

**MINUTES OF THE COUNCIL MEETING
OF THE CITY OF PAOLA, KANSAS
PAOLA JUSTICE CENTER 805 N PEARL
6:00 O'CLOCK P.M.
August 11, 2020**

The Governing Body of the City of Paola, Kansas, met with Mayor Stuteville presiding.

Council Members present: Mayor Artie Stuteville and Council Members Dave Smail, Trent Upshaw, Leigh House and Aaron Nickelson.

Council Members absent: None

Also present: City Manager Sid Fleming, Assistant City Manager Randi Shannon, City Clerk Stephanie Marler, Police Captain Eric Jenkins, City Attorney Lee Tetwiler, Brian McCauley with the Miami County Republic and Leanne Shields.

CALL TO ORDER: The regular council meeting was called to order by Mayor Stuteville.

ROLL CALL: Mayor Stuteville and Council Members Smail, Upshaw, House and Nickelson were all present.

Agenda Item 1 - CONSENT AGENDA

- a. Approval of minutes of the meeting of July 14, 2020.
- b. Approval of Salary Ordinances 20-14, 20-15 and 20-16
- c. Approval of Appropriation Ordinances 931 and 932.
- d. Approval of the Pledged Collateral Report for July 2020.
- e. Approval of the Journal Entries Reports for July 2020.
- f. Renewal of a drinking establishment license for Applebee's at 1301 Kansas Dr. contingent upon receipt of application and payment.

Council Member Smail made a motion to approve the Consent Agenda as presented and authorize the Mayor to sign. The motion was seconded by Council Member Upshaw and all voted aye. The motion passed 4 to 0.

Agenda Item 2 - COMMENTS FROM THE PUBLIC: None

Agenda Item 3 – PUBLIC HEARING

Agenda Item 3a – Public Hearing for and adoption of the proposed 2021 Paola City Budget.

Council Member House made a motion to open the public hearing on the proposed 2021 Paola City Budget. The motion was seconded by Council Member Nickelson and all voted aye. The motion passed 4 to 0.

Manager Fleming explained the notification of public hearing for the budget was published on July 29, 2020 on the required forms and met the publication requirement set by the State. The City had an increased assessed valuation of 4.85% and expects to capture additional revenue. This will keep the mill levy lower than the 2020 budget at 43.387.

Manager Fleming noted several larger projects are anticipated for the upcoming budget including the Baptiste Extension and Right Turn Lane on Baptiste.

With no further discussion Council Member Nickelson made a motion to close the public hearing. The motion was seconded by Council Member House and all voted aye. The motion passed 4 to 0.

Agenda Item 3b - Consider adoption of the 2021 Budget.

Council Member Upshaw made a motion to adopt the 2021 Paola City Budget in the amount of \$13,836,952 pursuant to the Notice of Budget Hearing published in the Miami County Republic on July 29, 2020. The motion was seconded by Council Member Smail and all voted aye. The motion passed 4 to 0.

Agenda Item 4 - NEW BUSINESS

Agenda Item 4a- Consider an Ordinance adopting Section 505.020-Use of Right of Way into the Municipal Code.

Assistant Manager Shannon ask the Council to consider an Ordinance allowing the City to have more regulations for the use of right of ways. She stated an internal right of way policy would be referenced in Chapter 505 of the City of Paola Municipal Code. The policy would allow for the Public Works Director to review all plans for construction in the right of ways to be sure the City infrastructure will not be interfered with. She noted that a final inspection will also be a requirement.

Council Member Smail made a motion to adopt Ordinance No. 3162 incorporating Section 505.020 the Use of Right-Of-Ways into Chapter 505 of the City of Paola Municipal Code. The motion was seconded by Council Member Upshaw and all voted aye. The motion passed 4 to 0.

Agenda Item 4b – Consider a Resolution to accept CRF funding from Miami County.

Manager Fleming gave some background to the Council regarding the Coronavirus Relief Fund. He said as part of the Coronavirus Aid, Relief, and Economic Security (CARES) Act, U.S. Congress passed over \$1.25 billion to the State of Kansas. Some of this money went directly to Johnson and Sedgwick Counties because their populations were greater than 500,000. The remaining \$1.034 billion became the State's money. Governor Kelly appointed the Strengthening People and Revitalizing Kansas (SPARK) Taskforce to lead the state's economic recovery, which included how best to allocate and spend the money from the State's Coronavirus Relief Fund (CRF).

Manager Fleming said the SPARK Taskforce approved the distribution of \$400 million to local governments to help address the health and economic challenges inflicted by COVID-19. The money has been distributed to counties, who will then be responsible for the distribution or expenditure of the funds. Miami County received nearly \$7 million as its CRF allocation.

Manager Fleming noted Miami County had to pass a resolution to be eligible to access and utilize monies allocated through the SPARK Taskforce and the CRF. As part of the County's plan to utilize the CRF allocation, local government entities can request reimbursement for COVID-related expenses experienced in response to the pandemic. He said additionally, the County is developing plans to provide direct aid to the Miami County community.

The City of Paola submitted a reimbursement request to Miami County. The City will need to approve a resolution, stating its intent that any funds received will be spent according to the intentions outlined in the CARES Act.

After additional questions Council Member House made a motion to approve Resolution No. 2020-015 CARES-CRF Funding Eligibility and authorize the necessary signatures. The motion was seconded by Council Member Nickelson and all voted aye. The motion passed 4 to 0.

Agenda Item 4c – GIS Services for the Water and Wastewater Utilities

Manager Fleming stated as part of the 2021 Budget planning, master plan projects have been identified for the Water and Wastewater Utilities. These projects will develop system models and identify future projects necessary to maintain, sustain, and expand the utilities. He said an important precursor to the master plan projects is an up-to-date GIS network for each utility to then help engineers model our utility systems and develop projects moving forward.

Manager Fleming said additionally, the GIS system will be a valuable resource for staff while in the field. The GIS system will collect water and wastewater asset data points and associated information and also serve as an educational tool to help new and existing employees better understand the City's water and wastewater infrastructure.

After additional discussion, Council Member Upshaw made a motion to approve the Agreement with Midland GIS Solutions, LLC for Utility GPS, GIS Development, and Web-GIS Implementation for \$64,182.00 and authorize the necessary signatures. The motion was seconded by Council Member Smail and all voted aye. The motion passed 4 to 0.

Agenda Item 5 - COMMITTEE REPORTS – None.

Agenda Item 6 - STAFF REPORTS

Manager Fleming touched on the mask mandate and believes it would be necessary to wait until after school is in session before discussion of rescinding the Ordinance.

Manager Fleming said he was contacted about Lot 3 of the Industrial Park and asked the Council if they would be interested in discussing it at Work Study. Council said they are interested and would like more information.

Agenda Item 7 - MISCELLANEOUS MATTERS FROM THE COUNCIL

Council Member Upshaw asked to continue discussing the mask mandate at future Council Meetings until a time it could be rescinded.

Agenda Item 8 - MISCELLANEOUS MATTERS FROM THE MAYOR

Agenda Item 9 – ADJOURNMENT

With no additional business to come before the Council, Council Member Upshaw made a motion to adjourn. The motion was seconded by Council Member Smail and all voted aye. The motion passed 4 to 0.

Artie Stuteville, Mayor

ATTEST: [seal]

Stephanie Marler, City Clerk