

**MINUTES OF THE COUNCIL MEETING
OF THE CITY OF PAOLA, KANSAS
6:00 O’CLOCK P.M.
November 10, 2014**

**HELD AT THE PAOLA JUSTICE CENTER
805 North Pearl Street in Paola**

The Governing Body of the City of Paola, Kansas, met with Mayor Stuteville presiding.

Council Members present: Mayor Artie Stuteville and Council Members Jim Pritchard, Gee Gee Wilhoite, Leigh House and Aaron Nickelson.

Council Members absent: None.

Also present: City Manager Jay Wieland, City Clerk Dan Droste, City Attorney Lee Tetwiler, Public Works Director Craig Browning, Police Chief Dave Smail, City Planner Mike Gotfredson, Human Resources Director Vicki Belt, Richard Lentz, and Brian McCauley with the Miami County Republic.

Agenda Item 1 - CALL TO ORDER: The regular council meeting was called to order by Mayor Stuteville.

Agenda Item 2 - ROLL CALL: Mayor Stuteville and Council Members Pritchard, Wilhoite, House, and Nickelson were all present. No one was absent.

Agenda Item 3 - PETITIONS, REMONSTRANCES, AND COMMUNICATIONS: Mayor Stuteville asked the audience if anyone desired to address the Council about any issue that is not an agenda item. No one addressed the Council.

Agenda Item 4 - CONSENT AGENDA:

- a. Approval of minutes of the regular meeting of October 28, 2014.
- b. Approval of Salary Ordinance 14-25.
- c. Approval of Appropriation Ordinance No 788.
- d. Approval of the Journal Entries Report for October, 2014.
- e. Approval of the Pledged Securities Report for October, 2014.
- f. Approval of the renewal of a Retail Liquor License for County Seat Liquor.
- g. Approval of a leak allowance in the amount of \$189.15 for 210 Second Street.

After a discussion, Council Member Pritchard made a motion to approve the Consent Agenda as presented and authorize the Mayor to sign. The motion was seconded by Council Member House and all voted aye. The motion passed 4 to 0.

Agenda Item 5 – REPORTS OF OFFICERS, BOARDS AND COMMITTEES:

Agenda Item 5a – Consider approval of amendments to the City’s Employee Handbook.

Manager Wieland presented a Resolution amending the City’s Employee Handbook. The proposed Resolution incorporates changes and additions to the following sections of the handbook:

Revised Section 1.1	General Provisions
Revised Section 2.2	Tobacco Use Policy
Revised Section 5.3	Punctuality, Illness and Absenteeism
New Section 6.11	Wellness Hours

After a discussion, Council Member Wilhoite made a motion to approve A RESOLUTION AMENDING AND ADOPTING THE PERSONNEL MANUAL, EFFECTIVE NOVEMBER 10, 2014. The motion was seconded by Council Member Nickelson and all voted aye. The motion passed 4 to 0 and the Resolution was assigned number 2014-009.

Agenda Item 5b – Consider approval of an Ordinance correcting typographical errors made by the publisher in the Standard Traffic Ordinance for Kansas Cities, Edition of 2014.

Clerk Droste explained that he had been contacted by the League of Kansas Municipalities regarding typographical errors that they made in the publication of the Standard Traffic Ordinance (STO) for Kansas Cities, Edition of 2014. He identified the corrections to Sections 23 and 200 of the STO and presented the amending Ordinance for consideration.

Council Member Pritchard made a motion to approve AN ORDINANCE AMENDING ARTICLE 5, SECTION 23 AND ARTICLE 19, SECTION 200 OF THE STANDARD TRAFFIC ORDINANCE FOR KANSAS CITIES, EDITION OF 2014, WHICH WAS INCOPORATED BY ORDINANCE NO 3074. The motion was seconded by Council Member Wilhoite and all voted aye. The motion passed 4 to 0 and the Ordinance was assigned number 3078.

Agenda Item 5c – Consider a request to waive demolition permit fee from Miami County.

Manager Wieland presented a letter from Miami County Administrator, Shane Krull, requesting the waiver of the fee for a demolition permit for the property located at 201 S Agate Street.

After a discussion, Council Member Pritchard made a motion to approve the request from Miami County to waive the Building Permit Fee in the amount of \$100 for the demolition of the structure located at 201 S Agate. The motion was seconded by Council Member Wilhoite and all voted aye. The motion passed 4 to 0.

Agenda Item 6 – NEW BUSINESS

City Manager Wieland reported that there will be a ribbon cutting ceremony for the newly remodeled Paola Free Library on Wednesday, November 12th at 10:00 am. He also reminded everyone that the Library’s Open House will be held on Sunday, November 16th from 2:00 pm until 4:30 pm.

Manager Wieland also reminded the Council that the League of Kansas Municipalities Regional Supper is Wednesday, November 12th at 6:00 pm in Ottawa and the Miami County Elected Officials and Leadership Dinner is on Wednesday, November 19th at 6:00 pm in Spring Hill.

Mayor Stuteville reported that Lakemary Center will be having a dedication ceremony for their new addition on Wednesday, November 12th at 11:30 am.

Council Member Pritchard complimented the Public Works Department on the repairs to Crestview Drive.

Agenda Item 7 – EXECUTIVE SESSION for the purpose of discussing personnel matters of non-elected personnel. K.S.A. 75-4319(B)(1) is the authority for this recess.

Council Member Pritchard made a motion to adjourn to Executive Session, to include the Mayor, Council, and City Manager, for 30 minutes for the purpose of discussing personnel matters of non-elected personnel; the regular meeting to reconvene at 6:40 p.m. The motion was seconded by Council Member Wilhoite and all voted aye. The motion passed 4 to 0.

At 6:40 pm, Council Member House made a motion to reconvene the adjourned meeting. The motion was seconded by Council Member Wilhoite and all voted aye. The motion passed 4 to 0.

Council Member Pritchard made a motion to adjourn to Executive Session, to include the Mayor, Council, and City Manager, for an additional 20 minutes for the purpose of discussing personnel matters of non-elected personnel; the regular meeting to reconvene at 7:00 p.m. The motion was seconded by Council Member House and all voted aye. The motion passed 4 to 0.

At 7:00 pm, Council Member Nickelson made a motion to reconvene the adjourned meeting. The motion was seconded by Council Member Pritchard and all voted aye. The motion passed 4 to 0.

No action was taken pursuant to the Executive Session.

Agenda Item 8 – ADJOURNMENT

With no additional business to come before the Council, Council Member Nickelson made a motion to adjourn. The motion was seconded by Council Member House and all voted aye. The motion passed 4 to 0.

Artie Stuteville, Mayor

ATTEST: [seal]

Daniel G. Droste, City Clerk