

**MINUTES OF THE COUNCIL MEETING
OF THE CITY OF PAOLA, KANSAS
PAOLA JUSTICE CENTER 805 N PEARL
6:00 O'CLOCK P.M.
May 11, 2021**

The Governing Body of the City of Paola, Kansas, met with Mayor Stuteville presiding.

Council Members present: Mayor Artie Stuteville and Council Members, Dave Smail, Trent Upshaw, Leigh House and LeAnne Shields.

Council Members absent: None

Also present: City Manager Sid Fleming, Assistant City Manager Randi Shannon, City Clerk Stephanie Marler, Interim Police Chief Eric Jenkins, City Attorney Lee Tetwiler, Brian McCauley with the Miami County Republic, Audra Harper and Keith Myers with Community Development, Supporters for the Paola Youth Sports Group:

Chris Partezana	Scott Golubski	Justin Smail
Alan Hire	Megan Black	Ryan Sanders
Michael Hobart	Lucas DeGrande	Ryan Oshel
Abby Hardwick	Jace Kirk	Jacob Wickersham
Danielle Brown	Heidi Wickersham	Rachel
Lorranda Baldrige	Callie Smail	Heather Windler
Mendy Truelove	Renee Bowman	Tamara Kemplay
Barrett Kemplay	Denise Doherty	Chase Doherty
Aubrey Weaver	Benjamin Wickersham	

Submitted Comments: Sean Sutton and Andy Bouse

CALL TO ORDER: The regular council meeting was called to order by Mayor Stuteville.

ROLL CALL: Mayor Stuteville and Council Members Smail, Upshaw, House and Shields were all present.

INTRODUCTION – Assistant City Manager Shannon introduced two new employees to the Community Development Department, Keith Myers, Code Enforcement Officer and Administrative Assistant Audra Harper.

Agenda Item 1 - CONSENT AGENDA

- a. Approval of minutes of the meeting of April 13, 2021
- b. Approval of Salary Ordinances 21-8 & 21-9
- c. Approval of Appropriation Ordinances 949 and 950.
- d. Approval of the Pledged Collateral Report for April 2021.
- e. Approval of the Journal Entries Reports for April 2021.

Council Member Smail made a motion to approve the Consent Agenda as presented and authorize the Mayor to sign. The motion was seconded by Council Member Upshaw and all voted aye. The motion passed 4 to 0.

Agenda Item 2 - COMMENTS FROM THE PUBLIC:

Chris Partezana – 23430 W 289th St., Paola - addressed the Council in support of placing turf on the ballfields at Wallace Park to draw more teams for tournaments to increase revenue. He also stated turf will cut down on rain delays for games.

Scott Golubski – 33105 Harmony Rd, Paola – President of Paola Youth Sports, addressed the Council to talk about how the addition of turf fields in Wallace Park will bring more revenue, not just to the ballpark but to the town of Paola, it is safer for players and will eliminate complete rainouts.

Justin Smail – 16 E. Wea, Paola (business) – expressed his frustration regarding the progress of the improvements at the Wallace Park Ballfields. He also voiced his disappointment in the survey that was sent out regarding community feedback for improvements. He asked for more feedback from the Council regarding their timeline and possibility of moving forward.

Alan Hire – 15895 Lake Shore Drive, Paola – explained the process he believes should be followed when accepting proposals for the Wallace Park Ballfield improvements. He said he is concerned with putting \$2.5 million in Wallace Park due to the elevations and city code regarding flood plain. He also asked what authority Paola Youth Sports had to be accepting proposals.

Luke DeGrande – 103 Hillcrest Drive - said Wallace Park ballpark improvements are long overdue. He said if a rec commission were put in place, communication would be easier and he asked what the next step is if Council does not approve the proposed changes presented by Paola Youth Sports.

Sean Sutton – 601 S Agate – emailed his response to say he thought the sales tax money should not be spent on ballfields but instead the Pool, roads and many other items.

Andy Bouse – no given address – emailed in to say he is in support of the ballfield improvements as presented by Paola Youth Sports.

Agenda Item 3 – NEW BUSINESS

Agenda Item 3a - Traffic Control Device Schedule Update.

Manger Fleming informed the Council that City staff conducted a survey of the traffic control devices throughout the City. He said based on the survey, staff identified several devices that were not officially on the schedule. Staff recommended officially adding these signs to the schedule and making some additional schedule modifications.

Manager Fleming explained the proposed changes outlined in the table below:

STREET	DESCRIPTION	SIGNAGE
<i>Signage "In Place" but not previously on the Schedule</i>		
Walnut Street	North & Southbound at Shawnee Street Yield	Yield Sign
Mulberry Street	Northbound at the RR Crossing	Yield Sign
Peoria Street	From Miller Street to Hospital Road	No Parking
Waterworks Road	East & Westbound at RR Crossing	Stop Sign
Rockwood	Southbound at 295th Street	Stop Sign
Industrial Park	Eastbound at Hedge Lane	Stop Sign
Heatherwood	Westbound at Hospital	Stop Sign
Silver	Northbound at Wallace Park Drive	Stop Sign
<i>Modifications</i>		
Wea	South Side from Hospital Drive to Brayman Street	No Parking
<i>Additions</i>		
Hilltop Drive	West Side	No Parking
Hillcrest Drive	West Side	No Parking
Mulberry	North & Southbound at Kaskaskia	Yield Sign

Council Member House asked that residents be notified of the addition of the No Parking signs before placement.

Council Member Upshaw made a motion to approve Resolution 2021-003: Amending the Traffic Control Device Schedule and authorize the necessary signatures. The motion was seconded by Council Member House and all voted aye. The motion passed 4 to 0.

Agenda Item 3b - Water and Wastewater Master Plan Consultant Selection.

Manager Fleming explained that during the 2021 Budget preparation process, Council discussed and prioritized a master plan project to assess and evaluate the current infrastructure of the Water and Wastewater Utilities. He said the master plan will include system models that can be used for future development planning and create a capital improvement plan (CIP) which will facilitate the long-term sustainability of the utilities.

Manager Fleming said a Request for Proposal (RFP) was advertised on the City of Paola's website starting March 26, 2021. The RFP was also sent directly to several potential consultants. He said two proposals were received by the stated deadline of 12:00 pm on April 21, 2021. The list of firms that submitted proposals is below.

- Burns & McDonnell
- McClure

Manager Fleming said a Screening and Selection Committee reviewed the proposals and determined McClure would best serve the City of Paola's interests regarding the Water & Wastewater Master Plan Project.

Council Member House made a motion to approve the consultant firm McClure, recommended by the Screening & Selection Committee, and authorize the necessary signatures. The motion was seconded by Council Member Upshaw and all voted aye. The motion passed 4 to 0.

Agenda Item 3c - Lake Miola Dam Geotechnical Study Consultant Selection.

Manager Fleming explained the infrastructure at Lake Miola includes an approximately 2,200-foot-long dam. He said the Lake Miola Dam is a Size 3, Class "C" High Hazard structure that has been in service since it was constructed in 1957. Many inspections have been completed on the dam, most of which emphasize issues with embankment instability on the downstream slope.

Manager Fleming said multiple repairs and modifications have been made to the dam, but the slides continue to develop. He said in 2019, McAfee Henderson Solutions (MHS) was engaged to review the dam's original design plans and historical inspection reports, evaluate dam repairs and modifications made in 2014 and 2016, and develop a scope of work for a geotechnical investigation, which could then be used to design a future dam stabilization project.

Manager Fleming said a Request for Proposal (RFP) was advertised on the City of Paola's website starting April 14, 2021. The RFP was also sent directly to potential consultants. One proposal was received by the stated deadline of 12:00 pm on April 28, 2021 from Braun Intertec in the amount of \$66,909.50.

Manager Fleming said based on the review of the proposal, conversation with the consultant, and feedback from a reference, staff believes that the Braun Intertec's proposal best serves the City of Paola's interest and recommends them to perform the Lake Miola Dam Geotechnical Investigation.

After further discussion Council Member Shields made a motion to approve Braun Intertec to perform the Geotechnical Investigation at Lake Miola Dam for the amount of \$66,909.50 and authorize the necessary signatures. The motion was seconded by Council Member House and all voted aye. The motion passed 4 to 0.

Agenda Item 3d - Set Condemnation Public Hearing - 401 E Kaskaskia.

Assistant Manager Shannon explained the property at 401 E Kaskaskia was deemed a dangerous structure in 2016. During the condemnation process the property sold and the City Council made the decision to give the new owners an opportunity to fix the property and bring it out of its dangerous state.

Assistant Manager Shannon said a building permit and architectural plans have been submitted and were approved on March 11, 2021 to remodel this property. She said due to no significant structural improvements to this property since 2016, the property owner was notified in writing that they have until June 15, 2021 to have a final inspection scheduled. The property owner was informed that if for any reason this deadline will not be met, a plan of action will be required to be submitted to the Community Development Department by June 1, 2021.

Assistant Manager Shannon said with no inspections being scheduled for this property and the building permit was issued in March, Chief Building Inspector Bill Trout conducted a site check inspection of the property on May 6, 2021. Inspector Trout noted the structure is still in a dangerous state and he recommended the Governing Body proceed with the condemnation process. Assistant Manager Shannon presented Resolution 2021-007 setting a condemnation hearing for July 13, 2021.

After some discussion Council Member Smail made a motion to approve Resolution 2021-007 setting the condemnation hearing for 401 E Kaskaskia and authorize the necessary signatures. The motion was seconded by Council Member Upshaw and all voted aye. The motion passed 4 to 0.

Agenda Item 4 - COMMITTEE REPORTS: – None.

Agenda Item 5 - STAFF REPORTS

Manager Fleming gave an update on the Comprehensive Plan and progress of the Sports Complex survey. He said the survey will close on May 17, 2021 and there are currently 448 responses.

Manager Fleming said the Pool is scheduled to open Monday, May 31, 2021 and the hours will be 1 pm - 6 pm daily. He plans to have examples of expected renovations funded by the renewed sales tax at the pool in June or July 2021.

Manager Fleming provided an update of the Baptiste Drive Extension project and Baptiste and Hedge Lane project progress.

Agenda Item 6 - MISCELLANEOUS MATTERS FROM THE COUNCIL:

Council Member Upshaw acknowledged National Police Week and thanked the Police Department and Admin staff.

Council Member House wanted to reinforce the importance of the Council working together [on the ballfields] and she feels they are all mostly on the same page as to the direction it should go.

Agenda Item 7 - MISCELLANEOUS MATTERS FROM THE MAYOR: None

Agenda Item 8 - ADJOURNMENT

With no additional business to come before the Council, Council Member Upshaw made a motion to adjourn. The motion was seconded by Council Member Smail and all voted aye. The motion passed 4 to 0.

Artie Stuteville, Mayor

ATTEST: [seal]

Stephanie Marler, City Clerk