL Number	Gross Pay	KP&F 22.99	Medicare	RETM 1%	RETM 8.9%	RET CITY	RETWRL	Soc Sec	Other
09-033-700.100	\$1,983.20	\$0.00	\$28.75	\$14.07	\$125.24	\$0.00	\$0.00	\$122.96	\$87.86
<b>Totals for Fund 09</b>	<b>\$1,983.20</b>	<b>\$0.00</b>	<b>\$28.75</b>	<b>\$14.07</b>	<b>\$125.24</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$122.96</b>	<b>\$87.86</b>
<b>Grand Totals</b>	<b>\$117,021.24</b>	<b>\$7,446.80</b>	<b>\$1,629.68</b>	<b>\$684.21</b>	<b>\$6,089.30</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,968.19</b>	<b>\$14,216.31</b>

SEAL: Stephanie D. Marler, City Clerk

Leigh House, Mayor

## INVOICE APPROVAL LIST BY FUND REPORT

APPR ORD #989 12/22/22

Date: 12/22/2022

Time: 4:18 pm

Page: 1

City of Paola

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
<b>Fund: 01 GENERAL OPERATING</b>							
<b>Dept: 000</b>							
01-000-400.330 REIMBURSED EXPEN							
VISA - 1348		10/31/22 REBATE CREDIT	REBATE CREDIT	71720	10/31/2022	12/31/2022	-48.19
							<b>-48.19</b>
						<b>Total Dept. 000:</b>	<b>-48.19</b>
<b>Dept: 001 ADMINISTRATION</b>							
01-001-700.220 LEGAL SERVICES							
TETWILER/LEE H.//		10697	NOVEMBER CITY ATTORNEY	71732	11/30/2022	12/31/2022	875.00
							<b>875.00</b>
01-001-700.280 UTILITIES							
KANSAS GAS SERVICE INC///			GAS BILL PAYMENTS	71725	12/15/2022	12/31/2022	151.51
							<b>151.51</b>
01-001-700.290 OTHER CONTRACTU							
FIRST OPTION BANK INC///			SAFE DEPOSIT BOX RENT	0	12/05/2022	12/31/2022	36.90
LIGHTHOUSE BIS, LLC PC-02//		1093431	WATCHGUARD BASIC SECURITY	0	11/30/2022	12/31/2022	1,349.00
TOSHIBA FINANCIAL SVCS (CH)		32943515	COPIER USAGE	71714	12/01/2022	12/31/2022	78.44
VISA - 1348	1/15 CANVA* I03605-21622881 H		CANVA PRO SUBSCRIPTION	71720	11/15/2022	12/31/2022	12.99
WASTE MGMT OF KS INC - 4856		0575931-4856-2	NOVEMBER YARDWASTE	71721	12/01/2022	12/31/2022	3,336.40
							<b>4,813.73</b>
01-001-700.292 CIVIL DEFENSE SIRE							
EVERGY///			ELECTRIC BILL PAYMENTS	71713	12/12/2022	12/31/2022	26.20
EVERGY///			ELECTRIC BILL PAYMENTS	71731	12/09/2022	12/31/2022	7.92
EVERGY///			ELECTRIC BILL PAYMENTS	71731	12/09/2022	12/31/2022	7.92
EVERGY///			ELECTRIC BILL PAYMENTS	71731	12/09/2022	12/31/2022	7.92
EVERGY///			ELECTRIC BILL PAYMENTS	71712	12/08/2022	12/31/2022	29.62
EVERGY///			ELECTRIC BILL PAYMENTS	71724	12/15/2022	12/31/2022	25.09
							<b>104.67</b>
01-001-700.300 GENERAL OFFICE SL							
CHARTER HOUSE LLC///		14630	PAYROLL FORMS	0	12/02/2022	12/31/2022	31.40
NAVRAT'S OFFICE PROD.-EMPC		0208749-001	ENVELOPES, CARD STOCK	0	11/30/2022	12/31/2022	58.28
QUILL LLC///		29456724	INK PAD	0	12/08/2022	12/31/2022	7.31
QUILL LLC///		29436926	CALENDARS & COFFEE	0	12/07/2022	12/31/2022	37.70
QUILL LLC///		29442582	CALCULATOR RIBBON	0	12/07/2022	12/31/2022	20.51
VISA - 1348	AMAZON.COM*HW5YH1HI0 AMZ	3 RING BINDER		71720	11/24/2022	12/31/2022	8.79
							<b>163.99</b>
01-001-700.310 OPERATIONAL SUPP							
QUILL LLC///		29436926	CALENDARS & COFFEE	0	12/07/2022	12/31/2022	74.96
VISA - 1348	AMZN MKTP US*HB8YX7QW1 A	LIGHT BULBS		71720	11/13/2022	12/31/2022	10.39
							<b>85.35</b>
						<b>Total Dept. ADMINISTRATION:</b>	<b>6,194.25</b>
<b>Dept: 002 POLICE DEPARTMENT</b>							
01-002-700.230 TELEPHONE SERVIC							
VERIZON///		9922476553	CELL PHONE PAYMENT	71728	12/09/2022	12/31/2022	535.40
							<b>535.40</b>
01-002-700.240 TRAINING, TRAVEL, [							
VISA - 1348	06/22 CASEYS #3894 COLBY KS	FUEL PURCHASE		71720	11/06/2022	12/31/2022	41.00
VISA - 1348	0556906-IN	LAW ENFORCEMENT ACADEMY		71720	11/03/2022	12/31/2022	186.44
VISA - 1348	03/22 ACTION TARGETS 800-77	4 - TORSO TARGETS		71720	11/03/2022	12/31/2022	1,294.68
VISA - 1348	1/22 COURTYARD BY MARRIOTT	HOTEL STAY - TRAINING		71720	11/06/2022	12/31/2022	894.30
VISA - 1348	1/11 14 7 TRAVEL ST73010027 C	FUEL PURCHASE		71720	11/11/2022	12/31/2022	49.44
VISA - 1348	1 SAPP BROS TRAVEL CENTER	FUEL PURCHASE		71720	11/11/2022	12/31/2022	50.66
VISA - 1348	11/14 IACP 703-647-7279 VA	IACP NET SUBSCRIPTION		71720	11/14/2022	12/31/2022	525.00

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							<b>3,041.52</b>
01-002-700.255	ADVERTISING EXPEN						
							<b>65.00</b>
01-002-700.272	ANIMAL CARE						
							<b>450.00</b>
01-002-700.280	UTILITIES						
							<b>1,577.04</b>
01-002-700.290	OTHER CONTRACTU						
							<b>1,759.61</b>
01-002-700.300	GENERAL OFFICE SL						
							<b>31.40</b>
01-002-700.310	OPERATIONAL SUPP						
							<b>2,040.39</b>
01-002-700.315	VEHICLE MAINTENA						
							<b>624.38</b>
01-002-700.330	BUILDING & MAINTEN						
							<b>491.77</b>
01-002-700.331	CLEANING SUPPLIES						
							<b>320.01</b>
							<b>320.01</b>
							<b>10,936.52</b>
<b>Dept: 003 FIRE DEPARTMENT</b>							
01-003-700.230	TELEPHONE SERVIC						
							<b>41.35</b>
01-003-700.280	UTILITIES						
							<b>1,256.01</b>
01-003-700.290	OTHER CONTRACTU						
							<b>1,004.00</b>

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	VERIZON///	9922476553	CELL PHONE PAYMENT	71728	12/09/2022	12/31/2022	120.03
	WASTE MGMT OF KS INC - 4856	0575950-4856-2	NOVEMBER TRASH REMOVAL	71721	12/01/2022	12/31/2022	45.50
							<b>1,169.53</b>
01-003-700.310	OPERATIONAL SUPP						
	VISA - 1348	1/16 INTL CODE COUNCIL INC 8	ICC CODE BOOKS	71720	11/16/2022	12/31/2022	400.00
							<b>400.00</b>
01-003-700.314	CONSUMABLES						
	PUR-O-ZONE INC///	864860	TOILET TISSUE	0	11/28/2022	12/31/2022	300.06
							<b>300.06</b>
01-003-700.315	VEHICLE MAINTENAN						
	APPARATUS SERVICES LLC///	1122356	PUMP HOUSE WATER LEAK	0	11/29/2022	12/31/2022	149.42
	GERKEN RENT-ALL///	21956/7	DIMMER KNOB	0	11/07/2022	12/31/2022	2.99
							<b>152.41</b>
01-003-700.320	EQUIPMENT MAINTE						
	GERKEN RENT-ALL///	22195/7	BATTERIES	0	11/16/2022	12/31/2022	155.61
	KASPER AUTO PARTS, INC///	283781	RURAL FIRE DEPT BRUSH TRUCK	71711	09/23/2022	12/31/2022	15.98
	KASPER AUTO PARTS, INC///	283756	RURAL FIRE DEPT BRUSH TRUCK	71711	09/21/2022	12/31/2022	230.76
	KASPER AUTO PARTS, INC///	283678	RURAL FIRE DEPT BRUSH TRUCK	71711	09/20/2022	12/31/2022	80.49
	KASPER AUTO PARTS, INC///	283259	RURAL FIRE DEPT - B3	71711	09/13/2022	12/31/2022	101.59
	KASPER AUTO PARTS, INC///	283185	RURAL FIRE DEPT - AIR & OIL	71711	09/12/2022	12/31/2022	97.32
	KASPER AUTO PARTS, INC///	285844	RURAL FIRE DEPT - ENGINE #5	71711	10/26/2022	12/31/2022	18.99
	KASPER AUTO PARTS, INC///	285834	RURAL FIRE DEPT - ENGINE #5	71711	10/26/2022	12/31/2022	219.57
	KASPER AUTO PARTS, INC///	285814	RURAL FIRE DEPT - ENGINE #5	71711	10/26/2022	12/31/2022	231.88
	KASPER AUTO PARTS, INC///	285255	RURAL FIRE DEPT - TENDER	71711	10/17/2022	12/31/2022	121.98
	KASPER AUTO PARTS, INC///	285240	RURAL FIRE DEPT - TENDER	71711	10/17/2022	12/31/2022	176.85
	KASPER AUTO PARTS, INC///	283815	RURAL FIRE DEPT - BRUSH TRUC	71711	09/22/2022	12/31/2022	-18.00
	TG TECHNICAL SERVICES INC//	00875	SEMI-ANNUAL GAS MONITOR	0	11/28/2022	12/31/2022	465.00
							<b>1,898.02</b>
01-003-700.330	BUILDING & MAINTEN						
	GERKEN RENT-ALL///	22024/7	FLUSH LEVER	0	11/09/2022	12/31/2022	7.49
	GERKEN RENT-ALL///	22586/7	BULBS FOR FIREHOUSE	0	12/08/2022	12/31/2022	29.99
	GERKEN RENT-ALL///	22587/7	LOCK FOR COMM SHACK	0	12/08/2022	12/31/2022	18.99
	HOW CAN WE HELP LLC//	22-215	INSTALLATION OF SWEEP	0	12/14/2022	12/31/2022	94.26
	KELLER FIRE & SAFETY, INC///	303259	6 - FIRE EXTINGUISHER	0	10/21/2022	12/31/2022	98.07
	VISA - 1348	CREDIT VOUCHER 1000BULBS	CREDIT FOR RETURN OF	71720	11/04/2022	12/31/2022	-855.92
							<b>-607.12</b>
01-003-700.371	PROTECTIVE CLOTH						
	DATCO, INC///	213394	PAOLA FIRE LOGO LICENSE	0	12/07/2022	12/31/2022	481.63
	WEIS FIRE & SAFETY EQPMNT	187630	FIREFIGHTER GEAR	0	12/03/2022	12/31/2022	1,736.00
							<b>2,217.63</b>
							<b>6,827.89</b>
<b>Dept: 004 MUNICIPAL COURT</b>							
01-004-700.220	LEGAL SERVICES						
	HARTLEY LAW GROUP LLC///	1301	SMITH, KAY	0	12/08/2022	12/31/2022	224.00
	HARTLEY LAW GROUP LLC///	1302	ELLIOTT, SYDNEY	0	12/08/2022	12/31/2022	224.00
	HARTLEY LAW GROUP LLC///	569	PETROPOLUS, WILLIAM	0	12/03/2022	12/31/2022	35.00
	HARTLEY LAW GROUP LLC///	572	WILLIAMS, ANNE	0	12/03/2022	12/31/2022	63.00
	HARTLEY LAW GROUP LLC///	561	AVILA, JUNNIOR	0	12/03/2022	12/31/2022	56.00
	HARTLEY LAW GROUP LLC///	562	BRADY, DEBRA	0	12/03/2022	12/31/2022	70.00
	HARTLEY LAW GROUP LLC///	563	DOUDNA	0	12/03/2022	12/31/2022	35.00
	HARTLEY LAW GROUP LLC///	564	FROST, MELANIE	0	12/03/2022	12/31/2022	21.00
	HARTLEY LAW GROUP LLC///	571	SLEDD, JIMMIE	0	12/03/2022	12/31/2022	35.00
	TETWILER/LEE H.//	10698	NOVEMBER CITY PROSECUTOR	71732	11/30/2022	12/31/2022	4,312.50
							<b>5,075.50</b>
01-004-700.271	PRISONER CARE						

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	MIAMI COUNTY SHERIFF DEPT.		NOVEMBER PRISONER CARE/	0	11/30/2022	12/31/2022	1,583.06
							<b>1,583.06</b>
01-004-700.290	OTHER CONTRACTU						
	KANSAS STATE TREASURER///	72680	EDUCATION & TRAINING	0	11/30/2022	12/31/2022	658.00
							<b>658.00</b>
01-004-700.300	GENERAL OFFICE SL						
	NAVRAT'S OFFICE PROD.-EMPC	0208566-001	ROTARY CARD REFILL	0	11/30/2022	12/31/2022	11.90
							<b>11.90</b>
01-004-700.310	OPERATIONAL SUPP						
	LANGUAGE LINE SERVICES///	10696244	OVER THE PHONE INTERPRETATI	0	11/30/2022	12/31/2022	62.56
							<b>62.56</b>
						<b>Total Dept. MUNICIPAL COURT:</b>	<b>7,391.02</b>
<b>Dept: 005 STREET DEPARTMENT</b>							
01-005-700.230	TELEPHONE SERVIC						
	VERIZON///	9922476553	CELL PHONE PAYMENT	71728	12/09/2022	12/31/2022	197.82
							<b>197.82</b>
01-005-700.280	UTILITIES						
	EVERGY///		ELECTRIC BILL PAYMENTS	71731	12/09/2022	12/31/2022	51.72
	EVERGY///		ELECTRIC BILL PAYMENTS	71723	12/14/2022	12/31/2022	345.66
	EVERGY///		ELECTRIC BILL PAYMENTS	71723	12/14/2022	12/31/2022	30.39
	EVERGY///		ELECTRIC BILL PAYMENTS	71724	12/15/2022	12/31/2022	24.36
	EVERGY///		ELECTRIC BILL PAYMENTS	71724	12/15/2022	12/31/2022	41.10
	KANSAS GAS SERVICE INC///		GAS BILL PAYMENTS	71725	12/15/2022	12/31/2022	183.88
							<b>677.11</b>
01-005-700.310	OPERATIONAL SUPP						
	CCL SUPPLY, LLC///	SO012310	TOILET PAPER	0	12/06/2022	12/31/2022	43.00
	GERKEN RENT-ALL///	22605/7	FLOURESCENT LIGHT TUBES	0	12/09/2022	12/31/2022	25.49
	LOGAN CONTR SUPPLY INC.///	B33606	BLADE	0	11/29/2022	12/31/2022	145.36
	ROYAL METAL IND. INC.///	454927	SQUARE TUBING	0	12/08/2022	12/31/2022	48.00
	VISA - 1348	21 QUEENS PRICE CHIPPER #1	FOOD FOR THANKSGIVING	71720	11/21/2022	12/31/2022	18.07
	WALMART COMMUNITY INC///	12/15/22 09666	BATTERIES, HEATER, BOTTLED	0	12/15/2022	12/31/2022	51.42
							<b>331.34</b>
01-005-700.320	EQUIPMENT MAINTE						
	AMERICAN EQUIPMENT CO INC	46494	PRESSURE SWITCH - #119	0	12/15/2022	12/31/2022	86.40
	AMERICAN EQUIPMENT CO INC	46495	2 - MOTOR SPINNERS -	0	12/07/2022	12/31/2022	656.40
	EQUIPMENTSHARE.COM, INC///	2309448-000	CASE BODY VALVE	0	12/01/2022	12/31/2022	319.20
	FAMILY CENTER INC///	4144951	STAINLESS STEEL NUTS &	0	12/07/2022	12/31/2022	22.72
	HEAVYQUIP///	268070-01	SHANK ADAPTER - #123	0	12/06/2022	12/31/2022	28.00
	KASPER AUTO PARTS, INC///	288079	ADAPTERS & FITTINGS - #119	0	12/07/2022	12/31/2022	5.58
	KASPER AUTO PARTS, INC///	288051	AIR CHUCK	0	12/07/2022	12/31/2022	16.49
	KASPER AUTO PARTS, INC///	288139	ADAPTERS FOR HYDRAULIC	0	12/08/2022	12/31/2022	8.58
	KASPER AUTO PARTS, INC///	288666	POWER SERVICE DIESEL	0	12/16/2022	12/31/2022	17.98
	KASPER AUTO PARTS, INC///	288469	HYDRAULIC HOSE FITTINGS &	0	12/13/2022	12/31/2022	131.54
	KASPER AUTO PARTS, INC///	288362	FUEL INJECTOR, CORE DEPOSIT	0	12/12/2022	12/31/2022	3,164.82
	KASPER AUTO PARTS, INC///	288484	INJECTOR SLEEVES - #112	0	12/14/2022	12/31/2022	61.96
							<b>4,519.67</b>
01-005-700.350	MOTOR FUEL & LUB						
	MFA OIL COMPANY///	3090640	OFF ROAD DIESEL FUEL	0	12/16/2022	12/31/2022	1,217.50
							<b>1,217.50</b>
01-005-700.370	UNIFORMS						
	UNIFIRST CORPORATION///	229 0112843	STREET DEPARTMENT	0	12/19/2022	12/31/2022	15.00
	UNIFIRST CORPORATION///	229 0112861	TOWELS & MATS	0	12/19/2022	12/31/2022	38.96
	UNIFIRST CORPORATION///	229 0110286	STREET DEPARTMENT	0	12/12/2022	12/31/2022	15.00
	UNIFIRST CORPORATION///	229 0110309	TOWELS & MATS	0	12/12/2022	12/31/2022	38.96

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01-007-700 310 OPERATIONAL SUPP

SO012310 TOILET PAPER 0 12/06/2022 12/31/2022 43.01

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	VISA - 1348	AMZN MKTP US*H03MD55M2 A	MARKING FLAGS	71720	11/02/2022	12/31/2022	29.98
							<b>72.99</b>
01-007-700.370	UNIFORMS						
	UNIFIRST CORPORATION///	229 0112844	CEMETERY DEPARTMENT	0	12/19/2022	12/31/2022	4.31
	UNIFIRST CORPORATION///	229 0110287	CEMETERY DEPARTMENT	0	12/12/2022	12/31/2022	4.31
							<b>8.62</b>
						<b>Total Dept. CEMETERY:</b>	<b>81.61</b>
<b>Dept: 009 COMMUNITY DEVELOPMENT</b>							
01-009-700.230	TELEPHONE SERVIC						
	VERIZON///	9922476553	CELL PHONE PAYMENT	71728	12/09/2022	12/31/2022	82.70
							<b>82.70</b>
01-009-700.250	LEGAL PRINTING EXI						
	NPG NEWSPAPERS INC 108948	11/16/2022 MR 6729853	ORD #3195 AMENDING THE	71729	12/01/2022	12/31/2022	58.36
	NPG NEWSPAPERS INC 108948	11/16/2022 MR 6729855	ORD #3196 AMENDING	71729	12/01/2022	12/31/2022	60.20
							<b>118.56</b>
01-009-700.290	OTHER CONTRACTU						
	TOSHIBA FINANCIAL SVCS (CH)	32943515	COPIER USAGE	71714	12/01/2022	12/31/2022	39.23
	VERIZON///	9922476553	CELL PHONE PAYMENT	71728	12/09/2022	12/31/2022	80.02
							<b>119.25</b>
01-009-700.301	POSTAGE						
	VISA - 1348	11/15 USPS PO 1970070591	POSTAGE	71720	11/15/2022	12/31/2022	9.66
							<b>9.66</b>
01-009-700.310	OPERATIONAL SUPP						
	VISA - 1348	1/16 INTL CODE COUNCIL INC 8	ICC CODE BOOKS	71720	11/16/2022	12/31/2022	1,632.54
							<b>1,632.54</b>
01-009-700.390	MISCELLANEOUS						
	WALMART COMMUNITY INC///	12/16/22 04853	PLANNING COMMISSION GIFT	0	12/16/2022	12/31/2022	147.97
							<b>147.97</b>
						<b>Total Dept. COMMUNITY DEVELOPMENT:</b>	<b>2,110.68</b>
						<b>Fund GENERAL OPERATING:</b>	<b>43,765.99</b>
<b>Fund: 02 LIBRARY</b>							
<b>Dept: 022 LIBRARY</b>							
02-022-700.280	UTILITIES						
	ENERGY///		ELECTRIC BILL PAYMENTS	71724	12/15/2022	12/31/2022	758.39
	KANSAS GAS SERVICE INC///		GAS BILL PAYMENTS	71725	12/15/2022	12/31/2022	45.32
							<b>803.71</b>
02-022-700.290	OTHER CONTRACTU						
	LIGHHOUSE BIS, LLC PC-02///	1093431	WATCHGUARD BASIC SECURITY	0	11/30/2022	12/31/2022	1,349.00
	WASTE MGMT OF KS INC - 4856	0575950-4856-2	NOVEMBER TRASH REMOVAL	71721	12/01/2022	12/31/2022	32.42
							<b>1,381.42</b>
02-022-700.300	GENERAL OFFICE SL						
	AMAZON PRIME - 6190/// IKTP US*HW87S5U41 AMZN.CO	MOUNTING PUTTY		71715	12/03/2022	12/31/2022	8.98
							<b>8.98</b>
02-022-700.310	OPERATIONAL SUPP						
	AMAZON PRIME - 6190/// AMAZON.COM*HI3J50Z01 AMZ	TOILET PAPER		71715	12/03/2022	12/31/2022	24.60
	AMAZON PRIME - 6190/// 7 ZOOM.US 888-799-9666 WWW	MONTHLY ZOOM		71715	12/03/2022	12/31/2022	14.99
	NORTHEAST KANSAS LIBRARY		PATRON CARDS	0	12/06/2022	12/31/2022	18.00
							<b>57.59</b>
02-022-700.330	BUILDING & MAINTEN						

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	AMAZON PRIME - 6190/// /08 AMZN MKTP US*HB6I30T 10		FURNACE FILTERS	71715	12/03/2022	12/31/2022	30.87
	AMAZON PRIME - 6190/// \AMAZON.COM*H29C785G2 AMZ		FURNACE FILTERS	71715	12/03/2022	12/31/2022	82.97
	AMAZON PRIME - 6190/// 3 AMZN MKTP US*HI3SM0N01 A		DOOR CHAIN	71715	12/03/2022	12/31/2022	26.90
							<b>140.74</b>
02-022-700.331	CLEANING SUPPLIES						
	AMAZON PRIME - 6190/// AMAZON.COM*HB5L213J1 AMZ		LYSOL WIPES	71715	12/03/2022	12/31/2022	12.24
							<b>12.24</b>
02-022-700.344	LIBRARY MEDIA - GE						
	AMAZON PRIME - 6190/// AMAZON.COM AMZN.COM/BILL		DVD ORDER REFUND	71715	12/20/2022	12/31/2022	-13.97
	AMAZON PRIME - 6190/// AMAZON.COM AMZN.COM/BILL		REFUND ON BOOK ORDER	71715	12/03/2022	12/31/2022	-0.01
	AMAZON PRIME - 6190/// MAZON.COM*H23EW1QP1 AMZ		BOOK ORDER	71715	12/03/2022	12/31/2022	24.50
	AMAZON PRIME - 6190/// \AMAZON.COM*H25YT0X62 AMZ		BOOK	71715	12/03/2022	12/31/2022	8.44
	AMAZON PRIME - 6190/// .MAZON.COM*HW0XJ4YX0 AMZ		BOOK	71715	12/03/2022	12/31/2022	17.09
	AMAZON PRIME - 6190/// I.COM*HW0W14Y1 AMZN.COM/		2 DVD'S	71715	12/03/2022	12/31/2022	24.98
	BLACKSTONE PUBLISHING///	2077357	CD'S	0	12/13/2022	12/31/2022	64.25
	CENTER POINT LARGE PRINT///	1972699	2 - BOOKS	0	12/01/2022	12/31/2022	46.74
	GALE-CENGAGE LEARNING INC	79746445	DECEMBER BESTSELLER	0	12/08/2022	12/31/2022	61.58
	GALE-CENGAGE LEARNING INC	79747574	DECEMBER MYSTERY 2 PLAN	0	12/08/2022	12/31/2022	53.98
							<b>287.58</b>
02-022-700.345	LIBRARY MATERIALS						
	DEMCO INC///	7227319	BOOK JACKET COVERS	0	12/02/2022	12/31/2022	95.04
	WALMART COMMUNITY INC///	12/12/22 03279	REPAIR SUPPLIES	0	12/12/2022	12/31/2022	10.56
							<b>105.60</b>
02-022-700.440	LIBRARY MEDIA - CH						
	AMAZON PRIME - 6190/// \AMAZON.COM*HB8CJ4O80 AMZ		CHILDREN'S BOOK	71715	12/03/2022	12/31/2022	16.99
							<b>16.99</b>
						<b>Total Dept. LIBRARY:</b>	<b>2,814.85</b>
						<b>Total Fund LIBRARY:</b>	<b>2,814.85</b>
<b>Fund: 04 SEWER SERVICE</b>							
<b>Dept: 001 ADMINISTRATION</b>							
04-001-700.300	GENERAL OFFICE SL						
	CHARTER HOUSE LLC///	14630	PAYROLL FORMS	0	12/02/2022	12/31/2022	31.40
							<b>31.40</b>
						<b>Total Dept. ADMINISTRATION:</b>	<b>31.40</b>
<b>Dept: 032 PRODUCTION</b>							
04-032-700.230	TELEPHONE SERVIC						
	VERIZON///	9922476553	CELL PHONE PAYMENT	71728	12/09/2022	12/31/2022	82.70
							<b>82.70</b>
04-032-700.280	UTILITIES						
	EVERGY///		ELECTRIC BILL PAYMENTS	71731	12/09/2022	12/31/2022	6,081.11
	EVERGY///		ELECTRIC BILL PAYMENTS	71712	12/08/2022	12/31/2022	133.24
	KANSAS GAS SERVICE INC///		GAS BILL PAYMENTS	71725	12/15/2022	12/31/2022	138.68
							<b>6,353.03</b>
04-032-700.290	OTHER CONTRACTU						
	KWIKOM COMMUNICATIONS	B22056-50	JANUARY INTERNET	71726	12/14/2022	12/31/2022	95.00
							<b>95.00</b>
04-032-700.370	UNIFORMS						
	UNIFIRST CORPORATION///	229 0112845	SEWER DEPARTMENT	0	12/19/2022	12/31/2022	4.31
	UNIFIRST CORPORATION///	229 0110288	SEWER DEPARTMENT	0	12/12/2022	12/31/2022	4.31
							<b>8.62</b>
04-032-700.410	EQUIPMENT/PLANT						

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	GRAINGER, INC./W.W.//	9548053843	EATON VFD	0	12/16/2022	12/31/2022	1,851.98
							1,851.98
<b>Total Dept. PRODUCTION:</b>							<b>8,391.33</b>
<b>Dept: 033 DISTRIBUTION (LINES)</b>							
04-033-700.230 TELEPHONE SERVIC	VERIZON///	9922476553	CELL PHONE PAYMENT	71728	12/09/2022	12/31/2022	34.46
							34.46
04-033-700.280 UTILITIES							
EVERGY///			ELECTRIC BILL PAYMENTS	71731	12/09/2022	12/31/2022	19.70
EVERGY///			ELECTRIC BILL PAYMENTS	71723	12/14/2022	12/31/2022	49.04
EVERGY///			ELECTRIC BILL PAYMENTS	71723	12/14/2022	12/31/2022	60.15
EVERGY///			ELECTRIC BILL PAYMENTS	71723	12/14/2022	12/31/2022	167.13
EVERGY///			ELECTRIC BILL PAYMENTS	71723	12/14/2022	12/31/2022	22.59
EVERGY///			ELECTRIC BILL PAYMENTS	71723	12/14/2022	12/31/2022	78.67
KANSAS GAS SERVICE INC///			GAS BILL PAYMENTS	71725	12/15/2022	12/31/2022	183.88
							581.16
04-033-700.310 OPERATIONAL SUPP							
CCL SUPPLY, LLC///		SO012310	TOILET PAPER	0	12/06/2022	12/31/2022	43.01
VISA - 1348	16 AMZN MKTP US*HI4R47CI1 A		FLASHLIGHTS	71720	11/16/2022	12/30/2022	35.99
VISA - 1348	21 QUEENS PRICE CHIPPER #1		FOOD FOR THANKSGIVING	71720	11/21/2022	12/31/2022	18.07
							97.07
04-033-700.320 EQUIPMENT MAINTE							
KASPER AUTO PARTS, INC///		288224	BOLTS & SILICONE - #405	0	12/09/2022	12/31/2022	17.30
							17.30
04-033-700.370 UNIFORMS							
UNIFIRST CORPORATION///		229 0112845	SEWER DEPARTMENT	0	12/19/2022	12/31/2022	9.06
UNIFIRST CORPORATION///		229 0110288	SEWER DEPARTMENT	0	12/12/2022	12/31/2022	9.06
							18.12
04-033-700.420 EQUIP/BLDG & GROL							
VISA - 1348	AMAZON.COM*HI17V8R30 AMZ		COMBINATION HAMMER	71720	11/19/2022	12/31/2022	538.77
							538.77
<b>Total Dept. DISTRIBUTION (LINES):</b>							<b>1,286.88</b>
<b>Total Fund SEWER SERVICE:</b>							<b>9,709.61</b>
<b>Fund: 05 EMPLOYEE BENEFIT</b>							
<b>Dept: 000</b>							
05-000-700.140 HEALTH INSURANCE							
DELTA DENTAL OF KANSAS INC		1000147202212	DECEMBER DENTAL	71710	11/30/2022	12/31/2022	1,368.76
METLIFE - GROUP BENEFITS			DECEMBER LIFE INSURANCE	71709	11/15/2022	12/31/2022	146.28
							1,515.04
05-000-700.141 COBRA INSURANCE							
DELTA DENTAL OF KANSAS INC		1000147202212	DECEMBER DENTAL	71710	11/30/2022	12/31/2022	53.90
							53.90
05-000-700.289 EMPLOYEE ASSISTAI							
COMPLIANCEONE///		299235	NOVEMBER - 15 ACTIVE	0	12/09/2022	12/23/2022	170.75
COMPLIANCEONE///		298964	NOVEMBER - 17 ACTIVE	0	12/09/2022	12/31/2022	227.15
EMPLOYER WELLNESS SOLUTI		1348	HEALTH FAIR	0	12/21/2022	12/31/2022	3,775.00
							4,172.90
05-000-700.395 EMPLOYEE DEVELO							
SNYDER/RHONDA K//			WEIGHT PROGRAM 1.5 HOURS	0	12/19/2022	12/31/2022	45.00
VISA - 1348	'16 IN *SINGEL SOURCE PRINTI		JACKET	71720	11/16/2022	12/31/2022	108.13

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							153.13
							Total Dept. 000: 5,894.97
							Total Fund EMPLOYEE BENEFIT: 5,894.97

## Fund: 07 FAMILY AQUATICS CENTER

Dept: 000

07-000-700.280 UTILITIES

KANSAS GAS SERVICE INC///		GAS BILL PAYMENTS	71725	12/15/2022	12/31/2022	95.84
						95.84

07-000-700.410 EQUIPMENT/PLANT

ARLAN CO., INC.///	14654	LOUNGE CHAIRS AND	0	12/19/2022	12/31/2022	7,783.00
VISA - 1348	11/23 IDVILLE 866-438-4553	ID MAKER	71720	11/23/2022	12/31/2022	2,283.18
						10,066.18

Total Dept. 000: 10,162.02

Total Fund FAMILY AQUATICS CENTER: 10,162.02

## Fund: 08 COMMUNITY CENTER

Dept: 000

08-000-700.230 TELEPHONE SERVICE

VERIZON///	9922476553	CELL PHONE PAYMENT	71728	12/09/2022	12/31/2022	41.35
						41.35

08-000-700.255 ADVERTISING EXPENSE

MORRIS/BROOK//	2139	SOCIAL MEDIA PLATFORM	0	12/14/2022	12/31/2022	70.00
						70.00

08-000-700.280 UTILITIES

KANSAS GAS SERVICE INC///		GAS BILL PAYMENTS	71725	12/15/2022	12/31/2022	432.31
						432.31

08-000-700.290 OTHER CONTRACTUAL

LIGHTHOUSE BIS, LLC PC-02///	1093431	WATCHGUARD BASIC SECURITY	0	11/30/2022	12/31/2022	1,004.00
WASTE MGMT OF KS INC - 4856	0575950-4856-2	NOVEMBER TRASH REMOVAL	71721	12/01/2022	12/31/2022	39.99
						1,043.99

08-000-700.297 EVENT &amp; PROGRAM

VISA - 1348	1/28/2022	GUITAR CENTER #471 WIRELESS MICROPHONES &	71720	11/28/2022	12/31/2022	215.93
						215.93

08-000-700.330 BUILDING &amp; MAINTENANCE

A TO Z THEATRICAL SUPPLY///	2202716	SCENIC DROP & HEMP ROPE	0	10/21/2022	12/31/2022	3,050.00
						3,050.00

08-000-700.390 MISCELLANEOUS

WALMART COMMUNITY INC///	12/19/22 05818	APPLE CIDER, CUPS, PAPER	0	12/19/2022	12/31/2022	29.48
						29.48

Total Dept. 000: 4,883.06

Total Fund COMMUNITY CENTER: 4,883.06

## Fund: 09 WATER UTILITY

Dept: 001 ADMINISTRATION

09-001-700.300 GENERAL OFFICE SUPPLIES

CHARTER HOUSE LLC///	14630	PAYROLL FORMS	0	12/02/2022	12/31/2022	31.40
						31.40

09-001-700.500 REFUNDS



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<b>FORM WATER MANAGEMENT:</b>							<b>456.96</b>
<b>Fund: 13 HEALTH AND SANITATION</b>							
<b>Dept: 032 PRODUCTION</b>							
13-032-700.290 OTHER CONTRACTU	WASTE MGMT OF KS INC - 4856	0575942-4856-9	NOVEMBER TRASH REMOVAL	71733	12/01/2022	12/31/2022	35,068.77
							<b>35,068.77</b>
<b>Total Dept. PRODUCTION:</b>							<b>35,068.77</b>
<b>nd HEALTH AND SANITATION:</b>							<b>35,068.77</b>
<b>Fund: 14 SPECIAL PARKS</b>							
<b>Dept: 006 PARKS &amp; GROUNDS</b>							
14-006-700.290 OTHER CONTRACTU	THE GROUNDS GUYS OF OLATI	20598	CHRISTMAS DECOR 2022	0	12/06/2022	12/31/2022	2,488.13
							<b>2,488.13</b>
<b>Total Dept. PARKS &amp; GROUNDS:</b>							<b>2,488.13</b>
<b>Total Fund SPECIAL PARKS:</b>							<b>2,488.13</b>
<b>Fund: 70 SPECIAL GRANTS</b>							
<b>Dept: 701 LIBRARY - BAKER GRANT</b>							
70-701-700.345 LIBRARY MATERIALS	BUSINESS CARD - 7149 OMEGOODS #0806 LAWRENCE	GIFT BASKET SUPPLIES FOR	71717	12/06/2022	12/31/2022	10.92	
	BUSINESS CARD - 7149 HE READING WAREHOUSE 866	52 YOUTH BOOKS	71717	12/06/2022	12/31/2022	75.91	
	BUSINESS CARD - 7149 2/05 FUN EXPRESS OMAHA NE	YOUTH PROGRAMMING SUPPLIE	71717	12/06/2022	12/31/2022	150.76	
	EASTWEST BOOKS///	ARU0344526 BOOKS	0	11/08/2022	12/31/2022	165.93	
	KNOWBUDDY RESOURCES	ARU0344498 BOOKS	0	11/08/2022	12/31/2022	129.75	
	LOOKOUT BOOKS///	ARU0345071 BOOKS	0	11/15/2022	12/31/2022	300.97	
	QUEEN ENTERPRISES, LLC//	YOUTH PROGRAMMING SUPPLIE	0	12/13/2022	12/31/2022	34.80	
	SMART APPLE MEDIA	ARU0344445 BOOKS	0	11/08/2022	12/31/2022	196.55	
	VERIZON - LIBRARY	9922499693 MOBILE BROADBAND	71727	12/19/2022	12/31/2022	1,193.80	
	WALMART COMMUNITY INC///	12/09/22 02492 YOUTH PROGRAMMING BOOKS	0	12/09/2022	12/31/2022	142.52	
							<b>2,401.91</b>
<b>Total Dept. LIBRARY - BAKER GRANT:</b>							<b>2,401.91</b>
<b>Dept: 706 POLICE DEPT SPECIAL EVE</b>							
70-706-700.390 MISCELLANEOUS	WALMART COMMUNITY INC///	12/12/22 03135 GIFT CARDS & CHRISTMAS CARD	0	12/12/2022	12/31/2022	1,011.55	
							<b>1,011.55</b>
<b>Total Dept. POLICE DEPT SPECIAL EVENTS:</b>							<b>1,011.55</b>
<b>Total Fund SPECIAL GRANTS:</b>							<b>3,413.46</b>
<b>Fund: 90 CIP - CAPITAL IMPROVEMEN</b>							
<b>Dept: 305 CIP - STREETS PROGRAM</b>							
90-305-700.340 CONSTRUCTION MAT	GERKEN RENT-ALL, INC.//	517880-1 CONCRETE DELIVERY	0	12/13/2022	12/31/2022	852.50	
	GERKEN RENT-ALL, INC.//	517775-1 CONCRETE DELIVERY	0	12/12/2022	12/31/2022	465.00	
	WILSON/BRADLEY J.//	11-A55 CONCRETE REPAIR AT	0	12/16/2022	12/31/2022	19,459.00	
	WILSON/BRADLEY J.//	11-A54 CONCRETE AT WEA & MAPLE	0	12/15/2022	12/31/2022	27,855.00	
							<b>48,631.50</b>
<b>Total Dept. CIP - STREETS PROGRAM:</b>							<b>48,631.50</b>
<b>Dept: 320 CIP - PAOLA PATHWAYS TR.</b>							
90-320-700.390 MISCELLANEOUS							

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VISA - 1348	SQUARESPACE INC. HTTPSSQ	PATHWAYS ANNUAL WEBSITE		71720	11/20/2022	12/31/2022	20.00
VISA - 1348	8/22 SQUARESPACE INC. HTTP	PATHWAYS EMAIL ACCOUNT		71720	11/28/2022	12/31/2022	6.00
							<b>26.00</b>
						<b>Total Dept. CIP - PAOLA PATHWAYS TRAILS:</b>	<b>26.00</b>
						<b>CAPITAL IMPROVEMENT PROJ:</b>	<b>48,657.50</b>
						<b>Grand Total:</b>	<b>277,770.30</b>

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Vendor Address	Vendor Number		Due Date
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State/Province Zip/Postal	Invoice Number		Taxes Withheld

A T & T INC - 5001	PHONE SYSTEM PAYMENT 12/19/22-1/18/23	170767	12/19/2022 12/28/2022
P.O. BOX 5001	0354		12/19/2022
CAROL STREAM	CSB	71798	12/27/2022 0.00
IL 60197-5001			948.03

GL Number	Description	Invoice Amount	Amount Relieved
01-001-700.230	TELEPHONE SERVICES	126.40	0.00
01-002-700.230	TELEPHONE SERVICES	347.62	0.00
01-003-700.230	TELEPHONE SERVICES	31.60	0.00
01-005-700.230	TELEPHONE SERVICES	63.20	0.00
01-006-700.230	TELEPHONE SERVICES	63.21	0.00
01-009-700.230	TELEPHONE SERVICES	31.60	0.00
02-022-700.230	TELEPHONE SERVICES	31.60	0.00
04-033-700.230	TELEPHONE SERVICES	63.20	0.00
07-000-700.230	TELEPHONE SERVICES	31.60	0.00
08-000-700.230	TELEPHONE SERVICES	94.80	0.00
09-033-700.230	TELEPHONE SERVICES	63.20	0.00

Check No.	71798	Total:	948.03 H
Total for	A T & T INC - 5001		948.03

ALL COPY PRODUCTS - 660831	COPIER CONTRACT/USAGE 11/13-12/12/22	170768	12/19/2022
PO BOX 660831	2371	LIBRARY	12/28/2022
DALLAS	CSB		12/19/2022
TX 75266-0831	33065172	71802	12/28/2022 0.00

GL Number	Description	Invoice Amount	Amount Relieved
02-022-700.290	OTHER CONTRACTUALS	252.29	0.00

Check No.	71802	Total:	252.29 H
Total for	ALL COPY PRODUCTS - 660831		252.29

AMERICAN SOLUTIONS FOR BUSINESS	ACCOUNTS PAYABLE CHECKS	170769	12/16/2022 12/28/2022
8479 SOLUTION CENTER	1841		12/16/2022 0.00
CHICAGO	CSB	71803	12/28/2022 0.00
IL 60677-8004	INV06411465		465.50

GL Number	Description	Invoice Amount	Amount Relieved
01-001-700.300	GENERAL OFFICE SUPPLIES	465.50	0.00

Check No.	71803	Total:	465.50 H
Total for	AMERICAN SOLUTIONS FOR		465.50

JAWAAD ARIF	REIMBURSEMENT OF 2022 CMB LICENSE - STORE NOT OPEN	170806	12/27/2022 12/30/2022
1121 BLAZING STAR COURT	2507		12/27/2022 0.00
LEE'S SUMMIT	CSB	0	00/00/0000 0.00
MO 64081			75.00

GL Number	Description	Invoice Amount	Amount Relieved
01-001-700.500	REFUNDS	75.00	0.00

Check No.	0	Total:	75.00
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City	Bank	Check No.	Check Date
State/Province Zip/Postal	Invoice Number		Taxes Withheld

Total for JAWAAD ARIF 75.00

BLUE OX II, LLC	JOY, MILLER, ROLF	170792	12/01/2022
MYHRScreens	EMPLOYEE SCREENING		12/01/2022
401 LEGACY PARK, STE B	2365		12/01/2022
RIDGELAND	CSB	0	00/00/0000
MS 39157			0.00
			169.55

GL Number	Description	Invoice Amount	Amount Relieved
01-001-700.290	OTHER CONTRACTUALS	97.75	0.00
01-002-700.290	OTHER CONTRACTUALS	35.90	0.00
01-005-700.290	OTHER CONTRACTUALS	35.90	0.00

Check No. 0 Total: 169.55  
Total for BLUE OX II, LLC 169.55

JEFF BOYLE	LAKEMARY NEW BUILDING	170811	12/30/2022
CODE CONSULTANT SERVICE	PLAN REVIEW/5 RESUBMITTALS	BUILD	12/30/2022
5050 MALCOLM LAKE ROAD	1242		12/30/2022
EDGERTON	CSB	0	00/00/0000
MO 64444	247		0.00
			2,212.50

GL Number	Description	Invoice Amount	Amount Relieved
01-009-700.290	OTHER CONTRACTUALS	2,212.50	0.00

Check No. 0 Total: 2,212.50  
Total for JEFF BOYLE 2,212.50

BROWNELLS, INC.	12 - DIGITAL EAR MUFFS	170812	12/23/2022
		PD	12/30/2022
3006 BROWNELLS PARKWAY	1418		12/23/2022
GRINNELL	CSB	0	00/00/0000
IA 50112	2022410711034		0.00
			912.38

GL Number	Description	Invoice Amount	Amount Relieved
01-002-700.240	TRAINING, TRAVEL, DUES	912.38	0.00

Check No. 0 Total: 912.38  
Total for BROWNELLS, INC. 912.38

EVERGY	ELECTRIC BILL PAYMENTS	170770	12/22/2022
			12/28/2022
PO BOX 219330	2261		12/22/2022
KANSAS CITY	CSB	71796	12/27/2022
MO 64121-9330			0.00
			2,062.70

GL Number	Description	Invoice Amount	Amount Relieved
01-001-700.280	UTILITIES	492.76	0.00
01-003-700.280	UTILITIES	983.30	0.00
01-005-700.280	UTILITIES	54.83	0.00
01-005-700.280	UTILITIES	41.17	0.00
01-006-700.280	UTILITIES	59.28	0.00
01-006-700.280	UTILITIES	18.14	0.00
01-006-700.280	UTILITIES	78.83	0.00
01-006-700.280	UTILITIES	30.06	0.00
07-000-700.280	UTILITIES	304.33	0.00

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Vendor Address	Vendor Number		Due Date
City	Bank	Check No.	Check Date
State/Province Zip/Postal	Invoice Number		Taxes Withheld

		Check No.	71796	Total:	2,062.70 H
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EVERGY	ELECTRIC BILL PAYMENTS	170771	12/20/2022
PO BOX 219330	2261		12/28/2022
KANSAS CITY	CSB	71797	12/20/2022
MO 64121-9330			0.00

0.00

0.00

2,911.17

GL Number	Description	Invoice Amount	Amount Relieved
01-001-700.292	CIVIL DEFENSE SIRENS	25.68	0.00
01-006-700.280	UTILITIES	114.44	0.00
01-006-700.280	UTILITIES	18.14	0.00
01-006-700.280	UTILITIES	24.65	0.00
01-006-700.280	UTILITIES	24.61	0.00
01-006-700.280	UTILITIES	19.05	0.00
01-006-700.280	UTILITIES	128.34	0.00
04-032-700.280	UTILITIES	1,692.47	0.00
08-000-700.280	UTILITIES	863.79	0.00

	Check No.	71797	Total:	2,911.17 H
	Total for	EVERGY		4,973.87

FAMILY CENTER INC	BALL VALVE	170772	12/13/2022
2601 CANTRELL ROAD	0658	29899	12/28/2022
HARRISONVILLE	CSB		12/13/2022
MO 64701	4148347	0	00/00/0000

0.00

0.00

29.99

GL Number	Description	Invoice Amount	Amount Relieved
09-033-700.310	OPERATIONAL SUPPLIES	29.99	0.00

FAMILY CENTER INC	BALL VALVE	170773	12/14/2022
2601 CANTRELL ROAD	0658	29898	12/28/2022
HARRISONVILLE	CSB		12/14/2022
MO 64701	4148802	0	00/00/0000

0.00

0.00

4.99

GL Number	Description	Invoice Amount	Amount Relieved
09-033-700.310	OPERATIONAL SUPPLIES	4.99	0.00

FAMILY CENTER INC	CONCRETE MIX FOR KASKASKIA	170775	12/19/2022
	WATER LEAK	29901	12/28/2022
2601 CANTRELL ROAD	0658		12/19/2022
HARRISONVILLE	CSB	0	00/00/0000
MO 64701	4152790		10.58

0.00

0.00

4.99

GL Number	Description	Invoice Amount	Amount Relieved
09-033-700.310	OPERATIONAL SUPPLIES	10.58	0.00

FAMILY CENTER INC	TUBE BRUSH & SMALL BRASS	170776	12/19/2022
	BRUSH	29930	12/28/2022
2601 CANTRELL ROAD	0658		12/19/2022
HARRISONVILLE	CSB	0	00/00/0000
MO 64701	4152374		4.28

0.00

0.00

4.28

GL Number	Description	Invoice Amount	Amount Relieved
01-005-700.320	EQUIPMENT MAINTENANCE	4.28	0.00

FAMILY CENTER INC	ELECTRIC MILKHOUSE HEATER	170774	12/22/2022
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0.00

		29900	12/28/2022
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0.00

2601 CANTRELL ROAD	0658		12/22/2022
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0.00

HARRISONVILLE	CSB	0	00/00/0000
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0.00

MO 64701	4155270		27.95
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27.95

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Vendor Name	Invoice Description1	Ref No.	Discount Date
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date
Vendor Address	Vendor Number		Due Date
City	Bank	Check No.	Check Date
State/Province Zip/Postal	Invoice Number		Taxes Withheld
GL Number	Description	Invoice Amount	Amount Relieved

09-033-700.310	OPERATIONAL SUPPLIES	27.95	0.00
		Check No.	0
		Total for	77.79
			FAMILY CENTER INC
			77.79

GALLS LLC	MENS TWILL CARGO PANT	170777	12/14/2022
GALLS PARENT HOLDINGS, LLC		PD	12/28/2022
PO BOX 505614	0512		12/14/2022
ST. LOUIS	CSB		00/00/0000
MO 63150-5614	OR22353109		0.00

GL Number	Description	Invoice Amount	Amount Relieved
01-002-700.370	UNIFORMS	155.99	0.00
GALLS LLC	POLO SHIRTS, CARGO PANTS	170778	12/21/2022
GALLS PARENT HOLDINGS, LLC	POLICE SHIELD, BELT	PD	12/28/2022
PO BOX 505614	0512		12/21/2022
ST. LOUIS	CSB		00/00/0000
MO 63150-5614	OR22415763		0.00

GL Number	Description	Invoice Amount	Amount Relieved
01-002-700.370	UNIFORMS	1,021.44	0.00
		Check No.	0
		Total for	1,177.43
			GALLS LLC
			1,177.43

GERKEN RENT-ALL	IC MELT	170779	12/19/2022
DBA PAOLA HARDWARE		PD	12/28/2022
104 W. PIANKISHAW	1881		12/19/2022
PAOLA	CSB		00/00/0000
KS 66071	22769/7		0.00

GL Number	Description	Invoice Amount	Amount Relieved
01-002-700.331	CLEANING SUPPLIES	55.16	0.00
GERKEN RENT-ALL	GRINDING WHEEL	170780	12/21/2022
DBA PAOLA HARDWARE		FD	12/28/2022
104 W. PIANKISHAW	1881		12/21/2022
PAOLA	CSB		00/00/0000
KS 66071	22843/7		0.00

GL Number	Description	Invoice Amount	Amount Relieved
01-003-700.310	OPERATIONAL SUPPLIES	9.49	0.00
		Check No.	0
		Total for	64.65
			GERKEN RENT-ALL
			64.65

GT DISTRIBUTORS, INC	SHIRTS, BADGE EMBROIDERY	170782	11/03/2022
		PD	12/28/2022
1124 NEW MEISTER LN., STE 100	1501		11/03/2022
PFLUGERVILLE	CSB		00/00/0000
TX 78660	INV2667649		0.00

GL Number	Description	Invoice Amount	Amount Relieved
01-002-700.370	UNIFORMS	1,425.37	0.00

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Vendor Name Line 2	Invoice Description2	PO No.	Pay Date
Vendor Address	Vendor Number		Due Date
City	Bank	Check No.	Check Date
State/Province Zip/Postal	Invoice Number		Taxes Withheld
GT DISTRIBUTORS, INC	PERFORMANCE POLO	170781	12/13/2022
	BADGE EMBROIDERY	PD	12/28/2022
1124 NEW MEISTER LN., STE 100	1501		12/13/2022
PFLUGERVILLE	CSB	0	00/00/0000
TX 78660	UNIV0012433		0.00
GL Number	Description	Invoice Amount	Amount Relieved
01-002-700.370	UNIFORMS	53.20	0.00

Check No.	0	Total:	1,478.57
Total for	GT DISTRIBUTORS, INC		1,478.57

HARTLEY LAW GROUP LLC	BRIGHT, BRIAN	170783	12/16/2022
	22 CR 144	COURT	12/28/2022
26 W. PEORIA	2420		12/16/2022
PAOLA	CSB	0	00/00/0000
KS 66071	1342		0.00
GL Number	Description	Invoice Amount	Amount Relieved
01-004-700.220	LEGAL SERVICES	105.00	0.00

Check No.	0	Total:	105.00
Total for	HARTLEY LAW GROUP LLC		105.00

INSTITUTE FOR BUILDING	NOVEMBER PLANNING SERVICES	170784	12/22/2022
TECHNOLOGY AND SAFETY		BUILD	12/28/2022
45207 RESEARCH PLACE	2446		12/22/2022
ASHBURN	CSB	0	00/00/0000
VA 20147	RA80-PAO-1122		0.00
GL Number	Description	Invoice Amount	Amount Relieved
01-009-700.210	PROFESSIONAL SERVICES	125.00	0.00

Check No.	0	Total:	125.00
Total for	INSTITUTE FOR BUILDING		125.00

KANSAS DEPT OF REV-ALC BEV	7 CMB LICENSES	170785	12/31/2022
ALCOHOLIC BEVERAGE CONTROL			12/28/2022
109 SW 9TH STREET	0513		12/31/2022
TOPEKA	CSB	71801	12/28/2022
KS 66601-3506	RA80-PAO-1122		0.00
GL Number	Description	Invoice Amount	Amount Relieved
01-001-700.290	OTHER CONTRACTUALS	175.00	0.00

Check No.	71801	Total:	175.00 H
Total for	KANSAS DEPT OF REV-ALC BEV		175.00

LEAGUE OF KS. MUNICIPALITIES	LABOR LAW REQUIREMENT	170786	11/16/2022
	POSTERS	HR	12/28/2022
300 SW 8TH AVENUE, SUITE 100	0056		11/16/2022
TOPEKA	CSB	0	00/00/0000
KS 66603-3951	5457		0.00
GL Number	Description	Invoice Amount	Amount Relieved
05-000-700.290	OTHER CONTRACTUALS	224.00	0.00

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Vendor Name Line 2	Invoice Description2	PO No.	Pay Date
Vendor Address	Vendor Number		Due Date
City	Bank	Check No.	Check Date
State/Province Zip/Postal	Invoice Number		Taxes Withheld
			Discount Amount
			Check Amount

Check No.	0	Total:	224.00
Total for	LEAGUE OF KS. MUNICIPALITIE		224.00

THE LIBRARY STORE,INC	2 - RUSSWOOD PALETTE	170787	12/16/2022
	CURVED MOBILE SHELVING	LIBRARY	12/28/2022
112 E. SOUTH STREET	1019		12/16/2022
TREMONT	CSB	0	00/00/0000
IL 61568-0964	608976		0.00
			6,120.81

GL Number	Description	Invoice Amount	Amount Relieved
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70-701-700.345	LIBRARY MATERIALS	6,120.81	0.00
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Check No.	0	Total:	6,120.81
Total for	THE LIBRARY STORE,INC		6,120.81

MFA OIL COMPANY	LAKE HOUSE PROPANE	170788	12/20/2022
		29968	12/28/2022
1 RAY YOUNG DR	0309		12/20/2022
COLUMBIA	CSB	0	00/00/0000
MO 65205-0519	1394197		0.00
			1,078.56

GL Number	Description	Invoice Amount	Amount Relieved
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01-006-700.280	UTILITIES	1,078.56	0.00
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Check No.	0	Total:	1,078.56
Total for	MFA OIL COMPANY		1,078.56

MIAMI LUMBER INC	UNAPPLIED CREDIT REVERSAL	170805	06/15/2022
			12/28/2022
P.O. BOX 362	0383		06/15/2022
PAOLA	CSB	0	00/00/0000
KS 66071	9006376 6/15/22		0.00
			38.55

GL Number	Description	Invoice Amount	Amount Relieved
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09-033-700.310	OPERATIONAL SUPPLIES	38.55	0.00
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Check No.	0	Total:	38.55
Total for	MIAMI LUMBER INC		38.55

MICRO-COMM, INC.	EFFLUENT FLOW METER WITH	170789	12/19/2022
	BLUETOOTH CONNECTIVITY	28194	12/28/2022
15895 S. PFLUMM RD	0559		12/19/2022
OLATHE	CSB	0	00/00/0000
KS 66062-8502	16958		0.00
			2,698.00

GL Number	Description	Invoice Amount	Amount Relieved
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04-032-700.410	EQUIPMENT/PLANT	2,698.00	0.00
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Check No.	0	Total:	2,698.00
Total for	MICRO-COMM, INC.		2,698.00

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Vendor Name Line 2	Invoice Description2	PO No.	Pay Date
Vendor Address	Vendor Number		Due Date
City	Bank	Check No.	Check Date
State/Province Zip/Postal	Invoice Number		Taxes Withheld
MIDWEST COLLISION INC	REPAIR 2017 POLICE INTERCEPTOR	170790	12/22/2022
BRUMMELS COLLISION CTR INC	UTILITY VEHICLE - DEDUCTIBLE	PD	12/28/2022
31570 OLD KC RD	0691		12/22/2022
PAOLA	CSB	71795	12/27/2022
KS 66071	RO #11946		0.00
GL Number	Description	Invoice Amount	Amount Relieved
01-002-700.430	MOTOR VEHICLE/EQUIPMENT	1,000.00	0.00

Check No.	71795	Total:	1,000.00 H
Total for	MIDWEST COLLISION INC		1,000.00

MIDWEST TAPE, LLC	NOVEMBER DIGITAL ACCOUNT	170791	11/30/2022
PO BOX 715733	2090	LIBRARY	12/28/2022
CINCINNATI	CSB		11/30/2022
OH 45271-5733	503038203	0	00/00/0000
GL Number	Description	Invoice Amount	Amount Relieved
70-701-700.345	LIBRARY MATERIALS	508.01	0.00

Check No.	0	Total:	508.01
Total for	MIDWEST TAPE, LLC		508.01

NAFECO INC.	BRAVO CONCEALABLE CARRIER	170793	12/14/2022
1515 W. MOULTON ST	PANELS, OVERT CARRIER	PD	12/01/2022
DECATUR	0679		12/14/2022
AL 35601-2100	CSB	0	00/00/0000
GL Number	Description	Invoice Amount	Amount Relieved
01-002-700.370	UNIFORMS	2,687.00	0.00

Check No.	0	Total:	2,687.00
Total for	NAFECO INC.		2,687.00

NAV RAT'S OFFICE PROD.-EMPORIA	5- RECEIPT BOOKS	170795	12/20/2022
P.O. BOX N	1506	COM CTR	12/01/2022
EMPORIA	CSB		12/20/2022
KS 66801	0208394-001	0	00/00/0000
GL Number	Description	Invoice Amount	Amount Relieved
08-000-700.300	GENERAL OFFICE SUPPLIES	250.23	0.00

NAV RAT'S OFFICE PROD.-EMPORIA	REPORT COVERS	170794	12/22/2022
P.O. BOX N	1506	12/01/2022	
EMPORIA	CSB		12/22/2022
KS 66801	0208749-002	0	00/00/0000
GL Number	Description	Invoice Amount	Amount Relieved

01-001-700.300	GENERAL OFFICE SUPPLIES	148.75	0.00
Check No.	0	Total:	398.98
Total for	NAV RAT'S OFFICE PROD.-EMPORIA		398.98

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Vendor Name	Invoice Description1	Ref No.	Discount Date
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date
Vendor Address	Vendor Number		Due Date
City	Bank	Check No.	Check Date
State/Province Zip/Postal	Invoice Number		Taxes Withheld

NEIL INSCORE PLUMBING	BATHROOM REPAIRS	170796	11/08/2022
		COM CTR	12/01/2022
438 LINCOLN AVENUE	2506		11/08/2022
OSAWATOMIE	CSB	0	00/00/0000
KS 66064	277675		0.00

GL Number	Description	Invoice Amount	Amount Relieved
08-000-700.290	OTHER CONTRACTUALS	125.00	0.00

Check No.	0	Total:	125.00
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Total for	NEIL INSCORE PLUMBING	125.00
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OITS	NOVEMBER DATA SERVICES	170813	11/30/2022
ACCOUNTS RECEIVABLE		PD	12/30/2022
2800 SW TOPEKA BLVD	0422		11/30/2022
TOPEKA	CSB	0	00/00/0000
KS 66611	OITS00000064833		0.00

GL Number	Description	Invoice Amount	Amount Relieved
01-002-700.290	OTHER CONTRACTUALS	470.68	0.00

Check No.	0	Total:	470.68
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Total for	OITS	470.68
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O'REILLY AUTO PARTS INC	DIESEL ANTIGEL FUEL	170797	12/20/2022
	ADDITIVE	29931	12/28/2022
P.O. BOX 9464	1007		12/20/2022
SPRINGFIELD	CSB	0	00/00/0000
MO 65801-9464	0205-303486		0.00

GL Number	Description	Invoice Amount	Amount Relieved
01-005-700.320	EQUIPMENT MAINTENANCE	65.97	0.00

Check No.	0	Total:	65.97
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Total for	O'REILLY AUTO PARTS INC	65.97
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OTIS ELEVATOR COMPANY INC	JANUARY SERVICE CONTRACT	170809	12/19/2022
		COM CTR	12/30/2022
P.O. BOX 73579	1010		12/19/2022
CHICAGO	CSB	0	00/00/0000
IL 60673-7579	100401020481		0.00

GL Number	Description	Invoice Amount	Amount Relieved
08-000-700.330	BUILDING & MAINTENANCE	131.06	0.00

OTIS ELEVATOR COMPANY INC	JANUARY SERVICE CONTRACT	170810	12/19/2022
			12/30/2022
P.O. BOX 73579	1010		12/19/2022
CHICAGO	CSB	0	00/00/0000
IL 60673-7579	100401020440		0.00

GL Number	Description	Invoice Amount	Amount Relieved
01-001-700.290	OTHER CONTRACTUALS	116.12	0.00

Check No.	0	Total:	247.18
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Total for	OTIS ELEVATOR COMPANY INC	247.18
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Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

G.K. SMITH & SONS, INC.	INSTALLATION OF BOILER & CONDENSER CONTROLS	170815	12/17/2022	
1700 INDUSTRIAL PARK DRIVE	0092	PD	12/30/2022	
PAOLA	CSB		12/17/2022	0.00
KS 66071	000358710000	0	00/00/0000	0.00
				1,300.00

GL Number	Description	Invoice Amount	Amount Relieved	
01-002-700.420	EQUIP/BLDG & GROUNDS	1,300.00	0.00	
G.K. SMITH & SONS, INC.	JUSTICE CENTER PARKING LOT	170814	12/31/2022	
1700 INDUSTRIAL PARK DRIVE	LAMP REPLACEMENT	PD	12/30/2022	
PAOLA	0092		12/31/2022	0.00
KS 66071	CSB	0	00/00/0000	0.00
	E00359270000			1,249.02
GL Number	Description	Invoice Amount	Amount Relieved	
01-002-700.420	EQUIP/BLDG & GROUNDS	1,249.02	0.00	

Check No.	0	Total:	2,549.02
Total for	G.K. SMITH & SONS, INC.		2,549.02

THE CAR POOL	JUNE CAR WASHES	170798	07/11/2022	
9518 REDBUD LANE	2434	PD	12/28/2022	
LENEXA	CSB		07/11/2022	0.00
KS 66220	8	0	00/00/0000	0.00
				115.20
GL Number	Description	Invoice Amount	Amount Relieved	
01-002-700.315	VEHICLE MAINTENANCE	115.20	0.00	

Check No.	0	Total:	115.20
Total for	THE CAR POOL		115.20

TOSHIBA FINANCIAL SERVICES	COPIER CONTRACT/USAGE	170799	12/09/2022	
PO BOX 105743	12/26/2022-1/25/2023	PD	12/28/2022	
ATLANTA	2065		12/09/2022	0.00
GA 30348-5743	CSB	71799	12/28/2022	0.00
	5023030189			482.94
GL Number	Description	Invoice Amount	Amount Relieved	
01-002-700.290	OTHER CONTRACTUALS	482.94	0.00	

Check No.	71799	Total:	482.94 H
Total for	TOSHIBA FINANCIAL SERVICES		482.94

U.S. POSTMASTER	UTILITY BILL MAILING	170807	12/30/2022	
PAOLA POST OFFICE	0100		12/30/2022	0.00
PAOLA	CSB	71804	12/30/2022	0.00
KS 66071				796.58
GL Number	Description	Invoice Amount	Amount Relieved	
01-001-700.301	POSTAGE	191.18	0.00	
04-001-700.301	POSTAGE	302.70	0.00	
09-001-700.301	POSTAGE	302.70	0.00	

Check No.	71804	Total:	796.58 H
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Vendor Name Line 2	Invoice Description2	PO No.	Pay Date
Vendor Address	Vendor Number		Due Date
City	Bank	Check No.	Check Date
State/Province Zip/Postal	Invoice Number		Taxes Withheld
			Discount Amount
			Check Amount

Total for U.S. POSTMASTER 796.58

WALMART COMMUNITY INC	SUPPLIES FOR INCLEMENT WEATHER STAFFING	170801	12/21/2022
CAPITAL ONE #635139	0122	FD	12/28/2022
CITY OF INDUSTRY	CSB		12/21/2022
CA 91716-0506	12/21/22 05704	0	00/00/0000
			305.93

GL Number	Description	Invoice Amount	Amount Relieved
01-003-700.310	OPERATIONAL SUPPLIES	305.93	0.00
WALMART COMMUNITY INC	WATER, SODA, PAPER PLATES	170803	12/21/2022
CAPITAL ONE #635139	0122	PD	12/28/2022
CITY OF INDUSTRY	CSB		12/21/2022
CA 91716-0506	12/21/22 02740	0	00/00/0000
			83.15

GL Number	Description	Invoice Amount	Amount Relieved
01-002-700.310	OPERATIONAL SUPPLIES	83.15	0.00
WALMART COMMUNITY INC	FOOD FOR INCLEMENT WEATHER STAFFING	170800	12/22/2022
CAPITAL ONE #635139	0122	FD	12/28/2022
CITY OF INDUSTRY	CSB		12/22/2022
CA 91716-0506	12/22/22 07766	0	00/00/0000
			57.73

GL Number	Description	Invoice Amount	Amount Relieved
01-003-700.310	OPERATIONAL SUPPLIES	57.73	0.00
WALMART COMMUNITY INC	PAPER TOWELS, CREAMER CLOROX, 409, KLEENEX	170816	12/27/2022
CAPITAL ONE #635139	0122	PD	12/30/2022
CITY OF INDUSTRY	CSB		12/27/2022
CA 91716-0506	12/27/22 08322	0	00/00/0000
			148.23

GL Number	Description	Invoice Amount	Amount Relieved
01-002-700.331	CLEANING SUPPLIES	148.23	0.00
WALMART COMMUNITY INC	DESK PAD	170808	12/29/2022
CAPITAL ONE #635139	0122		12/29/2022
CITY OF INDUSTRY	CSB	0	00/00/0000
CA 91716-0506	12/29/22 07386		6.48

GL Number	Description	Invoice Amount	Amount Relieved
01-001-700.300	GENERAL OFFICE SUPPLIES	6.48	0.00

	Check No.	0	Total:	601.52
WALMART COMMUNITY INC	GIFT CARDS	170802	12/14/2022	
CAPITAL ONE #635139	0122	PD	12/28/2022	
CITY OF INDUSTRY	CSB		12/14/2022	0.00
CA 91716-0506	12/14/22 03620	71800	12/28/2022	0.00

GL Number	Description	Invoice Amount	Amount Relieved
70-706-700.390	MISCELLANEOUS	410.48	0.00

	Check No.	71800	Total:	410.48 H
	Total for	WALMART COMMUNITY INC		1,012.00

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Vendor Name Line 2	Invoice Description2	PO No.	Pay Date
Vendor Address	Vendor Number		Due Date
City	Bank	Check No.	Check Date
State/Province Zip/Postal	Invoice Number		Taxes Withheld
ZAM DEVICE REPAIR, LLC	SAMSUNG S20 FE SCREEN	170804	12/20/2022
TONY M. BARTON	REPLACEMENT	PD	12/28/2022
10 W PEORIA	2321		12/20/2022
PAOLA	CSB	0	0.00
KS 66071	97NT		0.00
			175.00
GL Number	Description	Invoice Amount	Amount Relieved
01-002-700.372	ENFORCEMENT EQUIP/SUPPLIES	175.00	0.00

Check No.	0	Total:	175.00
Total for	ZAM DEVICE REPAIR, LLC		175.00

Total Invoices:	50	Grand Total:	34,006.04
		Less Credit Memos:	0.00
		Net Total:	34,006.04
		Less Hand Check Total:	9,504.69
		Outstanding Invoice Total:	24,501.35



**Paola City Council**  
**Pledge Collateral Analysis**

**Consent Agenda Item 1-d**

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DATE: 12/31/2022

<b>Bank</b>	<b><u>Demand Deposits</u></b>	<b><u>CDs on Deposit</u></b>	<b><u>Pledged Collateral</u></b>	<b><u>FDIC Insurance</u></b>	<b><u>Overage (Shortage)</u></b>
Security Bank of KC	\$4,963,056.23	\$0.00	\$9,428,664.04	\$250,000.00	\$4,715,607.81
First Option Bank	\$808,160.00	\$4,000,000.00	\$5,442,880.00	\$250,000.00	\$884,720.00
Great Southern Bank	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Landmark National Bank	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>First Security Bank</u>	<u>\$0.00</u>	<u>\$250,000.00</u>	<u>\$0.00</u>	<u>\$250,000.00</u>	<u>\$0.00</u>
Totals	\$5,771,216.23	\$4,250,000.00	\$14,871,544.04	\$750,000.00	\$5,600,327.81



## Paola City Council Memorandum

Agenda Item 3

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**SUBJECT:** Annual Designation of Depositories for City Funds  
**CONTACT:** Stephanie Marler, City Clerk  
**DATE:** January 10, 2023

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### **Background**

Annually, the City must officially designate the depository institutions for City funds. The City's operating account is at Security Bank of KC and the payroll account is at First Option Bank. The City also has Certificates of Deposit at Security Bank of KC, First Security and First Option Bank. Bids for the CD's are solicited from Great Southern Bank as well as Landmark National Bank.

### **Issue**

Council needs to take official action to name the depositories for City funds.

### **Summary**

Designating the depository for City funds is a housekeeping item that needs to be addressed annually. It is best to designate all 5 local banks to keep options open.

### **Financial Impact (or Fiscal Note)**

Paola is fortunate enough to have 5 local financial institutions. By designating all 5 as depositories this creates some competition and allows the City to earn higher returns on deposits.

### **Recommendations**

I recommend that Security Bank of KC, First Option Bank, Great Southern Bank, First Security Bank, and Landmark National Bank be named as depositories for the City of Paola.



## Paola City Council Memorandum

Agenda Item 4

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**SUBJECT:** Annual Authorization - City Manager to Pay Claims  
**CONTACT:** Stephanie Marler, City Clerk  
**DATE:** January 10, 2023

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### **Background**

With Council meetings being conducted monthly, the Council has historically passed a resolution authorizing the City Manager to pay claims before approval at the regular meeting.

### **Issue**

In 2017 the City Council changed from bi-monthly meetings to monthly meetings. At that time the City Council adopted a Resolution that authorizes the City Manager to pay vendors in a timely fashion pursuant to KSA 12-105b(e). The League of Kansas Municipalities was consulted during the transition and it is their recommendation that the Resolution be adopted annually to keep the issue transparent to both the Governing Body and the public.

### **Summary**

Adopting the Resolution could potentially save the City money and remain in good standing with vendors.

### **Legal Impact (or Review)**

The League of Kansas Municipalities was consulted initially and it is suggested to continue with their recommendations.

### **Financial Impact (or Fiscal Note)**

There is no impact in adopting the Resolution, however should you choose not to adopt the Resolution, the City could be liable for late fees and service charges.

**Recommendations**

I recommend approval of Resolution 2023-001 authorizing the City Manager to pay claims against the City pursuant to KSA 12-105b(e).

**Attachments**

Proposed Resolution 2023-001

**KSA 12-105b(e)**

(e) *Claims against a municipality which provide for a discount for early payment or for the assessment of a penalty for late payment may be authorized to be paid in advance of approval thereof by the governing body in accordance with the provisions of this subsection. The governing body may designate and authorize one or more of its officers or employees to pay any such claim made against the municipality in advance of its presentation to and approval by the governing body if payment of the amount of such claim is required before the next scheduled regular meeting of the governing body in order for the municipality to benefit from the discount provided for early payment or to avoid assessment of the penalty for late payment. Any officer or employee authorized to pay claims under this subsection shall keep an accurate record of all moneys paid and the purpose for which expended, and shall submit the record to the governing body at the next meeting thereof. Payments of claims by an officer or employee of the municipality under authority of this subsection are valid to the same extent as if the claims had been approved and ordered to be paid by the governing body.*

**RESOLUTION NO. 2023-001**

**A RESOLUTION OF THE CITY OF PAOLA, KANSAS, AUTHORIZING THE CITY MANAGER TO PAY CLAIMS AGAINST THE CITY PURSUANT TO K.S.A. 12-105b(e).**

WHEREAS, the governing body of the City of Paola, Kansas (the "City"), according to K.S.A. 12-105b(e), desires to take advantage of any discount for early payment and to avoid the assessment of a penalty for late payment of claims against the City;

AND WHEREAS, the governing body of the City of Paola, Kansas acknowledges that payment of said claims are authorized to be paid in advance of approval by the governing body;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF PAOLA, KANSAS:

SECTION 1. The governing body of the City of Paola hereby designates and authorizes the City Manager to pay any such claim made against the municipality in advance of its presentation to and approval by the governing body if payment of the amount of such claim is required before the next scheduled regular meeting of the governing body in order for the municipality to benefit from the discount provided for early payment or to avoid assessment of the penalty for late payment.

SECTION 2. The City Manager shall keep an accurate record of all moneys paid and the purpose for which expended, and shall submit the record to the governing body at the next meeting thereof.

SECTION 3. Payments of claims by the City Manager under authority of this resolution are valid to the same extent as if the claims had been approved and ordered to be paid by the governing body.

SECTION 4. This Resolution shall be in force and take effect from and after its adoption and approval.

ADOPTED AND APPROVED by the governing body of the City of Paola, Kansas on January 10, 2023.

By \_\_\_\_\_  
Leigh House, Mayor

ATTEST: [seal]

By \_\_\_\_\_  
Stephanie Marler, City Clerk



# Paola City Council Memorandum

Agenda Item 5-a

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**SUBJECT:** **New Housing Incentive Program Amendment,  
Ordinance # 3197**

**CONTACT:** Randi Shannon, City Manager

**DATE:** January 10, 2023

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## Introduction

In May of 1995, a Petition for Public Improvements was filed to assess the cost of the public improvements of the extension of municipal water and sewer services. This project included a waterline extension as well as the sanitary sewer extension which is a 10" force main Northwesterly to US Highway 169 right-of-way; thence Southwesterly along the right-of-way to either connect with the existing city sewer, or proceed directly to the city's sewer lagoon. The cost for these improvements were approximately \$1,570,000.00.

## Background

In our Municipal Code, there are special connection fees established for properties tying into the 1995 hospital sanitary sewer system. The code reads as follows:

(e) Special connection rates are established for properties that connect to facilities installed in the 1995 hospital sanitary sewer improvements. For properties located west of U.S. 169 Highway that discharge into the hospital sanitary sewer system, the connection fee shall be the greater of the applicable amount calculated in Subsections (a) through (d) above or two thousand dollars (\$2,000.00) per acre. For properties located east of U.S. 169 Highway that discharge into the hospital sanitary sewer system, the connection fee shall be the greater or the applicable amount calculated in Subsections (a) through (d) above or four thousand five hundred dollars (\$4,500.00) per acre.

(Prior Code 2016 §715.082; Ord. 2767; Ord. 2831; Ord. 2908; Code 2021)

## Issue

There has been expressed interest for a newly constructed home located in the Miami County jurisdiction to connect to the 1995 hospital sanitary sewer line. The Miami County Zoning Regulations require a minimum lot area of 15 acres for development. With the established connection fees, a new home connecting to the City sanitary sewer

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would be required to pay \$30,000 (for properties located ~~east~~ west of U.S. 169 Highway) or \$67,500 (for properties located ~~west~~ east of U.S. 169 Highway).

**Summary**

In an effort to keep the original intent of the Municipal Code, while giving homeowners an incentive, staff proposes an amendment to the existing housing incentive program. This would allow for a fee reduction for newly constructed residences tying into the sewer system. The suggested language for the amendment is as follows:

***1995 Hospital Sanitary Sewer: New homes constructed and desiring to connect to the 1995 hospital sanitary sewer system shall receive a 50% connection fee reduction in accordance with the fees established in the Paola Municipal Code Section 15-510.***

This new language allows for the previously discussed connection fee examples to be \$15,000 (for properties located ~~east~~ west of U.S. 169 Highway) or \$33,750 (for properties located ~~west~~ east of U.S. 169 Highway).

**Discussion**

Does the City Council wish to approve *Ordinance #3197*, amending the existing housing incentive program to accommodate for properties tying into the 1995 hospital sewer line.

**Recommendations**

Staff recommends approving *Ordinance #3197* amending the New Housing Construction Incentive Program.

**Attachments**

1. *Ordinance #3197*

*Ordinance Summary published in the Miami County Republic on January 18, 2023, and the full text of the Ordinance made available at [www.cityofpaola.com](http://www.cityofpaola.com) for a minimum of 1 week from the date of publication.*

### **Ordinance No.3197 Summary**

On January 10, 2023, the City of Paola, Kansas, adopted Ordinance No. 3197, amended the new housing construction incentive program for new single-family homes, subject to eligibility; repealing Ordinance No. 3192. A complete copy of this ordinance may be obtained or viewed free of charge at the Office of the City Clerk at City Hall, 19 E Peoria Street or at [www.cityofpaola.com](http://www.cityofpaola.com). This summary is certified by Lee H. Tetwiler, Paola City Attorney pursuant to K.S.A. 12-3001, et seq.

### **ORDINANCE NO. 3197**

#### **AN ORDINANCE AMENDING THE EXISTING NEW HOUSING CONSTRUCTION INCENTIVE PROGRAM AND REPEALING ORDINANCE NO. 3192.**

**WHEREAS**, the City of Paola, Kansas is authorized by Article 12, Section 5, of the Kansas Constitution to determine, by ordinance, its local affairs and government; and

**WHEREAS**, the Governing Body of the City of Paola, Kansas has determined it is in the public interest to establish a policy and guidelines to stimulate the development of residential housing, broaden the tax base, stimulate private investment, encourage payment of special assessments, and support new development opportunities; and

**WHEREAS**, the Governing Body of the City of Paola, Kansas, hereby wishes to adopt a plan to encourage housing development within the City of Paola;

#### **NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF PAOLA, KANSAS:**

**SECTION 1.** New Housing Construction Incentive Program. That the Governing Body of the City of Paola does hereby adopt the New Housing Construction Incentive Program, attached herein, labeled as "Exhibit A" and incorporated by reference as if fully set forth herein.

**SECTION 2.** Reservations. That the Governing Body of the City of Paola reserves the right to make any adjustments to the program as it deems necessary and prudent including extensions or termination.

**SECTION 3.** Ordinance No. 3192, adopted by the Governing Body on September 13, 2022, is hereby repealed.

**SECTION 4.** That this ordinance shall become effective after its passage, approval, and publication in the official city newspaper pursuant to KSA 12-3001, et seq.

**PASSED** by the Governing Body of the City of Paola this 10<sup>th</sup> day of January 2023.

**APPROVED** by the Mayor of the City of Paola this 10<sup>th</sup> day of January 2023.

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Leigh House, Mayor

ATTEST: (seal)

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Stephanie Marler, City Clerk

**EXHIBIT A of Ordinance No. 3197**

**BEFORE THE GOVERNING BODY  
OF THE CITY OF PAOLA,  
MIAMI COUNTY, KANSAS**

**IN THE MATTER OF ADOPTION OF A NEW HOUSING CONSTRUCTION  
INCENTIVE PROGRAM**

**NEW HOUSING CONSTRUCTION INCENTIVE PROGRAM**

The Governing Body of the City of Paola, Miami County, Kansas, pursuant to the provisions of K.S.A. 12-16, 114 et. seq.; does hereby adopt a New Housing Construction Incentive Program (herein sometimes called "Program") for the City of Paola as follows:

**DEFINITIONS**

**Infill Residential Development:** New residential development that is sited on vacant or undeveloped land within an existing community, and that is enclosed by other types of development.

**PURPOSE**

The purpose of the City of Paola, Kansas New Housing Construction Incentive Program is to provide the community with a long-term increase and stabilization of the property tax base and increase the supply of housing by encouraging the construction of new homes which might not otherwise occur. The Program is designed to encourage the construction of new homes within the corporate limits of the City of Paola. The Program is a temporary reduction of building permit fees for new residential construction.

**PROGRAM**

Under the New Housing Construction Incentive Program, fees associated with new home construction will be reduced as follows: Homes with construction value of \$100,000 — \$210,000 OR properties in special assessment districts that expire after 2016 will receive 65% reduction of building permit fee, 65% reduction of plan review fee. Homes with construction value of \$210,001 - \$299,999 receive 55% reduction of building permit fee, 55% reduction of plan review fee. Homes with construction value of \$300,000 and greater will receive 45% reduction of building permit fee, 45% reduction of plan review fee.

**Infill Residential Development:** Homes constructed on residential infill lots will receive a 65% reduction of building permit fee, 65% reduction of plan review fee, 45% reduction of sewer connection fee, and 45% of water connection fee.

1995 Hospital Sanitary Sewer: New homes constructed and desiring to connect to the 1995 hospital sanitary sewer system shall receive a 50% connection fee reduction in accordance with the fees established in the Paola Municipal Code Section 15-510.

## **ELIGIBILITY**

Eligibility for this program is as follows:

- 1) This incentive is valid until September 30, 2023.
- 2) All ad valorem property taxes and special assessments, if any, on the property for which the application is submitted may not be delinquent. If any ad valorem property taxes and any special assessments are delinquent, the property will not be eligible for the program until such time as all taxes and special assessments due and owing are paid in full and proof thereof is provided to the City of Paola.
- 3) The minimum construction valuation must be no less than \$100,000 as determined and approved on the building permit application.
- 4) Only single-family, detached residential structures are eligible for the program.
- 5) Construction must be completed within the standard 180-day construction window. Renewals, at the discretion of the City Manager, may be required to pay all or part of the discounted fee before resuming construction.

## **AMENDMENT OR REPEAL**

This Program may, at any time after adoption, be amended, supplemented, or repealed by a majority vote of the Governing Body.

**APPROVED AND ADOPTED** by the Governing Body of the City of Paola, Miami County, Kansas this 10<sup>th</sup> day of January 2023.

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Leigh House, Mayor

ATTEST: (seal)

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Stephanie Marler, City Clerk



# Paola City Council Memorandum

Agenda Item 5-b

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**SUBJECT:** Water Rate Adjustment Ordinance #3198  
**CONTACT:** Randi Shannon, City Manager  
**DATE:** January 10, 2023

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## **Background**

The Water Utility provides an important service for City of Paola citizens. The utility purchases treated water from the Marais Des Cygnes Public Utility Authority and distributes the water throughout an approximately 45-mile network of pipes. The Water Utility is an Enterprise activity for the City of Paola, operating in a business-like fashion. The City establishes a rate structure to collect user fees, which fund the purchase of water and the necessary operation and maintenance activities. The rate structure and associated user fees should support and fully fund the operations.

## **Issue**

A review of the financial health of the Water Utility shows that over the last 3 years, the fund has eaten away the reserves that were built up to approximately \$187,100.00 that was built up from 2010 to 2020. This is largely due to the fact that the City is purchasing the water for a larger amount than what we are charging customers. Due to the unhealthy state of the Water Utility fund, we have had to allocate our Water Department employees into other funds as well to help alleviate the impact to this fund. The current rate structure does not fully fund the operations and maintenance (O&M) of all utility activities, build and preserve an appropriate reserve, pay for any outstanding debt, and save money for future capital improvement plan (CIP) projects.

## **Summary**

Below is a chart that shows the total revenues that were generated with the established rates indicated in the first row of the chart. The lesser of the two rates are for meters within the City limits, and the greater of the two rates is for meters outside the City limits. As stated in 2021 and 2022 staff had reallocated Water Department salaries to minimize the impact to the fund. Therefore, the ending unencumbered balance of 2022 is realistically much lower.

	Historical					Projected		
	2019	2020	2021	2022	2023	2024	2025	
Rate per 100 Gallons	\$0.74 & \$0.94	\$0.74 & \$0.94	\$0.82 & \$1.04	\$0.82 & \$1.04	\$1.00 & \$1.22	\$1.05 & \$1.27	\$1.10 & \$1.32	
Total Revenue	\$1,919,954.70	\$1,964,606.00	\$1,902,945.00	\$2,192,416.00	\$2,485,967.00	\$2,556,912.00	\$2,646,545.67	
Total Exp	\$1,886,232.00	\$1,946,363.00	\$2,066,557.00	\$2,219,066.00	\$2,233,452.00			
	\$33,722.70	\$18,243.00	-\$163,612.00	-\$26,650.00	\$252,515.00			
						** Replaces Mains & Meters but not Employee pay		
						5000 gallon average		
		Water		\$68.50	\$77.50	\$80.00	\$82.50	
		Sewer		\$47.00	\$47.00	\$47.00	\$47.00	
		Trash		\$18.25	\$18.25	\$18.25	\$18.25	
		Storm Fund		\$3.00	\$3.00	\$3.00	\$3.00	
				\$136.75	\$145.75	\$148.25	\$150.75	

### **Discussion**

After weighing factors like the financial status of the utility, the need to address aging infrastructure, and the financial impact to utility customers and Paola citizens, Council gave staff the direction to draft an ordinance to adjust the water rates. The ordinance was to include the increase for 2023, but also for the next two years following to help bring customers aware of the future increases.

The proposed ordinance does not change the minimum charges, just the rates per 100 gallons of water. The increase for 2023 will be \$0.18 per 100 gallons of water, 2024 will be \$0.5 per 100 gallons and \$0.5 per 100 gallons for 2025.

### **Financial Impact (or Fiscal Note)**

Example of a residential bill averaging 5000 gallons per month has been calculated as an example per each rate increase. The examples are located under the chart provided above.

### **Recommendations**

Staff recommends approving *Ordinance #3198* amending the metered volume water rate structure effective January 31, 2023.

### **Attachments**

1. *Ordinance #3198*

## **Ordinance No. 3198 Summary**

On January 10, 2023, the City of Paola, Kansas, adopted Ordinance No. 3198, amending Chapter 15 Utilities, Article 2 Water in the Code of the City of Paola, adjusting the Water Volume Rate per 100 gallons billed volume, increased from \$0.82 to \$1.00 inside the city limits and is increased from \$1.04 to \$1.21 outside the city limits, effective with the utility billing dated January 31, 2023. An increase for the following 2 years has also been established. A complete copy of this ordinance may be obtained or viewed free of charge at the Office of the City Clerk at City Hall, 19 E Peoria Street or at [www.cityofpaola.com](http://www.cityofpaola.com). This summary is certified by Lee H. Tewiler, Paola City Attorney pursuant to K.S.A. 12-3001, et seq.

## **ORDINANCE NO. 3198**

### **AN ORDINANCE AMENDING CHAPTER 15 UTILITIES, ARTICLE 2 WATER, TO THE MUNICIPAL CODE OF THE CITY OF PAOLA, KANSAS.**

Be it ordained by the City Council of the City of Paola, Kansas, as follows:

**SECTION 1.** That *Section 15-227 Metered Volume Rates* is hereby repealed in its entirety and a new *Section 15-227 Metered Volume Rates* is hereby enacted in its place to read as follows:

#### **SECTION 15-227. METERED VOLUME RATES**

A. The following monthly rates are hereby established for the consumption of water, beginning with the utility bill dated January 31, 2023, to-wit:

1. In the City limits: . . . . .	\$1.00 per 100 gallons in 2023
	\$1.05 per 100 gallons in 2024
	\$1.10 per 100 gallons in 2025
2. Outside the City limits. . . . .	\$1.22 per 100 gallons in 2023
	\$1.27 per 100 gallons in 2024
	\$1.32 per 100 gallons in 2025

B. These rates do not apply where rates are otherwise specified.

**SECTION 2.** Any and all ordinances in conflict herewith are hereby repealed.

**SECTION 3.** This ordinance shall become effective after its passage, approval, and publication in the official city newspaper for the utility billing dated January 31, 2023.

**ADOPTED AND APPROVED** by the governing body of the City of Paola, Kansas on January 10, 2023.

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Leigh House, Mayor

ATTEST: [Seal]

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Stephanie Marler, City Clerk



# Paola City Council Memorandum

Agenda Item 5-c

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**SUBJECT:** Leak Allowance - 407 W Wea  
**CONTACT:** Stephanie Marler, City Clerk  
**DATE:** January 10, 2023

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## **Background**

The City of Paola may provide an allowance on utility bills for high consumption of water that is caused by a leak in the plumbing on the consumer's side of the water meter. Types of leaks considered for allowance are breaks in underground service, breaks in plumbing located in crawl space or basement, breaks in plumbing in interior walls or in underground plumbing of irrigation systems.

Leaks not considered are a defective part of a toilet, hot water heater, ice maker, water softener, or other appliance connected to the plumbing system, or items considered to be a maintenance item of the plumbing or irrigation system.

## **Issue**

To qualify for a leak allowance:

1. The total amount of water consumed during the billing cycle in which the leak occurred must be more than 2 times the highest monthly water consumption during the previous 12 months for that occupant at that address. A leak allowance will only be considered for one billing cycle.
2. A minimum of 10,000 gallons will be the responsibility of the property owner and a maximum adjustment of 75,000 gallons will be made for any leak.
3. The property owner must provide evidence that the leak has been repaired (e.g.: copy of a paid invoice from a plumber);
4. The property owner must complete the leak allowance request form and agree that the property will not qualify for any additional leak allowances for the next 4 years. A tenant cannot submit a leak allowance request form on behalf of an owner/landlord.

Daniel Mukeku is the owner of the rental property at 407 W Wea. In November Mr. Mukeku was notified he had a large leak at the property. At the end of December, Mr. Mukeku came to City Hall to request a leak allowance and a payment plan. I told him I could look over his paperwork and see if a payment plan was possible. In the meantime I told him he could request an extension since he now has a 2 month bill. He made a payment towards the bill but didn't want an extension.

As we discussed in the Work Study meeting on January 3rd, the invoice he submitted was from a drywall company and missing information. Per the Council's suggestion, I contacted Mr. Mukeku and I requested a building permit and inspection from the Building Inspector, which is required by anyone in this situation. I reiterated that the Council would need the permit information and inspection proof to consider a leak allowance. I also informed him we could not do a payment plan and the rest of his previous balance would be due according to the shut off policy.

**Summary**

This bill would qualify for the maximum adjustment of 75,000 gallons, resulting in a \$615.00 reduction in the bill if the proper documentation is submitted.

**Discussion**

Water leak adjustments in the amount of \$250.00 or less may be approved by the City Clerk, provided that all of the provisions of this policy are met. Water leak adjustments in the amount of more than \$250.00 may only be approved by the City Council.

Does the Council wish to grant the allowance?

**Financial Impact (or Fiscal Note)**

A reduction in the amount of \$615.00 will leave a remaining bill due of \$1,378.57. Because this is a duplex set up like a commercial account, the sewer will also be adjusted to reflect the average of the last 3 months.

**Recommendations**

If Mr. Mukeku provides the proper documentation, I would recommend approving the leak allowance for 407 W Wea in the amount of \$615.00

**Attachments**

Allowance Calculation

Usage History

Repair Invoice

Sequence # 4370

Account # WEAW-407-2

Name Daniel Mukaku

TO: City of Paola Kansas Governing Body

SUBJECT: Request for water bill adjustment for leak

DATE: 12/28/22

We the undersigned hereby request an adjustment on the water bill for (address)

407 W Wan for the month of November 2022.

The amount of leak adjustment requested is \$615.00. This amount is the difference between the minimum amount of 10,000 gallons or twice my maximum monthly bill during the past 12 months namely

(minimum)

(month) 20 of gallons X 2 = gallons and my current bill for the month of 20 of gallons or a net adjustment allowance of gallons or a maximum adjustment of 75,000 gallons for \$615.00 water + \$ tax for a total of \$615.00.

Further we agree that a request for allowance will not be filed by us before

November, 2026 (a period of 4 years)

Signed D. Q. 12/28/22

Address 407 W Wan

Account WEAW-407-2

If approved, my replacement bill will be as follows:

Water \$548.20 1163.20

Sewer \$607.70 42,38-3 month average 913 271 7132

H&S \$36.50

Storm Fund \$3.00

Tax \$

TOTAL \$1195.40 630.08

## ACCOUNT HISTORY REPORT

Date: 12/06/2022

Time: 12:59pm

Page: 3

City of Paola

Trans Date	Transaction Type	Mult Usage	Prev Read	WATER	HEALTH/SAN	PENALTY	DENTAL INS	Other Total
Entry Date	Note	Meter No.	Curr Read	SEWER	STORM FUND	TAX	RESTORE FE	New Bal
Record No.				RURAL WATE	NON BILLAB			

Acct No: 0000000000 Cust Name: DANIEL MUKEKU  
 Loc ID: WEAW-000407-0000-02 Svc Addr: 407 W WEA STREET

Cycle: 1 Seq #: 0000004370  
 Section: 1 Class: RESIDENTIAL

07/15/2022	U Usage Entered	17.0000	12268	0.00	0.00	0.00	0.00	0.00
07/15/2022	Sensus Import - R1	1	12285	0.00	0.00	0.00	0.00	0.00
2346244				0.00	0.00			0.00
07/31/2022	B Bill	0.0000	0	41.44	36.50	0.00	0.00	0.00
07/27/2022	JULY 2022 BILLING	1	0	33.14	3.00	0.00	0.00	114.08
2348169				0.00	0.00			114.08
08/11/2022	R Receipt	0.0000	0	41.44	36.50	0.00	0.00	0.00
08/11/2022	Receipt	1	0	33.14	3.00	0.00	0.00	114.08
2350767				0.00	0.00			0.00
08/15/2022	U Usage Entered	55.0000	12285	0.00	0.00	0.00	0.00	0.00
08/15/2022	Sensus Import - R2	1	12340	0.00	0.00	0.00	0.00	0.00
2353926				0.00	0.00			0.00
08/31/2022	B Bill	0.0000	0	72.60	36.50	0.00	0.00	0.00
08/29/2022	AUGUST 2022 BILLING	1	0	49.10	3.00	0.00	0.00	161.20
2355836				0.00	0.00			161.20
09/02/2022	R Receipt	0.0000	0	41.20	0.00	0.00	0.00	0.00
09/02/2022	Receipt	1	0	0.00	0.00	0.00	0.00	41.20
2357487				0.00	0.00			120.00
09/15/2022	U Usage Entered	30.0000	12340	0.00	0.00	0.00	0.00	0.00
09/15/2022	Sensus Import - R3	1	12370	0.00	0.00	0.00	0.00	0.00
2361565				0.00	0.00			0.00
09/15/2022	P Penalty	0.0000	0	0.00	0.00	12.00	0.00	0.00
09/16/2022	Penalty	1	0	0.00	0.00	0.00	0.00	12.00
2362126				0.00	0.00			132.00
09/20/2022	R Receipt	0.0000	0	31.40	36.50	12.00	0.00	0.00
09/20/2022	Receipt	1	0	49.10	3.00	0.00	0.00	132.00
2362407				0.00	0.00			0.00
09/30/2022	B Bill	0.0000	0	52.10	36.50	0.00	0.00	0.00
09/28/2022	SEPTEMBER 2022 BILLING	1	0	38.60	3.00	0.00	0.00	130.20
2363530				0.00	0.00			130.20
10/11/2022	R Receipt	0.0000	0	52.10	0.00	0.00	0.00	0.00
10/11/2022	Receipt	1	0	13.00	0.00	0.00	0.00	65.10
2365957				0.00	0.00			65.10
10/14/2022	U Usage Entered	32.0000	12370	0.00	0.00	0.00	0.00	0.00
10/14/2022	Sensus Import - R4	1	12402	0.00	0.00	0.00	0.00	0.00
2369189				0.00	0.00			0.00
10/17/2022	R Receipt	0.0000	0	0.00	36.50	0.00	0.00	0.00
10/17/2022	Receipt	1	0	25.60	3.00	0.00	0.00	65.10
2369723				0.00	0.00			0.00
10/31/2022	B Bill	0.0000	0	53.74	36.50	0.00	0.00	0.00
10/27/2022	OCTOBER 2022 BILLING	1	0	39.44	3.00	0.00	0.00	132.68
2371193				0.00	0.00			132.68
11/02/2022	R Receipt	0.0000	0	53.74	0.00	0.00	0.00	0.00
11/02/2022	Receipt	1	0	12.60	0.00	0.00	0.00	66.34
2372869				0.00	0.00			66.34

## ACCOUNT HISTORY REPORT

Date: 12/06/2022

Time: 12:59pm

Page: 4

City of Paola

Trans Date	Transaction Type	Mult	Usage	Prev Read	WATER	HEALTH/SAN	PENALTY	DENTAL INS	Other
Entry Date	Note	Meter No.		Curr Read	SEWER	STORM FUND	TAX	RESTORE FE	Total
Record No.					RURAL WATE	NON BILLAB			New Bal

Acct No: 0000000000 Cust Name: DANIEL MUKEKU  
 Loc ID: WEAW-000407-0000-02 Svc Addr: 407 W WEA STREET Cycle: 1 Seq #: 0000004370  
 Section: 1 Class: RESIDENTIAL

11/15/2022	U	Usage Entered	1385.0000	12402	0.00	0.00	0.00	0.00	0.00
11/15/2022	Sensus Import - R5		1	13787	0.00	0.00	0.00	0.00	0.00
					0.00	0.00			0.00
11/15/2022	P	Penalty	0.0000	0	0.00	0.00	6.63	0.00	0.00
11/16/2022	Penalty		1	0	0.00	0.00	0.00	0.00	6.63
					0.00	0.00			72.97
11/18/2022	R	Receipt	0.0000	0	0.00	36.50	6.63	0.00	0.00
11/18/2022	Receipt		1	0	26.84	3.00	0.00	0.00	72.97
					0.00	0.00			0.00
11/30/2022	B	Bill	0.0000	0	1,163.20	36.50	0.00	0.00	0.00
11/28/2022	NOVEMBER 2022 BILLING		1	0	607.70	3.00	0.00	0.00	1,810.40
					0.00	0.00			1,810.40

ACCOUNT TOTALS:	2,794.88	985.50	91.10	0.00	0.00
	1,770.06	81.00	0.00	50.00	5,772.54
	1,964.00	0.00	0.00		

GRAND TOTALS:	2,794.88	985.50	91.10	0.00	0.00	0.00
	1,770.06	81.00	0.00	50.00	0.00	5,772.54
	1,964.00	0.00	0.00	0.00	0.00	

11,000

138,500

127,500

## Invoice

## CHAPIS DRYWALL LLC

*Company Slogan*

13126 Spring Sr  
Grandview, MO 64030  
Email: Venita.olvera0714@gmail.com

INVOICE # NO. 11/22/22  
DATE: DATE

**EXPIRATION DATE DATE**

TO Contact Name: Daniel Mekel  
Company Name: 407 W. Wea  
Parola KS

THANK YOU FOR YOUR BUSINESS!



# Paola City Council Memorandum

Agenda Item 5-d

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**SUBJECT:** Leak Allowance - 403 N Hospital Dr  
**CONTACT:** Stephanie Marler, City Clerk  
**DATE:** January 10, 2023

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## **Background**

The City of Paola may provide an allowance on utility bills for high consumption of water that is caused by a leak in the plumbing on the consumer's side of the water meter. Types of leaks considered for allowance are breaks in underground service, breaks in plumbing located in crawl space or basement, breaks in plumbing in interior walls or in underground plumbing of irrigation systems.

Leaks not considered are a defective part of a toilet, hot water heater, ice maker, water softener, or other appliance connected to the plumbing system, or items considered to be a maintenance item of the plumbing or irrigation system.

## **Issue**

To qualify for a leak allowance:

1. The total amount of water consumed during the billing cycle in which the leak occurred must be more than 2 times the highest monthly water consumption during the previous 12 months for that occupant at that address. A leak allowance will only be considered for one billing cycle.
2. A minimum of 10,000 gallons will be the responsibility of the property owner and a maximum adjustment of 75,000 gallons will be made for any leak.
3. The property owner must provide evidence that the leak has been repaired (e.g.: copy of a paid invoice from a plumber);
4. The property owner must complete the leak allowance request form and agree that the property will not qualify for any additional leak allowances for the next 4 years. A tenant cannot submit a leak allowance request form on behalf of an owner/landlord.

**Summary**

USD 368 had a large leak at the Middle School that resulted in 273,300 gallons of water going through their meter. The leak was underground and repaired.

This bill would qualify for the maximum adjustment of 75,000 gallons, resulting in a \$615.00 reduction in the bill. The leak was a result of rusty bolts on the customer side of the meter.

**Discussion**

Water leak adjustments in the amount of \$250.00 or less may be approved by the City Clerk, provided that all of the provisions of this policy are met. Water leak adjustments in the amount of more than \$250.00 may only be approved by the City Council.

Does the Council wish to grant the allowance?

**Financial Impact (or Fiscal Note)**

A reduction in the amount of \$615.00 will leave a remaining bill due of \$1,378.57. Because this is a commercial account, the sewer will also be adjusted to reflect the average of the last 3 months.

**Recommendations**

I recommend approving the leak allowance for USD 368 at 403 N Hospital Dr in the amount of \$615.00

**Attachments**

Allowance Calculation

Usage History

Sequence # 17270

Account # HOSN-403-1

Name USD 3108 - Middle School

TO: City of Paola Kansas Governing Body

SUBJECT: Request for water bill adjustment for leak

DATE:

We the undersigned hereby request an adjustment on the water bill for (address)

403 N Hospital Dr for the month of December 2022.

The amount of leak adjustment requested is \$ 1015.00. This amount is the difference between the minimum amount of 10,000 gallons or twice my maximum monthly bill during the past 12 months namely

(minimum)

(month) September 2022 of 40,800 gallons X 2 = 81,600 gallons and my current bill for the month of December 2022 of 227,300 gallons or a net adjustment allowance of \_\_\_\_\_ gallons or a maximum adjustment of 75,000 gallons for \$ 1015.00 water + \$ — tax for a total of \$ 1015.00.

Further we agree that a request for allowance will not be filed by us before

December, 2026 (a period of 4 years)

Signed

Jo Hay

Address PMS, 405 N Hospital Drive, Paola

Account HOSN-000403-0000-01

If approved, my replacement bill will be as follows:

Water \$ 1290.81

Sewer \$ 85.56 average over 3 months

H&S \$ —

Storm Fund \$ 3.00

Tax \$ —

TOTAL \$ 1378.57

Location ID		Account Number		Customer Name		Status	Service Address		Cycle Sect.	Seq.#	Class
Trans.Date Entry Date	Trans.Type Note	Mult.Usage Meter No	Prev.Read Curr.Read	WATER SEWER IMPRC TAX	SEWER NON BILLABL DENTAL INSU	RURAL WATE PENALTY RESTORE FEE	HEALTH/SANI INSURANCE	STORM FUND DENTAL ADMI		Other Total	New Bal
<b>Account Class: SC SCHOOLS</b>											
<b>Section: 1 EVERYONE</b>											
HOSN-000403-0000-01	0000000000			PAOLA MIDDLE SCHOOL	0	403 N HOSPITAL DRIVE			1	1 0000017270	SC
1/14/2022	U - Usage Entered	91.0000	21118	0.00	0.00	0.00	0.00	0.00		0.00	
1/14/2022	Sensus Import - R2 2299093	1	21209	0.00	0.00	0.00	0.00	0.00		0.00	
2/15/2022	U - Usage Entered	138.0000	21209	0.00	0.00	0.00	0.00	0.00		0.00	
2/15/2022	Sensus Import - R3 2306762	1	21347	0.00	0.00	0.00	0.00	0.00		0.00	
3/15/2022	U - Usage Entered	98.0000	21347	0.00	0.00	0.00	0.00	0.00		0.00	
3/15/2022	Sensus Import - R4 2314376	1	21445	0.00	0.00	0.00	0.00	0.00		0.00	
4/15/2022	U - Usage Entered	127.0000	21445	0.00	0.00	0.00	0.00	0.00		0.00	
4/15/2022	Sensus Import - R5 2321961	1	21572	0.00	0.00	0.00	0.00	0.00		0.00	
5/16/2022	U - Usage Entered	127.0000	21572	0.00	0.00	0.00	0.00	0.00		0.00	
5/16/2022	Sensus Import - R6 2329485	1	21699	0.00	0.00	0.00	0.00	0.00		0.00	
6/15/2022	U - Usage Entered	66.0000	21699	0.00	0.00	0.00	0.00	0.00		0.00	
6/15/2022	Sensus Import - R7 2337098	1	21765	0.00	0.00	0.00	0.00	0.00		0.00	
7/15/2022	U - Usage Entered	12.0000	21765	0.00	0.00	0.00	0.00	0.00		0.00	
7/15/2022	Sensus Import - R8 2344637	1	21777	0.00	0.00	0.00	0.00	0.00		0.00	
8/15/2022	U - Usage Entered	13.0000	21777	0.00	0.00	0.00	0.00	0.00		0.00	
8/15/2022	Sensus Import - R9 2352263	1	21790	0.00	0.00	0.00	0.00	0.00		0.00	
9/15/2022	U - Usage Entered	408.0000	21790	0.00	0.00	0.00	0.00	0.00		0.00	
9/15/2022	Sensus Import - R1 2359906	1	22198	0.00	0.00	0.00	0.00	0.00		0.00	
10/14/2022	U - Usage Entered	138.0000	22198	0.00	0.00	0.00	0.00	0.00		0.00	
10/14/2022	Sensus Import - R2 2367529	1	22336	0.00	0.00	0.00	0.00	0.00		0.00	
11/15/2022	U - Usage Entered	136.0000	22336	0.00	0.00	0.00	0.00	0.00		0.00	
11/15/2022	Sensus Import - R3 2375463	1	22472	0.00	0.00	0.00	0.00	0.00		0.00	
12/15/2022	U - Usage Entered	2273.0000	22472	0.00	0.00	0.00	0.00	0.00		0.00	
12/15/2022	Sensus Import - R4 2382994	1	24745	0.00	0.00	0.00	0.00	0.00		0.00	
Grand Totals:			3627.0000		0.00	0.00	0.00	0.00		0.00	0.00
					0.00	0.00	0.00	0.00		0.00	0.00
					0.00	0.00	0.00	0.00		0.00	0.00

81,600

227,300

145,700



# Paola City Council Memorandum

Agenda Item 5-e

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**SUBJECT:** **Resolution 2023-02: Authorization to Issue Bonds**  
**CONTACT:** Stephanie Marler, City Clerk  
**DATE:** January 10, 2023

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## **Background**

On October 12, 2021, the City Council approved *Ordinance No 3181 - Project Authorization* establishing the funding mechanism for the “Pool Project”, “Park Facilities Project”, and the “Drainage Project”. By authorizing these projects the City will be able to issue general obligation bonds to pay for these projects and utilize the one-half sales tax to pay off the general obligation bonds.

In order to begin the projects the City Council, on November 9, 2021, approved *Resolution No 2021-19*, authorizing the firm Raymond James & Associates, Inc. to underwrite \$3,000,000 in General Obligation Temporary Notes, Series 2021. This allowed the City to begin the initial steps of these projects to help determine the exact amount of general obligation bonds that will need to be issued.

## **Issue**

With the ballfield project moving along and the pool project getting underway, this seems like the appropriate time to discuss the steps to move forward with the General Obligation Bond. I reached out to Greg Vahrenberg with the Firm Raymond James & Associates, Inc. to get his advice. He said a good strategy for moving forward would be to start the process and continue to monitor the bond market. He can get everything ready to move forward with a bond sale and then see if the bond market conditions are still favorable for the City. If not, he said we can wait for some improvement or decide to sell the bonds closer to the time project payment is required. This will allow for the preparation of the Preliminary Official Statement, obtain the bond rating and have the legal documents ready for the sale.

**Summary**

Approving *Resolution No 2023-002* gives Greg Vahrenberg with Firm Raymond James & Associates, and Mary Carson with Triplett Woolf and Garretson, LLC, as Bond Counsel, permission to start working on the bond issue. They will monitor the market to determine the best time to move forward.

**Legal Impact (or Review)**

Legal Counsel prepared Resolution No 2023-002 authorizing the Underwriter to offer the Bonds for sale and take such other actions as are necessary to offer the Bonds.

**Financial Impact**

\$2,523,094.21 of the Temporary Notes have been spent.

The cost estimate for each project is as follows:

Pool Project: \$2,500,000

Park Project: \$4,200,000

Dam Project: \$1,200,000

The bond amount would be \$7,940,000 to include the project costs and to pay the costs of issuing the Bonds.

**Recommendations**

Approve Resolution No 2023-002 - *Authorizing Raymond James & Associates, Inc. to offer the City's General Obligation Bonds for sale.*

**Attachments**

Proposed Resolution No 2023-002

RESOLUTION NO. 2023-002

A RESOLUTION OF THE CITY OF PAOLA, KANSAS AUTHORIZING AND PROVIDING FOR THE UNDERWRITING AND OFFERING FOR SALE OF THE CITY'S GENERAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS, SERIES A, 2023 IN THE ESTIMATED AGGREGATE PRINCIPAL AMOUNT OF \$7,940,000.

WHEREAS, the City of Paola, Kansas (the "City") has selected the firm of Raymond James & Associates, Inc., Leawood, Kansas (the "Underwriter") to underwrite an estimated \$7,940,000 aggregate principal amount of the City's General Obligation Refunding and Improvement Bonds, Series A, 2023 (the "Bonds"), to be issued to (i) pay costs of the certain projects authorized by Ordinance No. 3181 of the City (the "Project"), (ii) refund and redeem the City's outstanding General Obligation Temporary Notes, Series 2022 (the "Refunded Notes") previously issued to pay a portion of Project costs, (iii) to refund a portion of the principal or interest on the City's outstanding General Obligation Bonds, Series 2014 (the "Refunded Bonds"), and (iv) to pay the costs of issuing the Bonds; and

WHEREAS, the City desires to authorize the Underwriter to offer the Bonds for sale and take such other actions as are necessary to offer the Bonds.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF PAOLA, KANSAS:

SECTION 1. Authorization of Bond Offering. The Underwriter is authorized to proceed with offering for sale of the General Obligation Refunding and Improvement Bonds, Series 2023 in the estimated principal amount of \$7,940,000 (the "Bonds") for the purposes described in the recitals to this Resolution.

SECTION 2. Authorization Preliminary Official Statement and Official Statement. The Underwriter is authorized and directed to prepare or provide for the preparation of a Preliminary Official Statement for the Bonds. The Mayor is authorized to execute the Preliminary Official Statement on behalf of the City. The City consents to and authorizes the Underwriter to use and publicly distribute the Preliminary Official Statement (but only in its entirety) to prospective purchasers of the Bonds. Upon a successful offering of the Bonds, the Underwriter is authorized to prepare or provide for the preparation of a final Official Statement by amending, supplementing and completing the Preliminary Official Statement and the City authorizes the execution of the final Official Statement by its Mayor or acting Mayor, with such changes and additions as such officer deems appropriate. The final Official Statement is authorized to be distributed to the public (in its entirety) in connection with the offering and sale of the Bonds.

SECTION 3. SEC Rule Compliance; Continuing Disclosure. To permit the Underwriter to comply with the requirements of Rule 15c2-12(b)(1) of the Securities and Exchange Commission (the "SEC Rule") the Mayor or the City Clerk are authorized, if requested to do so, to certify that the City deems the information in the Preliminary Official Statement "final" as of its date except for the omission of information as permitted by the SEC Rule and to take such

other actions as such officers find necessary to permit the Underwriter to comply with the SEC Rule. The City agrees that, on or before the date the Bonds are delivered, it will enter into a written undertaking to provide continuing disclosure about the City while the Bonds remain outstanding, if required by the applicable sections of the SEC Rule.

**SECTION 4. MSRB Rule Compliance.** The City acknowledges receipt of written disclosures from the Underwriter stating that the Underwriter is engaged with respect to the Bonds as an underwriter and not as a financial advisor or municipal advisor and, as such, the Underwriter is not acting as an advisor to the City and does not owe a fiduciary duty to the City pursuant to Section 15B of the Securities and Exchange Act or under any applicable state law.

**SECTION 5. Bond Purchase Agreement.** The Mayor is authorized to execute a Bond Purchase Agreement between the City and the Underwriter as of the date the Bonds are offered and priced, subject to the following parameters: (a) the principal amount of the Bonds shall not exceed \$9,000,000; (b) the true interest cost of the Bonds shall not exceed 5.00%; and (c) the final maturity of the Bonds does not exceed 15 years.

**SECTION 6. Authorization of Additional Actions as Required.** The Mayor, the City Clerk, the Underwriter and Triplett Woolf Garretson, LLC, as the City's Bond Counsel, are each authorized and directed to take all such other actions as are necessary to complete the offering and issuance of the Bonds, including but not limited to, providing any necessary notice of the City's intent to redeem the Refunded Notes on their projected redemption date of March 15, 2023, or as soon thereafter as practicable, and provide for the payment of the Refunded Bonds.

**SECTION 7. Effective Date.** This Resolution shall be in force and take effect from and after its adoption and approval by the governing body.

*[Remainder of Page Intentionally Left Blank]*

ADOPTED AND APPROVED by the governing body of the City of Paola, Kansas on  
January 10, 2023.

CITY OF PAOLA, KANSAS

[Seal]

By \_\_\_\_\_  
Leigh House, Mayor

ATTEST:

By \_\_\_\_\_  
Stephanie Marler, City Clerk

## EXCERPT OF MINUTES

The governing body of the City of Paola, Kansas, met in regular session at the usual meeting place in the City on January 10, 2023, at 6:00 p.m., with Mayor Leigh House presiding, and the following members of the governing body present:

The following members were absent:

A Resolution was presented entitled:

A RESOLUTION OF THE CITY OF PAOLA, KANSAS AUTHORIZING AND PROVIDING FOR THE UNDERWRITING AND OFFERING FOR SALE OF THE CITY'S GENERAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS, SERIES A, 2023 IN THE ESTIMATED AGGREGATE PRINCIPAL AMOUNT OF \$7,940,000.

The Resolution was considered and discussed; and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Resolution was adopted by a majority vote of the members present. The Resolution was assigned No. 2023-\_\_\_\_.

\*\*\*\*

**CITY CLERK'S  
CERTIFICATION OF EXCERPT OF MINUTES**

I certify that the foregoing is a true and correct Excerpt of Minutes of the January 9, 2023 meeting of the governing body of the City of Paola, Kansas.

[seal]

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Stephanie Marler, City Clerk