

**MINUTES OF THE COUNCIL MEETING
OF THE CITY OF PAOLA, KANSAS
6:00 O’CLOCK P.M.**

February 28, 2012

**HELD AT THE PAOLA JUSTICE CENTER
805 North Pearl Street in Paola**

The Governing Body of the City of Paola, Kansas, met with Mayor Stuteville presiding.

Councilmembers present: Mayor Stuteville and Council Members Pritchard, Wilhoite, House, and Clouse.

Council Members absent: None.

Also present: City Manager Wieland, City Clerk Droste, City Attorney Tetwiler, Police Chief Smail, Public Works Director Browning, City Planner Gotfredson, Jason Camis with the Paola Chamber of Commerce, and Brian McCauley with the Miami County Republic.

Agenda Item 1 - CALL TO ORDER: The regular council meeting was called to order by Mayor Stuteville.

Agenda Item 2 - ROLL CALL: Mayor Stuteville and Council Members Pritchard, Wilhoite, House, and Clouse were all present. No one was absent.

Agenda Item 3 - PETITIONS, REMONSTRANCES, AND COMMUNICATIONS

Mayor Stuteville asked the audience if anyone desired to address the Council about any issue that is not an agenda item.

Jason Camis, Executive Director with the Paola Chamber of Commerce addressed the Council to provide an update of Chamber activities. He reported that March will be his one year anniversary as the Director of the Chamber. He provided an update on membership, services to business members, the annual Chamber Business Expo, Chamber finances and personnel, strategic planning, economic development and tourism.

Agenda Item 4 - CONSENT AGENDA

- a. Approval of minutes of the meeting of February 14, 2012.
- b. Approval of Salary Ordinance 12-04.
- c. Approval of Appropriation Ordinance No 721.

After a discussion, Councilmember Pritchard made a motion to approve the Consent Agenda as presented and authorize the Mayor to sign. The motion was seconded by Councilmember Wilhoite and all voted aye. The motion passed 4 to 0.

Agenda Item 5 - REPORTS OF OFFICERS, BOARDS AND COMMITTEES

Agenda Item 5a – Consider approval of the Kansas Department of Transportation (KDOT) Bureau of Local Projects Request to Exchange Federal Funds for 2012.

Manager Wieland reported that the Federal Fund Exchange Program was enacted by the Kansas Legislature in 2010 as part of the Kansas Department of Transportation's T-Works Comprehensive Highway Program. The Federal Fund Exchange Program is a voluntary program that allows a local government to trade all or a portion of its annual federal highway transportation allocation in a specific federal fiscal year with the Kansas Department of Transportation in exchange for state transportation funding. The exchange rate for the program is \$0.90 of state funds for every \$1.00 of federal local obligation authority exchanged. The major advantage of the exchange program for local governmental units is the availability of the monies on a fiscal year basis and ability to better target high priority local projects on a timely basis. The City Council authorized our use of the exchange program in January of 2011. The monies from the 2011 program were used to pay the costs of the Peoria Street Sidewalk Program.

Manager Wieland stated that the estimated funding for the exchange program that is available to the City currently is \$23,859.55. This amount represents only six months of federal funds. The remaining six month funding amount will not be available until the new Federal Highway Transportation Bill is passed by Congress. It is anticipated that it will be at least as much as the amount currently being allocated.

After a discussion, Councilmember House made a motion to approve a request to Exchange Federal Funds from KDOT in the amount of \$23,859.55 through 03/31/12 and authorize the Mayor to sign. The motion was seconded by Councilmember Wilhoite and all voted aye. The motion passed 4 to 0.

Agenda Item 5b – Consider acknowledgement of the Notification of Role as Underwriter from Piper Jaffray.

Manager Wieland reported that Piper Jaffray has presented the City and PBC with a Notification of Role as Underwriter Form for the proposed issuance of the Series 2012 General Obligation Refunding and Improvement Bonds and the Series 2012 Public Building Commission Revenue Bonds. Industry regulations require Piper Jaffray to provide the City and PBC with certain disclosures related to their role as Underwriter for the Bonds. The Underwriter Notification Form is not a contract but the Underwriter has requested that the City acknowledge receipt of the required disclosure by signing the form.

After a discussion, Councilmember Wilhoite made a motion to acknowledge the Notification of Role as Underwriter from, Piper Jaffray & Co. for the City of Paola General Obligation and Refunding Improvement Bonds, Series 2012 and the Paola, Kansas Public Building Commission Revenue Bonds, Series 2012 and authorize the Mayor to sign. The motion was seconded by Councilmember Pritchard and all voted aye. The motion passed 4 to 0.

Agenda Item 6 – NEW BUSINESS

Clerk Droste reported that sales tax revenue for the month of February amounted to \$168,949 and year to date revenue totaled \$352,894.

Manager Wieland reported that there were 34 building permits issued in January and that permit fees for the month were \$1,561. He also reported that there were several commercial permits that were pending and that activity appeared to be increasing.

Manager Wieland reported that the latest edition of the City newsletter “The Pace” would be mailed by the end of next week.

Manager Wieland reported that the deadline for filing the “Statement of Qualifications” for contractors on the City Hall remodeling project was at 5:00 pm on Friday, February 24th. A total of three contractors responded and the Building Committee will meet at the conclusion of tonight’s Council meeting to review the statements.

Councilmember Pritchard reported that he was retiring as of Friday from Marley Cooling Tower in Olathe and he thanked City Staff for the retirement card.

Councilmember House stated that she had been contacted by a person who was concerned about the traffic problems at USD 368. The issue was discussed.

Councilmember House relayed some questions about sidewalk repair from a resident. The issue was discussed.

Councilmember House asked how the number of building permits that were issued in January compared to the same month in 2011. Manager Wieland stated that he did not have those statistics but that he would obtain that information and report back.

Agenda Item 7 – ADJOURNMENT

With no additional business to come before the Council, Councilmember Wilhoite made a motion to adjourn. Councilmember Pritchard seconded the motion and all voted aye. The motion passed 4 to 0.

Artie Stuteville, Mayor

ATTEST: (seal)

Daniel G. Droste, City Clerk