

**MINUTES OF THE COUNCIL MEETING
OF THE CITY OF PAOLA, KANSAS
6:00 O'CLOCK P.M.
November 12, 2019**

**Held in the Municipal Court Room at the Paola Justice Center
806 N Pearl Street in Paola**

The Governing Body of the City of Paola, Kansas, met with Mayor Stuteville presiding.

Council Members present: Mayor Artie Stuteville and Council Members Dave Smail, Trent Upshaw, Leigh House and Aaron Nickelson.

Council Members absent: None

Also present: City Manager Jay Wieland, Police Chief Don Poore, Public Works Director Kirk Rees, Assistant City Manager Randi Shannon, HR Director Vicki Belt, and Brian McCauley with the Miami County Republic.

CALL TO ORDER: The regular council meeting was called to order by Mayor Stuteville.

ROLL CALL: Mayor Stuteville and Council Members Smail, Upshaw, House and Nickelson were all present.

Agenda Item 1 - CONSENT AGENDA

- a. Approval of minutes of the meeting of October 8, 2019.
- b. Approval of Salary Ordinances 19-22 and 19-23.
- c. Approval of Appropriation Ordinances 913 and 914.
- d. Approval of the Pledged Collateral Report for October 2019.
- e. Approval of the Journal Entries Reports for October 2019.
- f. Approval of minutes of the Special meeting of October 14, 2019.
- g. Approval of minutes of the Special meeting of October 16, 2019.

Council Member Upshaw made a motion to approve the Consent Agenda as presented and authorize the Mayor to sign. The motion was seconded by Council Member House and all voted aye. The motion passed 4 to 0.

Agenda Item 2 - COMMENTS FROM THE PUBLIC: None

Agenda Item 3 – UNFINISHED BUSINESS:

Agenda Item 3a - Public Hearing to consider the creation of the proposed Community Improvement District.

Council Member House made a motion to open the public hearing to discuss the creation of the proposed Community Improvement District. The motion was seconded by Council Member Nickelson and all voted aye. The motion passed 4 to 0.

Manager Wieland gave some background on the proposed district, informing the CID sales tax will be 1.25% and anticipated eligible costs are \$950,000 - \$1.2 million with no burden on the City. The CID will have a sunset of 22 years from the date the sales tax is imposed.

Manager Wieland discussed the location of the district to be east of Arby's. The plan is to extend the street to the south of that business for access to the new district.

Manager Wieland noted at the conclusion of the public hearing the Ordinance establishing the district, if passed, will only become effective after the signing of the final agreement.

With no further comments Council Member Smail made a motion to close the public hearing. The motion was seconded by Council Member Upshaw and all voted aye. The motion passed 4 to 0.

Agenda Item 3b - Consider adoption of an Ordinance establishing a Community Improvement District within the City of Paola.

Council Member Nickelson made a motion to approve AN ORDINANCE CREATING THE PAOLA CROSSINGS NO. 1 COMMUNITY IMPROVEMENT DISTRICT IN THE CITY OF PAOLA, KANSAS AND AUTHORIZING THE LEVY OF A COMMUNITY IMPROVEMENT DISTRICT RETAILERS' SALES TAX TO BE COLLECTED WITHIN THE DISTRICT. The motion was seconded by Council Member House and all vote aye. The motion passed 4 to 0 and was given Ordinance No. 3150. The ordinance will become effective once the final agreement has been signed.

Agenda Item 4 – NEW BUSINESS

Agenda Item 4a - Report on Election Results

Manager Wieland reported that the general election was held on November 5, 2019 to elect Mayor and Council Members from Ward 1 and Ward 3. The unofficial results of the election are as follows:

Mayor:	Artie Stuteville	433 votes	59.97%
	Bobby Knudsen	286 votes	39.61%
Ward 1:	Dave Smail	112 votes	53.33%
	Scott Shappell	98 votes	46.67%
Ward 3:	Leigh House	160 votes	98.16%
	Write In	3 votes	1.84%

Manager Wieland also reported on the question to renew the half cent sales tax to fund the pool/parks/and street program. The results are as follows:

Paola Sales Tax	Yes	550 Votes	75.45%
	No	179 votes	24.55%

Manager Wieland stated the Miami County Commissioners will certify the official election results at their meeting on November 15th and the City Council will take formal action to accept the results at their December 10th meeting. The installation of the new Council will take place at the December meeting.

Agenda Item 4b - Consider the renewal of the City's group health insurance policy with Blue Cross Blue Shield of Kansas, Delta Dental, Metlife and Surency.

HR Director Belt presented the City's Group Health Insurance Plans set to renew on January 1st. Blue Cross Blue Shield of Kansas has offered to renew the existing policies with an overall premium decrease of 2.9%. The City's Group Dental Plan with Delta Dental will decrease by 5.7% and improve plan coverage. Met Life Basic Life will increase \$.03 and optional vision coverage through Surency shows no change in premium.

HR Director Belt stated employees are taking advantage of the preventative services and they are more active in the wellness program. Drug costs are low due to the use of generic prescriptions.

After some discussion Council Member Smail made a motion to approve the renewal of the City's group health insurance policy with Blue Cross Blue Shield of Kansas, Delta Dental, Metlife and Surency as presented. The motion was seconded by Council Member Upshaw and all voted aye. The motion was passed 4 to 0.

Agenda Item 4c - Consider a Resolution fixing the time and place for a public hearing to consider the project plan intent for Paola Crossings.

Council Member Nickelson made a motion to approve A RESOLUTION STATING THE INTENT OF THE CITY OF PAOLA, KANSAS TO CONSIDER ADOPTION OF A REDEVELOPMENT PROJECT PLAN WITHIN THE PAOLA CROSSINGS REDEVELOPMENT DISTRICT CREATED BY THE CITY AND PROVIDING FOR NOTICE OF A PUBLIC HEARING ON SUCH MATTERS. The motion was seconded by Council Member Upshaw and all vote aye. The motion passed 4 to 0 and was given Resolution No. 2019-016.

Agenda Item 4d - Consider a Resolution to install a stop sign on Poplar Ridge at Pawnee Drive and restrict parking on the south side of Ottawa from Silver to Pearl.

After some discussion Council Member Upshaw made a motion to approve A RESOLUTION AMENDING THE OFFICIAL TRAFFIC CONTROL DEVICE SCHEDULES FOR THE CITY OF PAOLA, KANSAS. The motion was seconded by Council Member House and all voted aye. The motion passed 4 to 0 and was given Resolution No. 2019-017.

Agenda Item 4e - Consider approval of a new CMB license for Pizza Hut.

Council Member Nickelson made a motion to approve a new Cereal Malt Beverage License for Grand Mere Restaurant Group ACQ1, LLC, doing business as Pizza Hut at 1613 E Peoria, subject to a satisfactory fire safety inspection. The motion was seconded by Council Member Smail and all voted aye. The motion passed 4 to 0.

Agenda Item 5 - COMMITTEE REPORTS – None.

Agenda Item 6 - STAFF REPORTS

Assistant City Manager Shannon reported the dangerous structure located at 602 W. Wea had been demolished.

Assistant City Manager Shannon mentioned since the new housing incentive program was passed, 4 new houses have been approved for construction.

Manager Wieland said a couple projects that have been starting to come together will possibly be ready for discussion in December.

Manager Wieland noted Greg Vahrenberg has been reviewing the city bonds to see if there would be any benefit to refunding with the dropping of interest rates.

Manager Wieland asked the Council to take formal action to appoint Assistant City Manager Randi Shannon as the Interim City Manager after his retirement. Manager Wieland reminded the Council this was discussed at the study session and just needs a motion to make it official.

Council Member Smail made a motion to appoint Randi Shannon as the Interim City Manager until the position is filled. The motion was seconded by Council Member Nickelson and all voted aye. The motion passed 4 to 0.

Manager Wieland presented the Council with his official retirement notice effective January 17, 2020.

Agenda Item 7 - MISCELLANEOUS MATTERS FROM THE COUNCIL

Council Member Smail thanked Manager Wieland for doing the best job of any City Manager he has worked with.

Council Member Upshaw thanked Manager Wieland for his service and he was grateful to have him for guidance.

Council Member Nickelson thanked Manager Wieland and said he helped to make him a better council member.

Agenda Item 8 - MISCELLANEOUS MATTERS FROM THE MAYOR – None

Agenda Item 9 – ADJOURNMENT

With no additional business to come before the Council, Council Member Nickelson made a motion to adjourn. The motion was seconded by Council Member Smail and all voted aye. The motion passed 4 to 0.

Artie Stuteville, Mayor

ATTEST: [seal]

Stephanie Marler, City Clerk