

**MINUTES OF THE COUNCIL MEETING
OF THE CITY OF PAOLA, KANSAS
6:00 O’CLOCK P.M.**

October 23, 2012

**HELD AT THE PAOLA JUSTICE CENTER
805 North Pearl Street in Paola**

The Governing Body of the City of Paola, Kansas, met with Mayor Stuteville presiding.

Council Members present: Mayor Artie Stuteville and Council Members Jim Pritchard, Gee Gee Wilhoite, and Aaron Nickelson.

Council Members absent: Council Member Leigh House.

Also present: City Manager Jay Wieland, City Clerk Dan Droste, City Attorney Lee Tetwiler, Police Chief Dave Smail, Public Works Director Browning, City Planner Gotfredson, Mark Ridihalgh, Patti Ridihalgh, Megen Male, Heath Harris, Joel Childers, Paul Luce, Mark Fuchs, Scott Dreiling, Judy Welters, Richard Lentz, and Brian McCauley with the Miami County Republic.

Agenda Item 1 - CALL TO ORDER: The regular council meeting was called to order by Mayor Stuteville.

Agenda Item 2 - ROLL CALL: Mayor Stuteville and Council Members Pritchard, Wilhoite, and Nickelson were all present. Council Member House was absent.

Agenda Item 3 - PETITIONS, REMONSTRANCES, AND COMMUNICATIONS

Mayor Stuteville asked the audience if anyone desired to address the Council about any issue that is not an agenda item. No one addressed the Council.

Agenda Item 4 - CONSENT AGENDA

- a. Approval of minutes of the meeting of October 9, 2012.
- b. Approval of Salary Ordinance 12-21.
- c. Approval of Appropriation Ordinance No 737.

Council Member Pritchard noted a correction to the minutes and made a motion to approve the Consent Agenda as amended and authorize the Mayor to sign. The motion was seconded by Council Member Wilhoite and all voted aye. The motion passed 3 to 0.

Agenda Item 5 - REPORTS OF OFFICERS, BOARDS AND COMMITTEES

Agenda Item 5a – Presentation from the Paola Trails System Task Force.

Mark Fuchs representing the Paola Pathways Task Force presented an update on the group’s activities. He reported that approximately 1 year ago the Task Force was formed to develop

a master plan and recommendations for a hiking / biking trail for Paola. A mission statement, master plan for the trails, informational brochure, and strategies for fund raising has been developed. He announced that the first corporate membership has been confirmed from Miami County Medical Center in the amount of \$2,500.

Mr. Fuchs went on to describe Phase I of the trail which includes 3.5 miles of trail in and around Wallace Park. He indicated that the cost of this first phase would be about \$50,000 not including any “in kind” services provided by the City’s Public Works Department. He reported that the group is a member of the Chamber of Commerce and are planning a kick off event on November 16th at the Miami County Fair Grounds. The informational brochure will be helpful in communicating the goals of the Task Force and aid in raising funds for the project.

Mayor Stuteville inquired about the extent of Phase I. Mr. Fuchs indicated that they would like to see a smaller portion of Phase I completed as soon as possible so that the public could see progress sooner rather than later. Councilmember Nickelson asked about the trail washing out in the areas near Bull Creek. Public Works Director indicated that the trail would be constructed with limestone screenings and would be fairly inexpensive to maintain.

After additional discussion, Council Member Pritchard made a motion to approve the new Paola Pathways Brochure and authorize the committee to promote the trails system and solicit donations. The motion was seconded by Council Member Wilhoite and all voted aye. The motion passed 3 to 0.

Agenda Item 5b – Consider approval of temporary street closures for the annual Halloween Parade on October 31st.

City Manager Wieland presented a request from the Chamber of Commerce for street closures for the annual Halloween Parade.

Council Member Pritchard made a motion to approve the closure of Silver, Pearl, Peoria, and Wea Streets adjacent to the Park Square on October 31st from 5:30 pm to 7:30 pm for the annual Chamber of Commerce Halloween Parade. The motion was seconded by Council Member Nickelson and all voted aye. The motion passed 3 to 0.

Agenda Item 5c – Consider bids for a salt / sand spreader for the Public Works Department.

Public Works Director Browning reported that the old street sweeper truck chassis has been converted to a flat bed truck and will be an ideal vehicle for spreading salt and sand on narrower streets and in cul-de-sacs. Bids were solicited for a salt and sand spreader for this vehicle as follows:

- SnowEx – SP-8500 8’ All Poly Spreader with all electric controls - \$5,626.00
- Buyers - SaltDogg 8’ Poly/Stainless Steel Spreader with 10.5 HP Gas engine - \$4,120.00
- Henderson – 8’ All Stainless Steel Spreader with 10.5 Gas engine - \$4,745.00

After the discussion, Council Member Wilhoite made a motion to approve the purchase of the Buyers SaltDogg Spreader from Knapheide Truck Equipment Center in the amount of \$4,120.00. The motion was seconded by Council Member Nickelson and all voted aye. The motion passed 3 to 0.

Agenda Item 5d – Consider approval of disbursements from the Transient Guest Tax Fund.

City Manager Wieland reported that the Convention and Tourism Committee recommended approval of a request from the Paola Rotary Club for funding to purchase and install a “Welcome to Paola” sign. The cut limestone sign would be installed in the median of Baptiste Drive west of the exit ramps at US 169 Highway. The Rotary Club has requested \$3,500 to pay for half of the cost of the sign.

After additional discussion, Council Member Nickelson made a motion to approve disbursements from the Transient Guest Tax Fund as presented. The motion was seconded by Council Member Wilhoite and all voted aye. The motion passed 3 to 0.

Agenda Item 6 – NEW BUSINESS

Clerk Droste reminded the Council that the League of Kansas Municipalities Regional Supper in Kansas City, Kansas will be on Tuesday, October 30th and the Miami County Elected Officials and Leadership Dinner will be held on Monday, November 26th at Paola High School.

City Manager Wieland reported that the Osage Street traffic study is nearly complete and the report will be presented to the City Council at the Work Study Meeting on November 6th.

City Manager Wieland reported that the City Hall project continues to move along and the elevator is scheduled for delivery next week.

City Manager Wieland thanked the Council for the opportunity to attend the International City Managers Association Conference.

Mayor Stuteville presented “thank you” letters from the American Legion and from Lakemary Center for the City’s support of their projects.

Agenda Item 7 – EXECUTIVE SESSION for the purpose of discussing confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts and individual proprietorships. K.S.A. 75-4319(B)(4) is the authority for this recess.

Councilmember Wilhoite made a motion to adjourn to Executive Session, to include the Mayor, Council, City Manager, City Clerk and City Planner for 15 minutes for the purpose of discussing confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts and individual proprietorships; the regular meeting to reconvene at 6:40 p.m. The motion was seconded by Council Member Nickelson and all voted aye. The motion passed 3 to 0.

At 6:30 pm, the Council came out of Executive Session and Council Member Pritchard made a motion to reconvene the adjourned meeting. The motion was seconded by Council Member Nickelson and all voted aye. The motion passed 3 to 0.

No action was taken pursuant to the Executive Session.

Agenda Item 8 – EXECUTIVE SESSION for the purpose of discussing personnel matters of non-elected personnel. K.S.A. 75-4319(B)(1) is the authority for this recess.

Councilmember Pritchard made a motion to adjourn to Executive Session, to include the Mayor and Council, for 10 minutes for the purpose of discussing personnel matters of non-elected personnel; the regular meeting to reconvene at 6:40 p.m. The motion was seconded by Council Member Wilhoite and all voted aye. The motion passed 3 to 0.

At 6:40 pm, the Council came out of Executive Session and Council Member Pritchard made a motion to reconvene the adjourned meeting. The motion was seconded by Council Member Nickelson and all voted aye. The motion passed 3 to 0.

No action was taken pursuant to the Executive Session.

Agenda Item 9 – ADJOURNMENT

With no additional business to come before the Council, Council Member Wilhoite made a motion to adjourn. Council Member Nickelson seconded the motion and all voted aye. The motion passed 3 to 0.

Artie Stuteville, Mayor

ATTEST: [seal]

Daniel G. Droste, City Clerk