

**MINUTES OF THE COUNCIL MEETING  
OF THE CITY OF PAOLA, KANSAS  
PAOLA JUSTICE CENTER 805 N PEARL  
6:00 O'CLOCK P.M.  
July 12, 2022**

The Governing Body of the City of Paola, Kansas, met with Mayor House presiding.

**Council Members present:** Mayor Leigh House and Council Members Dave Smail, Trent Upshaw, Kathy Peckman and LeAnne Shields.

**Council Members absent:** None

**Also present:** City Manager Randi Shannon, City Clerk Stephanie Marler, Police Chief Eric Jenkins, Public Works Director Kirk Rees, HR Director Vicki Belt, City Planner Jessica Newton, Building Inspector Keith Myers, Tim & Amy Kelley and others.

**CALL TO ORDER:** The regular council meeting was called to order by Mayor House.

**ROLL CALL:** Mayor House and Council Members Smail, Upshaw, Peckman and Shields were all present.

**EMPLOYEE SERVICE AWARDS**

HR Director Belt acknowledged the years of service for several employees of the City.

**Police Department:** Michael Bliss – 5 years, Adam Hale – 15 years, Kathy Houtman – 20 years

**Fire Department:** Justin Fields – 5 years, Winton Town – 10 years, Bruce Hartig – 15 years

**Public Works:** Dave Keitel, Mike Richards – 15 years

**Community Center:** Chad Myers - 15 years

**Administration:** Geraldine Morrison – 5 years, Vicki Belt - 15 years

**Mayor/Council:** Leigh House – 10 Years

HR Director Belt said we have a great team and are very blessed with our employees. She thanked the Council for the recognition and all they do for the employees.

**Agenda Item 1 - CONSENT AGENDA**

- a. Approval of minutes of the meeting of June 14, 2022.
- b. Approval of Salary Ordinances 22-12 & 22-13.
- c. Approval of Appropriation Ordinance 977 & 978.
- d. Approval of the Pledged Collateral Report for June 2022.
- e. Approval of Journal Entries report for June 2022

Council Member Upshaw made a motion to approve the Consent Agenda as presented and authorize the mayor to sign. The motion was seconded by Council Member Smail and all voted aye. The motion passed 4 to 0.

## **Agenda Item 2 - COMMENTS FROM THE PUBLIC:**

Tim Kelley, 112 Waterworks Rd, addressed the Council regarding water runoff. Mr. Kelley's property surrounds the north, south and west side of the Public Works property. He claims the backfill the city has done is causing erosion and other problems on his property. He asked the Council to look into options to benefit both his and the City's property.

## **Agenda Item 3 - DISCUSSION**

### **Agenda Item 3a – Discuss Building Code Update**

Building Inspector Keith Myers said the City of Paola is currently under the 2006 International Building Codes and the 2006 International Fire Code. He said these codes were adopted in 2009 and he is looking at updating to the 2018 codes. Currently Paola is five cycles behind and an update would help to increase the safety and efficiency of construction within the city.

Inspector Myers said at this time Miami County, Louisburg, and Osawatimie have all made the transition to adopting the 2018 International Building and Fire Codes. He said continuity in the county is important for construction and development.

Inspector Myers said the plan reviewer will give feedback on the building codes and the fire reviewer will give feedback on the fire codes regarding recommended amendments or exclusions. Once the review is done the new codes will be adopted by Ordinance.

Mayor House asked Inspector Myers to explain why Paola would not update to the most current 2021 code. He explained continuity with the other jurisdictions is important so Paola should go with 2018. Council Member Upshaw asked if there was a timeline. Inspector Myers said the timeline was unknown at this time but the reviewers have already begun their process.

Manager Shannon said the ARPA funds will be used to update the codes as discussed in the July 5, 2022 work study meeting.

## **Agenda Item 4 – NEW BUSINESS**

### **Agenda Item 4a – Lease Agreement with the Miami County Fair Board**

Clerk Marler said annually the Miami County Fair Association requests the use of City-owned property in Wallace Park to hold the carnival for the Miami County Fair. The property owned by the Fair Association is not large enough to accommodate all the activities of the fair so they lease the area south of the loop road across from the playground.

Clerk Marler said the agreement states the Miami County Fair Association will comply with all the laws of the State of Kansas and hold the City, Council Members and employees harmless from any liability or costs that may arise as a result of the operation of the fair.

Council Member Peckman made a motion to approve the lease agreement with the Miami County Fair Association and authorize the necessary signatures. The motion was seconded by Council Member Upshaw and all voted aye. The motion passed 4 to 0.

**Agenda Item 5 – COMMITTEE REPORTS – None**

**Agenda Item 6 - STAFF REPORTS**

Director Rees said KAW Valley, who is doing the work on the Lake Miola Dam, should have about 75% of the plan completed.

Director Rees said the asphalt crews should be in town toward the end of July.

Clerk Marler said per the Council's discussion at the July 5<sup>th</sup> work study meeting, the notice to exceed the revenue neutral rate was sent to the Miami County Clerk. She said since the Council wanted to keep the mil levy steady at the 2022 budgeted rate, the mailing will show a mil levy of 43.354.

Manager Shannon said while she is on vacation Chief Jenkins will be the acting City Manager.

**Agenda Item 6 - MISCELLANEOUS MATTERS FROM THE COUNCIL: None**

**Agenda Item 7 - MISCELLANEOUS MATTERS FROM THE MAYOR:**

Mayor House expressed her appreciation for the employees that have to work outside in the hot temperatures lately and also in the cold winter months.

**Agenda Item 8 – ADJOURNMENT**

With no additional business to come before the Council, Council Member Shields made a motion to adjourn. The motion was seconded by Council Member Smail and all voted aye. The motion passed 4 to 0.

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Leigh House, Mayor

ATTEST: [seal]

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Stephanie Marler, City Clerk