

**MINUTES OF THE COUNCIL MEETING
OF THE CITY OF PAOLA, KANSAS
6:00 O’CLOCK P.M.
November 26, 2013**

**HELD AT THE PAOLA JUSTICE CENTER
805 North Pearl Street in Paola**

The Governing Body of the City of Paola, Kansas, met with Mayor Stuteville presiding.

Council Members present: Mayor Artie Stuteville and Council Members Jim Pritchard, Gee Gee Wilhoite, Leigh House and Aaron Nickelson.

Council Members absent: None.

Also present: City Manager Jay Wieland, City Clerk Dan Droste, Public Works Director Craig Browning, Police Chief Dave Smail, Miami County Economic Development Director Janet McRae, and Brian McCauley with the Miami County Republic.

Agenda Item 1 - CALL TO ORDER: The regular council meeting was called to order by Mayor Stuteville.

Agenda Item 2 - ROLL CALL: Mayor Stuteville and Council Members Pritchard, Wilhoite, House and Nickelson were all present. No one was absent.

Agenda Item 3 - PETITIONS, REMONSTRANCES, AND COMMUNICATIONS: Mayor Stuteville asked the audience if anyone desired to address the Council about any issue that is not an agenda item. No one addressed the Council.

Agenda Item 4 - CONSENT AGENDA:

- a. Approval of minutes of the meeting of November 12, 2013.
- b. Approval of Salary Ordinance 13-24.
- c. Approval of Appropriation Ordinance No 764.
- d. Approval of the renewal of the Retail Liquor License for County Seat Liquor.
- e. Approval of the renewal of the Class A Private Club License for the VFW.

Council Member Pritchard made a motion to approve the Consent Agenda as presented and authorize the Mayor to sign. The motion was seconded by Council Member Wilhoite and all voted aye. The motion passed 4 to 0.

Agenda Item 5 - REPORTS OF OFFICERS, BOARDS AND COMMITTEES:

Agenda Item 5a – Consider approval of an accessory building at 1708 Industrial Park Drive.

Manager Wieland presented a request for the approval of an accessory building in the Paola Industrial Park at 1708 Industrial Park Drive. He reported that the new owner of the property is in an agriculture related business and needs the structure for additional storage including vehicles. The Council discussed the location of the property, what would be stored in the building, and the exterior design of the building.

For the City Council acting in it's capacity as the Paola Industrial Park Board, Council Member Pritchard made a motion to approve the construction of an accessory building at 1708 Industrial Park Drive, pursuant to the Industrial Park Covenants and Restrictions. The motion was seconded by Council Member Nickelson and all voted aye. The motion passed 4 to 0.

Agenda Item 5b – Consider the approval of Payment Request No 2 for the Library Addition and Renovation Project.

Manager Wieland presented payment request number 2 from Legacy Contractors for the Library Addition and Renovation Project. The pay request in the amount of \$139,518 is for work on the 1985 addition and for excavation for the foundation for the new addition.

After additional discussion, Council Member Wilhoite made a motion to approve payment request #2 from Legacy Contractors, LLC in the net amount of \$139,518.00 for the Library addition and renovation project. The motion was seconded by Council Member House and all voted aye. The motion passed 4 to 0.

Agenda Item 5c – Consider the adoption of the Miami County Economic Development Strategic Plan.

Manager Wieland reported that as a member of the Miami County Economic Development Advisory Board and the City should review and approve changes to the Strategic Plan. Miami County Economic Development Director Janet McRae indicated that the Strategic Plan was originally required by the State of Kansas but is has evolved into a working document to guide her department. She went on to review the document including all of the proposed changes to the Strategic Plan.

Janet McRae went on to discuss recent activities including the County's membership in the Mid America Regional Council, a new County website, the possibility of having a new County Work Force Study, personal marketing to real estate professionals to promote the County, creating a local Human Resources networking group, promoting local tourism through the Greater Kansas City Convention and Visitors Association, and working with Paola High School in creating social networking pages to promote the County.

After additional discussion, Council Member Pritchard made a motion to adopt the Miami County Economic Development Advisory Board 2014 Strategic Plan. The motion was seconded by Council Member House and all voted aye. The motion passed 4 to 0.

Agenda Item 5d – Discussion of the City's 2014 Legislative Policy Statement.

Manager Wieland distributed a draft of the proposed 2014 Legislative Policy Statement for the City of Paola. He asked the Council to take the document home to review and provide comments and suggestions for the final document.

Manager Wieland reported that he originally wanted to present the document to our State Representatives at the Miami County Intergovernmental Meeting, but he thought that it would be better to wait until the 2014 Legislative Session begins. He took the opportunity to remind the Council that the Miami County Intergovernmental Meeting will be held on December 3rd at 7:30 am at the USD 368 Administration Building.

Agenda Item 6 – NEW BUSINESS

Clerk Droste reported that sales tax revenues for the month of November totaled \$160,516 bringing the year to date total to \$2,033,909 which is \$20,040 more than the same time period last year.

Public Works Director Browning reported that the repairs to the Waste Water Treatment Plant were completed today. The repairs were discussed in detail.

Manager Wieland reported that the first collection day for the brush and tree limb collection program went very well. The amount that was collected was less than anticipated, probably due to the cold weekend weather.

Agenda Item 7 – ADJOURNMENT

With no additional business to come before the Council, Council Member Wilhoite made a motion to adjourn. Council Member Pritchard seconded the motion and all voted aye. The motion passed 4 to 0.

Artie Stuteville, Mayor

ATTEST: [seal]

Daniel G. Droste, City Clerk