

**MINUTES OF THE COUNCIL MEETING
OF THE CITY OF PAOLA, KANSAS
6:00 O’CLOCK P.M.
December 8, 2015**

**Held in the Municipal Court Room at the Paola Justice Center
805 North Pearl Street in Paola**

The Governing Body of the City of Paola, Kansas, met with Mayor Stuteville presiding.

Council Members present: Mayor Artie Stuteville and Council Members Jim Pritchard, Gee Gee Wilhoite, Leigh House and Aaron Nickelson.

Council Members absent: None.

Also present: City Manager Jay Wieland, City Clerk Dan Droste, Interim Police Chief Don Poore, Public Works Director Craig Browning, Bruce Cordle, and Brian McCauley with the Miami County Republic.

Agenda Item 1 - CALL TO ORDER: The regular council meeting was called to order by Mayor Stuteville.

Agenda Item 2 - ROLL CALL: Mayor Stuteville and Council Members Pritchard, Wilhoite, House, and Nickelson were all present. No one was absent.

Agenda Item 3 - PETITIONS, REMONSTRANCES, AND COMMUNICATIONS: Mayor Stuteville asked the audience if anyone desired to address the Council about any issue that is not an agenda item.

Mr. Bruce Cordle addressed the Council inquiring about the status of the demolition clean up at 808 S Silver. Manager Wieland reported that City Planner Gotfredson has been in contact with the owner. Manager Wieland stated that he would visit with City Planner Gotfredson tomorrow and report back to Mr. Cordle.

Agenda Item 4 - CONSENT AGENDA:

- a. Approval of minutes of the meeting of November 24, 2015.
- b. Approval of Salary Ordinance 15-24.
- c. Approval of Appropriation Ordinance No 816.
- d. Approval of the Journal Entries Report for November, 2015.
- e. Approval of the Pledged Securities Report for November, 2015.
- f. Approval of the renewal of a Drinking Establishment License for Spudley’s at 2 Morningside Drive.

- g. Approval of the renewal of the Class “A” Private Club License for the VFW at 202 Delaware.
- h. Approval of the renewal of Cereal Malt Beverage Licenses for 2015:
 - 1) Price Chopper at 309 N Hospital Drive – Off Premises
 - 2) Casey’s General Store #1237 at 119 N Hospital Drive – Off Premises
 - 3) Casey’s General Store #1337 at 404 S Silver Street – Off Premises
 - 4) Darrel’s Last Resort at 807 S Silver Street – Off Premises and On Premises
 - 5) BBQ Shack at 1613 E Peoria Street – On Premises
 - 6) Emery’s Steak House at 16 W Peoria Street – On Premises
 - 7) Pizza Hut at 816 N Pearl Street – On Premises
 - 8) Walmart at 310 Hedge Lane – Off Premises
 - 9) Fuel Espresso #13 at 1005 N Pearl Street – Off Premises
- i. Approval of a leak allowance in the amount of \$102.20 for 23945 Eagle Court.
- j. Approval of the waiver of a Building Permit Fee in the amount of \$679.00 for the Miami County Historical Museum.

Council Member House made a motion to approve the Consent Agenda as presented and authorize the Mayor to sign. The motion was seconded by Council Member Nickelson and all voted aye. The motion passed 4 to 0.

Agenda Item 5 – REPORTS OF OFFICERS, BOARDS AND COMMITTEES:

Agenda Item 5a – Consider approval of a Resolution amending the Traffic Control Device Schedules for no parking on a portion of South Agate Street.

Manager Wieland reported that City Staff received a complaint about congested parking at the curve between the 600 and 700 blocks of South Agate. The complaint came from a property owner who indicated that with cars parked along the curve, school buses are unable to go down this street. After reviewing the request, the Police Department was asked to review the situation and make a recommendation. Police Department investigation revealed that there appears to several cars that park along both sides of this curve that would make it very difficult for a school bus (or snow plow or a fire truck) to travel down this street. The Police Department is recommending that the west side of the curve be posted as “no parking” to resolve this issue.

After additional discussion, Council Member Wilhoite made a motion to approve A RESOLUTION AMENDING THE OFFICIAL TRAFFIC CONTROL DEVICE SCHEDULES FOR THE CITY OF PAOLA, KANSAS. The motion was seconded by Council Member Pritchard and all voted aye. The motion passed 4 to 0 and the Resolution was assigned number 2015-009.

Agenda Item 5b – Consider the reappointment of the City Manager to serve an additional two year term on the Miami County Economic Development Advisory Board.

Council Member Nickelson made a motion to approve the reappointment of City Manager Jay Wieland to serve on the Miami County Economic Development Advisory Board from January 2016 through December 2018. The motion was seconded by Council Member Wilhoite and all voted aye. The motion passed 4 to 0.

Agenda Item 5c – Report on City Offices to be placed on the April 5, 2016 ballot.

Clerk Droste reported that in the General Election on April 5, 2016, the City offices of Council Member – Ward 2 and Council Member – Ward 4 will be on the ballot. The “Candidates Declaration of Intention” and \$10 filing fee must be paid to the City Clerk by 12:00 Noon on Tuesday, January 26, 2016 to qualify as a candidate. Should more than three individuals file for the same position, a primary election would be held on March 1, 2016 to reduce the number of candidates to three.

Informational packets for candidates with all of the required forms are available at the Office of the City Clerk at Paola City Hall. Information is also available on the City’s website at www.cityofpaola.com.

Agenda Item 5d – Year-to-date Budget Report.

Manager Wieland presented a summary of the revenues and expenditures for all budgeted funds through the end of November. Overall, total revenues amounted to \$14,177,691 or 95.5% of the amended 2015 budget and expenditures amounted to \$10,642,289 or 90.3% of the amended budget.

Agenda Item 6 – NEW BUSINESS

City Clerk Droste reported that the City Council and the Paola, Kansas Public Building Commission (PBC) will need to have special meetings on December 18th to consider the results of the sale of the PBC refunding bonds.

Public Works Director Browning presented an energy assessment report on the wastewater treatment plant. The assessment was completed by Wichita State University free of charge to the City. The findings of the report indicated that there are very few changes that the operators might consider to improve the efficiency of the plant.

Manager Wieland presented the monthly reports for the Paola Chamber of Commerce.

Manager Wieland reported that he and the Public Works Director would be meeting with Miami County regarding the relocation of the sanitary sewer main for the new County Jail project.

Council Member Pritchard inquired about the status of the markings for the curb on Baptiste Drive west of East Street. Public Works Director Browning reported that the markings and the grooves would be completed later this week or next.

Council Member House reported that there has been a semi-trailer parked in the no parking zone on Panther Drive. She also inquired about the chlorine taste in the drinking water. Public Works Director Browning reported that there were issues that required “back washes” at the water plant. These “back washes” require hyper-chlorination. This situation should be resolved very soon.

Council Member Nickelson inquired about gift cards for employees for Christmas. Manager Wieland reported that the gift cards would be given again this year in the same about as last year.

Agenda Item 7 – ADJOURNMENT

With no additional business to come before the Council, Council Member Pritchard made a motion to adjourn. The motion was seconded by Council Member Wilhoite and all voted aye. The motion passed 4 to 0.

Artie Stuteville, Mayor

ATTEST: [seal]

Daniel G. Droste, City Clerk