

**MINUTES OF THE COUNCIL MEETING
OF THE CITY OF PAOLA, KANSAS
PAOLA JUSTICE CENTER 805 N PEARL
6:00 O'CLOCK P.M.
January 11, 2022**

The Governing Body of the City of Paola, Kansas, met with Mayor House presiding.

Council Members present: Mayor Leigh House and Council Members Dave Smail, Trent Upshaw, Kathy Peckman and LeAnne Shields.

Council Members absent: None

Also present: Acting Interim City Manager Randi Shannon, City Clerk Stephanie Marler, Police Chief Eric Jenkins, City Attorney Lee Tetwiler, HR Director Vicki Belt, Brian McCauley with Miami County Republic, Sheena Simon, Alan Hire, Aaron Nickelson, David Kane, Justin Smail, Scott Golubski, Coty McNutt, Luke DeGrande, Andy Parks, several members of Chief Jenkins family and others.

CALL TO ORDER: The regular council meeting was called to order by Mayor House.

ROLL CALL: Mayor House and Council Members Smail, Upshaw, Peckman and Shields were all present.

PINNING NEW POLICE CHIEF

With the help of his family, Eric Jenkins was pinned as the new Police Chief for the City of Paola. He had his daughter Kennedy pin on his new badge and wife Leslie and daughter Hayden pin on his collar brass.

Agenda Item 1 - CONSENT AGENDA

- a. Approval of minutes of the meeting of December 14, 2021.
- b. Approval of Salary Ordinances 21-25, 21-26 & 21-27.
- c. Approval of Appropriation Ordinance 965.
- d. Approval of the Pledged Collateral Report for December 2021.

Council Member Upshaw made a motion to approve the Consent Agenda as presented and authorize the mayor to sign. The motion was seconded by Council Member Smail and all voted aye. The motion passed 4 to 0.

Agenda Item 2 - COMMENTS FROM THE PUBLIC:

Sheena Simon, owner of 401 E. Kaskaskia, handed a note to Mayor House with no other comments.

Amended Agenda Item - OLD BUSINESS

Consider amendment to Resolution 2021-013 regarding 401 E Kaskaskia.

Clerk Marler presented amendments to Resolution 2021-013, that was originally approved on July 13, 2021, that finds the structure located at 401 E. Kaskaskia as unsafe or dangerous and directing the structure be removed and premises made safe. She said the previously adopted resolution only identifies the property address and City Attorney Tetwiler suggested it be amended to also include the property owner's names, Balachandran Pulliyempetta and Sheena Retnam Simon.

Council Member Peckman made a motion to approve the amendments to Resolution 2021-013 to include the property owner's names. The motion was seconded by Council Member Upshaw and all voted aye. The motion passed 4 to 0.

Agenda Item 3 – ANNUAL DESIGNATION OF DEPOSITORIES FOR CITY FUNDS

Clerk Marler said annually the City officially designates the depository institutions for City funds. She said Paola is fortunate enough to have 5 local financial institutions. By designating all 5 as depositories this creates some competition and allows the city to earn higher returns on deposits and CDs.

Council Member Peckman made a motion to designate Security Bank of Kansas City, Great Southern Bank, First Security Bank, First Option Bank and Landmark National Bank as depositories for City funds. The motion was seconded by Council Member Shields and all voted aye. The motion passed 4 to 0.

Agenda Item 4 - ANNUAL RESOLUTION AUTHORIZING THE CITY MANAGER TO PAY CLAIMS.

Clerk Marler presented Resolution 2022-001 allowing the City Manager to pay claims against the city. She said the Council has annually adopted the resolution since going to monthly meetings in 2017. This gives the City Manager authority to approve payments to avoid late fees.

Council Member Smail made a motion to approve Resolution No 2022-001 authorizing the City Manager to pay claims pursuant to K.S.A. 12-105b(e). The motion was seconded by Council Member Upshaw and all voted aye. The motion passed 4 to 0.

Agenda Item 5 – NEW BUSINESS

Agenda Item 5a – Personnel Policy Update

HR Director Belt said as discussed in the January 4, 2022 work study meeting, minor amendments to the Harassment Policy and Bullying Policy in the Employee Manual have been made to give employees direction or outlets if they have issues.

Council Member Upshaw made a motion to approve Resolution No 2022-002 amending the City of Paola Personnel Manual, effective January 11, 2022. The motion was seconded by Council Member Peckman and all voted aye. The motion passed 4 to 0.

The amended agenda removed items b & c pending more information.

Agenda Item 6 – RECREATION COMMISSION APPOINTMENTS

Mayor House addressed the applicants interested in serving on the Paola Recreation Commission Board. She said the City would be appointing two members of the 5-member board, one for a term of 2 years and one for a term of 3 years. She noted some applicants had immovable schedules so all applicants were given the opportunity to submit their answers to the three prepared questions in writing for consideration.

In attendance:

Luke DeGrande (withdraw)
Aaron Nickelson
David Kane
Andy Parks
Coty McNutt

Written Submittals:

Tate Shumard
Shon Taylor
Chad Spencer

Withdraws:

Jon Smail
Jace Kirk

After the interview portion the Council discussed in open meeting their choice for each seat.

Council Member Shields made a motion to appoint Aaron Nickelson to the 2-year term on the Paola Joint Recreation Commission Board. The motion was seconded by Council Member Upshaw and all voted aye. The motion passed 4 to 0.

Council Member Peckman made a motion to appoint Tate Shumard to the 3-year term on the Paola Joint Recreation Commission. The motion was seconded by Council Member Smail and all voted aye. The motion passed 4 to 0.

Agenda Item 7 - COMMITTEE REPORTS – None.

Agenda Item 8 - STAFF REPORTS

Interim Manager Shannon informed the Council of the passing of library employee Peter Trull. She said the memorial service will be Saturday, January 15th.

Agenda Item 9 - MISCELLANEOUS MATTERS FROM THE COUNCIL:

Council Member Smail was pleased with all the good applicants and thought they did a good job with their presentations.

Council Member Upshaw congratulated Chief Jenkins on his pinning. Council Member Upshaw also thanked all the applicants for their interest in serving on the Recreation Commission.

Council Member Peckman reiterated the comments of Council Members Smail and Upshaw. She also said, being new on the Council, that she has been shown every courtesy and appreciates it.

Council Member Shields agrees with everything that has been said and hopes the Recreation Commission is successful.

Agenda Item 10 - MISCELLANEOUS MATTERS FROM THE MAYOR:

Mayor House thanked the applicants for their submissions and time.

Consider the appointment of Luke DeGrande to the Paola Planning Commission.

Council Member Peckman made a motion to approve the appointment of Luke DeGrande to the Paola Planning Commission. The motion was seconded by Council Member Upshaw and all voted aye. The motion passed 4 to 0.

Consider the appointment of Chad Corbin to the Paola Housing Authority Board.

Council Member Smail made a motion to approve the appointment of Chad Corbin to the Paola Housing Authority Board. The motion was seconded by Council Member Upshaw and all voted aye. The motion passed 4 to 0.

Consider the reappointment of Jon Smail to the Paola Housing Authority Board.

Council Member Peckman made a motion to approve the reappointment of Jon Smail to the Paola Housing Authority Board. The motion was seconded by Council Member Shields and all voted aye. The motion passed 4 to 0.

Consider the reappointment of Leanna Stanchfield to the Paola Housing Authority Board.

Council Member Upshaw made a motion to approve the reappointment of Leanna Stanchfield to the Paola Housing Authority Board. The motion was seconded by Council member Peckman and all voted aye. The motion passed 4 to 0.

Agenda Item 11 - EXECUTIVE SESSION

Discuss Matters Related to Non-Elected Personnel.

Council Member Upshaw moved city council recess into Executive Session for 15 minutes pursuant to personnel matters of non-elected personnel, K.S.A. 75-4319(b)(1). The purpose of

the executive session is to discuss an individual employee's performance and employment and shall include the Mayor, Council and City Attorney. The regular meeting shall reconvene in the Municipal Court Room at 7:00 PM. The motion was seconded by Council Member Smail and all voted aye. The motion passed 4 to 0.

At 7:00 PM Council came out of executive session. Council Member Upshaw made a motion to reconvene the recessed meeting. The motion was seconded by Council Member Smail and all voted aye. The motion passed 4 to 0.

Agenda Item 12 – ADJOURNMENT

With no additional business to come before the Council, Council Member Upshaw made a motion to adjourn. The motion was seconded by Council Member Peckman and all voted aye. The motion passed 4 to 0.

Leigh House, Mayor

ATTEST: [seal]

Stephanie Marler, City Clerk