

AGENDA

REGULAR COUNCIL MEETING OF THE CITY OF PAOLA, KANSAS TO BE HELD IN THE MUNICIPAL COURT ROOM AT THE PAOLA JUSTICE CENTER

805 N Pearl Street Paola, KS 66071

December 10, 2019 – 6:00 pm

~ Thank you for turning off your cell phone. Council Meetings are tape recorded. ~

PLEDGE OF ALLEGIANCE

CALL TO ORDER

ROLL CALL - Smail ____ Upshaw ____ House ____ Nickelson ____ Mayor Stuteville ____

PROMOTION: Zach Mathies will be recognized for his promotion to Patrol Sargent.

PRESENTATION: Presentation to retiring City Manager Jay Wieland

1. CONSENT AGENDA

The items on the Consent Agenda are considered by the Governing Body to be routine business items. Agenda items may be approved by a single motion, second and a majority vote with no separate discussion of any item listed. Should a member of the Governing Body desire to discuss any item, at his/her request it will be removed from the Consent Agenda and considered separately.

- a. **Approval of minutes of the meeting of November 12, 2019.**
- b. **Approval of Salary Ordinances 19-24 and 19-25.**
- c. **Approval of Appropriation Ordinances 915 and 916.**
- d. **Approval of the Pledged Collateral Report for November 2019.**
- e. **Approval of the Journal Entries Reports for November 2019.**
- f. **Approval of the renewal of a Drinking Establishment License for Spudley's at 2 Morningside Dr.**
- g. **Approval of the renewal of the Class "A" Private Club License for the VFW at 202 Delaware subject to receiving the application and fee.**
- h. **Approval of the renewal of the renewal of a Drinking Establishment License for Papa C's BBQ Bar & Grill at 807 S Silver subject to receiving the application and fee.**
- i. **Approval of the renewal of Cereal Malt Beverage Licenses for 2020:**
 - 1) **Price Chopper at 309 N Hospital Drive – Off Premises**
 - 2) **Casey's General Store #1237 at 119 N Hospital Drive – Off Premises**
 - 3) **Casey's General Store #1337 at 404 S Silver Street – Off Premises**
 - 4) **Emery's Steak House at 16 W Peoria Street – On Premises**
 - 5) **Walmart at 310 Hedge Lane – Off Premises**
 - 6) **Fuel Expresso #15 at 1005 N Pearl Street – Off Premises**

Action - Motion to approve the Consent Agenda as presented and authorize the Mayor to sign.

2. COMMENTS FROM THE PUBLIC

When addressing the Council, please step to the podium and state your name and address so that it can be recorded in the minutes of the meeting. Please limit your comments to 5 minutes or less and to items NOT on the agenda. Thank you.

3. CONSIDER CERTIFICATE OF ELECTION RESULTS.

Action - Motion to accept the certificate of election results naming Artie Stuteville – Mayor, Dave Smail – City Council Ward 1, and Leigh House – City Council Ward 3 as the candidates receiving the most votes.

4. RECESS SINE DIE – Installation of newly elected City Council

A. Action - Motion to recess sine die (*Latin: “without day”*).

B. Administration of Oath of Office to Mayor Stuteville, Council Members Dave Smail and Leigh House.

C. Invocation.

E. Action - Motion to resume the recessed meeting.

F. Call to Order of the New Paola City Council: Mayor Stuteville presiding.

5. ANNUAL ELECTION OF COUNCIL OFFICERS

Action - Motion to nominate Council Member _____ as President of the Paola City Council.

Action - Motion to nominate Council Member _____ as Vice President of the Paola City Council.

6. UNFINISHED BUSINESS

- a. **Consider amendments to the Traffic Control Device Schedule changing No Parking on the south side of Ottawa between Silver and Pearl to the north side.**

Action – Motion to approve A RESOLUTION AMENDING THE OFFICIAL TRAFFIC CONTROL DEVICE SCHEDULES FOR THE CITY OF PAOLA, KANSAS.
(Resolution 2019-019)

7. NEW BUSINESS

- a. **Consider approving a proposal from BG Consultants to perform engineering services for improvements to Baptiste Drive from Silver St to 4th and Iron St.**

Action – Motion to approve the proposal from BG Consultants to perform engineering services for work on Baptiste Dr from Silver St. to 4th and Iron St in the amount of \$90,000.00.

- b. **Consider bids for engineering services for improvements to the intersection of Baptiste Drive and Hedge Lane.**

Action – Motion to approve the bid from BG Consultants in the amount of \$21,900.00 to provide engineering services for improvements to the turn lane, storm sewer, sidewalk and traffic signals at Baptiste Drive and Hedge Lane.

- c. **Consider a Resolution to adopt a Tax Abatement Policy.**

Action – Motion to approve A RESOLUTION ESTABLISHING A TAX ABATEMENT POLICY AND PROCEDURE FOR THE CITY OF PAOLA, KANSAS. (Resolution No 2019-018)

- d. **Consider a bid from Denali Water Solutions for the removal of biosolids from the wastewater treatment plant.**

Action – Motion to accept the bid from Denali Water Solutions for removal of biosolids from the wastewater treatment plant at \$49.00 per ton.

- e. **Consider the purchase of a trailer from Big Tex Trailer World for the Public Works Department.**

Action – Motion to approve the purchase of a 2020 Big Tex Trailer in the amount of \$5,122.50.

- f. **Consider approval of employee Christmas gifts.**

Action – Motion to approve the issuance of a \$150 gift card to City Employees as a Christmas gift.

- g. **Consider approval of the site plan for Legacy Mini Storage Units.**

Action – Motion to approve the site plan with the condition that the set back meets the 15 ft requirement.

- h. **Consider approval of the site plan for Holy Trinity Catholic Church's new multi-use parish hall.**

Action – Motion to approve the site plan for Holy Trinity Catholic Church's new multi-use parish hall.

- i. **Discuss pricing for 800 MHz radios for the Police Department.**

8. **COMMITTEE REPORTS**

9. **STAFF REPORTS**

10. **MISCELLANEOUS MATTERS FROM THE COUNCIL**

11. **MISCELLANEOUS MATTERS FROM THE MAYOR**

Consider the appointment of Randi Shannon to the Miami County Economic Advisory Board.

Action – Motion to approve the appointment of Randi Shannon to the Miami County Economic Advisory Board.

Consider the appointment of Stephanie Marler as the City Representative on the Chamber of Commerce Board.

Action – Motion to approve the appointment of Stephanie Marler as the City Representative on the Chamber of Commerce board.

12. **EXECUTIVE SESSION for the purpose of discussing data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships. K.S.A. 75-4319(b)(4) is the authority for this recess.**

Action – Motion to adjourn to Executive Session, to include the Mayor, Council, City Manager, Assistant City Manager and City Clerk for ____ minutes to discuss a particular company related to an economic development prospect, exception, KSA 75-4319(b)(4); the regular meeting to reconvene here at the Municipal Court Room at ____ p.m.

Action – Motion to reconvene the adjourned meeting.

13. **ADJOURNMENT**

Action – Motion to adjourn.

~ NOTICE ~

In compliance with the American with Disabilities Act, individuals needing assistance or other services or accommodation for this meeting should contact City Clerk Stephanie Marler at least 24 hours in advance of this meeting at 913-259-3600.

It is possible that sometime between 5:30 p.m. and 6:00 p.m. immediately prior to this meeting, during breaks, and directly after the meeting, that a majority of the Governing Body may be present in the meeting room, hallway, or parking lot. No one is excluded from these areas at any time.