



# Paola City Council Meeting - AGENDA

Tuesday, January 12, 2021 - 6:00 PM

Paola Justice Center - 805 N PEARL

YouTube Channel: [https://www.youtube.com/channel/UCElgDJzXV\\_XvXznUfKQomw?](https://www.youtube.com/channel/UCElgDJzXV_XvXznUfKQomw?)

## PLEDGE OF ALLEGIANCE

## CALL TO ORDER

ROLL CALL - Smail \_\_\_\_ Upshaw \_\_\_\_ House \_\_\_\_ Shields \_\_\_\_ Mayor Stuteville \_\_\_\_

## 1. CONSENT AGENDA

The items on the Consent Agenda are considered by the Governing Body to be routine business items. Agenda items may be approved by a single motion, second and a majority vote with no separate discussion of any item listed. Should a member of the Governing Body desire to discuss any item, at his/her request it will be removed from the Consent Agenda and considered separately.

- a. **Meeting Minutes – December 8, 2020.**
- b. **Salary Ordinances - 20-25 and 20-26.**
- c. **Appropriation Ordinances - 941 and 942.**
- d. **Pledged Collateral Report - December 2020.**
- e. **Journal Entries Reports - December 2020.**

Action - Motion to approve the Consent Agenda as presented and authorize the Mayor to sign.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

## 2. COMMENTS FROM THE PUBLIC

When addressing the Council, please step to the podium and state your name and address so that it can be recorded in the minutes of the meeting. Please limit your comments to 5 minutes or less and to items NOT on the agenda. Thank you.

## 3. ANNUAL DESIGNATION OF DEPOSITORIES FOR CITY FUNDS

Action - Motion to designate Security Bank of Kansas City, Great Southern Bank, First Security Bank, First Option Bank and Landmark National Bank as depositories for City funds.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

#### **4. ANNUAL RESOLUTION AUTHORIZING THE CITY MANAGER TO PAY CLAIMS.**

Action – Motion to approve Resolution No 2021-001 authorizing the City Manager to pay claims pursuant to K.S.A. 12-105b(e).

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

#### **5. NEW BUSINESS**

##### **a. Consider the purchase of four (4) Ford Explorers for the Police Department.**

Action - Motion to Approve the bid award to Louisburg Ford for the amount of \$131,304.00 and authorize the necessary signatures

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

##### **b. Lease financing for purchase of new patrol cars.**

Action – Motion to accept the lease financing bid from First Option Bank for the purchase of four 2021 Ford Explorers and approve Resolution No 2021-002 authorizing the execution of a lease purchase agreement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

#### **6. COMMITTEE REPORTS**

#### **7. STAFF REPORTS**

##### **a. COVID – 19 Regulation Status Update – Mask Ordinance**

#### **8. MISCELLANEOUS MATTERS FROM THE COUNCIL**

#### **9. MISCELLANEOUS MATTERS FROM THE MAYOR**

#### **10. ADJOURNMENT**

Action – Motion to adjourn.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

#### **~ NOTICE ~**

In compliance with the American with Disabilities Act, individuals needing assistance or other services or accommodation for this meeting should contact City Clerk Stephanie Marler at least 24 hours in advance of this meeting at 913-259-3600.

**MINUTES OF THE COUNCIL MEETING  
OF THE CITY OF PAOLA, KANSAS  
PAOLA JUSTICE CENTER 805 N PEARL  
6:00 O'CLOCK P.M.  
December 8, 2020**

The Governing Body of the City of Paola, Kansas, met with Mayor Stuteville presiding.

**Council Members present:** Mayor Artie Stuteville and Council Members Dave Smail (via Zoom), Trent Upshaw, Leigh House and Aaron Nickelson.

**Council Members absent:** None

**Also present:** City Manager Sid Fleming, Assistant City Manager Randi Shannon, City Clerk Stephanie Marler, Police Chief Don Poore, City Attorney Lee Tetwiler, Brian McCauley with Miami County Republic, LeAnne Shields.

**CALL TO ORDER:** The regular council meeting was called to order by Mayor Stuteville.

**ROLL CALL:** Mayor Stuteville and Council Members Smail, Upshaw, House and Nickelson were all present.

**Agenda Item 1 - CONSENT AGENDA**

- a. Approval of minutes of the meeting of November 10, 2020.
- b. Approval of Salary Ordinances 20-23 and 20-24.
- c. Approval of Appropriation Ordinances 939 and 940.
- d. Approval of the Pledged Collateral Report for November 2020.
- e. Approval of the Journal Entries Reports for November 2020.
- f. Renewal of a Drinking Establishment License for Spudley's at 2 Morningside Dr. and Papa C's BBQ Bar & Grill at 807 S Silver subject to completed application process.
- g. Renewal of the Class "A" Private Club License for the VFW at 202 Delaware.
- h. Approval of the renewal of Cereal Malt Beverage Licenses for 2021:
  1. Price Chopper at 309 N Hospital Drive – Off Premises
  2. Casey's General Store #1237 at 119 N Hospital Drive – Off Premises
  3. Casey's General Store #1337 at 404 S Silver Street – Off Premises
  4. Milo's Steak House at 16 W Peoria Street – On Premises
  5. Walmart at 310 Hedge Lane – Off Premises
  6. Fuel Expresso #15 at 1005 N Pearl Street – Off Premises
  7. Pizza Hut at 1613 E Peoria – On Premises

Council Member Nickelson made a motion to approve the Consent Agenda as presented and authorize the Mayor to sign. The motion was seconded by Council Member Upshaw and all voted aye. The motion passed 4 to 0.

**Agenda Item 2 - COMMENTS FROM THE PUBLIC:** None

**Agenda Item 3 – CONSIDER CERTIFICATE OF ELECTION RESULTS.**

Clerk Marler informed the Council the votes from the November 3, 2020 election were canvassed on November 13, 2020 by the Miami County Board of Canvassers. The final results are as follows:

**Paola City Council – Ward 2**

Trent Upshaw	506
Write-Ins	7
Total	513

**Paola City Council – Ward 4**

Aaron J. Nickelson	314
LeAnne Shields	414
Write-Ins	6
Total	734

Council Member Upshaw made a motion to accept the certificate of election results naming Trent Upshaw – City Council Ward 2, and LeAnne Shields – City Council Ward 4 as the candidates receiving the most votes. The motion was seconded by Council Member House and all voted aye. The motion passed 4 to 0.

**Agenda Item 4 - RECESS SINE DIE**

Council Member House made a motion to recess sine die. The motion was seconded by Council Member Nickelson and all voted aye. The motion passed 4 to 0.

**Agenda Item 5 – ADMINISTRATION OF OATH OF OFFICE**

Clerk Marler administered the Oath of Office to Council Members Trent Upshaw and LeAnne Shields

**Agenda Item 6 – INVOCATION**

Council Member Leigh House presented an invocation for the new City Council.

**Agenda Item 7 – RESUME COUNCIL MEETING**

Council Member Upshaw made a motion to resume the recessed meeting. The motion was seconded by Council Member House and all voted aye. The motion passed 4 to 0. Mayor Stuteville called the new City Council to order and resumed the recessed meeting.

**Agenda Item 8 – ANNUAL ELECTION OF COUNCIL OFFICERS**

Council Member Upshaw made a motion to nominate Council Member House as President of the Paola City Council. The motion was seconded by Council Member Smail and all voted aye. The motion passed 4 to 0.

Council Member House made a motion to nominate Council Member Upshaw as Vice President of the Paola City Council. The motion was seconded by Council Member Shields and all voted aye. The motion passed 4 to 0.

**Agenda Item 9 – NEW BUSINESS**

**Agenda Item 9a - Consider approval of the City of Paola Corporate Boundary Resolution for 2020.**

Clerk Marler stated the cities in Kansas are required to annually declare by resolution any changes to their corporate boundary. She said in May of 2020 Ordinance No 3158 was approved by the Council to annex property to the north into the city limits. Clerk Marler presented Resolution No 2020-017 that includes Tract 16 as the addition to the corporate boundary description.

Council Member House made a motion to approve Resolution No 2020-017 declaring the boundary description of the City of Paola, KS pursuant to K.S.A. 12-517. The motion was seconded by Council Member Upshaw and all voted aye. The motion passed 4 to 0.

**Agenda Item 9b - Consider an Ordinance to increase fees paid to court appointed attorneys.**

Clerk Marler presented Ordinance No 3169 for consideration to increase pay to public defenders. She said the current fee paid is \$50.00 per hour and the proposed increase would raise the hourly fee to \$70.00. The maximum fee would also be increased from \$500.00 to \$700.00.

Council Upshaw made a motion to approve Ordinance No. 3169 AMENDING TITLE I, SECTION 115.060 ATTORNEY FEES OF THE CODE OF THE CITY OF PAOLA, KANSAS. The motion was seconded by Council Member House and all voted aye. The motion passed 4 to 0.

**Agenda Item 9c – Sanitation agreement addendum.**

Manager Fleming presented an addendum to the Waste Management Contract for the rate structure change approved November 10, 2020. He said to maintain the existing level of recycling service, Waste Management will charge an additional \$0.88 per customer per month, starting January 1, 2021. Additionally, the existing contract with Waste Management includes a two percent (2.0%) annual increase. The rate in the amendment (\$17.18) includes both the additional recycling charge and the annual escalation charge.

Council Member House made a motion to approve the *Amendment to Contract for Solid Waste Collection Services* with Waste Management of Kansas, Inc. and authorize the necessary signatures. The motion was seconded by Council Member Shields and all voted aye. The motion passed 4 to 0.

**Agenda Item 9d - Consider approval of the Construction Engineering Services bid.**

Manager Fleming stated as part of the construction phase process for the Baptiste Drive extension, the City of Paola needs to hire a consultant to provide the construction and inspection engineering services to ensure proper oversight and a successful project.

Manager Fleming said the RFP solicitation was advertised on November 10, 2020 with a deadline of 10:00 am December 1, 2020. He said city staff reviewed the four proposals received for these services.

<u>CONSULTANT</u>	<u>TOTAL PRICE</u>
<i>Baldrige Engineering LLC</i>	<i>\$16,250.00</i>
Pfefferkorn Engineering & Environmental	\$29,280.00
BG Consultants, Inc	\$77,500.00
SMH Consultants	\$83,503.00

Manager Fleming said based on the review of the submittals and the recent successful work on the Miami Street and Kaskaskia Street Projects, Baldrige Engineering, LLC offers the lowest, qualified proposal that best serves the City of Paola's interest.

Council Member House made a motion to accept the bid from Baldrige Engineering LLC for the construction and inspection engineering services on the Baptiste Drive Extension Project in the amount of \$16,250.00 and authorize the necessary signatures. The motion was seconded by Council Member Shields. Council Members Smail, House and Shields all voted aye and Council Member Upshaw abstained. An abstention counts toward the majority vote. The motion passed 4 to 0.

**Agenda Item 9e - Consider an Ordinance to update Paola Municipal Code Chapter 200.**

Manager Fleming discussed the current breed specific ban included in the Paola Municipal Code, Chapter 200. He stated during several discussions at Council Work Sessions, the general consensus expressed a willingness to move away from the breed-specific ban, stating here is still concern regarding certain breeds and their historical tendency to be involved in vicious and even deadly dog attacks.

Manager Fleming presented *Ordinance #3168 – Amendments to Paola Municipal Code Chapter 200 – Animals* to repeal the breed-specific ban and create more punitive penalties for unregistered animals who violate the City's codes. He said the ordinance also updates the fees for dogs and cats that are impounded and brings the impounding fees in line with the charges the City pays the City of Osawatomie for these charges.

After further discussion Council member Upshaw made a motion to approve Ordinance No. 3168 – *Amendments to Paola Municipal Code Chapter 200- Animals*, and authorize the necessary signatures. The motion was seconded by Council Member House. Council Members Upshaw, House and Shields voted aye and Council Member Smail voted nay. The motion passed 3 to 1.

**Agenda Item 9f - Consider approval of an addendum to the contract with SAM.**

Manager Fleming said in August, the City of Paola approved an agreement with Midland GIS Solutions, LLC, now known as SAM LLC, for Utility GPS, GIS Development, and Web-GIS Implementation. He said SAM based the agreement on an estimated 550 manholes and associated structures within the sewer system. For the water system, SAM estimated 786 features.

Manager Fleming stated at this time, SAM has located and fully mapped 700 manholes and associated structures for the sewer system. He said after working in the system, they believe there are another 140 structures that are left to be mapped. So, the sewer system is estimated at 840 manholes and associated structures, which is 153% of the estimate used for the agreement.

Manager Fleming said there were also discrepancies in the number of assets in the water system. SAM has currently mapped 1,187 features and estimates that the total number of water features will be close to 1,233, which is 157% of the estimate used for the agreement.

Manager Fleming presented the Council a proposed addendum from SAM to the original agreement. The addendum would be for the not-to-exceed amount of \$13,174.00 and would include the work to develop a complete GIS map system for both the Water and Wastewater Utilities.

After some discussion Council Member Upshaw made a motion to approve the contract addendum with SAM, LLC for the not-to-exceed amount of \$13,174.00 and authorize the necessary signatures. The motion was seconded by Council Member House and all voted aye. The motion passed 4 to 0.

**Agenda Item 10 - COMMITTEE REPORTS – None.**

**Agenda Item 11 - STAFF REPORTS**

Manager Fleming discussed the increase in COVID 19 cases in Kansas and specifically Miami County and suggested the continuance of the mask ordinance.

Manager Fleming stated he followed up on the concern brought to the work study meeting regrading the goats north of Lake Miola. He said he spoke with Miami County and there are no violations noted at this time.

Police Chief Poore thanked Council for the Christmas gifts given to staff.

**Agenda Item 12 - MISCELLANEOUS MATTERS FROM THE COUNCIL:**

Council Member Upshaw thanked Aaron Nickelson for his service on the City Council and welcomed incoming Council Member LeAnne Shields.

Council Member House commended USD 368 for everything they are doing to keep kids in school during COVID. She also thanked Aaron Nickelson for services on the Council and welcomed Council Member LeAnne Shields.

Council Member Shields said the Park Square looks beautiful with the additional Christmas decorations.

**Agenda Item 13 - MISCELLANEOUS MATTERS FROM THE MAYOR:**

Mayor Stuteville asked Council to consider the appointment of Donna McMahon and Starla Medlin to the Paola Housing Authority Board.

Council Member House made a motion to approve the appointment of Donna McMahon and Starla Medlin to the Paola Housing Authority Board. The motion was seconded by Council Member Shields and all voted aye. The motion passed 4 to 0.

**Agenda Item 14 – ADJOURNMENT**

With no additional business to come before the Council, Council Member Upshaw made a motion to adjourn. The motion was seconded by Council Member House and all voted aye. The motion passed 4 to 0.

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Artie Stuteville, Mayor

ATTEST: [seal]

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Stephanie Marler, City Clerk



01-02 Police Dept  
01-03 Fire Dept  
01-04 Court  
01-05 Streets  
01-06 Parks  
01-07 Cemetery  
04-01 Sewer  
04-32 Sw Prod  
17-05 Special Streets

08-00 Cultural Ctr  
08-08 Summer Enrichmnt  
09-01 Water  
09-32 Wtr Prod  
09-33 Wtr Distr  
12-033 Storm Wtr Mgmt  
13-32 Health Sanitation  
16-00 WW Treatment Plant

Costs by GL Number Report

SAL ORD 20-25 CITY 12/16/20

Full Time  
Part Time/ Cleaning  
Overtime  
Holiday Overtime

100  
110  
120  
121

Other Pers Services  
Dogs

130  
272

		ly	KP&F 21.93	Medicare	RETM 1%	RETM 8.61	RET CITY	RETWRL	Soc Sec	Insurance
01-001-700.100	\$6,057.51		\$0.00	\$84.53	\$57.58	\$495.73	\$0.00	\$0.00	\$361.40	\$443.15
01-001-700.110	\$856.91		\$0.00	\$12.42	\$4.76	\$41.00	\$0.00	\$0.00	\$53.13	\$21.79
01-001-700.130	\$845.53		\$0.00	\$12.28	\$0.00	\$0.00	\$0.00	\$0.00	\$52.43	\$0.21
01-002-700.100	\$45,271.63		\$7,640.23	\$617.48	\$104.33	\$898.24	\$0.00	\$0.00	\$2,640.46	\$6,658.75
01-002-700.110	\$595.89		\$0.00	\$8.63	\$0.00	\$0.00	\$0.00	\$0.00	\$36.94	\$22.19
01-002-700.120	\$1,285.56		\$281.91	\$17.53	\$0.00	\$0.00	\$0.00	\$0.00	\$74.90	\$223.07
01-002-700.121	\$7,317.27		\$1,159.64	\$100.59	\$20.29	\$174.74	\$0.00	\$0.00	\$430.04	\$971.54
01-002-700.272	\$200.00		\$43.85	\$2.63	\$0.00	\$0.00	\$0.00	\$0.00	\$11.23	\$50.80
01-003-700.100	\$14,816.18		\$0.00	\$214.84	\$0.00	\$0.00	\$0.00	\$0.00	\$918.60	\$1,007.57
01-003-700.110	\$191.54		\$0.00	\$2.78	\$1.92	\$16.49	\$0.00	\$0.00	\$11.88	\$8.27
01-004-700.100	\$1,879.60		\$0.00	\$26.05	\$18.80	\$161.83	\$0.00	\$0.00	\$111.37	\$7.99
01-004-700.110	\$1,495.38		\$0.00	\$21.68	\$0.00	\$0.00	\$0.00	\$0.00	\$92.71	\$4.79
01-005-700.100	\$10,874.04		\$0.00	\$148.53	\$108.74	\$936.27	\$0.00	\$0.00	\$634.99	\$2,445.55
01-006-700.100	\$8,344.77		\$0.00	\$108.98	\$83.46	\$718.49	\$0.00	\$0.00	\$466.01	\$1,929.62
01-006-700.110	\$17.35		\$0.00	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$1.08	\$0.55
01-006-700.120	\$317.70		\$0.00	\$4.17	\$3.18	\$27.36	\$0.00	\$0.00	\$17.83	\$81.04
01-007-700.100	\$2,519.84		\$0.00	\$33.96	\$25.19	\$216.94	\$0.00	\$0.00	\$145.21	\$450.71
01-007-700.120	\$235.46		\$0.00	\$3.21	\$2.36	\$20.28	\$0.00	\$0.00	\$13.72	\$28.19
01-009-700.100	\$5,904.00		\$0.00	\$77.18	\$59.04	\$508.33	\$0.00	\$0.00	\$330.02	\$1,263.48
01-009-700.110	\$76.90		\$0.00	\$1.12	\$0.00	\$0.00	\$0.00	\$0.00	\$4.77	\$2.49
Totals for Fund 01	\$109,103.06		\$9,125.63	\$1,498.84	\$489.65	\$4,215.70	\$0.00	\$0.00	\$6,408.72	\$15,621.75

## Costs by GL Number Report

SAL ORD 20-25 CITY 12/16/20

Emp.Code Desc.: CITY OF PAOLA, KANSAS

City of Paola

Pay Ending Date: 12/5/2020

Pay Date: 12/16/2020

Date: 12/10/2020

Time: 11:17:33

GL Number	Gross Pay	KP&F 21.93	Medicare	RETM 1%	RETM 8.61	RET CITY	RETWRL	Soc Sec	Insurance
02-022-700.100	\$4,531.35	\$0.00	\$57.98	\$45.31	\$390.15	\$0.00	\$0.00	\$247.89	\$908.83
02-022-700.110	\$2,635.97	\$0.00	\$38.22	\$7.12	\$61.26	\$0.00	\$0.00	\$163.43	\$16.84
02-022-700.111	\$838.32	\$0.00	\$12.16	\$0.00	\$0.00	\$0.00	\$0.00	\$51.97	\$2.68
Totals for Fund 02	\$8,005.64	\$0.00	\$108.36	\$52.43	\$451.41	\$0.00	\$0.00	\$463.29	\$928.35
GL Number	Gross Pay	KP&F 21.93	Medicare	RETM 1%	RETM 8.61	RET CITY	RETWRL	Soc Sec	Other
04-001-700.100	\$4,087.38	\$0.00	\$56.75	\$40.88	\$351.93	\$0.00	\$0.00	\$242.66	\$356.42
04-001-700.130	\$95.53	\$0.00	\$1.38	\$0.00	\$0.00	\$0.00	\$0.00	\$5.93	\$0.21
04-032-700.100	\$2,961.56	\$0.00	\$39.98	\$29.62	\$254.99	\$0.00	\$0.00	\$171.02	\$621.83
04-033-700.100	\$5,251.08	\$0.00	\$69.68	\$52.51	\$452.11	\$0.00	\$0.00	\$297.95	\$1,528.76
Totals for Fund 04	\$12,395.55	\$0.00	\$167.79	\$123.01	\$1,059.03	\$0.00	\$0.00	\$717.56	\$2,507.22
GL Number	Gross Pay	KP&F 21.93	Medicare	RETM 1%	RETM 8.61	RET CITY	RETWRL	Soc Sec	Other
07-000-700.100	\$2,225.73	\$0.00	\$30.26	\$22.27	\$191.63	\$0.00	\$0.00	\$129.31	\$278.48
07-000-700.110	\$150.00	\$0.00	\$2.18	\$0.00	\$0.00	\$0.00	\$0.00	\$9.30	\$4.73
07-000-700.130	\$31.88	\$0.00	\$0.46	\$0.00	\$0.00	\$0.00	\$0.00	\$1.99	\$0.06
Totals for Fund 07	\$2,407.61	\$0.00	\$32.90	\$22.27	\$191.63	\$0.00	\$0.00	\$140.60	\$283.27
GL Number	Gross Pay	KP&F 21.93	Medicare	RETM 1%	RETM 8.61	RET CITY	RETWRL	Soc Sec	Other
08-000-700.100	\$2,614.40	\$0.00	\$36.76	\$25.64	\$220.79	\$0.00	\$0.00	\$157.19	\$214.70
08-000-700.110	\$252.00	\$0.00	\$3.65	\$0.00	\$0.00	\$0.00	\$0.00	\$15.62	\$10.88
Totals for Fund 08	\$2,866.40	\$0.00	\$40.41	\$25.64	\$220.79	\$0.00	\$0.00	\$172.81	\$225.58
GL Number	Gross Pay	KP&F 21.93	Medicare	RETM 1%	RETM 8.61	RET CITY	RETWRL	Soc Sec	Other



## Costs by GL Number Report

SAL ORD 20-25 CITY 12/16/20

Emp.Code Desc.: CITY OF PAOLA, KANSAS

City of Paola

Pay Ending Date: 12/5/2020

Pay Date: 12/16/2020

Date: 12/10/2020

Time: **Insurance**

09-001-700.100	\$2,046.39	\$0.00	\$28.24	\$20.47	\$176.19	\$0.00	\$0.00	\$120.76	\$224.21
09-001-700.130	\$95.53	\$0.00	\$1.38	\$0.00	\$0.00	\$0.00	\$0.00	\$5.88	\$0.21
09-033-700.100	\$525.36	\$0.00	\$6.79	\$5.25	\$45.22	\$0.00	\$0.00	\$28.95	\$203.43
<b>Totals for Fund 09</b>	<b>\$2,667.28</b>	<b>\$0.00</b>	<b>\$36.41</b>	<b>\$25.72</b>	<b>\$221.41</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$155.59</b>	<b>\$427.85</b>
<b>GL Number</b>	<b>Gross Pay</b>	<b>KP&amp;F 21.93</b>	<b>Medicare</b>	<b>RETM 1%</b>	<b>RETM 8.61</b>	<b>RET CITY</b>	<b>RETWRL</b>	<b>Soc Sec</b>	<b>Other</b>
12-033-700.100	\$170.77	\$0.00	\$2.46	\$1.70	\$14.70	\$0.00	\$0.00	\$10.56	\$12.84
<b>Totals for Fund 12</b>	<b>\$170.77</b>	<b>\$0.00</b>	<b>\$2.46</b>	<b>\$1.70</b>	<b>\$14.70</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10.56</b>	<b>\$12.84</b>
<b>GL Number</b>	<b>Gross Pay</b>	<b>KP&amp;F 21.93</b>	<b>Medicare</b>	<b>RETM 1%</b>	<b>RETM 8.61</b>	<b>RET CITY</b>	<b>RETWRL</b>	<b>Soc Sec</b>	<b>Other</b>
13-032-700.100	\$765.40	\$0.00	\$10.42	\$7.63	\$65.91	\$0.00	\$0.00	\$44.52	\$93.70
<b>Totals for Fund 13</b>	<b>\$765.40</b>	<b>\$0.00</b>	<b>\$10.42</b>	<b>\$7.63</b>	<b>\$65.91</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$44.52</b>	<b>\$93.70</b>
<b>GL Number</b>	<b>Gross Pay</b>	<b>KP&amp;F 21.93</b>	<b>Medicare</b>	<b>RETM 1%</b>	<b>RETM 8.61</b>	<b>RET CITY</b>	<b>RETWRL</b>	<b>Soc Sec</b>	<b>Other</b>
16-000-700.100	\$3,402.24	\$0.00	\$47.54	\$34.02	\$292.94	\$0.00	\$0.00	\$203.28	\$512.98
16-000-700.120	\$221.94	\$0.00	\$3.14	\$2.22	\$19.10	\$0.00	\$0.00	\$13.44	\$22.21
<b>Totals for Fund 16</b>	<b>\$3,624.18</b>	<b>\$0.00</b>	<b>\$50.68</b>	<b>\$36.24</b>	<b>\$312.04</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$216.72</b>	<b>\$535.19</b>
<b>GL Number</b>	<b>Gross Pay</b>	<b>KP&amp;F 21.93</b>	<b>Medicare</b>	<b>RETM 1%</b>	<b>RETM 8.61</b>	<b>RET CITY</b>	<b>RETWRL</b>	<b>Soc Sec</b>	<b>Other</b>
17-000-700.100	\$257.28	\$0.00	\$3.47	\$2.59	\$22.16	\$0.00	\$0.00	\$14.88	\$56.86
<b>Totals for Fund 17</b>	<b>\$257.28</b>	<b>\$0.00</b>	<b>\$3.47</b>	<b>\$2.59</b>	<b>\$22.16</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$14.88</b>	<b>\$56.86</b>
<b>Grand Totals</b>	<b>\$142,263.17</b>	<b>\$9,125.63</b>	<b>\$1,951.74</b>	<b>\$786.88</b>	<b>\$6,774.78</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,345.25</b>	<b>\$20,692.61</b>

**SEAL: Stephanie D. Marler, City Clerk**

Page: 3

**Artie Stuteville, Mayor**

01-01 Administration  
01-02 Police Dept  
01-03 Fire Dept  
01-04 Court  
01-05 Streets  
01-06 Parks  
01-07 Cemetery  
04-01 Sewer  
04-32 Sw Prod  
17-05 Special Streets

07-00 Pool  
08-00 Cultural Ctr  
08-08 Summer Enrichmnt  
09-01 Water  
09-32 Wtr Prod  
09-33 Wtr Distr  
12-033 Storm Wtr Mgmt  
13-32 Health Sanitation  
16-00 WW Treatment Plant

**Costs by GL Number Report**  
SAL ORD 20-26 CITY 12/30/20

Full Time 100  
Part Time/ Cleaning 110  
Overtime 120  
Holiday Overtime 121

Other Pers Services 130  
Dogs 272

Date: 12/23/2020  
Time: 9:20:12

		KP&F 21.93	Medicare	RETM 1%	RETM 8.61	RET CITY	RETWRL	Soc Sec	Insurance
01-001-700.100	\$4,366.71	\$0.00	\$63.32	\$43.66	\$375.96	\$0.00	\$0.00	\$270.74	\$13.99
01-001-700.110	\$593.15	\$0.00	\$8.60	\$3.62	\$31.20	\$0.00	\$0.00	\$36.78	\$16.40
01-001-700.130	\$95.53	\$0.00	\$1.38	\$0.00	\$0.00	\$0.00	\$0.00	\$5.93	\$0.21
01-002-700.100	\$42,020.13	\$7,091.62	\$609.25	\$96.83	\$833.66	\$0.00	\$0.00	\$2,605.28	\$1,064.42
01-002-700.110	\$623.64	\$0.00	\$9.05	\$0.00	\$0.00	\$0.00	\$0.00	\$38.67	\$22.26
01-002-700.120	\$3,091.17	\$548.56	\$44.83	\$5.90	\$50.78	\$0.00	\$0.00	\$191.64	\$52.81
01-002-700.121	\$376.20	\$82.50	\$5.46	\$0.00	\$0.00	\$0.00	\$0.00	\$23.32	\$8.26
01-003-700.100	\$6,361.18	\$0.00	\$92.28	\$0.00	\$0.00	\$0.00	\$0.00	\$394.39	\$433.29
01-003-700.110	\$212.82	\$0.00	\$3.09	\$2.13	\$18.32	\$0.00	\$0.00	\$13.19	\$9.19
01-004-700.100	\$1,729.60	\$0.00	\$25.08	\$17.30	\$148.92	\$0.00	\$0.00	\$107.24	\$5.54
01-004-700.110	\$1,345.38	\$0.00	\$19.51	\$0.00	\$0.00	\$0.00	\$0.00	\$83.41	\$4.31
01-005-700.100	\$9,390.51	\$0.00	\$136.17	\$93.90	\$808.53	\$0.00	\$0.00	\$582.21	\$538.36
01-005-700.120	\$202.32	\$0.00	\$2.93	\$2.03	\$17.42	\$0.00	\$0.00	\$12.55	\$8.13
01-006-700.100	\$7,744.77	\$0.00	\$112.30	\$77.46	\$666.82	\$0.00	\$0.00	\$480.19	\$285.15
01-007-700.100	\$2,381.91	\$0.00	\$34.53	\$23.82	\$205.09	\$0.00	\$0.00	\$147.68	\$111.85
01-009-700.100	\$5,390.40	\$0.00	\$78.17	\$53.91	\$464.12	\$0.00	\$0.00	\$334.20	\$185.58
01-009-700.110	\$185.83	\$0.00	\$2.69	\$0.00	\$0.00	\$0.00	\$0.00	\$11.52	\$6.03
Totals for Fund 01	\$86,111.25	\$7,722.68	\$1,248.64	\$420.56	\$3,620.82	\$0.00	\$0.00	\$5,338.94	\$2,765.78
GL Number	Gross Pay	KP&F 21.93	Medicare	RETM 1%	RETM 8.61	RET CITY	RETWRL	Soc Sec	Other
02-022-700.100	\$4,187.79	\$0.00	\$62.45	\$41.88	\$360.57	\$0.00	\$0.00	\$267.08	\$133.41
02-022-700.110	\$2,381.96	\$0.00	\$34.53	\$6.77	\$58.33	\$0.00	\$0.00	\$147.68	\$17.41



# Costs by GL Number Report

SAL ORD 20-26 CITY 12/30/20

Emp.Code Desc.: CITY OF PAOLA, KANSAS

City of Paola

Pay Ending Date: 12/19/2020

Pay Date: 12/30/2020

Date: 12/23/2020

Time: Insurance

02-022-700.111	\$678.45	\$0.00	\$9.85	\$0.00	\$0.00	\$0.00	\$0.00	\$42.07	\$2.21
02-022-700.120	\$63.98	\$0.00	\$0.93	\$0.64	\$5.51	\$0.00	\$0.00	\$3.97	\$0.15
Totals for Fund 02	\$7,312.18	\$0.00	\$107.76	\$49.29	\$424.41	\$0.00	\$0.00	\$460.80	\$153.18
GL Number	Gross Pay	KP&F 21.93	Medicare	RETM 1%	RETM 8.61	RET CITY	RETWRL	Soc Sec	Other
04-001-700.100	\$4,087.38	\$0.00	\$59.26	\$40.88	\$351.94	\$0.00	\$0.00	\$253.41	\$13.09
04-001-700.130	\$95.53	\$0.00	\$1.38	\$0.00	\$0.00	\$0.00	\$0.00	\$5.93	\$0.21
04-032-700.100	\$1,315.56	\$0.00	\$19.08	\$13.16	\$113.28	\$0.00	\$0.00	\$81.57	\$48.87
04-033-700.100	\$4,951.08	\$0.00	\$71.80	\$49.52	\$426.28	\$0.00	\$0.00	\$306.96	\$233.20
Totals for Fund 04	\$10,449.55	\$0.00	\$151.52	\$103.56	\$891.50	\$0.00	\$0.00	\$647.87	\$295.37
GL Number	Gross Pay	KP&F 21.93	Medicare	RETM 1%	RETM 8.61	RET CITY	RETWRL	Soc Sec	Other
07-000-700.100	\$2,225.74	\$0.00	\$32.28	\$22.27	\$191.62	\$0.00	\$0.00	\$137.99	\$13.49
07-000-700.130	\$31.88	\$0.00	\$0.46	\$0.00	\$0.00	\$0.00	\$0.00	\$1.99	\$0.06
Totals for Fund 07	\$2,257.62	\$0.00	\$32.74	\$22.27	\$191.62	\$0.00	\$0.00	\$139.98	\$13.55
GL Number	Gross Pay	KP&F 21.93	Medicare	RETM 1%	RETM 8.61	RET CITY	RETWRL	Soc Sec	Other
08-000-700.100	\$2,248.80	\$0.00	\$32.61	\$22.49	\$193.62	\$0.00	\$0.00	\$139.43	\$7.20
08-000-700.110	\$140.25	\$0.00	\$2.03	\$0.00	\$0.00	\$0.00	\$0.00	\$8.70	\$6.06
Totals for Fund 08	\$2,389.05	\$0.00	\$34.64	\$22.49	\$193.62	\$0.00	\$0.00	\$148.13	\$13.26
GL Number	Gross Pay	KP&F 21.93	Medicare	RETM 1%	RETM 8.61	RET CITY	RETWRL	Soc Sec	Other
09-001-700.100	\$2,046.39	\$0.00	\$29.67	\$20.46	\$176.19	\$0.00	\$0.00	\$126.88	\$6.56
09-001-700.130	\$95.53	\$0.00	\$1.38	\$0.00	\$0.00	\$0.00	\$0.00	\$5.88	\$0.21
09-033-700.100	\$525.36	\$0.00	\$7.62	\$5.25	\$45.23	\$0.00	\$0.00	\$32.57	\$23.28

# Costs by GL Number Report

SAL ORD 20-26 CITY 12/30/20

Emp.Code Desc.: CITY OF PAOLA, KANSAS

City of Paola

Pay Ending Date: 12/19/2020

Pay Date: 12/30/2020

Date: 12/23/2020

Time: Insurance

Totals for Fund 09	\$2,667.28	\$0.00	\$38.67	\$25.71	\$221.42	\$0.00	\$0.00	\$165.33	\$30.05
GL Number	Gross Pay	KP&F 21.93	Medicare	RETM 1%	RETM 8.61	RET CITY	RETWRL	Soc Sec	Other
12-033-700.100	\$170.77	\$0.00	\$2.48	\$1.71	\$14.70	\$0.00	\$0.00	\$10.59	\$10.21
Totals for Fund 12	\$170.77	\$0.00	\$2.48	\$1.71	\$14.70	\$0.00	\$0.00	\$10.59	\$10.21
GL Number	Gross Pay	KP&F 21.93	Medicare	RETM 1%	RETM 8.61	RET CITY	RETWRL	Soc Sec	Other
13-032-700.100	\$765.40	\$0.00	\$11.09	\$7.66	\$65.92	\$0.00	\$0.00	\$47.45	\$2.43
Totals for Fund 13	\$765.40	\$0.00	\$11.09	\$7.66	\$65.92	\$0.00	\$0.00	\$47.45	\$2.43
GL Number	Gross Pay	KP&F 21.93	Medicare	RETM 1%	RETM 8.61	RET CITY	RETWRL	Soc Sec	Other
16-000-700.100	\$3,252.23	\$0.00	\$47.14	\$32.52	\$280.01	\$0.00	\$0.00	\$201.65	\$91.61
16-000-700.120	\$425.39	\$0.00	\$6.17	\$4.26	\$36.62	\$0.00	\$0.00	\$26.38	\$7.82
Totals for Fund 16	\$3,677.62	\$0.00	\$53.31	\$36.78	\$316.63	\$0.00	\$0.00	\$228.03	\$99.43
GL Number	Gross Pay	KP&F 21.93	Medicare	RETM 1%	RETM 8.61	RET CITY	RETWRL	Soc Sec	Other
17-000-700.100	\$257.28	\$0.00	\$3.73	\$2.55	\$22.15	\$0.00	\$0.00	\$15.91	\$15.36
Totals for Fund 17	\$257.28	\$0.00	\$3.73	\$2.55	\$22.15	\$0.00	\$0.00	\$15.91	\$15.36
Grand Totals	\$116,058.00	\$7,722.68	\$1,684.58	\$692.58	\$5,962.79	\$0.00	\$0.00	\$7,203.03	\$3,398.62

SEAL: Stephanie D. Marler, City Clerk

Artie Stuteville, Mayor

# Edit List of Invoices - Summary

APPR ORD #941 12/18/20

Date: 12/17/2020

Time: 3:02 pm

Page: 1

City of Paola

Ref. No.	Vendor Name	Invoice No.	Posting Date	PONumber	Invoice Date	Invoice Description	Invoice Amount
160825	ALLENBRAND-DREWS & ASN INC	33810	12/31/2020	BUILD	11/10/2020	PAOLA INDUSTRIAL PARK	1,540.00
						Vendor Total:	1,540.00
160826	BAKER & TAYLOR BOOKS INC.	2035624289	12/31/2020	LIBRARY	11/18/2020	BOOKS & JACKETS	51.31
						Vendor Total:	51.31
160827	BOUND TO STAY BOUND	145625	12/31/2020	LIBRARY	11/24/2020	BOOKS	35.92
160828	BOUND TO STAY BOUND	145624	12/31/2020	LIBRARY	11/24/2020	BOOKS	234.00
						Vendor Total:	269.92
160829	CE WATER MANAGEMENT INC	C57152	12/31/2020	PD	12/01/2020	DECEMBER WATER	195.00
						Vendor Total:	195.00
160830	CITY OF OSAWATOMIE		12/31/2020	PD	12/08/2020	NOVEMBER ANIMAL	368.00
						Vendor Total:	368.00
160913	COLLABORATIVE SUMMER LIBRARY	9652	12/31/2020	LIBRARY	06/08/2020	T-SHIRTS	42.00
						Vendor Total:	42.00
160998	COMPLIANCEONE	275069	12/31/2020		12/08/2020	NOVEMBER - 16 ACTIVE	84.00
						Vendor Total:	84.00
160832	CONLEY SPRINKLER, INC	12272	12/31/2020	COM CTR	11/30/2020	ANNUAL FIRE SPRINKLER	266.00
160833	CONLEY SPRINKLER, INC	12273	12/31/2020		11/30/2020	ANNUAL FIRE SPRINKLER	326.00
160914	CONLEY SPRINKLER, INC	12274	12/31/2020	FD	11/30/2020	ANNUAL FIRE SPRINKLER	326.00
						Vendor Total:	918.00
160834	COPY PRODUCTS, INC.	353917	12/31/2020		12/08/2020	TOSHIBA GOOGLE DRIVE	375.00
						Vendor Total:	375.00
160915	CROFT TRAILER SUPPLY, INC	446730	12/31/2020	28785	12/09/2020	TRAILER TIRES	504.80
						Vendor Total:	504.80
160886	DELANEY COMMUNICATIONS, INC.	39346	12/31/2020	LIBRARY	10/07/2020	MAGAZINE SUBSCRIPTION	160.00
						Vendor Total:	160.00
160835	DELTA DENTAL OF KANSAS INC	1000147202012	12/31/2020		12/15/2020	DECEMBER DENTAL INSUARNCE	2,041.30
						Vendor Total:	2,041.30
160987	EASY ICE, LLC		12/31/2020	FD	12/11/2020	ICE MAKER	4,512.19
						Vendor Total:	4,512.19
160836	EMPLOYER WELLNESS SOLUTIONS	1246	12/31/2020		12/02/2020	HEALTH FAIR VACCINE &	5,073.00



# Edit List of Invoices - Summary

APPR ORD #941 12/18/20

Date: 12/17/2020

Time: 3:02 pm

Page: 2

City of Paola

Ref. No.	Vendor Name	Invoice No.	Posting Date	PONumber	Invoice Date	Invoice Description	Invoice Amount
Vendor Total:							5,073.00
160988	EMPLOYER'S MUTUAL INC		12/31/2020	28297	12/01/2020	INSURANCE DEDUCTIBLE FOR	
		CLAIM #LA00-Z01622003					500.00
Vendor Total:							500.00
160837	EVERGY		12/31/2020		12/01/2020	ELECTRIC BILL PAYMENTS	12,944.21
160838	EVERGY		12/31/2020		12/08/2020	ELECTIRC BILL PAYMENTS	6,470.17
160989	EVERGY		12/31/2020		12/14/2020	LAKE CAMPGROUND	18.14
160990	EVERGY		12/31/2020		12/14/2020	WATER PLANT	78.08
160991	EVERGY		12/31/2020		12/14/2020	SEWER LIFT STATION	82.27
160992	EVERGY		12/31/2020		12/14/2020	INTERCONNECT PUMP	95.64
Vendor Total:							19,688.51
160839	FAMILY CENTER INC	3728056	12/31/2020	28820	12/07/2020	BAR & CHAIN OIL	27.98
160840	FAMILY CENTER INC	3721192	12/31/2020	28250	11/24/2020	GFCI OUTLET	38.98
160841	FAMILY CENTER INC	3729508	12/31/2020	28821	12/10/2020	CHAIN SAW CHAINS & TORDON	76.12
160842	FAMILY CENTER INC	3729112	12/31/2020	28253	12/09/2020	IMPACT WRENCH	299.00
160916	FAMILY CENTER INC	3728556	12/31/2020	28786	12/08/2020	GRINDING DISKS	17.54
160917	FAMILY CENTER INC	3729779	12/31/2020	28787	12/10/2020	FLAT STEEL	18.49
160918	FAMILY CENTER INC	3730095	12/31/2020	28197	12/11/2020	PAINT FOR BARRICADE	34.94
Vendor Total:							513.05
160843	FASTENAL "MINNESOTA" INC	KSOTT116990	12/31/2020	28871	11/24/2020	GLOVES	285.64
Vendor Total:							285.64
160844	FIRST OPTION BANK INC		12/31/2020		12/03/2020	SAFE DEPOSIT BOX RENTAL	36.90
160845	FIRST OPTION BANK INC		12/31/2020	FD	12/04/2020	FIRE TRUCK PAYMENT	58,997.50
Vendor Total:							59,034.40
160919	GALLS LLC	016950674	12/31/2020	PD	11/14/2020	ZIPPER BOOTS	110.90
Vendor Total:							110.90
160846	GERKEN RENT-ALL, INC.	358651-1	12/31/2020	28870	12/02/2020	PORTABLE TOILET PUMPING	50.00
160847	GERKEN RENT-ALL, INC.	46027AV-1	12/31/2020	28872	12/05/2020	PORTABLE TOILET RENTAL	78.00
Vendor Total:							128.00
160920	GERKEN RENT-ALL	7002	12/31/2020	29248	12/11/2020	RV ANTI-FREEZE FOR	8.98
160932	GERKEN RENT-ALL	6985	12/31/2020	FD	12/10/2020	BATTERIES	62.01
160933	GERKEN RENT-ALL	6984	12/31/2020	FD	12/10/2020	BATTERIES	17.99
Vendor Total:							88.98



# Edit List of Invoices - Summary

APPR ORD #941 12/18/20

Date: 12/17/2020

Time: 3:02 pm

Page: 3

City of Paola

Ref. No.	Vendor Name	Invoice No.	Posting Date	PO Number	Invoice Date	Invoice Description	Invoice Amount
160848	GK FUEL MART, INC	1073	12/31/2020	PD	12/01/2020	59 CAR WASHES	295.00
						Vendor Total:	295.00
160849	GOOD GUYS PLUMBING INC		12/31/2020	PD	10/23/2020	URINAL CLEANING	118.00
						Vendor Total:	118.00
160996	HASTY AWARDS INC	12201099	12/31/2020	PD	12/16/2020	KENNON - APPRECIATION	16.95
						Vendor Total:	16.95
160850	KANSAS DEPT OF REV-ALC BEV		12/31/2020		12/15/2020	7 CMB LICENSES	175.00
						Vendor Total:	175.00
160851	KANSAS HISTORIC THEATRE ASSN	1299	12/31/2020	COM CTR	11/25/2020	ANNUAL DUES	100.00
						Vendor Total:	100.00
160852	KANSAS MUNICIPAL INS TRUST	13-2161	12/31/2020		11/30/2020	2021 W/C INSURANCE	55,885.00
						Vendor Total:	55,885.00
160997	KANSAS STATE TREASURER	56253	12/31/2020	COURT	12/09/2020	EDUCATION & TRAINING	1,292.50
						Vendor Total:	1,292.50
160853	KASPER AUTO PARTS, INC	240117	12/31/2020	28782	12/02/2020	LAMP - #120	12.49
160854	KASPER AUTO PARTS, INC	240302	12/31/2020	28782	12/04/2020	TAIL LIGHT - TRAILER	23.98
160855	KASPER AUTO PARTS, INC	240277	12/31/2020	28782	12/04/2020	CONNECTOR PLUG	10.99
160856	KASPER AUTO PARTS, INC	240263	12/31/2020	28782	12/04/2020	OIL FILTER - #402	4.32
160857	KASPER AUTO PARTS, INC	239943	12/31/2020	28781	11/30/2020	OIL & OIL FILTER - #102	19.22
160858	KASPER AUTO PARTS, INC	239945	12/31/2020	28781	11/30/2020	BATTERY	283.98
160859	KASPER AUTO PARTS, INC	240321	12/31/2020	28781	12/04/2020	BEARING & OIL SEALS	46.96
160860	KASPER AUTO PARTS, INC	240029	12/31/2020	28783	12/01/2020	OIL & OIL FILTER - FD	104.76
160921	KASPER AUTO PARTS, INC	240556	12/31/2020	28788	12/09/2020	BLACK PAINT	13.38
160922	KASPER AUTO PARTS, INC	240566	12/31/2020	28788	12/09/2020	BLACK PAINT	6.69
160923	KASPER AUTO PARTS, INC	240557	12/31/2020	28788	12/09/2020	IMPACT WRENCH	270.00
160924	KASPER AUTO PARTS, INC	240576	12/31/2020	28788	12/09/2020	TIRE VALVE STEMS	2.49
						Vendor Total:	799.26
160925	JESSICA S TYLER- KNUDSEN	1833	12/31/2020	28887	12/15/2020	WATER SAMPLE SHIPPING	64.76
160926	JESSICA S TYLER- KNUDSEN	1835	12/31/2020		12/15/2020	CITY LOGO DESIGN	250.00
160937	JESSICA S TYLER- KNUDSEN	1834	12/31/2020	COM CTR	12/15/2020	ENVELOPES	14.00
						Vendor Total:	328.76
160861	LIGHTHOUSE BIS, LLC PC-02	CLD-1064407	12/31/2020		11/01/2020	PROACTIVE COMPUTER BACKUP	764.00

H - Hand Check

# Edit List of Invoices - Summary

APPR ORD #941 12/18/20

Date: 12/17/2020

Time: 3:02 pm

Page: 4

City of Paola

Ref. No.	Vendor Name	Invoice No.	Posting Date	PO Number	Invoice Date	Invoice Description	Invoice Amount
160862	LIGHTHOUSE BIS, LLC PC-02	1065999	12/31/2020		11/30/2020	COMPUTER SUPPORT &	984.00
160863	LIGHTHOUSE BIS, LLC PC-02	CLD-1065501	12/31/2020	PD	12/01/2020	PROACTIVE COMPUTER	764.00
Vendor Total:							2,512.00
160927	MARAIS DES CYGNES PUA	2020-12-P	12/31/2020		12/15/2020	WATER USAGE 11/17-12/15/20	108,523.47
Vendor Total:							108,523.47
160864	MFA OIL COMPANY	1956212	12/31/2020	28251	12/08/2020	OFF ROAD FUEL	1,001.70
Vendor Total:							1,001.70
160865	MIAMI COUNTY TREASURER		12/31/2020		11/10/2020	TAXES ON AMERICAN TOWER LE	1,274.12
Vendor Total:							1,274.12
160866	MIAMI LUMBER INC	2534594	12/31/2020	27730	12/03/2020	TREATED LUMBER TO REPAIR	28.46
160867	MIAMI LUMBER INC	2534865	12/31/2020	28426	12/10/2020	CONCRETE MIX FOR WATER	33.72
Vendor Total:							62.18
160868	MICRO-COMM, INC.	14589	12/31/2020	28249	11/24/2020	MANAGED ETHERNET	1,587.00
Vendor Total:							1,587.00
160869	BROOK MORRIS	1053	12/31/2020	COM CTR	12/14/2020	SOCIAL MEDIA PLATFORM	70.00
Vendor Total:							70.00
160928	NORTHEAST KANSAS LIBRARY SYSTE		12/31/2020	LIBRARY	07/08/2020	100 PATRON CARDS	18.00
160929	NORTHEAST KANSAS LIBRARY SYSTE		12/31/2020	LIBRARY	11/20/2020	15 - ESET ANTIVIRUS - 1 YR	130.84
Vendor Total:							148.84
160870	NPG NEWSPAPER INC - 102968	11/11/2020 MR 6665523	12/31/2020	PD	11/11/2020	VETERANS DAY AD	35.00
Vendor Total:							35.00
160872	NPG NEWSPAPERS INC 108948	11/4/2020 MR 6664526	12/31/2020		11/04/2020	TREASURERS 3RD QUARTER	74.49
160873	NPG NEWSPAPERS INC 108948	11/18/2020 MR 6666138	12/31/2020		11/18/2020	VARIANCE TO SETBACK	38.12
160874	NPG NEWSPAPERS INC 108948	11/18/2020 MR 6666371	12/31/2020		11/18/2020	ORD #3167 ZONING CLASS	175.20
160875	NPG NEWSPAPERS INC 108948	11/18/2020 MR 6666373	12/31/2020		11/18/2020	ORD #3166 AMENDMENT TO	39.96
Vendor Total:							327.77
160871	NPG NEWSPAPER-SUBSCRIPTION		12/31/2020		12/15/2020	12 MONTH SUBSCRIPTION	46.49
Vendor Total:							46.49
160876	OITS	OITS00000034893	12/31/2020	PD	10/31/2020	OCTOBER DATA SERVICES	467.84
Vendor Total:							467.84
160877	OLATHE WINWATER WORKS INC	155676 00	12/31/2020	28866	11/30/2020	PARTS FOR BAPTISTE DRIVE	16,727.39

H - Hand Check

# Edit List of Invoices - Summary

APPR ORD #941 12/18/20

Date: 12/17/2020

Time: 3:02 pm

Page: 5

City of Paola

Ref. No.	Vendor Name	Invoice No.	Posting Date	PO Number	Invoice Date	Invoice Description	Invoice Amount
160930	OLATHE WINWATER WORKS INC	156157 00	12/31/2020	28884	12/09/2020	2 REPAIR BANDS	280.00
160931	OLATHE WINWATER WORKS INC	155517 00	12/31/2020	28885	12/11/2020	REPAIR CLAMP	212.25
160934	OLATHE WINWATER WORKS INC	156422 00	12/31/2020	28886	12/11/2020	PART FOR BAPTISTE DRIVE	2,050.00
Vendor Total:							19,269.64
160935	PACE ANALYTICAL INC	2060121943	12/31/2020	28888	12/15/2020	MONTHLY PROJECT #60355673	393.00
Vendor Total:							393.00
160878	PENWORTHY INC	0567521-IN	12/31/2020	LIBRARY	11/24/2020	BOOKS	350.61
Vendor Total:							350.61
160879	PERMA-BOUND BOOKS	1868449-01	12/31/2020	LIBRARY	11/25/2020	BOOKS	22.84
160880	PERMA-BOUND BOOKS	1870507-01	12/31/2020	LIBRARY	11/24/2020	BOOKS	28.79
160936	PERMA-BOUND BOOKS	1876859-00	12/31/2020	LIBRARY	12/01/2020	BOOKS	73.93
160999	PERMA-BOUND BOOKS	1875735-00	12/31/2020	LIBRARY	11/19/2020	BOOKS	106.77
Vendor Total:							232.33
160881	PITNEY BOWES INC 223648 RES	#6 12/4/20	12/31/2020	PD	12/04/2020	POSTAGE	750.00
160938	PITNEY BOWES INC 223648 RES	#8 12/15/20	12/31/2020		12/15/2020	POSTAGE	1,000.00
Vendor Total:							1,750.00
160882	Q4 INDUSTRIES, LLC	119418	12/31/2020		12/01/2020	NAVIGATOR DISINFECTANT	332.68
Vendor Total:							332.68
160939	QUILL LLC	13060859	12/31/2020		12/15/2020	TAPE, BINDER, INK PENS	59.56
Vendor Total:							59.56
160883	RAY'S POWER SPORTS INC	124979	12/31/2020	28196	12/08/2020	CHAIN SAW	408.99
160940	RAY'S POWER SPORTS INC	5998	12/31/2020	FD	11/12/2020	WATER PUMP REPAIR	77.95
Vendor Total:							486.94
160884	ROADBUILDERS MCH & SUP INC	P30071	12/31/2020	28780	12/03/2020	LAMP - #120	148.08
Vendor Total:							148.08
160941	ROTARY CLUB OF PAOLA		12/31/2020	LIBRARY	11/30/2020	MEALS & ASSESSMENTS	176.00
Vendor Total:							176.00
160942	ROYAL METAL IND. INC	330990	12/31/2020	28784	12/07/2020	FLAT METAL	100.00
Vendor Total:							100.00
160885	RURAL WATER DIST NO. 2 INC		12/31/2020	28817	11/30/2020	WATER USAGE 10/9-11/13/20	105.48
Vendor Total:							105.48

H - Hand Check



# Edit List of Invoices - Summary

APPR ORD #941 12/18/20

Date: 12/17/2020

Time: 3:02 pm

Page: 6

City of Paola

Ref. No.	Vendor Name	Invoice No.	Posting Date	PONumber	Invoice Date	Invoice Description	Invoice Amount
160887	SHRED-IT	8181050224	12/31/2020	PD	12/07/2020	SHREDDING SERVICE	78.01
						Vendor Total:	78.01
160888	G.K. SMITH & SONS, INC.	337670000	12/31/2020	PD	11/07/2020	COOLING TOWER REPAIR	914.12
160889	G.K. SMITH & SONS, INC.	339170000	12/31/2020	PD	11/28/2020	REPLACEMENT OF FAULTY	137.04
160890	G.K. SMITH & SONS, INC.	338160000	12/31/2020	PD	11/07/2020	WATER LEVEL FLOAT	878.53
160891	G.K. SMITH & SONS, INC.	336230000	12/31/2020	28868	11/28/2020	CONTACTOR REPLACEMENT	102.81
160892	G.K. SMITH & SONS, INC.	336240000	12/31/2020	28252	11/28/2020	WWTP CAMERA REPLACEMENT	190.00
						Vendor Total:	2,222.50
160893	SUDDEN LINK INC (PD-LIB)		12/31/2020		12/15/2020	DECEMBER INTERNET	197.53
						Vendor Total:	197.53
160894	SURENCY LIFE & HEALTH		12/31/2020		12/01/2020	DECEMBER COBRA, HRA, FSA	354.00
						Vendor Total:	354.00
160895	SURVEYING AND MAPPING, LLC	12197	12/31/2020		12/08/2020	WATER & SEWER SYSTEM	6,582.00
						Vendor Total:	6,582.00
160896	TARGET LAWN CARE	15599	12/31/2020	PD	12/01/2020	FLOWER BED PREP FOR ROCK	2,272.17
161000	TARGET LAWN CARE	15598	12/31/2020	PD	12/01/2020	BED CLEANUP AND MULCH	1,247.10
						Vendor Total:	3,519.27
160897	LEE H. TETWILER	10360/10361	12/31/2020		11/30/2020	CITY ATTORNEY/PROSECUTOR	4,812.50
						Vendor Total:	4,812.50
160898	TG TECHNICAL SERVICES INC	20350	12/31/2020	FD	12/07/2020	GAS MONITOR CALIBRATION	325.00
160899	TG TECHNICAL SERVICES INC	20348	12/31/2020	28880	12/07/2020	GAS INSTRUMENT CALIBRATION	150.00
						Vendor Total:	475.00
160900	TOSHIBA FINANCIAL SVCS (CH)	28283998	12/31/2020		11/30/2020	COPIER CONTRACT/USAGE	575.85
						Vendor Total:	575.85
160901	TRANSUNION RISK AND		12/31/2020	PD	12/01/2020	NOVEMBER PHONE	50.00
						Vendor Total:	50.00
160902	U.S. POSTMASTER		12/31/2020		12/02/2020	2021 RENT FOR PO BOX 409	410.00
						Vendor Total:	410.00
160903	UNIFIRST CORPORATION	2832894	12/31/2020	28873	12/07/2020	BUILDING INSPECTOR	3.87
160904	UNIFIRST CORPORATION	2832895	12/31/2020	28873	12/07/2020	STREET DEPARTMENT	22.59
160905	UNIFIRST CORPORATION	2832896	12/31/2020	28873	12/07/2020	CEMETERY DEPARTMENT	3.87

H - Hand Check

# Edit List of Invoices - Summary

APPR ORD #941 12/18/20

Date: 12/17/2020

Time: 3:02 pm

Page: 7

City of Paola

Ref. No.	Vendor Name	Invoice No.	Posting Date	PO Number	Invoice Date	Invoice Description	Invoice Amount
160906	UNIFIRST CORPORATION	2832897	12/31/2020	28873	12/07/2020	SEWER DEPARTMENT	8.22
160907	UNIFIRST CORPORATION	2832898	12/31/2020	28873	12/07/2020	WATER DEPARTMENT	3.87
160908	UNIFIRST CORPORATION	2832899	12/31/2020	28873	12/07/2020	PARKS DEPARTMENT	17.08
160909	UNIFIRST CORPORATION	2832900	12/31/2020	28873	12/07/2020	TOWELS & MATS	34.70
160943	UNIFIRST CORPORATION	2835132	12/31/2020	28883	12/14/2020	BUILDING INSPECTOR	3.87
160944	UNIFIRST CORPORATION	2835133	12/31/2020	28883	12/14/2020	STREET DEPARTMENT	22.59
160945	UNIFIRST CORPORATION	2835134	12/31/2020	28883	12/14/2020	CEMETERY DEPARTMENT	3.87
160946	UNIFIRST CORPORATION	2835135	12/31/2020	28883	12/14/2020	SEWER DEPARTMENT	8.22
160947	UNIFIRST CORPORATION	2835136	12/31/2020	28883	12/14/2020	WATER DEPARTMENT	3.87
160948	UNIFIRST CORPORATION	2835137	12/31/2020	28883	12/14/2020	PARKS DEPARTMENT	15.48
160949	UNIFIRST CORPORATION	2835138	12/31/2020	28883	12/14/2020	TOWELS & MATS	34.70
Vendor Total:							186.80
160950	VERIZON	9868721323	12/31/2020		12/09/2020	CELL PHONE BILL PAYMENT	1,333.99
Vendor Total:							1,333.99
160965	VISA - 1348		12/31/2020		10/30/2020	CUSTOMER REWARD	-125.44
160966	VISA - 1348	11/01 AMZN MKTO US*284JV7ZA2	12/31/2020 PD		11/01/2020	PAINTBALL ADAPTER & FILL	31.98
160967	VISA - 1348	11/1 AMZN MKTP US*286RM1ND2	12/31/2020 PD		11/01/2020	WEBCAM WITH MICROPHONE	83.91
160968	VISA - 1348	11/13 AMZN MKTP US*208X70NV1	12/31/2020 PD		11/13/2020	DVD'S	29.77
160969	VISA - 1348	11/15 AMAZON.COM *2069H0031	12/31/2020 PD		11/15/2020	TONER CARTRIDGES	161.76
160970	VISA - 1348	11/15 AMZN MKTP US*201JS34Q2	12/31/2020 PD		11/15/2020	FLASH DRIVES, DVD SLEEVES	59.25
160971	VISA - 1348	11/22 AMAZON.COM*GR8742AV3	12/31/2020 PD		11/22/2020	POSTAL SCALE WITH	19.80
160972	VISA - 1348	11/22 AMZN MKTP US*L45YO0LX3	12/31/2020 PD		11/22/2020	EXTENSION CORD FOR WIRELES	17.60
160973	VISA - 1348	11/20 TRAVELOCITY*7201111103	12/31/2020 PD		11/20/2020	TRAINING - HOTEL RESERVATION	197.58
160974	VISA - 1348	11/15 AMZN MKTP US*202CU9AE0	12/31/2020 fd		11/15/2020	LIGHT BULBS	15.87
160975	VISA - 1348	36385	12/31/2020 PD		11/03/2020	GABBERT - STREET CRIMES	399.00
160976	VISA - 1348	11/04 KANSAS PEACE OFFICERS	12/31/2020 PD		11/04/2020	KANSAS PEACE OFFICERS -	400.00
160977	VISA - 1348	11/18 APCO INTERNATIONAL INC	12/31/2020 PD		11/18/2020	MEMBERSHIP RENEWAL	384.00
160978	VISA - 1348	11/02 SP*BCS-BAKER CLEANIN	12/31/2020 FD		11/02/2020	3 - ELECTROSTATIC SPRAYERS	2,130.62
160979	VISA - 1348	11/21 AMZN MKTP US*K38WL6S13	12/31/2020 FD		11/21/2020	HIGH SPEED DP CABLE	25.98
160980	VISA - 1348	11/02 AMAZON.COM*285IE1PN0	12/31/2020 28878		11/02/2020	RECEIPT BOOK	7.29
160981	VISA - 1348	11/04 KSAG* PY00017457	12/31/2020 29243		11/04/2020	PESTICIDE APPLICATOR	100.00
160982	VISA - 1348	11/10 HUBER SUPPLY COMPANY	12/31/2020 28875		11/10/2020	GLOVES	315.60
160983	VISA - 1348	11/18 KDHE BUREAU OF AIR	12/31/2020 28874		11/18/2020	SHEFCYK - WATER EXAM FEE	25.00
160984	VISA - 1348	11/19 AMZN MKTP US*CX60A3B23	12/31/2020 28877		11/19/2020	WEEKLY & MONTHLY PLANNER	9.99



# Edit List of Invoices - Summary

APPR ORD #941 12/18/20

Date: 12/17/2020

Time: 3:02 pm

Page: 8

City of Paola

Ref. No.	Vendor Name	Invoice No.	Posting Date	PO Number	Invoice Date	Invoice Description	Invoice Amount
160985	VISA - 1348		12/31/2020	28877	11/19/2020	JUMBO ERASABLE WALL	21.90
		11/19 AMZN MKTP US*Z79483UU3					
160986	VISA - 1348		12/31/2020	28876	11/24/2020	MUTTMITT REFILL	239.94
		11/24 AMZN MKTP US*NL70E4G13					
Vendor Total:							4,551.40
160910	WALMART COMMUNITY INC		12/31/2020	28815	12/04/2020	PENS, CHRISTMAS LIGHTS,	47.85
		12/04/20 07888					
160911	WALMART COMMUNITY INC		12/31/2020	FD	12/16/2020	BATTERIES & TAPE	16.45
		11/20/20 08449					
160912	WALMART COMMUNITY INC		12/31/2020	28814	10/20/2020	WATER, INK CARTRIDGE	84.86
		10/20/20 09845					
160951	WALMART COMMUNITY INC		12/31/2020	PD	12/13/2020	GIFTS & WRAPPING SUPPLIES	56.32
		12/13/20 04077					
160952	WALMART COMMUNITY INC		12/31/2020	LIBRARY	12/01/2020	STORAGE BINS, CANDY CANES	50.38
		12/01/20 00155					
160953	WALMART COMMUNITY INC		12/31/2020	LIBRARY	12/04/2020	BATTERIES & CANDY	15.92
		12/04/20 02030					
160954	WALMART COMMUNITY INC		12/31/2020	library	11/20/2020	PLASTIC STORAGE BOXES	13.14
		11/20/20 00497					
160955	WALMART COMMUNITY INC		12/31/2020	LIBRARY	11/24/2020	SWITCH GAMES, DVD'S, RUBBIN	94.00
		11/24/20 06789					
160956	WALMART COMMUNITY INC		12/31/2020	LIBRARY	11/19/2020	DVD'S, RUBBING ALCOHOL	10.56
		11/19/20 06189					
160957	WALMART COMMUNITY INC		12/31/2020	PD	12/07/2020	TRASH BAGS, PAPER TOWELS	76.41
		12/07/20 08509					
160958	WALMART COMMUNITY INC		12/31/2020		12/11/2020	BATTERIES, NAPKINS, PAPER	141.72
		12/11/20 09035					
160959	WALMART COMMUNITY INC		12/31/2020	PD	12/09/2020	CARD, BATTERIES, PLANNER	90.82
		12/09/20 08748					
160960	WALMART COMMUNITY INC		12/31/2020	PD	12/11/2020	GIFT CARDS - 10	1,000.00
		12/11/20 00730					
160994	WALMART COMMUNITY INC		12/31/2020	LIBRARY	12/09/2020	CANDY & TREAT BAGS	9.84
		12/09/20 03233					
160995	WALMART COMMUNITY INC		12/31/2020	LIBRARY	12/10/2020	BOOKS, IBUPROFEN	57.54
		12/10/20 03301					
Vendor Total:							1,765.81
160961	WASTE MGMT OF KS INC - 4856		12/31/2020		11/24/2020	NOVEMBER TRASH REMOVAL	500.38
		0449997-4856-7					
160962	WASTE MGMT OF KS INC - 4856		12/31/2020	28879	12/01/2020	NOVEMBER YARD WASTE	3,195.40
		0450786-4856-0					
Vendor Total:							3,695.78
160963	PEGGY J. WIELAND		12/31/2020		12/16/2020	MONTHLY E-MAIL, ANNUAL	242.00
Vendor Total:							242.00
160964	ZEP MANUFACTURING INC		12/31/2020	LIBRARY	11/30/2020	TOILET PAPER	110.99
		9005760238					
Vendor Total:							110.99

Grand Total: 326,244.07

Less Credit Memos: -125.44

Net Total: 326,118.63

Less Hand Check Total: 201,168.06

Outstanding Invoice Total: 124,950.57

Total Invoices: 174



## Paola City Council Memorandum

## Agenda Item 4

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**SUBJECT:** Annual Designation of Depositories for City Funds  
**CONTACT:** Stephanie Marler, City Clerk  
**DATE:** January 12, 2021

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### **Background**

Annually, the City must officially designate the depository institutions for City funds. The City's operating account is at Security bank of KC and the payroll account is at First Option Bank. The City also has Certificates of Deposit at Security Bank of KC, First Security and First Option Bank. Bids for the CD's are solicited from Great Southern Bank as well as Landmark National Bank.

### **Issue**

Council needs to take official action to name the depositories for City funds.

### **Summary**

Designating the depository for City funds is a housekeeping item that needs to be addressed annually. It is best to designate all 5 local banks to keep options open.

### **Legal Impact (or Review)**

The city attorney has not been asked to review this item.

### **Financial Impact (or Fiscal Note)**

Paola is fortunate enough to have 5 local financial institutions. By designating all 5 as depositories this creates some competition and allows the City to earn higher returns on deposits.

### **Alternatives**

Council could choose to eliminate one of the financial institutions.

### **Recommendations**

I recommend that Security Bank of KC, First Option Bank, Great Southern Bank, First Security Bank, and Landmark National Bank be named as depositories for the City of Paola.

**Paola City Council  
Memorandum**

**Agenda Item 4**

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**SUBJECT:** Annual authorization for paying claims  
**CONTACT:** Stephanie Marler, City Clerk  
**DATE:** January 12, 2021

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**Introduction**

With Council Meetings being conducted monthly, the Council has historically passed a resolution authorizing the City Manager to pay claims before approval at the regular meeting.

**Background**

In 2017 the City Council changed from bi-monthly meetings to monthly meetings. At that time the City Council adopted a Resolution that authorizes the City Manager to pay vendors in a timely fashion pursuant to KSA 12-105b(e). The League of Kansas Municipalities was consulted during the transition and it is their recommendation that the Resolution be adopted annually to keep the issue transparent to both the Governing Body and the public.

**Issue**

Resolution 2021-001 is attached for your consideration.

**Summary**

Adopting the Resolution could potentially save the City money and remain in good standing with vendors.

**Legal Impact (or Review)**

The League of Kansas Municipalities was consulted initially and it is suggested to continue to with their recommendations.

**Financial Impact (or Fiscal Note)**

There is no impact in adopting the Resolution, however should you choose not to adopt the Resolution, the City could be liable for late fees and service charges.



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**Recommendations**

I recommend approval of Resolution 2021-001 authorizing the City Manager to pay claims against the City pursuant to KSA 12-105b(e).

**Attachments**

Resolution 2021-001

KSA 12-105b(e)

**12-105b. Uniform procedure for payment of claims; presentment of claims; claims which could give rise to action under Kansas tort claims act; notice, contents, limitation on commencement of action; payments in advance of approval; auditing; approval.** (e) Claims against a municipality which provide for a discount for early payment or for the assessment of a penalty for late payment may be authorized to be paid in advance of approval thereof by the governing body in accordance with the provisions of this subsection. The governing body may designate and authorize one or more of its officers or employees to pay any such claim made against the municipality in advance of its presentation to and approval by the governing body if payment of the amount of such claim is required before the next scheduled regular meeting of the governing body in order for the municipality to benefit from the discount provided for early payment or to avoid assessment of the penalty for late payment. Any officer or employee authorized to pay claims under this subsection shall keep an accurate record of all moneys paid and the purpose for which expended, and shall submit the record to the governing body at the next meeting thereof. Payments of claims by an officer or employee of the municipality under authority of this subsection are valid to the same extent as if the claims had been approved and ordered to be paid by the governing body.

**RESOLUTION NO. 2021-001**

**A RESOLUTION OF THE CITY OF PAOLA, KANSAS, AUTHORIZING THE CITY MANAGER TO PAY CLAIMS AGAINST THE CITY PURSUANT TO K.S.A. 12-105b(e).**

WHEREAS, the governing body of the City of Paola, Kansas (the “City”), according to K.S.A. 12-105b(e), desires to take advantage of any discount for early payment and to avoid the assessment of a penalty for late payment of claims against the City;

AND WHEREAS, the governing body of the City of Paola, Kansas acknowledges that payment of said claims are authorized to be paid in advance of approval by the governing body;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF PAOLA, KANSAS:

SECTION 1. The governing body of the City of Paola hereby designates and authorizes the City Manager to pay any such claim made against the municipality in advance of its presentation to and approval by the governing body if payment of the amount of such claim is required before the next scheduled regular meeting of the governing body in order for the municipality to benefit from the discount provided for early payment or to avoid assessment of the penalty for late payment.

SECTION 2. The City Manager shall keep an accurate record of all moneys paid and the purpose for which expended, and shall submit the record to the governing body at the next meeting thereof.

SECTION 3. Payments of claims by the City Manager under authority of this resolution are valid to the same extent as if the claims had been approved and ordered to be paid by the governing body.

SECTION 4. This Resolution shall be in force and take effect from and after its adoption and approval.

ADOPTED AND APPROVED by the governing body of the City of Paola, Kansas on January 12, 2021.

By \_\_\_\_\_  
Artie Stuteville, Mayor

ATTEST: [seal]

By \_\_\_\_\_  
Stephanie Marler, City Clerk



## Paola City Council Memorandum

## Agenda Item 5-a

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**SUBJECT:** Bid Award – Patrol Cars  
**CONTACT:** Sid Fleming, City Manager  
**DATE:** January 12, 2021

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### **Background**

The Police Department utilizes four vehicles for its patrol operations. In 2016, four (4) Ford Interceptor SUVs were purchased and became the primary patrol vehicles. Based on the replacement schedule, these vehicles are slated to be moved out of the primary patrol rotation. The current vehicles have between 75,834 and 107,437 miles with hour readings between 8,803 and 13,323. Three of these units will be used for detective and administration purposes. One unit will also be utilized by the Community Development Department. Two Dodge Chargers and an older Ford Explorer will be used for trade-in.

### **Summary**

The bid solicitation was advertised on the City of Paola's website starting December 7, 2020, and published in the December 16<sup>th</sup> edition of the Miami County Republic. The bid solicitation was also sent directly to several potential bidders. Four bids were received by the stated deadline of 2:00 PM on December 21, 2020. The bids are summarized in the table below.

VENDOR	BASE BID PRICE	# OF UNITS	TOTAL BASE BID PRICE	TOTAL TRADE-IN	NET BID PRICE
New Century Dodge	\$ 33,489.00	4.00	\$ 133,956.00	\$ 8,500.00	\$ 125,456.00
Louisburg Ford	\$ 34,576.00	4.00	\$ 138,304.00	\$ 7,000.00	\$ 131,304.00
Olathe Ford	\$ 35,128.00	4.00	\$ 140,512.00	\$ 1,500.00	\$ 139,012.00
Rusty Eck Ford	<i>Disqualified – Improper Bid Form &amp; Not Sealed</i>				

**Discussion**

Staff reviewed the four bids. Three met the general specifications, and one bid was disqualified for failing to complete the proper bid solicitation form and submit a “sealed” bid.

Two vendors bid the specified Ford Interceptor SUVs and one vendor bid Dodge Durango SUVs. To better compare the two options – Ford and Dodge, staff researched historical maintenance records and generated a simplified life-cycle cost for the “patrol life” of the vehicle based on a four-year patrol cycle. Over a three year period from 2014 through 2016, the Police Department’s primary patrol vehicles were Dodge Chargers. The average estimated repair and maintenance costs for each of these vehicles was \$9,959.70. In contrast, the recent fleet of Ford Interceptors averaged an estimated repair and maintenance cost of \$7,584.78 over four years.

Each patrol car will require additional “up-fitting” and graphics before the unit is ready for service. The “up-fitting” costs for the Ford units would be slightly less since some equipment can be repurposed from the existing patrol units as they are transitioned out of patrol service.

The table below compares the total estimated life-cycle costs for the Ford and Dodge options over a four-year patrol cycle.

MAKE	VEHICLE PRICE (4 units)	UP-FITTING	GRAPHICS	ESTIMATE MAINTENANCE (Patrol-Life)	TOTAL	4-YR LIFE CYCLE COST per UNIT
Ford	\$ 131,304.00	\$ 22,046.96	\$ 2,180.00	\$ 30,339.12	\$ 185,870.08	\$ 46,467.52
Dodge	\$ 125,456.00	\$ 22,735.08	\$ 2,180.00	\$ 53,118.40	\$ 203,489.48	\$ 50,872.37

Based on the review of the bids and the analysis of the estimated patrol life-cycle costs, staff recommends purchasing Ford Interceptor SUVs, and Louisburg Ford provides the lowest, qualified bid that best serves the City of Paola’s interest.

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**Financial Impact**

The City plans to finance this purchase over four years, and the annual estimated payment of \$42,000 was included as part of the 2021 Budget. Bids for financing options have been solicited from local banks. Upon approval of the vehicle purchase, Council will consider the financing options for the patrol cars.

The purchase of four patrol units plus the necessary “up-fitting” and graphics will cost roughly \$155,530.96. Based on the estimated financing option, the annual payments will be around \$41,000, which is under the budgetary estimate.

**Recommendations**

Approve the bid award to Louisburg Ford for the amount of \$131,304.00 and authorize the necessary signatures.



## Paola City Council Memorandum

## Agenda Item 5-b

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**SUBJECT:** Lease Financing Bids  
**CONTACT:** Stephanie Marler, City Clerk  
**DATE:** January 12, 2021

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### **Introduction**

The Police Department has requested to purchase 4 new 2021 Ford Explorers from Louisburg Ford. They are requesting a lease finance agreement to make annual payments.

### **Background**

A bid request for lease financing for the acquisition of 4 new Ford Explorers was sent out to the 5 local banks on December 21, 2020. The bids were due Monday, January 4th at noon, the following are the results of the request:

<b>Bank</b>	<b>Rate</b>
First Option Bank	2.125%
First Security Bank	2.245%
Security Bank of KC	3.75%
Great Southern Bank	No Response
Landmark National Bank	No Response

The bids are all for 48 month financing with a fixed interest rate and annual payments.

### **Summary**

First Option Bank was the low bidder with an interest rate of 2.125%. Should the Council accept the financing bid, the attached Resolution authorizing the lease purchase agreement should also be adopted.

### **Financial Impact (or Fiscal Note)**

This item has been included in the 2021 budget for the Police Department. There will be 4 annual payments made to First Option Bank at the mentioned interest rate.

**Recommendations**

I recommend accepting the lease financing bid from First Option Bank and approve Resolution 2021-002 authorizing the execution of a lease purchase agreement.

**Attachments**

Resolution No 2021-002

**RESOLUTION NO. 2021-002**

**A RESOLUTION OF THE CITY OF PAOLA, KANSAS, AUTHORIZING  
THE EXECUTION OF A LEASE PURCHASE AGREEMENT.**

WHEREAS, the governing body of the City of Paola, Kansas (the “City”), according to K.S.A. 12-101 *et seq.* and K.S.A. 10-1116c, has found it necessary to enter into a Lease Purchase Agreement to pay the costs of acquiring four (4) 2021 Ford Explorer police vehicles for the City (the “Equipment”) as more fully described in the Lease Purchase Agreement authorized by this Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF PAOLA, KANSAS:

SECTION 1. Authorization of Lease Purchase Agreement. The Lease Purchase Agreement between the City and First Option Bank and providing for financing a portion of the cost of four (4) 2021 Ford Explorer police vehicles, in substantially the form presented to the governing body on this date, is authorized and approved with such additions, revisions or corrections as may be approved by the Mayor and City Clerk. Their approval of any such changes shall be evidenced by their execution of the Lease Purchase Agreement.

SECTION 2. Execution of Lease Purchase Agreement. The Mayor and the City Clerk are authorized and directed to execute the Lease Purchase Agreement on behalf of the City and to execute any ancillary certificates or documents necessary to accomplish the purposes of this Resolution and the Lease Purchase Agreement.

SECTION 3. Rental Payments. The Rental Payments required by the Lease Purchase Agreement shall be made from funds budgeted and appropriated for that purpose during the City’s current budget year and other funds lawfully available to the City for such purpose, in accordance with the Lease Purchase Agreement, and as provided by law, and shall not be paid from any other moneys or sources (except to the extent paid from moneys attributable to proceeds from insurance policies, condemnation awards or awards resulting from defaults under certain circumstances).

SECTION 4. Effective Date. This Resolution shall be in force and take effect from and after its adoption and approval.

ADOPTED AND APPROVED by the governing body of the City of Paola, Kansas on January 12, 2021.

By \_\_\_\_\_  
Artie Stuteville, Mayor

ATTEST: [seal]

By \_\_\_\_\_  
Stephanie Marler, City Clerk