

**MINUTES OF THE COUNCIL MEETING  
OF THE CITY OF PAOLA, KANSAS  
6:00 O'CLOCK P.M.  
May 8, 2018**

**Held in the Municipal Court Room at the Paola Justice Center  
806 N Pearl Street in Paola**

The Governing Body of the City of Paola, Kansas, met with Mayor Stuteville presiding.

**Council Members present:** Mayor Artie Stuteville and Council Members Dave Smail, Gee Gee Wilhoite, Leigh House.

**Council Members absent:** Council Member Aaron Nickelson

**Also present:** City Manager Jay Wieland, City Clerk Dan Droste, Assistant City Clerk Stephanie Marler, City Attorney Lee Tetwiler, Captain Eric Jenkins, Public Works Director Kirk Rees, Brian McCauley with the Miami County Republic, HR Director Vicki Belt, Assistant to the City Manager Randi Shannon, Rachael Brown, Sheila Jacobs, Dave Achey and others.

**CALL TO ORDER:** The regular council meeting was called to order by Mayor Stuteville.

**ROLL CALL:** Mayor Stuteville and Council Members Smail, House, and Wilhoite were all present. Council Member Nickelson was absent.

**PROCLAMATION:**

Mayor Stuteville proclaimed May 2018 as Community Action Month.

**Agenda Item 1 - CONSENT AGENDA**

- a. **Approval of minutes of the meeting of April 10, 2018.**
- b. **Approval of Salary Ordinances 18-08 and 18-09.**
- c. **Approval of Appropriation Ordinances 877 and 878.**
- d. **Approval of the Pledged Collateral Report for April, 2018.**
- e. **Approval of the Journal Entries Reports for April, 2018.**

Council Member House made a motion to approve the Consent Agenda as presented and authorize the Mayor to sign. The motion was seconded by Council Member Wilhoite and all voted aye. The motion passed 3 to 0.

**Agenda Item 2 - COMMENTS FROM THE PUBLIC –**

Sheila Jacobs addressed the council regarding her neighbor's grass and also asked about street improvements.

Dave Achey asked the council to asphalt the brick street in front of his house.

Matt Beltz and Linda Johnston, owners of the American Shaman store on W. Peoria, addressed the council to request a handicap parking spot near their location. City Manager Wieland discussed the options and will work with the business owners on this issue.

**Agenda Item 3 - UNFINISHED BUSINESS – None.**

**Agenda Item 4 - NEW BUSINESS**

**Agenda Item 4a – Consider a Resolution authorizing a new 457 Deferred Compensation Plan for the Employees of the City of Paola.**

HR Director Belt presented a Resolution authorizing a new 457 Deferred Compensation Plan through KPERS. As was discussed at the work study meeting on May 1<sup>st</sup> she noted that the current plan was through ICMA and employees only have online access to that plan. The KPRS 457 plan will allow the employee to have access to an actual representative to answer any questions they may have. She noted that there is no cost to the City for offering this benefit, all contributions are made by the employees.

With no further questions Council Member Wilhoite made a motion to approve A RESOLUTION AUTHORIZING A DEFERRED COMPENSATION PLAN FOR THE EMPLOYEES OF THE CITY OF PAOLA, KANSAS (Resolution No. 2018-005), and the State of Kansas Public Employee Deferred Compensation Plan Joinder Agreement, and the Supplement to Joinder Agreement. The motion was seconded by Council Member House and all voted aye. The motion was passed 3 to 0.

**Agenda Item 4b - Consider approval of the preliminary plat and phasing plan for a 4-lot subdivision at Paola Business Park Parcel 5.**

Assistant to the City Manager Shannon presented a preliminary plat and phasing plan for a 4-lot subdivision on parcel 5 of the Paola Business Park, located just south of the Sonic Drive-in. This subdivision will include 4 new lots with the initial intent of constructing a new dentist office on proposed lot 1 of the subdivision. Due to the fact that applicant does not currently buyers for the remaining three lots, he would like to develop this subdivision in phases. Phase one would include new infrastructure to allow for access and utilities for his new office. The future phase street and utility construction will be constructed in conjunction with the development of the other lots.

After additional discussion, Council Member Smail made a motion to approve the preliminary Replat of Parcel 5 of Paola Business Park subject to a note being added to the plat stating the zoning and use of the subdivision. Council Member Wilhoite seconded and all voted aye. The motion passed 3 to 0.

**Agenda Item 4c - Consider a Resolution Adopting a Community Improvement District Policy.**

City Manager Wieland presented a resolution to adopt a Community Improvement District (CID). He explained the importance of having a CID Policy in place to assist in the development of properties that have been targeted by the Council for economic development or redevelopment; or have specific site constraints making development more difficult. He also reported that staff was working on updates to the City's other economic development policies to bring them in line with legislative changes.

After additional discussion, Council Member House made a motion to approve A RESOLUTION ADOPTING A COMMUNITY IMPROVEMENT DISTRICT POLICY PURSUANT TO K.S.A. 12-6a26 *et seq.* Council Member Smail seconded and all voted aye. The motion was passed 3-0.

**Agenda Item 5 - COMMITTEE REPORTS – None.**

**Agenda Item 6 - STAFF REPORTS**

City Clerk Droste reported that the dividends from the EMC insurance policy were \$17,843.74.

City Clerk Droste also extended an invitation from the Robotics team to join them at the Powell Observatory in Louisburg. This is a thank you to the city staff for allowing them to use of the building at 18 E. Wea for 9 years.

Public Works Director Rees expects the asphalt crew to finish up this week.

City Manager Wieland said the business wanting to build in the industrial park requested an extension on their deadline for their business plan. The council agreed to give them an extension until September 30, 2018.

City Manager Wieland also reported that the Economic Development inquires have really increased and the Ursuline project seems to be moving along.

**Agenda Item 7 - MISCELLANEOUS MATTERS FROM THE COUNCIL**

Council Member Wilhoite thanked City Clerk Droste and City Manager Wieland for all the information regarding the pit bulls.

**Agenda Item 8 - MISCELLANEOUS MATTERS FROM THE MAYOR – None**

**Agenda Item 9 – ADJOURNMENT**

With no additional business to come before the Council, Council Member House made a motion to adjourn. The motion was seconded by Council Member Smail and all voted aye. The motion passed 3 to 0.

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Artie Stuteville, Mayor

ATTEST: [seal]

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Daniel G. Droste, City Clerk